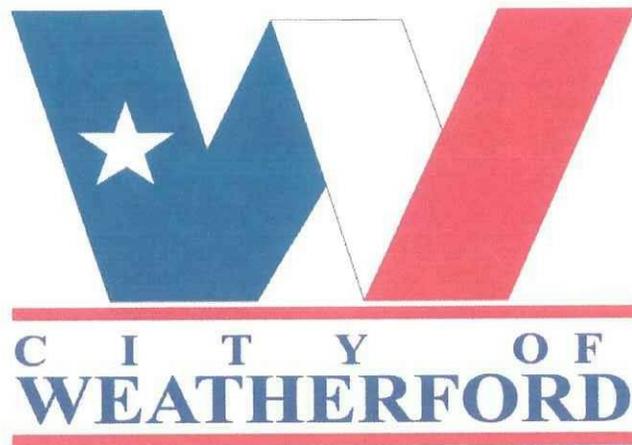


# **CITY OF WEATHERFORD, TEXAS**

## **CITY MANAGER PROPOSED ANNUAL PROGRAM OF SERVICES 2009 - 2010**



This budget will raise more total property taxes than last year's budget by \$663,454 or 9.77%, of that amount \$308,525 is tax revenue to be raised from new property added to the tax roll this year.

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**City of Weatherford, Texas  
Principal Officials**

**Elected Officials**

Dennis Hooks.....Mayor  
James Hamilton.....Mayor Pro-Tem  
Jerry Clinton.....Council Member  
Waymon Hamilton.....Council Member  
Craig Swancy.....Council Member

**Appointed Officials**

Jerry Blaisdell.....City Manager  
Robert Hanna.....Assistant City Manager  
Sharon Hayes.....Assistant City Manager  
Janina Jewell.....Chief Financial Officer  
Dale Fleeger.....Director of Library Services  
Danielle Felts.....Community Relations Manager  
Terry Hughes.....Director of Transportation & Public Works  
Mike Manning.....Chief of Police  
Kathy Mosby.....Director of Parks & Recreation  
Laura Simonds.....City Secretary  
Tammy Sinclair.....Director of Human Resources  
Brent Smith.....Director of Municipal & Community Services  
Don Stephens.....Director of Planning & Development  
George Teague.....Fire Chief

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**CITY OF WEATHERFORD, TEXAS  
2009-2010 PROGRAM OF SERVICES**

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## ADDENDUM TO BUDGET MESSAGE

The City Manager, Jerry Blaisdell, presented the proposed 2009-2010 Annual Budget to the City Council at a work session on August 4, 2009. Prior to final approval of the budget on September 22, 2009 City Council made various changes to the original proposal before final adoption. Changes included:

- An increased tax ad valorem tax rate of \$0.4636 per \$100 valuation for the interest and sinking portion of the rate for debt service obligations,
- An added back in donations for the Freedom House and Parker County Committee on the Aging from the General Fund and to the Parker County Fine Arts Association and Doss Heritage and Culture Center from the Hotel Occupancy Fund, and
- A few other various changes including reduction in sales tax expectations, increase in economic development travel, and increased animal control expenses.

Those changes are recognized in the numbers of this presentation but not in the budget message originally prepared by Mr. Blaisdell.

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August 4, 2009

To: Honorable Mayor and City Council Members:

In accordance with Chapter 102 of the Local Government Code, the proposed 2009-2010 Annual Budget for all departments governed by the City Council of the City of Weatherford, is herewith submitted for review and consideration. The Weatherford Municipal Utility Fund is presented under another document to the Weatherford Municipal Utility Board. The following is a discussion of the purpose, objectives, and guidelines considered in the preparation of the budget, and an overview of major revenues and expenditures.

#### **PURPOSE OF BUDGET**

This budget document serves as the Annual Operating Plan of the City of Weatherford. The budget process is designed to produce a management-oriented budget document providing financial control, management information, planning and policy development.

The budget establishes levels of service, determines the allocation of municipal resources, and serves as an operational tool and planning guide. The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. Each fund can be generally thought of as revenues, and the operations of each fund are maintained using a set of self-balancing expenditures. City resources are budgeted to the individual funds by activity and are controlled within the individual fund.

The purpose of the budgetary process is to identify and assure compliance with policies dictated by state law, the City Charter, City Ordinances, and administrative procedures. The aim of these policies is to achieve long-term stability and a positive financial condition. These guidelines give direction to the administration and finance staff in planning and directing the City's day-to-day financial affairs and in developing financial recommendations to the City Council. These guidelines set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, they assist in the decision-making process. They provide guidelines for evaluating both current activities and proposals for future programs by preserving the long-standing principles, traditions and practices which have guided the City in the past and have helped maintain financial stability. The scope of these policies span accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management, expenditure control, asset management, and debt management. Please see the appendix section of this document for the latest City Council approved Fiscal Management Policy Statements.

Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The budget planning process is for a one year period. Recognizing that, budgets are influenced by decisions made in prior year budgets, and the decisions made in the current year budget serves as a precursor to future budget requirements. The City shall recognize both short-term needs and objectives in relation to the long-term goals of the City.

All budgets shall be adopted on a basis consistent with generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board, with exceptions, including that depreciation is not included in the budget, capital purchases are budgeted in the year of purchase, and debt principal is included in the proprietary funds. Revenues are included in the budget in the year they are expected to become measurable and available. Expenditures are included in the budget when they are measurable, a fund liability is incurred, and the liability will be liquidated with resources included in the budget.

#### **OBJECTIVES OF THIS BUDGET**

***Assure that revenues are realistically estimated.*** Revenues have been analyzed and are estimated realistically. It has been the practice of the City to be conservative in its estimates and this budget continues with that philosophy. The Fiscal Year 2010 Proposed Budget is especially cognizant of the conservative practice of estimating revenues as recovery from the current economic conditions is expected to be slow.

***Assure that City services are efficient, equitable, and funded at adequate levels.*** This budget provides for adequate funding of all City services, although some of the worthwhile projects or purchases proposed by various departments are not recommended in this document. In those cases alternatives are funded at a lesser amount, the purchase is delayed or utilization of existing resources is suggested. The solid waste proprietary fund finances its activities through system revenues, and rates reflect the costs to the City for services provided. The 2007 CO Fund, or TxDOT Transportations Projects, is currently estimated to be less than current available needs as City Council is aware. Council, staff, and financial advisors are currently developing a plan for proper funding of these projects and estimate this to be fully funded within the next ten months either through debt issuance and/or restructuring of current obligations.

***Sound Financial Planning.*** Maintenance of adequate un-allocated fund balances and reserves for unanticipated events or future allocation is important. This budget continues the policy of maintaining adequate fund balances and working capital to meet cash flow requirements and at the same time use the available funds to reduce any additional unforeseen requirements. This objective dictates that some worthy expenditure requests are not recommended for funding or are funded at a lesser level. Unencumbered fund balances in the General Fund and other governmental-type funds, and working capital in the Solid Waste Fund, are maintained at adequate levels. Please see Fiscal Management Policy Statement in this document for approved funding levels. A continued emphasis is also placed on cost containment.

#### **GUIDELINES IN DEVELOPING THIS BUDGET**

The City's strategic plan serves as the basis for the development of this budget.

Maintaining a healthy fiscal position is furthered in this proposed budget by conservative revenue estimates, elimination or freezing of some vacant positions, planning for an employee furlough program, and keeping a strong fund balance.

Meeting citizens' expectations through quality service delivery is promoted by maintaining all service levels as currently provided throughout the City.

Ensuring responsive communication will be accomplished by continued programming of Channel 27, semi-annual issues of Hometown Weatherford and the continuation of a comprehensive and transparent community information and education program.

Addressing mobility issues will be accomplished through funding of the City's neighborhood street maintenance program (however, at a lower monetary level due to financial constraints), and the capital improvement program.

Fostering economic development is promoted in this proposed budget by improving service delivery in our planning and development functions, as well as maintaining the overall quality of life in Weatherford through strong public safety, infrastructure and leisure services.

Developing an engaged and quality workforce will be furthered in this proposed budget by maintaining all current employee and retiree benefits as well as funding the City's future retiree health costs.

The promotion of good stewardship of the environment is provided for in this budget as a new curbside voluntary recycling program will begin on October 1, 2009. This program is provided for within the Solid Waste fund.

#### **BUDGET OVERVIEW**

Budgeted expenditures for all funds of the City of Weatherford for the 2009-10 fiscal year, total \$34,790,028 as follows:

<b>Fund</b>	<b>Budget</b>	<b>% of Total</b>
General	\$ 22,241,024	63.9%
Capital Projects	\$ 5,350,943	15.4%
General Debt Service	\$ 4,137,400	11.9%
Solid Waste	\$ 2,290,567	6.6%
Hotel/Motel Tax	\$ 363,509	1.0%
Chandor Gardens	\$ 267,736	0.8%
Miscellaneous	\$ 138,849	0.4%
All Funds Total	<u>\$ 34,790,028</u>	<u>100.0%</u>

The General Fund, accounting for almost 64 percent of the total budget, funds the primary operating departments of the City, including police, fire, street maintenance, parks and recreation, public library, transportation and public works, and various administrative offices. The Capital Project Funds, accounting for approximately 15 percent of proposed expenditures, appropriates funding for voter approved construction and repairs of fire stations and major transportation improvement projects, planned major park and transportation-related projects as set forth in the City's recently adopted five-year capital improvements program, and the pass-through tolling agreement with the Texas Department of Transportation (TxDOT). Funds budgeted for capital projects under this budget do not re-appropriate funds already obligated to particular projects by Council. Funds presented in this budget for appropriation are unobligated funds that are not already appropriated and under construction. The annual debt service requirements on the City's general obligation debt make up another almost 12 percent of budget funds. Operation of the solid waste collection department, operation of Chandor Gardens, programs funded by revenues from the local hotel/motel occupancy tax, grants, and donations dedicated for the Public Library and the Animal Shelter, make up the remaining 9 percent of proposed 2009-10 expenditures.

#### **GENERAL FUND**

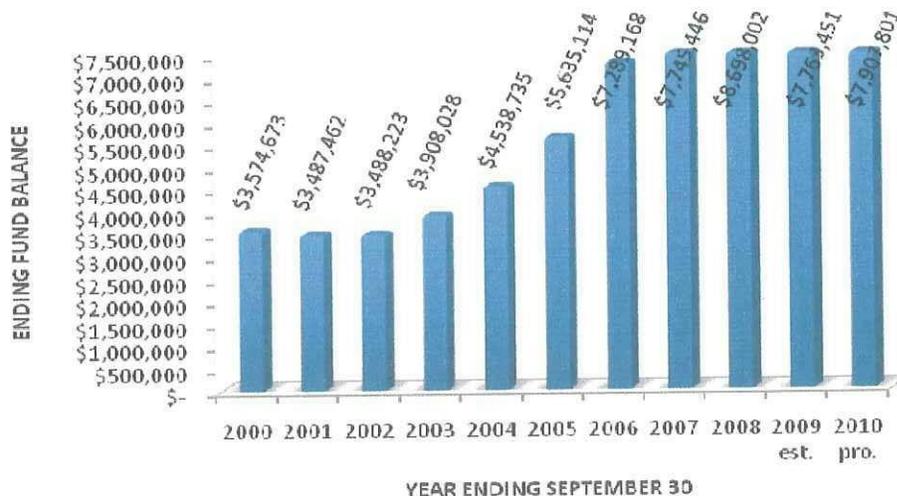
The rate of population growth within the City remains steady, as evidenced by the North Central Texas Council of Government's 2009 population estimate of 26,650, a 40.3 percent increase from the 2000 census of 19,000. Total assessed value of taxable property within the City increased from \$1,674,916,640 in 2008, to \$1,780,438,360 in 2009, indicating a continued fairly healthy economic condition. Of the 6.3 percent total increase in assessed value, \$32,382,690 (31 percent) came from existing property and improvements on the 2009 tax roll, and \$73,139,030 (69 percent) came from new construction during the year. This proposed budget includes no change in the current tax rate of \$.4386 per \$100 valuation. In an effort to provide a balance operating budget with this proposal of no change in tax rate along with the prior fiscal year's rejection of an increase of 2.689 cents for a full year of operations of Fire Station 4 and the remaining 2.5 cent increase for additional debt service obligations incurred with the TxDOT pass through toll program combined with slowing economic conditions effecting sales tax collections and building permits, this is a significantly reduced budget. This rate remains significantly lower than those cities of comparable size in the area and well below the state-wide average rate of \$.51654 for cities surveyed in the 15,000-30,000 population range. Of the \$7,417,412 in estimated property tax collections, \$2,479,235 is allocated for annual principal and interest payments on the City's outstanding bonded debt, leaving \$4,938,177 for operating expenditures in the General Fund. Property tax collections represent only 22.1 percent of the estimated \$22,385,374 General Fund revenues and transfers from other funds. The largest source of revenue to the General Fund, accounting for 40.4 percent of total revenues, is the local sales tax. For 2009-10, collections from this tax are estimated at \$9,047,413 (a flat projection from 2008-09 estimated collections). Transfers from the City's municipal utility system, representing a return on investment in the system and reimbursement for administrative services will total \$2,368,575 and accounts for 10.6 percent of all General Fund income.

Gross Receipt Fees assessed to all utilities operating within the City for use of the streets, alleys, and rights-of-way, are expected to total \$2,280,762, or about 10.2% of total revenues. The remaining \$3,750,447 in estimated 2009-10 General Fund revenues come from a variety of sources including Municipal Court fines, First Monday fees, building permits, grant revenue, interest income, and miscellaneous revenue. Estimates are conservative given current local and national economic conditions.

Proposed expenditures and transfers from the General Fund for Fiscal Year 2009-10 total \$22,241,024. Expenditures in the Police Department (\$6,586,969) and Fire Department (\$4,454,568) account for 50% of the total expenditure budget. Transportation and Public Works Department expenditures are proposed at \$2,576,204, Community Services Department expenditures are proposed at \$1,771,160, Parks and Recreation Department at \$1,497,167, and the Public Library at \$1,157,749, representing 12 percent, 8 percent, 7 percent, and 5.2 percent of total General Fund expenditures, respectively. The remaining \$4,197,480 of proposed General Fund expenditures are allocated for General Administration, Finance, Planning, Human Resources, Economic Development, Municipal Court, and transfers to other funds.

In continued efforts to reduce budgeted needs and balance the budget during slower economic times, this proposed General Fund budget, along with all other operating budgets, does not include any cost of living increases in pay, no employee market adjustments, or merit increases for City staff. In fact, this proposed budget does include a 40 hour unpaid furlough for all City employees. The City's insurance carrier for employee insurance coverage was able to offer an adjusted benefit plan for the same cost, so no increase is included for employee insurance this year. Eight and one-half positions are currently on hold in the General Fund budget and no new programs or equipment replacement needs have been included. The General Fund also does not include the funding of outside community programs and has been reduced by another \$150,000 in street maintenance programs.

As shown, the ending fund balance is projected to be \$7,907,801, approximating 130 days of budgeted expenditures. This small increase from the current year is in hopes of having some flexibility in working through difficult economic times.



Total proposed General Fund expenditures and transfers are allocated in the following categories:

	<b>Amount</b>	<b>Percent of Total</b>
Personnel Services	\$ 16,985,362	76%
Supplies	\$ 1,645,980	7%
Contractual Services	\$ 3,450,211	16%
Capital	\$ 50,000	0%
Transfers	\$ 109,471	0%
<b>Total</b>	<b>\$ 22,241,024</b>	<b>100%</b>

### **SOLID WASTE FUND**

Revenues from residential and commercial solid waste fees and interest earnings are estimated at \$2,787,780 for 2009-10. The proposed cost to operate the system for 2009-10, including disposal costs, is estimated at \$2,290,567. The promotion of good stewardship of the environment, as mentioned previously, is provided for in this budget as a new curbside voluntary recycling program will begin on October 1, 2009. In addition, \$350,000 is budgeted for transfer to the General Fund. Finally there is the addition of a fleet services coordinator to manage all City fleet. Funds are transferred into this fund from the General Fund and Utility Fund to cover their respective portion of this program. This fund includes the previously mentioned furlough, no increases, and no change in cost of employee insurance.

### **DEBT SERVICE FUND**

In Fiscal Year 2009-10, the General Debt Service Fund has obligations of \$4,131,400 plus fiscal agent fees of approximately \$6,000 due. With no property tax rate increase last year or proposed for this year, property taxes will only cover \$2,479,235 of the obligations. The Hotel/Motel Occupancy Tax Fund will transfer in an additional \$147,768 for the debt related to the original purchase of Chandor Gardens and the General Fund will transfer in \$71,207 for shortage in property tax collections. The remaining \$1,439,190 of obligations can be covered for this one time only by interest income gained investment of idle funds of the 2007 Certificates of Obligation. Such funds will not be available next year as the transportation projects are using all available funds and investment income will be at a minimum. Funding of the TxDOT pass through toll program will not start coming in to help pay for obligations of the 2007 Certificates of Obligation until one year after completion of the projects, therefore staff and Council must continue to work toward fully funding these projects, as mentioned earlier, and coverage of debt service obligations.

### **OTHER MAJOR PROGRAMS**

In addition to the General, Solid Waste, and General Debt Service funds, the 2009-10 proposed budget also includes recommended appropriations for other major programs, projects or transfers as follows:

<b>Special Revenue Funds</b>	<b>Proposed Budget</b>
Hotel/Motel Tax Fund	\$ 363,509
Chandor Gardens Fund	\$ 267,736
Library Special Revenue Fund	\$ 8,275
Municipal Court Technology Fund	\$ 18,000
Municipal Court Building Security Fund	\$ 30,330
State Forfeiture Fund	\$ 14,102
Federal Forfeiture Fund	\$ 30,000
TCDP - W'ford Aerospace Grant Fund	\$ 13,875
TCDP - SFX Grant Fund	\$ 22,368
<b>Capital Project Funds</b>	
General Capital Projects Fund	\$ 307,000
Park Development Fund	\$ 36,600
Series 2007 C.O. Fund	\$ 5,007,343
<b>Other Funds</b>	
Doss Permanent Library Fund	\$ 1,899

A work session to review the budget in detail with the City Council is scheduled for Tuesday, August 4 and 11, at which time staff will briefly outline the programs and activities and respond to any questions you may have. A public hearing on the proposed budget is scheduled for Tuesday, August 25, 2009. As required by state law, an agenda item will be posted immediately following the public hearing for the Council to consider adoption of the budget and tax rate ordinances on first reading. A second reading of the ordinances for final adoption will then be placed on the agenda for Tuesday, September 8, 2009.

In conclusion, I wish to thank each department director and support staff members, who spent many hours to research and interpret data, and formulate realistic expenditure requests for the upcoming year.

Respectfully submitted,

Jerry Blaisdell  
City Manager

**City of Weatherford  
2009-2010 General Budget Calendar**

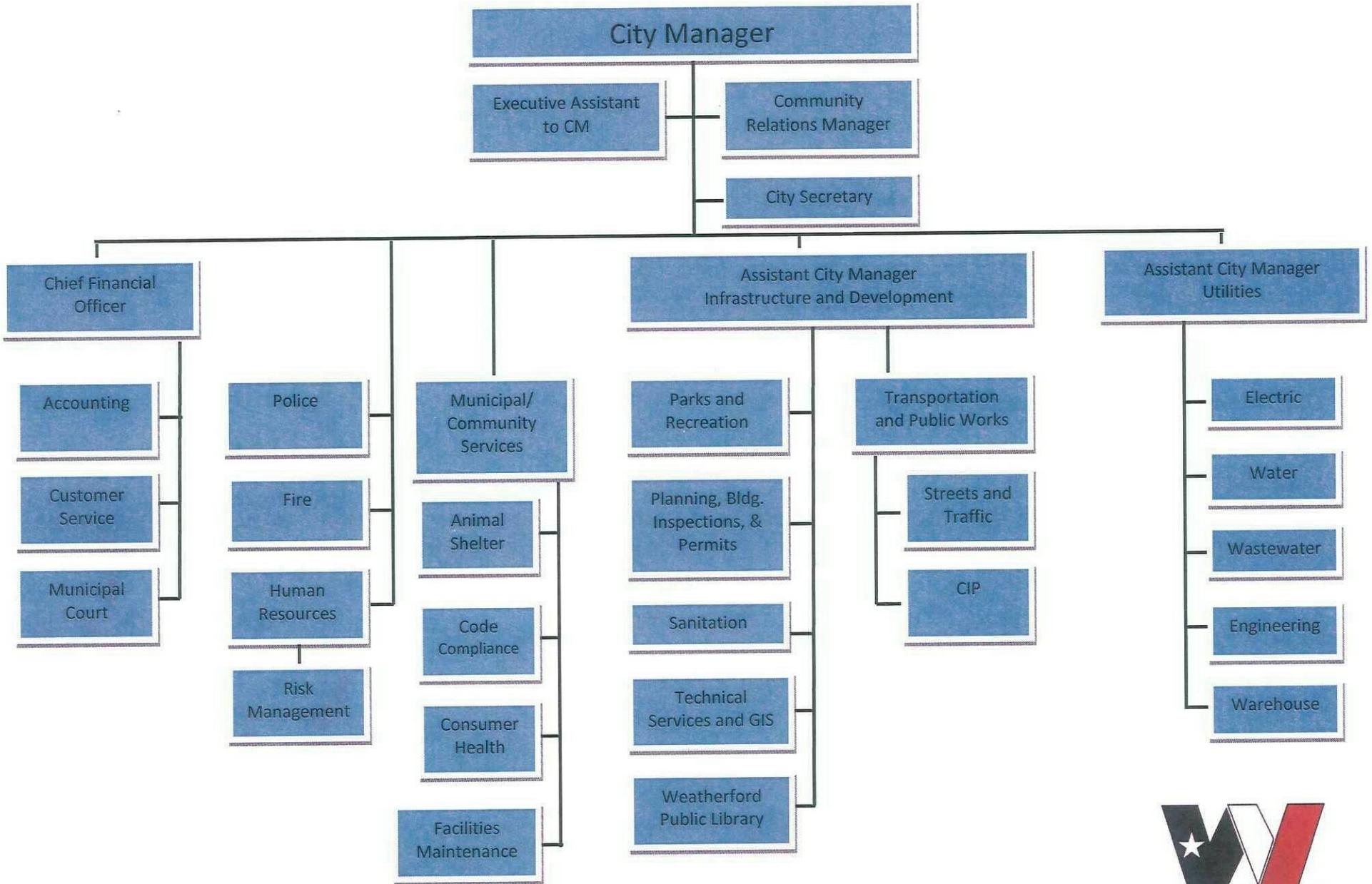
<b>Date</b>	<b>Responsibility</b>	<b>Action</b>	<b>Authority / Explanation</b>
31-Mar-09	Dept. Heads / FD / CM	Distribute Budget Forms and Worksheets	
April 27 - May 6, 2009	Dept. Heads / FD / IT	Meeting to Discuss IT Needs for Each Department	
11-May-09	Dept. Heads / FD	Baseline Budgets Submitted to Finance	
15-May-09	PCAD	Preliminary Assessment Values Expected	
15-May-09	FD	Preliminary Revenue Estimates	
22-May-09	Dept. Heads / FD	Vehicle / Equipment Replacement Requests Submitted to Finance	
1-Jun-09	FD / CM	Finance Department Submits Budget Requests to CM	
June 1-8, 2009	CM	Budget Review	
9-Jun-09	PCAD	Preliminary Assessment Values	Tax Code Section 26.01 Chief appraiser must certify estimate of taxable value for City.
June 8-26, 2009	Dept. Heads / FD / CM	Budget Request Discussions	
July 6-July 27, 2009	FD	Compile and Print Proposed Budget	
14-Jul-09	CC	Presentation of Community Organizations Receiving City Funds and Review of Hotel Occupancy Revenue Uses and Main Street Program	
27-Jul-09	PCAD	Certified Appraisal Roll	Tax Code Section 26.01 Last day for Chief appraiser to certify appraisal roll to each taxing unit.
27-Jul-09	FD	Revenue Estimates Updated	
27-Jul-09	CM	Budget Message Prepared	
28-Jul-09	CC Joint w/UB	Pre Budget Worksession	
4-Aug-09	CM / CC	Submit Proposed Budget	Code of Ordinances Section 1-8-5 (g) City Manager is the "Act as budget officer and as such to prepare and submit to the governing body, prior to the beginning of each fiscal year. A budget of estimated income and proposed expenditures for the ensuing year, showing in as much detail as practicable the estimated amount required for the efficient operation of each department of the city government under his (her) supervision and the reason for such estimated expenditures and be responsible for its administration after adoption.
4-Aug-09	CC / CM (Special)	Budget Work Session	City Manager publically reviews proposed budget.
7-Aug-09	FD	Publish Effective Rate	Tax Code 26.04 Date taxing unit must publicize effective tax and rollback rates, unencumbered fund balances, debt obligation schedule and other applicable items (or soon after).

**City of Weatherford  
2009-2010 General Budget Calendar**

Date	Responsibility	Action	Authority / Explanation
11-Aug-09	CC	Discuss Tax Rate, Take Record Vote, and Schedule Public Hearing	
24-Aug-09	FD	Publish Notice of Budget Public Hearing	
17 & 24 Aug-09	FD	Notice of Public Hearing on Tax Increase	Tax Code Section 26.06(b) The notice of a public hearing may not be smaller than one-quarter page of a standard-size or a tabloid-size newspaper, and the headline on the notice must be in 24-point or larger type. The notice must contain a statement in the following form: "NOTICE OF PUBLIC HEARING ON TAX INCREASE..."
25-Aug-09	CC	1st Public Hearing Tax Rate	Tax Code Section 26.05 (d) The governing body of a taxing unit other than a school district may not adopt a tax rate that exceeds the lower of the rollback tax rate or the effective tax rate calculated as provided by this chapter until the governing body has held two public hearings on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065.
8-Sep-09	CC	2nd Public Hearing Tax Rate	Tax Code Section 26.05 (d) The governing body of a taxing unit other than a school district may not adopt a tax rate that exceeds the lower of the rollback tax rate or the effective tax rate calculated as provided by this chapter until the governing body has held two public hearings on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065.
8-Sep-09	CC	Public Hearing Budget	Opportunity for community to participate in budget process.
6 & 13 Sep-09	FD	Notice of Vote on Tax Rate	Tax Code Section 26.06 (d) At the public hearings the governing body shall announce the date, time, and place of the meeting at which it will vote on the proposed tax rate. <b>After each</b> hearing the governing body shall give notice of the meeting at which it will vote on the proposed tax rate and the notice shall be in the same form as prescribed by Subsections (b) and (c), except that it must state the following: "NOTICE OF TAX REVENUE INCREASE..."
15-Sep-09	CC (Special)	First Reading of Budget and Tax Rate Ordinances	
22-Sep-09	CC	Second and Final Reading of Budget and Tax Rate Ordinances	Code of Ordinances Article 1 Section 1-7-7 (b) Levying taxes - Three votes. Ordinances providing of the assessment and collection of taxes require the approval of two-thirds of the members of the council. Tax Code Section 26.05 Last day for taxing units to adopt 2009 tax rate.
1-Oct-09	CM	File and Implement Budget	Code of Ordinances Section 1-8-5 (i) The manager, in addition to the foregoing subsection shall make and file a budget as required by state law. State Law Reference - R.C.S. art. 689-a13 et seq.

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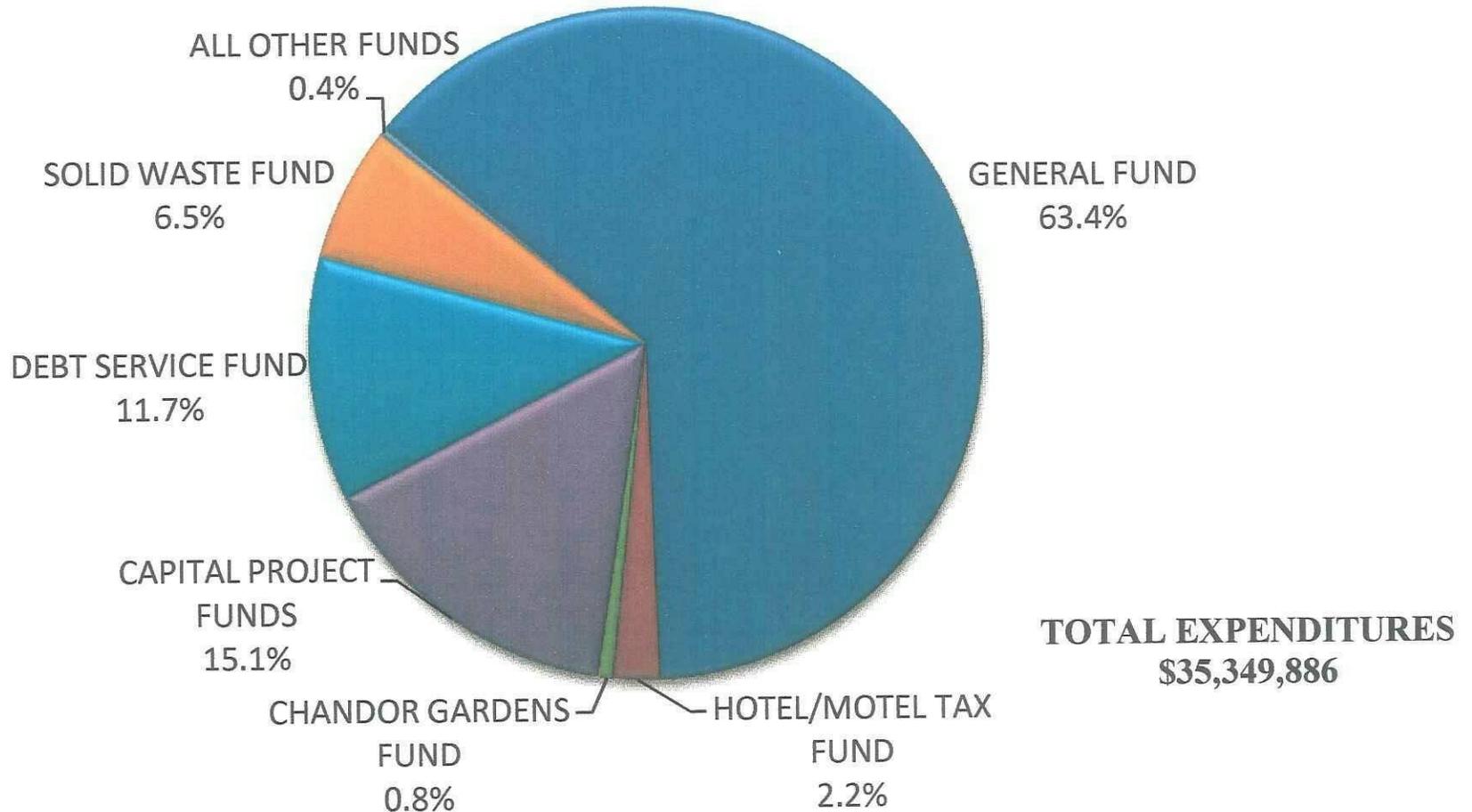
**City of Weatherford  
2009-2010 Program of Services**

**COMBINED BUDGET SUMMARY - ALL FUNDS**

	<i>UNDESIGNATED FUND BALANCE 10/01/2009</i>	<i>ESTIMATED REVENUES</i>	<i>TRANSFERS FROM OTHER FUNDS</i>	<i>AVAILABLE RESOURCES</i>	<i>ESTIMATED EXPENDITURES</i>	<i>TRANSFERS TO OTHER FUNDS</i>	<i>UNDESIGNATED FUND BALANCE 09/30/2010</i>
<b>General Fund</b>	\$ 7,284,466	\$ 19,163,182	\$ 3,214,886	\$ 29,662,534	\$ 22,304,169	\$ 90,055	\$ 7,268,310
<b>Special Revenue Funds:</b>							
State Forfeiture Fund	4,052	10,050	-	14,102	14,102	-	-
Federal Forfeiture Fund	148,854	31,000	-	179,854	30,000	-	149,854
Weatherford Beautification Fund	2,377	10	-	2,387	-	-	2,387
TCDP - W'ford Aerospace Grant Fund	-	13,875	-	13,875	13,875	-	-
TCDP - SFX Grant Fund	-	22,368	-	22,368	22,368	-	-
Municipal Court Technology Fund	708	22,406	-	23,114	18,000	-	5,114
Municipal Court Building Security Fund	16,275	16,780	-	33,055	30,330	-	2,725
Hotel/Motel Tax Fund	644,404	553,500	-	1,197,904	516,486	253,681	427,737
Chandor Gardens Fund	146,466	168,300	105,913	420,679	267,736	-	152,943
Library Special Revenue Fund	67,276	11,920	1,899	81,095	8,275	-	72,820
Animal Shelter Special Revenue Fund	19,298	300	-	19,598	-	-	19,598
<b>General Debt Service Fund</b>	762,693	2,865,535	1,875,793	5,504,021	4,137,400	-	1,366,621
<b>Capital Projects Funds:</b>							
General Capital Projects Fund	1,702,451	45,000	-	1,747,451	307,000	-	1,440,451
Park Development Fund	52,795	76,225	-	129,020	36,600	-	92,420
Series 2003 C.O. Fund	-	-	-	-	-	-	-
Series 2006 C.O. Fund	303,453	-	-	303,453	-	-	303,453
Series 2007 C.O. Fund	(7,363,006)	480,000	-	(6,883,006)	3,350,525	1,656,818	(11,890,349)
Series 2007 G.O. Fund	151,945	4,000	-	155,945	-	-	155,945
Series 2008 C.O. Fund	39,453	5,000	-	44,453	-	-	44,453
<b>Solid Waste Enterprise Fund</b>	1,491,362	2,787,780	-	4,279,142	1,803,316	487,251	1,988,575
<b>Doss Permanent Library Fund</b>	52,378	600	-	52,978	-	1,899	51,079
	<b>\$ 5,527,700</b>	<b>\$ 26,277,831</b>	<b>\$ 5,198,491</b>	<b>\$ 37,004,022</b>	<b>\$ 32,860,182</b>	<b>\$ 2,489,704</b>	<b>\$ 1,654,136</b>

NOTE: FY2010 Rolling unused previously appropriated construction in progress capital budgets forward and only appropriating new funds through the budget ordinance.

# CITY OF WEATHERFORD 2009-10 ANNUAL BUDGET PROPOSED EXPENDITURES - ALL FUNDS



**City of Weatherford  
2009-2010 Program of Services**

**AD VALOREM TAX  
CALCULATION AND DISTRIBUTION**

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2009 Assessed Value	\$	1,780,557,640
ARB Cases Under Protest	\$	13,992,559
Less: Value of Over 65/Disabled Homesteads	\$	(187,530,170)
	\$	1,607,020,029
Tax Rate Per \$100		\$0.46360
Total Tax Levy	\$	7,450,145
Estimated Collection Rate		97.0%
Estimated Collections	\$	7,226,641
Plus: Estimated Frozen Taxes Imposed on Over 65/Disabled Homesteads		572,071
	\$	7,798,712

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**PROPOSED DISTRIBUTION OF TAX COLLECTIONS**

		<i>Collections</i>	<i>Tax Rate</i>	<i>Rate Percentage</i>
General Fund	\$	4,938,177	\$0.2920	62.99%
Debt Service		2,860,535	0.1716	37.01%
	\$	7,798,712	\$0.46360	100.00%

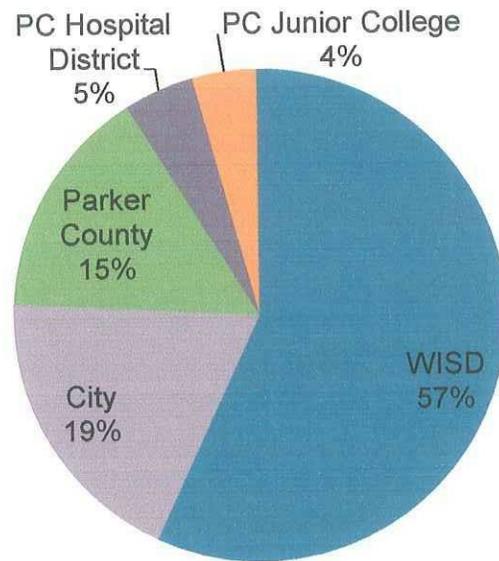
## 2009 TML Tax/Debt Survey

For Texas Cities 15,000-30,000 Population  
Ranked According To Ad Valorem Tax Rate

City	Population	Taxable	Rate	G.O. Debt	Certificates of Obligation	Debt Per Capita
Big Spring	25,233	\$ 524,097,456	\$ 1.01324	\$ 14,355,000	\$ 455,000	\$ 586.93
Brownwood	20,402	\$ 674,192,371	\$ 0.74520	\$ -	\$ 20,880,000	\$ 1,023.43
Orange	18,643	\$ 715,228,645	\$ 0.74500	\$ 15,580,000	\$ 7,060,000	\$ 1,214.40
Angleton	18,761	\$ 677,583,244	\$ 0.70600	\$ 5,922,780	\$ 1,811,908	\$ 412.27
Ennis	19,251	\$ 1,245,060,538	\$ 0.69500	\$ 25,199,534	\$ 6,868,292	\$ 1,665.77
San Benito	25,391	\$ 487,877,432	\$ 0.68813	\$ 20,260,000	\$ -	\$ 797.92
South Houston	16,421	\$ 443,557,776	\$ 0.67837	\$ 6,290,000	\$ -	\$ 383.05
Belton	18,589	\$ 694,953,743	\$ 0.65500	\$ 9,185,000	\$ 11,608,500	\$ 1,118.59
Terrell	18,952	\$ 1,049,913,277	\$ 0.65000	\$ 2,325,000	\$ 21,870,000	\$ 1,276.65
Groves	15,733	\$ 675,608,368	\$ 0.62420	\$ 9,270,000	\$ 4,825,000	\$ 895.89
Balch Springs	19,963	\$ 733,076,868	\$ 0.62000	\$ 4,485,000	\$ 4,905,000	\$ 470.37
Waxahachie	28,300	\$ 2,062,415,503	\$ 0.61500	\$ 23,631,347	\$ 125,018,653	\$ 5,252.65
White Settlement	16,158	\$ 618,099,885	\$ 0.61373	\$ 2,675,000	\$ 1,171,883	\$ 238.08
Leander	27,650	\$ 1,540,247,834	\$ 0.60259	\$ 42,735,000	\$ 34,185,000	\$ 2,781.92
Denison	24,103	\$ 918,236,807	\$ 0.59407	\$ 8,495,000	\$ 5,145,000	\$ 565.90
Watauga	24,230	\$ 983,828,527	\$ 0.58076	\$ 13,625,000	\$ 9,390,000	\$ 949.86
Nederland	17,422	\$ 857,337,337	\$ 0.57800	\$ 5,480,000	\$ 15,630,000	\$ 1,211.69
Corinth	20,411	\$ 1,417,615,882	\$ 0.57698	\$ 14,245,000	\$ 22,735,000	\$ 1,811.77
Little Elm	23,884	\$ 1,529,791,007	\$ 0.56996	\$ 13,350,000	\$ 7,915,000	\$ 890.35
Plainview	23,000	\$ 725,570,596	\$ 0.56850	\$ -	\$ 9,065,000	\$ 394.13
Kerrville	22,661	\$ 1,215,769,159	\$ 0.55000	\$ -	\$ 18,353,205	\$ 809.90
<b>Average</b>	<b>20,532</b>	<b>\$ 1,387,412,213</b>	<b>\$ 0.51654</b>	<b>\$ 10,417,730</b>	<b>\$ 14,988,064</b>	<b>\$ 1,199.01</b>
Universal City	17,991	\$ 946,866,298	\$ 0.51297	\$ 6,589,000	\$ -	\$ 366.24
Portland	18,500	\$ 845,738,413	\$ 0.50869	\$ -	\$ 7,680,000	\$ 415.14
Bay City	18,450	\$ 603,039,478	\$ 0.50750	\$ -	\$ -	\$ -
Farmers Branch	28,750	\$ 4,019,807,491	\$ 0.49450	\$ 1,025,000	\$ 16,185,000	\$ 598.61
Seguin	26,051	\$ 1,174,105,008	\$ 0.48230	\$ 33,124,749	\$ -	\$ 1,271.53
Marshall	24,006	\$ 941,928,201	\$ 0.47604	\$ 6,140,000	\$ 1,000,000	\$ 297.43
Weatherford (adopted)*	25,950	\$ 1,674,916,640	\$ 0.46360	\$ 11,060,000	\$ 58,605,000	\$ 2,684.59
Southlake	26,224	\$ 5,101,429,127	\$ 0.46200	\$ 227,134	\$ 108,254,000	\$ 4,136.71
Uvalde	16,507	\$ 511,417,040	\$ 0.45440	\$ 2,300,000	\$ 8,530,000	\$ 656.09
Addison	15,250	\$ 3,724,826,923	\$ 0.45350	\$ 38,475,231	\$ 44,330,000	\$ 5,429.85
Saginaw	19,655	\$ 1,162,359,535	\$ 0.44600	\$ 14,110,000	\$ 8,785,000	\$ 1,164.84
Sulphur Springs	15,387	\$ 834,061,390	\$ 0.44000	\$ 7,786,776	\$ 12,518,224	\$ 1,319.62
Weatherford (prior)*	25,950	\$ 1,674,916,640	\$ 0.43860	\$ 11,060,000	\$ 58,605,000	\$ 2,684.59
Stephenville	17,050	\$ 890,491,119	\$ 0.43500	\$ 1,990,000	\$ 8,484,155	\$ 614.32
Mineral Wells	17,350	\$ 573,476,840	\$ 0.41373	\$ 3,530,000	\$ -	\$ 203.46
Dickinson	18,000	\$ 782,018,361	\$ 0.40860	\$ -	\$ 11,415,000	\$ 634.17
Lake Jackson	27,614	\$ 1,452,232,947	\$ 0.39000	\$ 19,575,000	\$ 10,255,000	\$ 1,080.25
Alice	19,759	\$ 828,829,474	\$ 0.37000	\$ -	\$ 5,455,000	\$ 276.08
West University Place	15,427	\$ 3,550,225,974	\$ 0.36600	\$ 49,235,000	\$ 12,125,000	\$ 3,977.44
Colleyville	23,902	\$ 3,612,568,857	\$ 0.35590	\$ 10,495,000	\$ 1,880,000	\$ 517.74
Cibolo	16,000	\$ 971,474,963	\$ 0.31860	\$ 11,070,000	\$ 3,470,000	\$ 908.75
Mount Pleasant	15,202	\$ 774,804,217	\$ 0.31000	\$ 370,000	\$ 4,725,000	\$ 335.15
University Park	24,182	\$ 5,806,611,835	\$ 0.26548	\$ -	\$ -	\$ -
Humble	15,000	\$ 1,145,952,620	\$ 0.20000	\$ -	\$ 18,300,000	\$ 1,220.00
Gainesville	16,569	\$ 714,304,596	\$ 0.06470	\$ 14,586,290	\$ 3,574,068	\$ 1,096.04

\* Debt per capita after TxDOT reimbursement \$663.64.

# Overlapping Property Tax Rate 2009-10



<b>Average Home Taxable Value</b>	<b>\$ 137,919</b>
<b>Total Tax Bill</b>	<b>\$ 3,389</b>
<b>City Portion of Tax Bill</b>	<b>\$ 639</b>



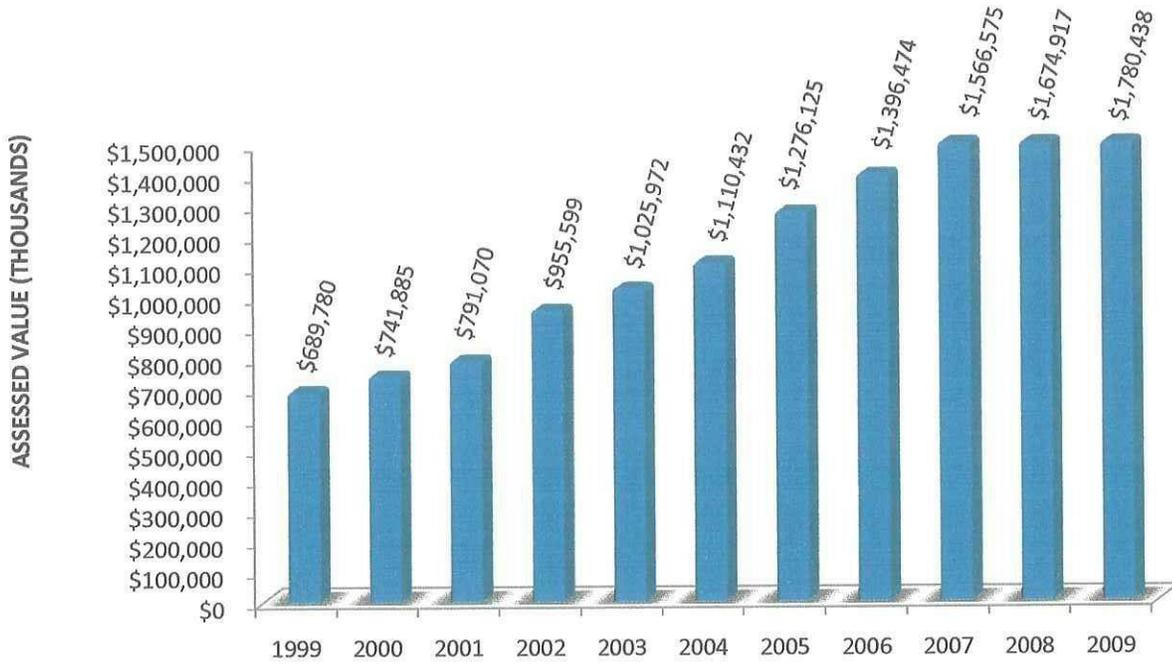

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## For \$53.28 a month Weatherford Citizens Currently Receive:

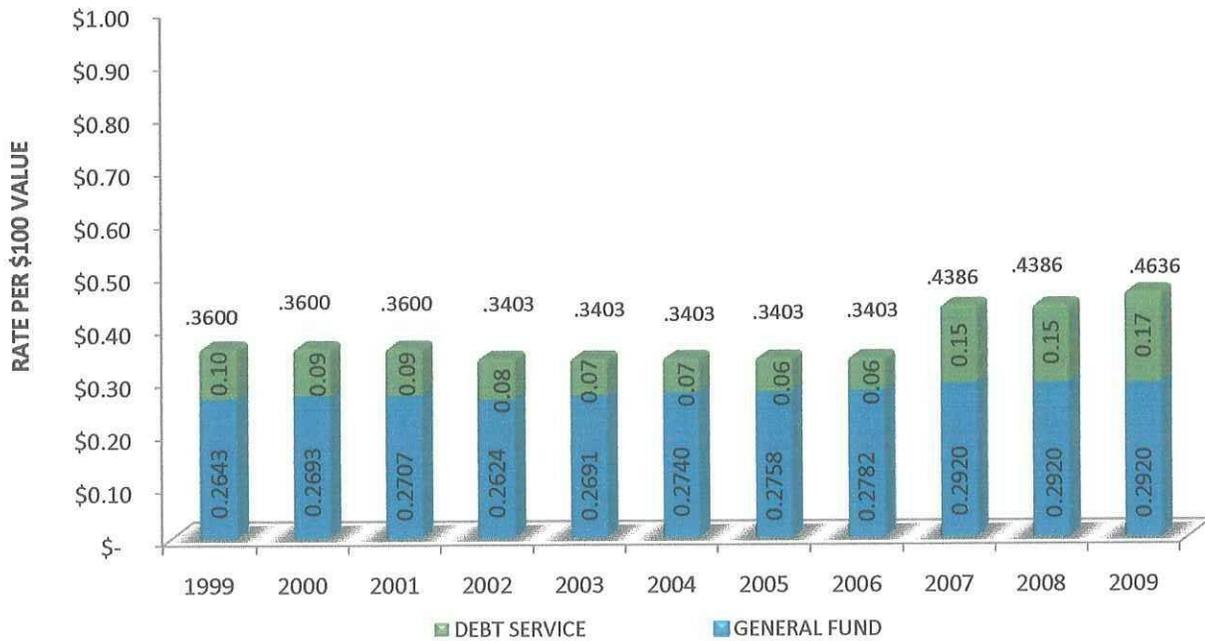
- 24 Hour Police Protection
- 24 Hour Fire Protection
- Maintenance of all City Streets
- Access to over 300 Acres of Public Park Space
- Maintenance of 1,482 Street Lights
- Access to over 98,996 Library Holdings
- Animal Control Services
- Building Inspection & Permitting Services
- Environmental Health Services
- Code Enforcement Services



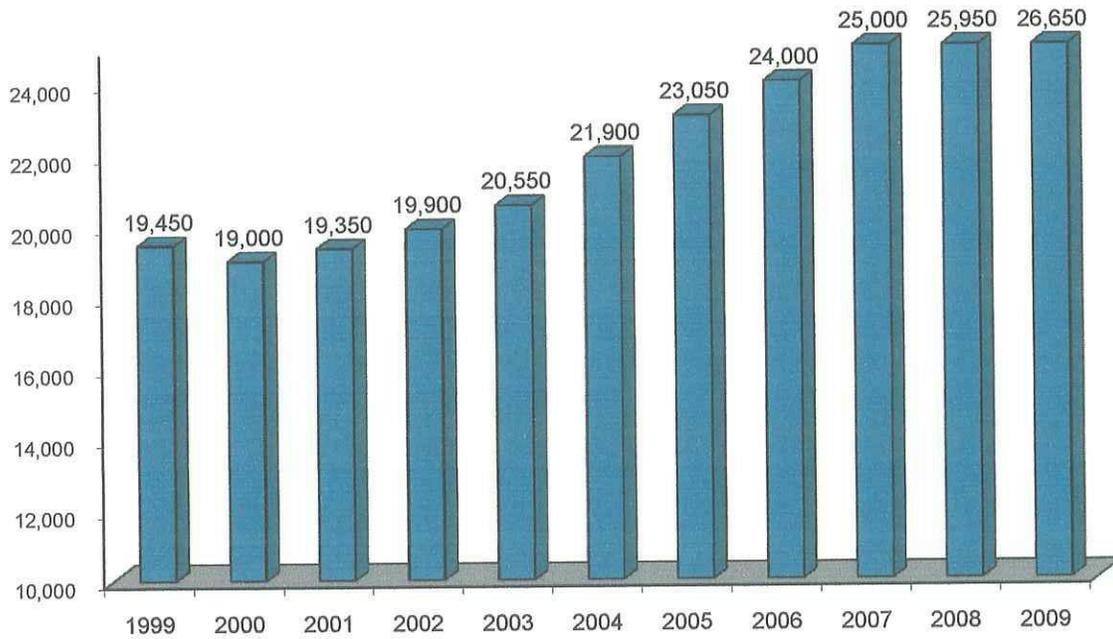
## CITY OF WEATHERFORD PROPERTY TAX ASSESSED VALUES



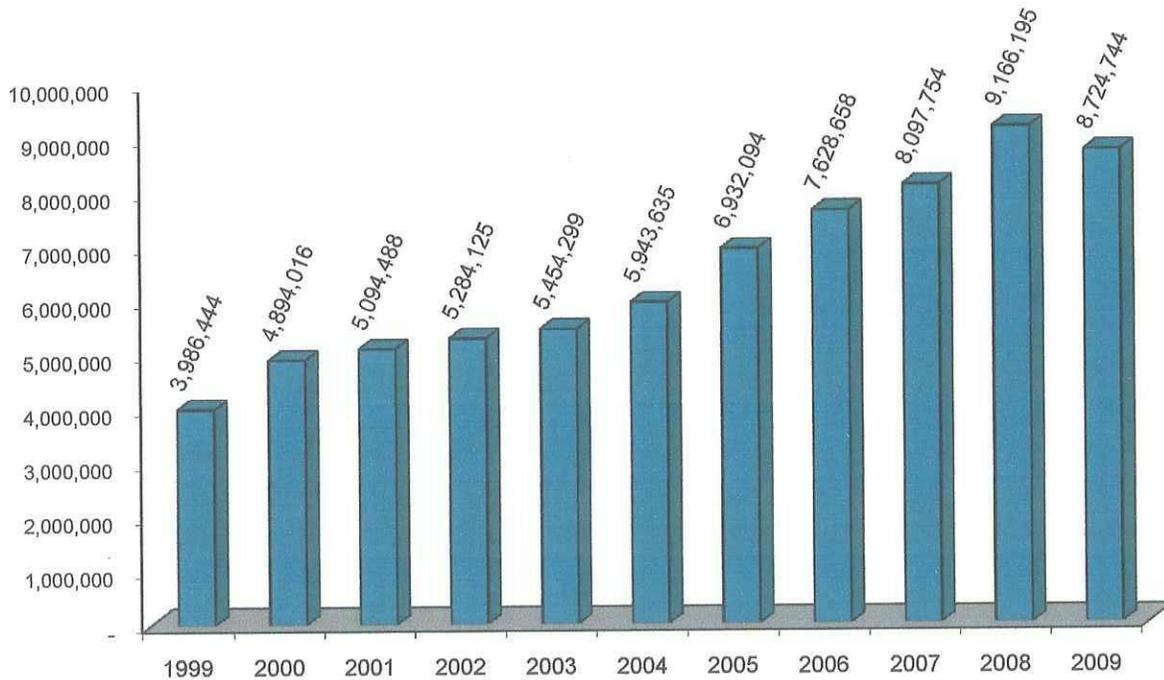
## CITY OF WEATHERFORD HISTORICAL PROPERTY TAX RATES



### CITY OF WEATHERFORD POPULATION GROWTH OF 37% IN TEN YEARS



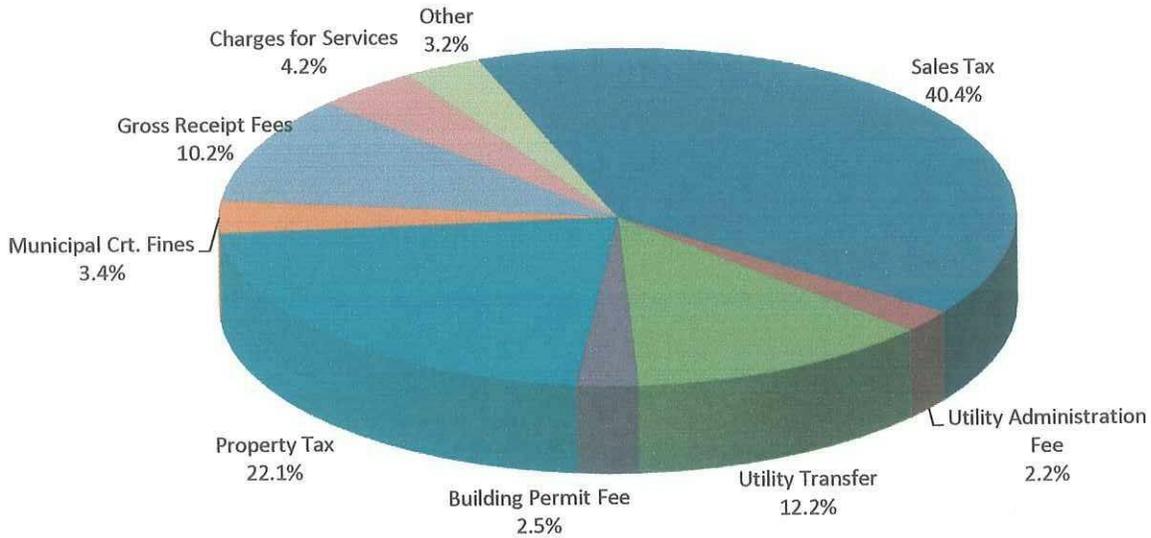
### CITY OF WEATHERFORD SALES TAX GROWTH OF 119% IN TEN YEARS



# General Fund

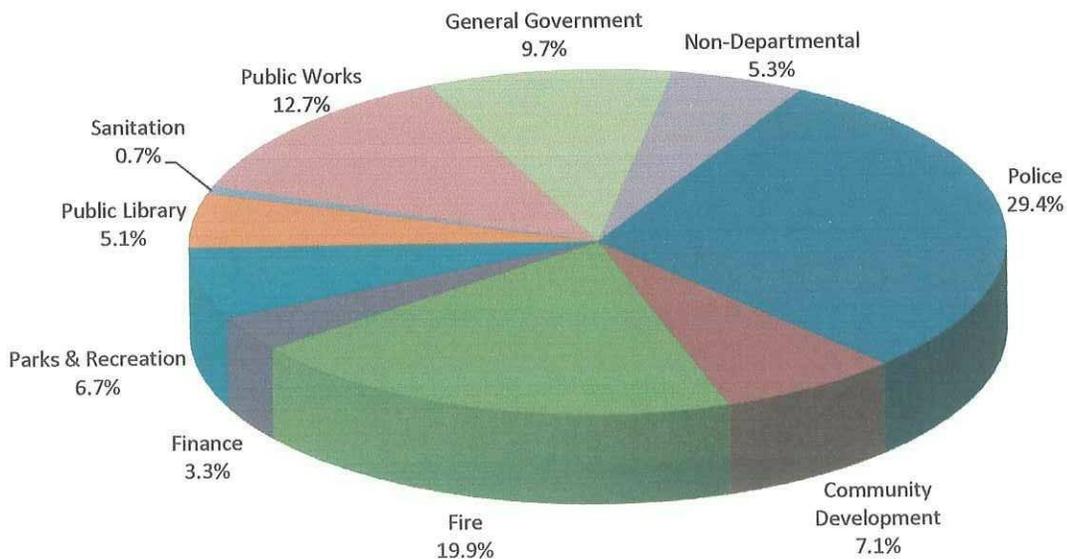
This fund is the chief operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

## WHERE DOES THE MONEY COME FROM? GENERAL FUND REVENUES & TRANSFERS



**TOTAL REVENUES & TRANSFERS - \$22,378,068**

## WHERE DOES THE MONEY GO? GENERAL FUND EXPENDITURES & TRANSFERS



**TOTAL EXPENDITURES & TRANSFERS - \$22,394,224**

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**City of Weatherford  
2009-2010 Program of Services**

**GENERAL FUND SUMMARY (01)**

	<i>Actual 2006-07</i>	<i>Actual 2007-08</i>	<i>Approved 2008-09</i>	<i>Amended 2008-09</i>	<i>Proposed 2009-10</i>
<b>BEGINNING FUND BALANCE</b>	<b>\$ 7,289,168</b>	<b>\$ 7,745,446</b>	<b>\$ 7,166,937</b>	<b>\$ 8,698,002</b>	<b>\$ 7,284,466</b>
<i>Taxes</i>	14,396,951	16,495,429	16,801,723	15,918,072	16,461,451
<i>Licenses &amp; Permits</i>	637,734	663,464	604,869	466,819	556,740
<i>Intergovernmental Revenue</i>	255,219	357,990	245,583	292,453	303,763
<i>Charges for Services</i>	909,981	920,535	988,121	930,742	929,228
<i>Fines &amp; Forfeitures</i>	729,794	857,715	827,846	691,715	727,500
<i>Miscellaneous Revenue</i>	518,350	466,962	579,500	114,043	184,500
<i>Transfers and Other Sources</i>	2,538,865	2,773,486	2,879,487	2,739,800	2,733,575
<i>Intergovernmental Services</i>	964,582	886,251	945,679	945,679	481,311
<b>REVENUES</b>	<b>20,951,476</b>	<b>23,421,832</b>	<b>23,872,808</b>	<b>22,099,323</b>	<b>22,378,068</b>
<b>AVAILABLE RESOURCES</b>	<b>28,240,644</b>	<b>31,167,278</b>	<b>31,039,745</b>	<b>30,797,325</b>	<b>29,662,534</b>
<b>EXPENDITURES</b>					
<i>General Government</i>	2,268,858	2,507,212	2,666,582	2,167,142	2,177,889
<i>Finance</i>	608,392	750,316	802,272	783,160	746,441
<i>Community Development</i>	1,466,513	1,565,226	1,935,127	1,592,298	1,595,872
<i>Public Works</i>	2,625,345	2,763,169	3,027,496	3,087,733	2,849,351
<i>Sanitation</i>	146,430	149,159	172,356	159,309	160,462
<i>Parks &amp; Recreation</i>	1,395,322	1,678,289	1,718,526	1,658,582	1,497,167
<i>Police</i>	6,220,833	6,388,630	6,755,605	6,679,570	6,586,969
<i>Fire</i>	3,549,313	3,933,129	4,629,845	4,543,898	4,454,568
<i>Public Library</i>	1,026,372	1,052,129	1,200,838	1,150,753	1,137,172
<i>Non-Departmental</i>	1,187,820	1,682,017	2,885,901	1,690,414	1,188,333
<b>EXPENSES</b>	<b>20,495,198</b>	<b>22,469,276</b>	<b>25,794,548</b>	<b>23,512,859</b>	<b>22,394,224</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 7,745,446</b>	<b>\$ 8,698,002</b>	<b>\$ 5,245,197</b>	<b>\$ 7,284,466</b>	<b>\$ 7,268,310</b>
Total Revenues	\$ 22,378,068		90 Days of Operations		<b>\$ 5,360,077</b>
Total Expenses	\$ 22,394,224		Overage (Shortage)		\$ 1,908,233
Net	<u>\$ (16,156)</u>				
Contingency (one-time)	\$ 250,000				
OPEB (one-time)	\$ 406,135				
Operating Net	<u><u>\$ 639,979</u></u>				

**City of Weatherford  
2009-2010 Program of Services**

**GENERAL FUND REVENUES (01)**

	<i>Actual 2006-07</i>	<i>Actual 2007-08</i>	<i>Approved 2008-09</i>	<i>Amended 2008-09</i>	<i>Proposed 2009-10</i>
<b>Taxes</b>					
110-Current Taxes	\$ 3,832,406	\$ 4,662,503	\$ 5,294,425	\$ 4,999,132	\$ 4,938,177
111-Delinquent Taxes	86,632	84,822	81,432	73,923	78,211
112-Penalty & Interest	63,690	96,570	62,858	74,198	71,935
125-Sales Tax	8,097,754	9,166,195	9,068,611	8,568,926	9,047,413
127-Mixed Beverage Tax	43,571	45,662	38,877	45,625	44,953
131-Gross Receipts Tax	2,272,898	2,439,677	2,255,520	2,156,268	2,280,762
<b>Total Taxes</b>	<b>14,396,951</b>	<b>16,495,429</b>	<b>16,801,723</b>	<b>15,918,072</b>	<b>16,461,451</b>
<b>Licenses &amp; Permits</b>					
207-Occupational	2,972	1,963	500	2,325	1,000
208-Solicitors Permit	150	547	150	1,626	300
210-Building Permits	528,907	548,975	500,000	333,475	450,000
212-Seismic/Drilling	17,500	5,334	15,000	-	-
214-Pound Fees	44,638	61,724	47,565	81,028	57,040
229-Health/Safety	36,501	39,286	36,654	38,425	35,000
299-Other	7,066	5,635	5,000	9,940	13,400
<b>Total Licenses &amp; Permits</b>	<b>637,734</b>	<b>663,464</b>	<b>604,869</b>	<b>466,819</b>	<b>556,740</b>
<b>Intergovernmental Revenue</b>					
301-Federal Grant	8,537	112,153	8,280	-	-
303-State Grant	32,410	40,732	14,000	69,150	80,000
330-Local Grant	214,272	205,105	223,303	223,303	223,763
<b>Total Intergovernmental Revenue</b>	<b>255,219</b>	<b>357,990</b>	<b>245,583</b>	<b>292,453</b>	<b>303,763</b>
<b>Charges For Services</b>					
403-Zoning	49,527	50,574	40,000	47,898	43,000
405-Sale of Maps & Publications	268	300	323	66	100
407-Certification & Photostats	4,926	4,821	4,597	5,949	5,000
408-Economic Development Services	171,360	171,734	204,952	183,332	179,353
409-County Animal Shelter Services	325,525	331,577	364,735	364,735	370,261
411-Swimming Pool	81,111	84,259	73,000	83,000	80,000
412-Facility Rental Fees	25,291	25,144	21,000	26,921	23,000
423-Public Market Rental	76,127	84,981	100,414	100,414	100,414
425-First Monday Rental	145,300	136,978	150,000	91,000	100,000
428-Athletic Program Fees	19,307	20,977	20,000	19,530	20,000
429-Recreational Program Fees	7,735	6,013	7,000	4,870	6,000
430-Parking Meters	1,260	2,028	1,000	2,045	1,000
431-Loading Zones	600	600	600	600	600
460-Interlibrary Loan Fees	479	549	500	382	500
Other	1,165	-	-	-	-
<b>Total Charges for Services</b>	<b>909,981</b>	<b>920,535</b>	<b>988,121</b>	<b>930,742</b>	<b>929,228</b>

**GENERAL FUND REVENUES (Cont.)**

	<i>Actual</i> 2006-07	<i>Actual</i> 2007-08	<i>Approved</i> 2008-09	<i>Amended</i> 2008-09	<i>Proposed</i> 2009-10
<b>Fines &amp; Forfeitures</b>					
501-Municipal Fines	697,322	828,844	800,000	662,824	700,000
502-Library Fines	26,304	23,637	23,000	24,847	23,000
503-Library Title Replacement Fee	4,343	4,597	4,046	3,764	4,000
508-Returned Check Charges	1,825	637	800	280	500
<b>Total Fines &amp; Forfeitures</b>	<b>729,794</b>	<b>857,715</b>	<b>827,846</b>	<b>691,715</b>	<b>727,500</b>
<b>Miscellaneous Revenue</b>					
601-Interest Income	364,698	230,322	315,000	61,500	120,000
602-Net Change in Fair Value-Investments	34,359	688	-	-	-
604-Sale of Fixed Assets	6,650	98,824	210,000	-	10,000
608-Contributions	9,021	10,226	3,500	3,075	3,500
612-Sale of Salvage	8,970	16,811	1,000	-	1,000
638-Concessions	-	-	-	600	-
651-Other	94,652	110,091	50,000	48,868	50,000
<b>Total Miscellaneous Revenue</b>	<b>518,350</b>	<b>466,962</b>	<b>579,500</b>	<b>114,043</b>	<b>184,500</b>
<b>Transfers And Other Sources</b>					
810-Proceeds from Lease/Purchase	-	-	-	-	-
819-Transfer from Other Funds	350,000	350,000	350,000	350,000	350,000
823-Transfer from Off-site Water Sales	26,062	46,136	40,000	30,000	15,000
824-Utility Systems Revenue Fund	2,162,803	2,377,350	2,489,487	2,359,800	2,368,575
<b>Total Transfers and Other Source</b>	<b>2,538,865</b>	<b>2,773,486</b>	<b>2,879,487</b>	<b>2,739,800</b>	<b>2,733,575</b>
<b>Intergovernmental Services</b>					
909-Utility Systems Admin. Services	844,510	766,944	813,051	813,051	378,894
910-Solid Waste Admin. & Maint. Services	120,072	119,307	132,628	132,628	102,417
<b>Total Intergovernmental Services</b>	<b>964,582</b>	<b>886,251</b>	<b>945,679</b>	<b>945,679</b>	<b>481,311</b>
<b>TOTAL GENERAL FUND</b>	<b>\$20,951,476</b>	<b>\$23,421,832</b>	<b>\$23,872,808</b>	<b>\$22,099,323</b>	<b>\$22,378,068</b>

**City of Weatherford**  
**2009-2010 Program of Services**  
**GENERAL FUND EXPENDITURES (01)**

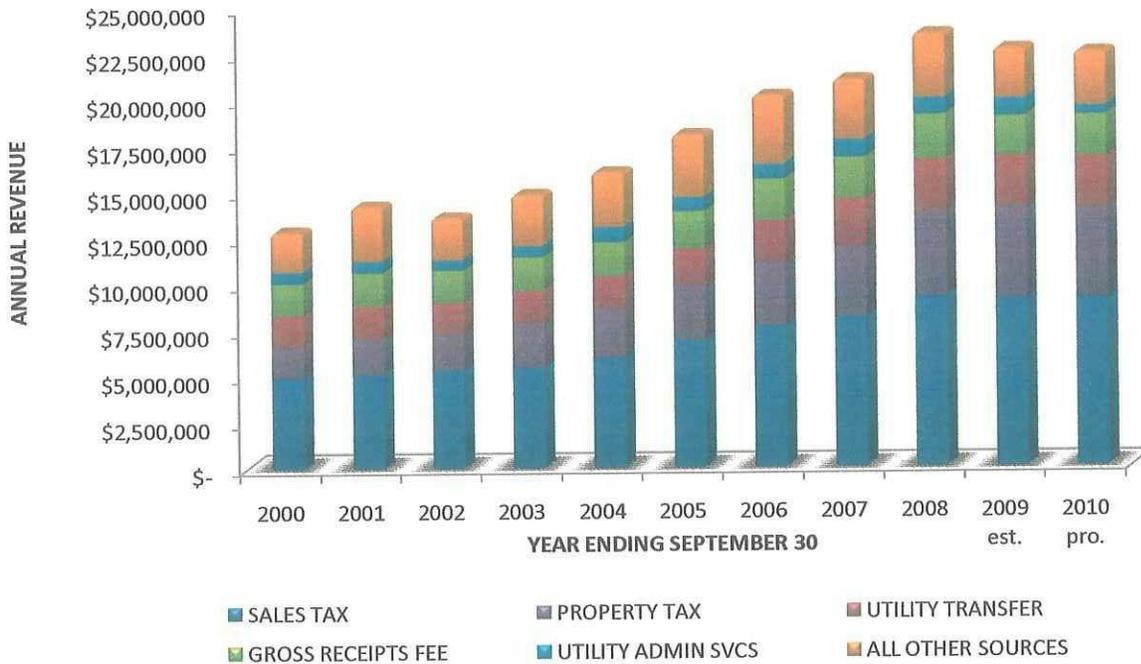
	<i>Actual 2006-07</i>	<i>Actual 2007-08</i>	<i>Approved 2008-09</i>	<i>Amended 2008-09</i>	<i>Proposed 2009-10</i>
<b>General Government</b>					
<i>City Council</i>	\$ 118,638	\$ 65,693	\$ 88,828	\$ 67,774	\$ 80,742
<i>Administration</i>	508,278	671,130	910,968	719,601	678,461
<i>City Secretary</i>	209,041	177,870	-	-	-
<i>Planning &amp; Development</i>	990,770	1,099,526	1,086,400	836,061	808,265
<i>Economic Development</i>	171,360	171,386	178,654	183,332	179,353
<i>Human Resources</i>	188,294	197,108	225,732	223,619	294,018
<i>City Attorney</i>	82,477	124,499	176,000	136,755	137,050
	<u>2,268,858</u>	<u>2,507,212</u>	<u>2,666,582</u>	<u>2,167,142</u>	<u>2,177,889</u>
<b>Finance</b>					
<i>Administration</i>	100,213	204,647	234,910	215,911	211,501
<i>Accounting</i>	215,770	224,488	246,425	259,108	237,547
<i>Municipal Court</i>	292,409	321,181	320,937	308,141	297,393
	<u>608,392</u>	<u>750,316</u>	<u>802,272</u>	<u>783,160</u>	<u>746,441</u>
<b>Community Development</b>					
<i>Administration</i>	112,874	123,051	117,541	120,629	200,787
<i>Facilities Maintenance</i>	678,722	548,989	665,472	648,418	534,698
<i>Public Market</i>	6,752	141,009	4,900	3,266	3,350
<i>Animal Control</i>	479,183	510,818	566,002	570,506	571,449
<i>Code Enforcement</i>	-	-	285,329	249,479	285,588
	<u>1,277,531</u>	<u>1,323,867</u>	<u>1,639,244</u>	<u>1,592,298</u>	<u>1,595,872</u>
<b>Public Works</b>					
<i>Administration</i>	301,856	364,410	413,424	320,547	412,428
<i>Street Maintenance</i>	2,143,355	2,237,955	2,486,935	2,343,758	2,156,594
<i>Field Services</i>	105,884	117,021	132,992	145,649	111,537
<i>GIS/Mapping</i>	62,395	80,477	76,869	74,340	-
<i>Traffic Control</i>	200,837	164,140	169,270	159,550	168,792
<i>Storm Drainage</i>	-	40,525	43,889	43,889	-
	<u>2,814,327</u>	<u>3,004,528</u>	<u>3,323,379</u>	<u>3,087,733</u>	<u>2,849,351</u>
<b>Sanitation</b>					
<i>Vehicle/Equipment Maintenance</i>	146,430	149,159	172,356	159,309	160,462
	<u>146,430</u>	<u>149,159</u>	<u>172,356</u>	<u>159,309</u>	<u>160,462</u>
<b>Parks &amp; Recreation</b>					
<i>First Monday</i>	94,484	84,702	101,649	93,536	97,115
<i>Parks</i>	811,299	1,130,118	1,137,019	1,107,579	948,222
<i>Recreation</i>	489,539	463,469	479,858	457,467	451,830
	<u>1,395,322</u>	<u>1,678,289</u>	<u>1,718,526</u>	<u>1,658,582</u>	<u>1,497,167</u>

**City of Weatherford  
2009-2010 Program of Services**

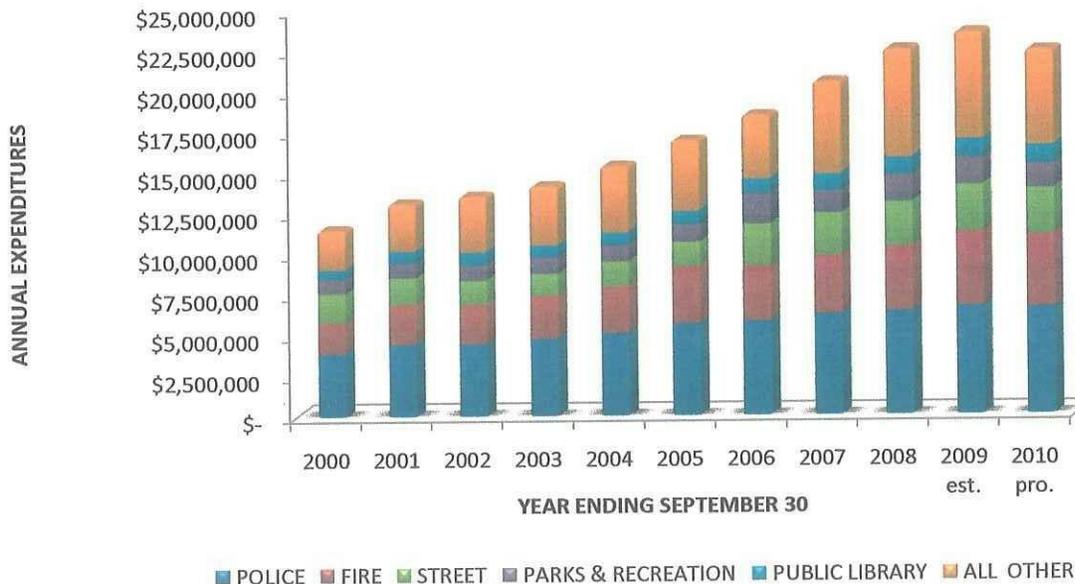
**GENERAL FUND EXPENDITURES (01)**

	<i>Actual 2006-07</i>	<i>Actual 2007-08</i>	<i>Approved 2008-09</i>	<i>Amended 2008-09</i>	<i>Proposed 2009-10</i>
<b>Police</b>					
<i>Police Services</i>	6,192,957	6,255,312	6,739,220	6,661,616	6,571,689
<i>Police Grants</i>	27,876	133,318	16,385	17,954	15,280
	<u>6,220,833</u>	<u>6,388,630</u>	<u>6,755,605</u>	<u>6,679,570</u>	<u>6,586,969</u>
<b>Fire</b>					
<i>Fire Protection Services</i>	3,548,449	3,932,791	4,629,507	4,541,398	4,454,230
<i>Fire Protection Grants</i>	864	338	338	2,500	338
	<u>3,549,313</u>	<u>3,933,129</u>	<u>4,629,845</u>	<u>4,543,898</u>	<u>4,454,568</u>
<b>Public Library</b>					
<i>Public Library</i>	1,019,963	1,038,282	1,116,708	1,066,623	1,078,172
<i>Library Grant</i>	6,409	13,847	84,130	84,130	59,000
	<u>1,026,372</u>	<u>1,052,129</u>	<u>1,200,838</u>	<u>1,150,753</u>	<u>1,137,172</u>
<b>Non-Departmental</b>					
<i>301-Audit Services</i>	36,505	40,705	45,000	52,930	45,000
<i>306- Parker County Committee on Aging</i>	25,000	25,000	25,000	25,000	30,000
<i>315- Weatherford Economic Development Corp.</i>	248,927	248,927	262,500	247,280	226,700
<i>341- Rape Crisis Program/Freedom House</i>	15,000	15,000	20,000	20,000	15,000
<i>345-Other</i>	-	314,634	1,408,397	220,200	250,000
<i>350-OPEB Contribution</i>	-	-	406,135	406,135	406,135
<i>357-Loss Bad Debts</i>	1,234	16,837	3,000	3,000	3,000
<i>346-Transfer to Debt Service</i>	277,150	351,298	603,869	603,869	71,207
<i>347-Transfer to Other Funds</i>	500,000	561,692	-	-	18,848
<i>359- Parker County Appraisal District</i>	84,004	107,924	112,000	112,000	122,443
	<u>1,187,820</u>	<u>1,682,017</u>	<u>2,885,901</u>	<u>1,690,414</u>	<u>1,188,333</u>
<b>TOTAL GENERAL FUND</b>	<b><u>20,495,198</u></b>	<b><u>22,469,276</u></b>	<b><u>25,794,548</u></b>	<b><u>23,512,859</u></b>	<b><u>22,394,224</u></b>

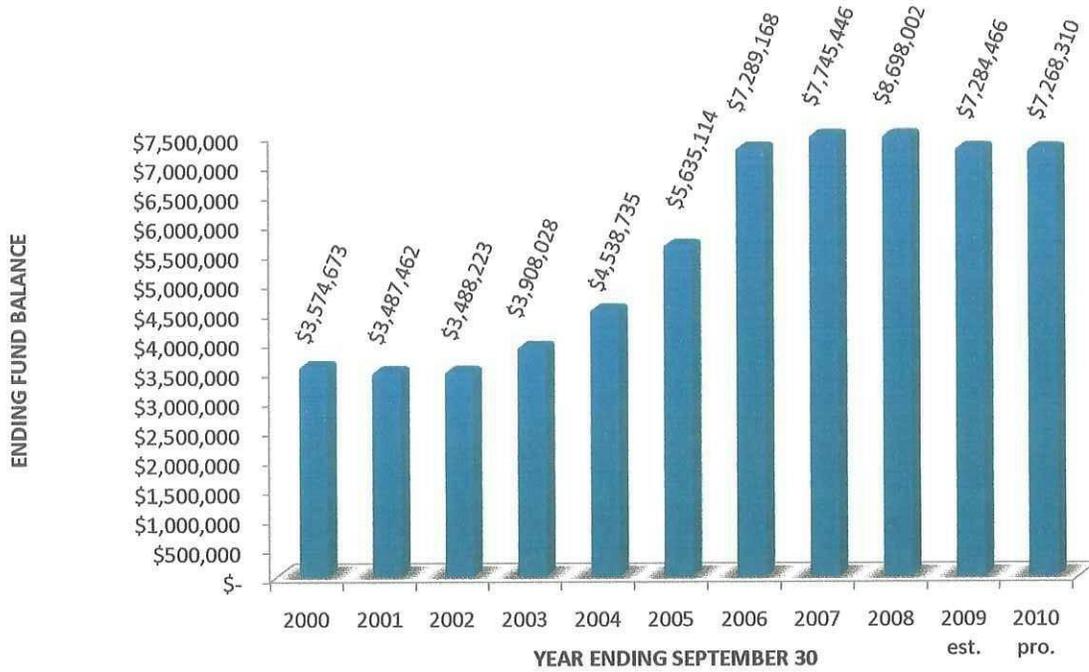
## CITY OF WEATHERFORD HISTORICAL GENERAL FUND REVENUES



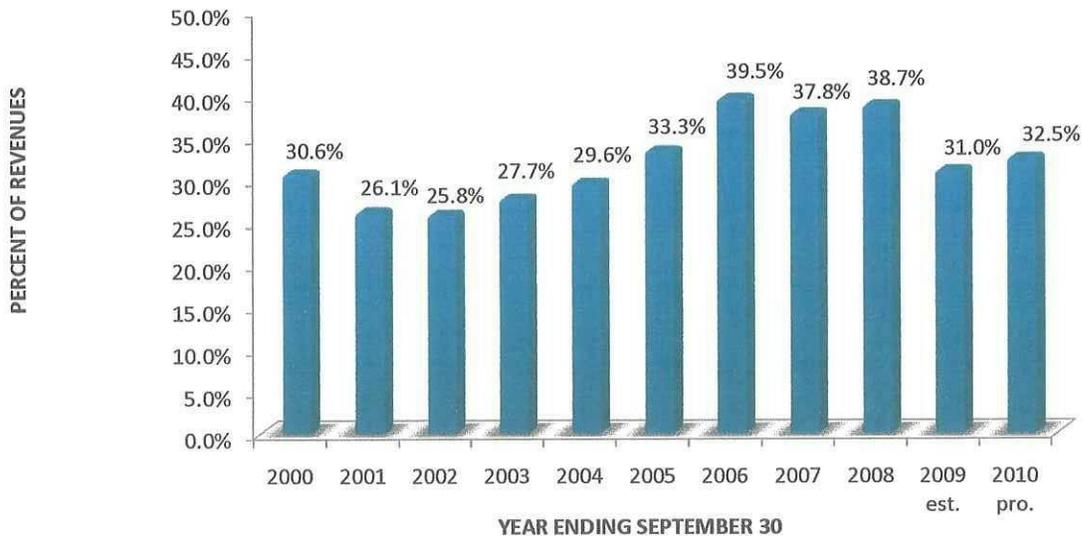
## CITY OF WEATHERFORD HISTORICAL GENERAL FUND DEPARTMENTAL EXPENDITURES



## CITY OF WEATHERFORD GENERAL FUND BALANCE



## CITY OF WEATHERFORD GENERAL FUND BALANCE AS PERCENT OF EXPENDITURES



**City of Weatherford**  
**2009-2010 Program of Services**

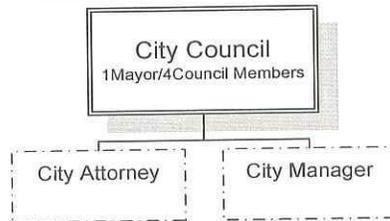
**General Government**  
**City Council**

Account #: 101

**Location**  
303 Palo Pinto, Weatherford, TX 76086  
Phone Number (817) 598-4102

**Hours of Operation:**

Monday to Friday, 8:00 a.m. to 5:00 p.m.



**PROGRAM DESCRIPTION:**

The City Council is the governing body of the City of Weatherford. The City Council defines the direction of the City by establishing goals and enacting legislation that provides for city programs, services, and policies. The City Council provides direction to the City Manager and oversight of the Manager's work. The City Council adopts the annual Program of Services.

**MAJOR DIVISION GOALS:**

1. Set goals and objectives for the City that address the needs and values of the community.
2. Provide necessary regulatory authority for community by the passing of ordinances, resolutions, and actions.
3. Provide necessary budgetary oversight.
4. Levy and assess taxes and fees that provide for the program development, implementation, and service delivery to meet the goals and objectives of the City.
5. Provide political leadership on issues and needs of the community.
6. Provide for appropriate wage and benefit program that enables the city organization to recruit and maintain a qualified work force.

**FY 2008-2009 ACCOMPLISHMENTS:**

1. Transportation Dollars Spent and Improvement
2. Natural Gas Drilling on City property implemented
3. Budget Development and Approval
4. Long range financial plan for City and Capital Improvement Program

**FY 2009-2010 OBJECTIVES:**

1. Transportation Dollars Spent and Improvement
2. Budget Development and Approval
3. Long range financial plan for City and Capital Improvement Program

**BUDGETARY ISSUES:**

1. Growth issues - as it relates to funds necessary for infrastructure, personnel, and services
2. Current state of U.S. Economy
3. Meeting Capital Improvement Project requests

**City of Weatherford  
2009-2010 Program of Services**

**General Government  
City Council**

Account #: 101

<b>EXPENDITURE SUMMARY:</b>				
Expenditure Classification	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Personal Services	\$19,874	\$33,852	\$26,674	\$32,642
Supplies	\$8,583	\$8,700	\$5,600	\$7,100
Services	\$37,235	\$46,276	\$35,500	\$41,000
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$65,692</b>	<b>\$88,828</b>	<b>\$67,774</b>	<b>\$80,742</b>

<b>PERSONNEL SCHEDULE:</b>					
Position	Pay Class	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Mayor	Charter	1.00	1.00	1.00	1.00
Council Person	Charter	4.00	4.00	4.00	4.00
<b>TOTAL POSITIONS</b>		<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>		<b>Cost</b>
Supplies		(1,600)
Travel & Training		(3,000)
Repair & Maint. Office Equipment Transfer		(1,776)

<b>PERFORMANCE MEASURES:</b>				
	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Population Represented		25,000	25,950	26,650
<b>OUTPUT / WORKLOAD</b>				
City Council Meetings, Public Hearings		80	90	90
Special Meetings and Training Seminars Attended			0	
<b>EFFICIENCY / IMPACT</b>				
Ordinances Adopted		80	90	90
Capital Projects Completed/Implemented				
Resolutions Adopted		32	30	30
<b>EFFECTIVENESS / OUTCOME</b>				
Improved Transportation Projects				
Improved Parks and Recreation Opportunities				
Maintain Safe Environment with sufficient Police and Fire				

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>CITY COUNCIL</b>						
PERSONNEL SERVICES						
2-101-101 SALARIES OF REGULAR EMPLOYEES	3,600	3,350	3,400	4,200	3,600	3,600
2-101-107 GROUP HEALTH/LIFE BENEFITS	13,365	17,698	16,161	29,305	22,770	28,650
2-101-108 FICA	276	256	291	300	276	345
2-101-110 WORKERS COMPENSATION	152	27	23	47	28	47
PERSONNEL SERVICES	17,393	21,331	19,875	33,852	26,674	32,642
OPERATING SUPPLIES						
2-101-202 GENERAL OFFICE SUPPLIES	989	302	774	1,600	1,200	1,200
2-101-203 FURNITURE & FIXTURES	3,218	-	511	600	-	600
2-101-204 COMPUTERS & OFFICE EQUIPMENT	11,947	26,430	1,798	1,000	-	-
2-101-215 FOOD/MEAL EXPENSE	2,325	3,267	3,822	3,800	3,500	3,800
2-101-219 UNIFORMS & PROTECTIVE CLOTHING	-	-	-	-	-	-
2-101-229 MISCELLANEOUS SUPPLIES	3,208	996	1,679	1,700	900	1,500
OPERATING SUPPLIES	21,687	30,995	8,584	8,700	5,600	7,100
CONTRACTUAL SERVICES						
2-101-305 SEMINARS & TRAINING	687	922	1,285	3,000	500	2,000
2-101-306 OTHER PROFESSIONAL SERVICES	-	22,384	1,400	-	-	-
2-101-308 TELEPHONE/COMMUNICATION SVCS	772	907	1,283	1,200	950	1,000
2-101-309 POSTAGE EXPENSE	20	12	1	-	-	-
2-101-311 TRAVEL EXPENSE	4,623	1,041	1,702	5,000	800	3,000
2-101-313 OTHER ADVERTISING	-	-	-	300	300	-
2-101-314 PRINTING & BINDING	-	-	40	-	-	-
2-101-318 INSURANCE	26,015	25,715	26,397	28,950	25,500	30,000
2-101-320 BUILDING & GROUNDS MAINT.	-	7,056	-	-	-	-
2-101-324 R & M OF OFFICE EQUIPMENT	-	-	-	1,776	1,400	-
2-101-330 DUES/MEMBERSHIPS	8,866	8,276	5,127	6,050	6,050	5,000
CONTRACTUAL SERVICES	40,983	66,313	37,235	46,276	35,500	41,000
<b>TOTAL</b>	<b>80,063</b>	<b>118,639</b>	<b>65,694</b>	<b>88,828</b>	<b>67,774</b>	<b>80,742</b>

**City of Weatherford  
2009-2010 Program of Services**

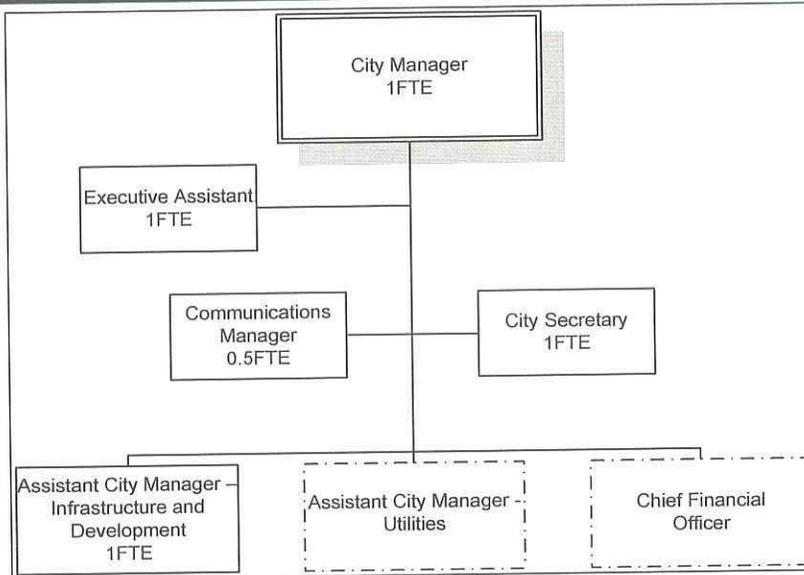
**General Government  
City Administration**

Account #: 102

**Location**  
303 Palo Pinto  
Phone Number (817) 598-4102

**Hours of Operation:**

Monday - Friday 8:00 a.m. to 5:00 p.m.



**PROGRAM DESCRIPTION:**

The City Manager serves at the direction of the City Council and is responsible for the administration of City operations. City Administration is responsible for seeing that City Council Strategic Plan goals are achieved, policies are carried out, and the operations of the City are conducted in an efficient and effective manner. The City Manager accomplishes this through a leadership team consisting of two Assistant City Managers, one Executive Assistant, a Community Relations Manager, and a City Secretary.

**MAJOR DIVISION GOALS:**

1. Provide advice and policy recommendations to the Council on issues, activities, and operations of the City.
2. Ensure the delivery of quality services through effective management and efficient administration.
3. Ensure the development and implementation of goals and objectives set forth by the City Council Strategic Plan.
4. Maintain fiscal accountability in all financial transactions, management of treasury operations, and regulatory compliance with the investment of public funds.

**FY 2008-2009 ACCOMPLISHMENTS:**

Administration implemented goals developed through the Strategic Plan including efforts to aid new businesses and citizens while still providing strong support and customer service to current businesses, citizens, and traditions. We improved communication both internally and externally through Hometown Weatherford and the Organizational Update. We fostered timely completion of transportation improvement plan items, as well as other capital improvement projects. Most importantly, we sought ways to reduce expenditures this FY, and effectively did so by holding various positions vacant for several months city-wide, in addition to other reductions.

**FY 2009-2010 OBJECTIVES:**

Administration plans to implement goals and objectives determined by the City Council and Utility Board retreat held on June 12, 2009. We will continue to explore ways to reduce expenses while maintaining the highest possible level of service for our customers. We will ensure that transportation projects are kept on schedule and that the projects are managed within the dollars allocated. Administration will continue to work with, improve, and expand the Main Street program to ensure the Downtown area remains economically viable. We will continue to study the First Monday Trade Days and the feasibility of relocating the trade days into the Heritage Park area.

**BUDGETARY ISSUES:**

City Staff continues to look at ways to hold expenditures while at the same time continuing to deliver quality service to our citizens. It is anticipated that city staff will continue to make adjustments as necessary in order to meet economical challenges and ensure that we are fiscally prudent in the way we spend allocated tax dollars.

**City of Weatherford  
2009-2010 Program of Services**

**General Government  
City Administration**

Account #: 102

<b>EXPENDITURE SUMMARY:</b> Expenditure Classification	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Personal Services	\$537,482	\$738,406	\$569,635	\$517,411
Supplies	\$22,742	\$16,562	\$14,000	\$12,700
Services	\$89,863	\$156,000	\$135,966	\$148,350
Capital Outlay	\$21,042	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$671,129</b>	<b>\$910,968</b>	<b>\$719,601</b>	<b>\$678,461</b>

<b>PERSONNEL SCHEDULE:</b> Position	Pay Class	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
City Manager	UC	1.00	1.00	1.00	1.00
Assistant City Manager	40	1.00	2.00	1.00	1.00
Community Relations Manager	32	0.00	1.00	0.50	0.50
City Secretary	28	0.00	1.00	1.00	1.00
Executive Assistant	16	1.00	2.00	1.00	1.00
Assistant City Secretary	13	0.00	0.00	0.00	0.00
<b>TOTAL POSITIONS</b>		<b>3.00</b>	<b>7.00</b>	<b>4.50</b>	<b>4.50</b>

**SIGNIFICANT BUDGET CHANGES:**

	<b>Cost</b>
Salaries	(198,587)
40 Hour Furlough	(10,099)
Computer Equipment Transfer	(4,262)
Telecommunications	(3,200)
Repair & Maint. Office Supplies Transfer	(4,000)

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Population Represented			25950	26650
City Council, Utility Board, Other Boards/Commissions			68	44
<b>OUTPUT / WORKLOAD</b>				
Number of Internal Policies proposed or revised			3	3
Issues of Hometown Weatherford		2	3	2
Issues of Organizational Update		12	5	6
Radio City Hall Broadcasts		0	5	12
Community/Stakeholder Meetings			460	460
<b>EFFICIENCY / IMPACT</b>				
CRM Traktl Complaints Completed in Timely Manner			91%	91%
Projects Completed on or Ahead of Schedule			90%	90%
<b>EFFECTIVENESS / OUTCOME</b>				
Employee Satisfaction (survey)		84%	90%	90%
Citizen Satisfaction (survey)		80%	90%	90%
VOICE Implemented Programs				
Strategic Plan Initiatives Implemented				

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>ADMINISTRATION</b>						
PERSONNEL SERVICES						
2-102-101 SALARIES OF REGULAR EMPLOYEES	231,464	330,251	427,226	552,239	422,723	388,936
2-102-104 SALARY PACKAGE	-	-	-	12,309	-	(10,099)
2-102-107 GROUP HEALTH/LIFE BENEFITS	11,384	15,831	19,583	46,888	46,633	40,110
2-102-108 FICA	14,421	21,004	26,408	38,705	30,570	31,170
2-102-109 RETIREMENT	32,727	49,125	62,445	84,264	65,170	62,932
2-102-110 WORKERS COMPENSATION	280	283	248	931	557	708
2-102-111 TEC	810	135	216	1,890	1,890	1,350
2-102-112 LONGEVITY	128	1,368	1,356	1,180	2,092	2,304
PERSONNEL SERVICES	291,214	417,997	537,482	738,406	569,635	517,411
OPERATING SUPPLIES						
2-102-202 GENERAL OFFICE SUPPLIES	3,643	5,092	2,632	2,500	2,500	2,200
2-102-203 FURNITURE & FIXTURES	-	-	9,827	1,000	600	300
2-102-204 COMPUTERS & OFFICE EQUIPMENT	5,276	5,127	3,351	4,762	4,500	500
2-102-215 FOOD/MEAL EXPENSE	725	1,141	2,980	4,000	3,200	3,200
2-102-220 VEHICLE/EQUIP FUEL & OIL	4,236	39	-	-	-	2,250
2-102-221 VEHICLE/EQUIP PARTS & LABOR	839	58	-	-	-	750
2-102-229 MISCELLANEOUS SUPPLIES	3,018	1,279	3,953	4,300	3,200	3,500
OPERATING SUPPLIES	17,737	12,736	22,743	16,562	14,000	12,700
CONTRACTUAL SERVICES						
2-102-303 LEGAL SERVICES	13,006	6,507	5,026	-	-	-
2-102-304 MEDICAL SERVICES	-	-	-	-	30	-
2-102-305 SEMINARS & TRAINING	3,100	5,428	3,028	5,000	3,500	3,500
2-102-306 OTHER PROFESSIONAL SERVICES	20,016	24,716	34,429	16,500	15,000	15,000
2-102-308 TELEPHONE/COMMUNICATION SVCS	7,331	8,090	9,005	12,700	10,000	9,500
2-102-309 POSTAGE	298	1,920	2,275	8,954	8,836	7,000
2-102-310 AUTO ALLOWANCE	9,097	13,398	10,300	16,200	16,200	16,200
2-102-311 TRAVEL EXPENSE	4,609	5,039	7,002	5,000	5,000	5,500
2-102-312 LEGAL ADVERTISING	-	-	-	15,500	15,500	15,500
2-102-314 PRINTING & BINDING	22	9,128	12,089	25,200	25,200	28,000
2-102-318 INSURANCE	774	852	528	846	500	750
2-102-324 R & M OF OFFICE EQUIPMENT	-	-	-	4,500	2,500	500
2-102-326 OFFICE & COPY EQUIP. RENTAL	-	-	-	13,000	10,000	13,000
2-102-330 DUES/MEMBERSHIPS	3,820	2,465	6,182	8,200	8,200	9,000
2-102-342 CITY ELECTIONS	-	-	-	24,400	15,500	24,400
2-102-361 AWARDS & RECOGNITION	-	-	-	-	-	500
CONTRACTUAL SERVICES	62,073	77,543	89,864	156,000	135,966	148,350
CAPITAL OUTLAY						
2-102-413 OFFICE EQUIPMENT	-	-	21,042	-	-	-
CAPITAL OUTLAY	-	-	21,042	-	-	-
<b>TOTAL</b>	<b>371,024</b>	<b>508,276</b>	<b>671,131</b>	<b>910,968</b>	<b>719,601</b>	<b>678,461</b>

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>CITY SECRETARY</b>						
PERSONNEL SERVICES						
2-103-101 SALARIES OF REGULAR EMPLOYEES	95,975	100,672	81,292	-	-	-
2-103-102 OVERTIME	-	-	432	-	-	-
2-103-107 GROUP HEALTH/LIFE BENEFITS	15,488	15,806	12,867	-	-	-
2-103-108 FICA	7,113	7,421	5,766	-	-	-
2-103-109 RETIREMENT	13,459	14,175	11,675	-	-	-
2-103-110 WORKERS COMPENSATION	146	93	84	-	-	-
2-103-111 TEC	540	90	381	-	-	-
2-103-112 LONGEVITY	212	308	532	-	-	-
PERSONNEL SERVICES	132,933	138,565	113,029	-	-	-
OPERATING SUPPLIES						
2-103-202 GENERAL OFFICE SUPPLIES	3,196	3,706	3,430	-	-	-
2-103-204 COMPUTERS & OFFICE EQUIPMENT	1,948	9,033	5,957	-	-	-
2-103-215 FOOD & MEAL EXPENSE	-	-	105	-	-	-
2-103-229 MISCELLANEOUS SUPPLIES	732	955	865	-	-	-
OPERATING SUPPLIES	5,876	13,694	10,357	-	-	-
CONTRACTUAL SERVICES						
2-103-305 SEMINARS & TRAINING	2,220	1,567	430	-	-	-
2-103-306 OTHER PROFESSIONAL SERVICES	39	-	-	-	-	-
2-103-308 TELEPHONE/COMMUNICATION SVCS	1,380	1,376	1,421	-	-	-
2-103-309 POSTAGE	875	741	531	-	-	-
2-103-311 TRAVEL EXPENSE	4,086	3,150	1,421	-	-	-
2-103-312 LEGAL ADVERTISING	10,630	21,928	22,689	-	-	-
2-103-314 PRINTING & BINDING	1,631	5,477	8,294	-	-	-
2-103-318 INSURANCE	317	217	207	-	-	-
2-103-324 R & M OF OFFICE EQUIPMENT	-	-	726	-	-	-
2-103-326 OFFICE & COPY EQUIPMENT RENTAL	9,799	9,080	10,900	-	-	-
2-103-330 DUES/MEMBERSHIPS	2,501	1,535	1,234	-	-	-
2-103-342 CITY ELECTIONS	5,037	10,280	5,060	-	-	-
2-103-361 AWARDS & RECOGNITION	813	1,432	1,574	-	-	-
CONTRACTUAL SERVICES	39,328	56,783	54,487	-	-	-
<b>TOTAL</b>	<b>178,137</b>	<b>209,042</b>	<b>177,873</b>	-	-	-

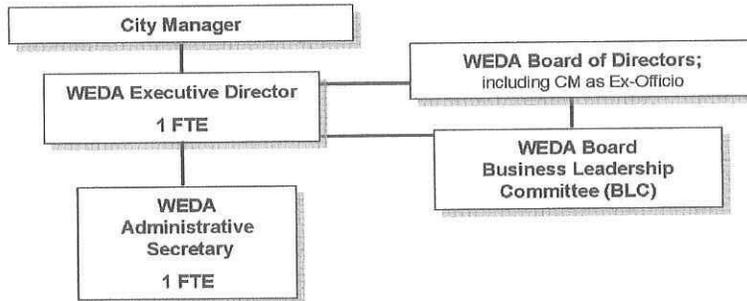
**City of Weatherford  
2009-2010 Program of Services**

**General Government  
Economic Development**

Account #: 104

**Location**  
1320 Santa Fe Drive, Suite 200  
Phone Number (817) 594-9429

**Hours of Operation:**  
Monday - Friday 8:00am to 5:00pm



**PROGRAM DESCRIPTION:**

This division was established as a means for the City to administer the salary and benefits program for the Weatherford Economic Development Authority. As provided in the Economic Development Services Contract between the City and the Authority, the Director of Economic Development will be employed by the City and assigned to report directly to the Board of Directors of the Authority. Any administrative or clerical support personnel will also be employed by the City and assigned to report directly to the Director of Economic Development. The Authority will reimburse the City for any and all expenses related to employment of the Director and administrative or clerical support personnel.

**MAJOR DIVISION GOALS:**

**2008-2009 GOALS & MARKETING PLAN:**

**I. Marketing to new business & target prospects** - including basic industrial/manufacturing, direct Retail and office recruitment; **II. Marketing for Industrial, Retail & Office Development;** A. Establish "Spec", Build-to-Suit & Power Center/Anchor center development partnerships; B. Market the W/PCEDC Hobson Industrial Park.  
**III. Marketing Materials** - Website and new marketing materials; **IV. Business Retention & Expansion (BRE) Program to EXISTING Businesses;** **V. Build Board Knowledge & Community Partnerships** - Assets & resources; Business Leadership Committee (BLC) Advisory committee; Strategic planning/SWOT.

**Supplemental Strategy for 2009 - U.S. Federal ARRA Stimulus:**

**I. A. Define resources & opportunities of the Stimulus** - Contact State & US Legislative Delegations; target local development needs; add target industries; **II. A. Existing Business Expansion - Direct visitation & marketing** of opportunities & programs to existing commercial, services & industrial businesses.

**FY 2008-2009 ACCOMPLISHMENTS:**

2008 - 2009 1ST & 2ND QUARTER & April (7 mo.): 50 Prospects; 19 Site Visits; 19 BRE Existing Business visits - 1 manufacturer connected to ARRA Stimulus labor resource, to-date; 104 Requests for Information; Industrial Development - 12 direct contacts/ 16 site visits; Retail recruitment - 23 direct contacts/2 site visits/ ; Industrial Park Dev. - 1 pending LOI/\$128,000 revenue, 1-5.83 ac. lot SOLD!/\$116,000, 1 contract to escrow - 6.06 acres /\$121,000 land sale; Annual Industrial Appreciation Lunch; Lowe's Enterprise Zone - Annual report; Working Phase III of Retail Trade Area Marketing Strategy, Tx ICSC retail trade show in San Antonio; BLC committee organized & meeting; 1 industrial recruitment trip with local Design/Build-Lease back proposal & incentive summary; 1st annual (of 3) Industrial Park incentive audit completed and \$30,000 refund to new business; Weatherford Electric & AEP funded \$5,000 for new glossy aerial marketing map; Nov. 4th local option election passed = plus-\$500,000/yr sales tax; FW Barnett Shale EXPO booth with Chamber; Weatherford Telegram - monthly WEDA column initiated; Kroger Store announced closing - June 2009, 250 jobs; WPCEDC Industrial Park Board Annual meeting and 2 called business meetings; To Date: 3 (direct) new businesses, 24 jobs, \$2.6 MM Cl, 5.83 acrs IP land (\$117,000); 6 acre IP land sale pending (\$120,000).

**FY 2009-2010 OBJECTIVES:**

2009-2010 Goals & Marketing Plan TBD and adopted by WEDA Board in September 2009.

**BUDGETARY ISSUES:**

On-going need to create, innovate and up-to-date marketing materials and web-site to build/expand market awareness and direct prospect response. Continued marketing for industrial & retail development. Implement Direct Retail Recruitment from 2008 Retail Trade Area Study/ Marketing Strategy. Initiate community SWOT analysis and participate in City Comprehensive Plan to include long-term Eco Dev Strategy/Vision with focus on retail corridor extension/expansion, the new west loop corridor, the south annexation and a new industrial park location.

**City of Weatherford  
2009-2010 Program of Services**

**General Government  
Economic Development**

Account #: 104  
Revised September 15, 2009

<b>EXPENDITURE SUMMARY:</b> Expenditure Classification	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Personal Services	\$165,986	\$173,254	\$177,932	\$173,953
Supplies	\$0	\$0	\$0	\$0
Services	\$5,400	\$5,400	\$5,400	\$5,400
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$171,386</b>	<b>\$178,654</b>	<b>\$183,332</b>	<b>\$179,353</b>

<b>PERSONNEL SCHEDULE:</b> Position	Pay Class	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Director of Economic Development	UC	1.00	1.00	1.00	1.00
Administrative Secretary	11	1.00	1.00	1.00	1.00
P/T Administrative Secretary	11	0.50	0.00	0.00	0.00
<b>TOTAL POSITIONS</b>		<b>2.50</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Strategic Plan #	Cost

**PERFORMANCE MEASURES:**

	Strategic Plan #7.1	FY2007-08	FY2008-09 (7 months YTD)	FY2009-10 (Projected)
<b>INPUT / DEMAND</b>				
Prospects		95	50	TBD
Site Visits		29	19	
Existing Business Visits		24	19	
<b>OUTPUT / WORKLOAD</b>				
Proposals & Real Estate Data Sheets		95	50	TBD
RFI's		141	104	
Website/Market Materials		Updated/mo.	Updated/mo.	Updated/mo.
Retail Trade Area Study & Marketing Strategy		Phase I & II completed	Phase III - Mktg Strategy in-progress	Direct Recruitment
IP land Incentive Audit - New IP Business payment, 5 jobs/268 trainees, \$760K annual payroll; \$1.7MM CI, \$157,000/yr local visitor-spending.			\$30,000	\$30,000
Direct Industrial/Commercial Marketing Contacts/Site Visits		33/25	12/16	TBD
Direct Retail Marketing Contacts/Site Visits (Tx ICSC, NTCAR, Direct)		26/4	23/2	TBD
<b>EFFICIENCY / IMPACT</b>				
New Jobs		85/240 trainees	61	75
Est. Capital Investment		\$7.2MM	\$2.6MM	22.0MM
Local Option Alcohol sales Election - increased sales tax		---	+\$500K sales tax/yr 21+/- existing business permits; 4+ new package store permits expected	+\$500K sales tax/yr
<b>EFFECTIVENESS / OUTCOME</b>				
New Businesses/Existing Expansions		5/0	6/21	1/1
Industrial Park Land Contracts/LOI's		1/6	1/0	0/1
Industrial Park Land Sales/LOI Value		\$117K/\$653K	\$121K/\$0	\$0/\$128K
> Revenue to City UB		\$64.0K	\$74.0K (est.)	\$79.0K (est.)
IP & private land off Ag Exempt - new property taxes/ each yr		\$90,000/ \$2,200/yr	\$2.1MM/ \$63K/yr	\$54,000/ \$1,300/yr
> IP & Private land Roll-Back taxes: one-time payment		\$9,400 (5.0 acres)	\$49,000 (13.5 ac. & 5.83 acres)	\$0K (IP R.O.W.) (6.0 acres)
Private land Sales		1/\$13.5M	1/\$2.3MM	0
IP Mineal Lease Bonus		\$43,000	0	0

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>ECONOMIC DEVELOPMENT</b>						
<b>PERSONNEL SERVICES</b>						
2-104-101 SALARIES OF REGULAR EMPLOYEES	136,375	128,553	125,990	127,737	133,470	130,188
2-104-104 SALARY PACKAGE	-	-	-	1,132	-	-
2-104-107 GROUP HEALTH/LIFE BENEFITS	15,481	9,603	11,043	11,722	12,528	11,460
2-104-108 FICA	10,790	10,218	10,080	10,202	10,662	10,328
2-104-109 RETIREMENT	19,917	17,308	18,425	21,526	20,407	20,852
2-104-110 WORKERS COMPENSATION	206	156	107	175	105	269
2-104-111 TEC	810	409	217	540	540	540
2-104-112 LONGEVITY	108	72	124	220	220	316
PERSONNEL SERVICES	183,687	166,319	165,986	173,254	177,932	173,953
<b>CONTRACTUAL SERVICES</b>						
2-104-304 MEDICAL SERVICES	30	90	-	-	-	-
2-104-310 AUTO ALLOWANCE	5,850	4,950	5,400	5,400	5,400	5,400
CONTRACTUAL SERVICES	5,880	5,040	5,400	5,400	5,400	5,400
<b>TOTAL</b>	<b>189,567</b>	<b>171,359</b>	<b>171,386</b>	<b>178,654</b>	<b>183,332</b>	<b>179,353</b>

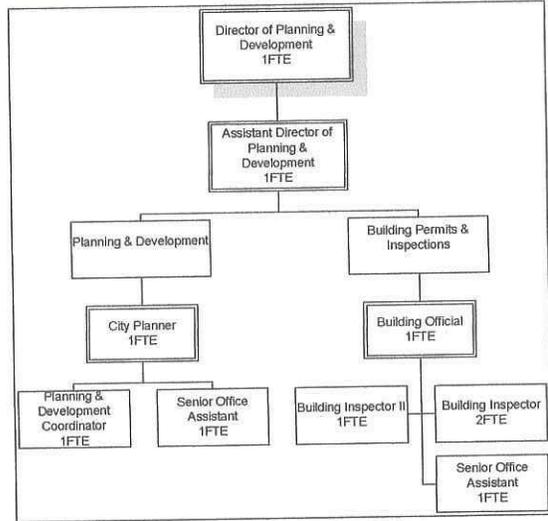
**City of Weatherford  
2009-2010  
Program of Services**

**Planning & Development  
Planning & Development**

Account #: 106

**Location**  
Street Address: 119 Palo Pinto  
Phone Number (817) 598-4284

**Hours of Operation:** M-F 8:00-5:00



**PROGRAM DESCRIPTION:**

The City of Weatherford Planning & Development Department provides professional planning and zoning research and support to the Planning and Zoning Board, the Board of Adjustment, Building and Standards, and the City Council; advises developers, builders, and the general public regarding city ordinances and regulations; serves as a liaison for individual developers and builders to various city departments and state agencies. The department provides review and evaluation of development plans, zoning requests, land use amendments and enforcement, subdivision and platting, landscape and tree preservation, building plans and building inspections for commercial and residential development.

**MAJOR DIVISION GOALS:**

- Provide accurate, professional, and timely responses to requested information on zoning change requests, subdivision and plat submittal, city code interpretation, and building plan review and building inspections.
- Develop processes that are fair, yet firm, cooperative, yet consistent, in a partnership with the community, both citizens and developers, and with other departments of the city.
- Continue transforming processes & procedures within Planning & Development so that all citizens, contractors, developers, and builders have a positive customer service experience.
- Review and propose amendments to outdated and/or non-applicable ordinances to increase efficiency both internally between departments and externally for our customers.

**FY 2008-2009 ACCOMPLISHMENTS:**

During the 08/09 fiscal year, partial funds were set aside to introduce a modified Comprehensive Plan. Due to a lagging economy, implementing the entire comp plan has been put on hold, but phases are being introduced during the current budget year. Projects are underway to develop workable amendments in almost every major development code area, within the department. Restructuring of the department has provided a new level of professionalism throughout the department. The employment of experienced professionals in key positions such as Certified Building Official, Assistant Director, and City Planner during the 08/09 fiscal year has allowed for quick identification of problems and issues within existing processes, and for immediate action in the development of new or amended policies and procedures to be effectively put into practice.

**FY 2009-2010 OBJECTIVES:**

The primary objective for the upcoming fiscal year in Planning & Development is to focus on training of the existing work force. IBC Certifications for employees with the department will provide a higher level of training specific skill sets, so that each employee is able to provide the customers with professional, knowledgeable, efficient, quality customer service. Education in the specific area in which they work, is the best solution for enabling growth for the employees; in turn, delivering exceptional service. A detailed summary of proposed training expenses are lined out in the proposed budget and will benefit the department in the following ways: 1) The current Senior Office Assistants in both building and planning divisions will work toward professional certification as Permit and Planning Technicians. 2) Building Inspectors will work toward obtaining professional certification in their specific field of expertise. Beginning goals include International Residential Code Certification, National Electrical Code Certification, International Plumbing Code Certification, and International Mechanical Code Certification. 3) Plans Reviewer will work toward obtaining professional certification in the areas of Residential Plans Examiner and Building Plans Examiner. Organizational changes will continue so that cross training between the building and planning divisions of the department to provide a consistent customer service experience throughout the department. In addition, the Planning & Development Department proposes that we continue with the Comprehensive Plan that was approved in the 08/09 fiscal year, as a major portion of the funding was to be included in the 09/10 fiscal year. By the end of the 09/10 fiscal year, staff is working to develop major amendments to the zoning regulations, present for adoption a new sign code, adopt a new set of subdivision regulations, adopt new tree and landscaping ordinances, adopt the 2009 IBC series, and provide amendment in other areas as the need is identified. We will continue to manage the funding closely, and only expend funding as necessary to achieve our departmental goals related to the Comprehensive Master Plan.

**BUDGETARY ISSUES:**

Staff has had several discussions with the University of Texas at Arlington regarding the creation of a paid internship and formal partnership with the University for planning and urban policy studies. This program would provide the City of Weatherford with graduate level assistance for planning and design projects, stakeholder meetings and professional development opportunities. It will provide skilled, relatively low cost expertise to assist in some of the larger, time intensive projects that need to be undertaken in the near term to meet stated Council and departmental priorities. Approximately \$20,000 will need to be allocated to defray the costs associated with this part-time graduate level internship position.

**City of Weatherford  
2009-2010  
Program of Services**

**Planning & Development  
Planning & Development**

Account #: 106

<b>EXPENDITURE SUMMARY:</b> Expenditure Classification	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Personal Services	\$908,082	\$743,692	\$681,857	\$669,031
Supplies	\$45,243	\$35,870	\$27,747	\$24,450
Services	\$146,201	\$289,941	\$109,560	\$114,784
Capital Outlay	\$0	\$16,897	\$16,897	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,099,526</b>	<b>\$1,086,400</b>	<b>\$836,061</b>	<b>\$808,265</b>

<b>PERSONNEL SCHEDULE:</b> Position	Pay Class	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Director of Planning & Development	37	1.00	1.00	1.00	1.00
Assistant Director of Planning & Development	28	0.50	0.00	1.00	1.00
Building Official	27	1.00	1.00	1.00	1.00
Planner	23	1.00	2.00	1.00	1.00
Building Inspector II	18	1.00	1.00	1.00	1.00
Building Inspector	17	2.00	2.00	2.00	2.00
Health Inspection Supervisor	17	1.00	1.00	0.00	0.00
Management Assistant	16	0.00	0.00	1.00	0.00
Code Compliance Officer	15	2.00	0.00	0.00	0.00
Consumer Health Inspector	14	1.00	1.00	0.00	0.00
Planning & Development Coordinator	12	1.00	1.00	0.00	1.00
Senior Office Assistant	9	3.00	3.00	2.00	2.00
P/T Senior Office Assistant	9	0.50	0.50	0.00	0.00
<b>TOTAL POSITIONS</b>		<b>15.00</b>	<b>13.50</b>	<b>10.00</b>	<b>10.00</b>

**SIGNIFICANT BUDGET CHANGES:**

	<b>Cost</b>
Management Assistant will transfer to Hotel/Motel Fund in FY2009-2010	(62,310)
40 Hour Furlough	(11,460)
Computer Equipment Transfer	(10,997)
Comprehensive Plan - Professional Services	(177,993)
Office Equipment	(16,897)

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Customer Contact, in				
<b>OUTPUT / WORKLOAD</b>				
Permits issues, zoning ordinance changes, plan reviews, inspections performed, recorded plats		6,069	6,100	6,100
<b>EFFICIENCY / IMPACT</b>				
Inspection performed within 8 working hours			95%	95%
Plats reviews completed within 10 working days			95%	95%
Plan reviews completed within 15 working days			95%	95%
<b>EFFECTIVENESS / OUTCOME</b>				
Decreased customer complaints				

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>PLANNING &amp; DEVELOPMENT</b>						
PERSONNEL SERVICES						
2-106-101 SALARIES OF REGULAR EMPLOYEES	433,757	592,637	667,967	526,689	493,489	497,259
2-106-102 OVERTIME	60	-	5,066	3,000	3,000	3,000
2-106-104 SALARY PACKAGE	-	-	-	17,159	-	(11,460)
2-106-107 GROUP HEALTH/LIFE BENEFITS	64,678	80,787	88,611	71,316	70,025	57,300
2-106-108 FICA	32,059	43,816	49,384	41,003	37,112	38,704
2-106-109 RETIREMENT	60,731	81,000	90,117	78,464	73,489	78,189
2-106-110 WORKERS COMPENSATION	1,577	1,024	2,828	1,826	835	2,966
2-106-111 TEC	3,105	1,129	1,737	2,979	2,979	2,497
2-106-112 LONGEVITY	1,772	2,132	2,372	1,256	928	577
PERSONNEL SERVICES	597,739	802,525	908,082	743,692	681,857	669,032
OPERATING SUPPLIES						
2-106-202 GENERAL OFFICE SUPPLIES	7,779	8,003	9,013	7,616	7,609	11,000
2-106-203 FURNITURE & FIXTURES	-	-	-	1,052	1,052	-
2-106-204 COMPUTERS & OFFICE EQUIPMENT	4,968	15,182	15,406	10,997	8,017	-
2-106-213 PHOTO SUPPLIES & DEVL.	1,093	250	299	400	200	-
2-106-215 FOOD/MEAL EXPENSE	141	50	1,025	725	706	950
2-106-219 UNIFORMS/PROTECTIVE CLOTHING	1,638	2,408	4,076	2,750	1,429	1,500
2-106-220 VEHICLE FUEL & OIL	8,118	8,464	10,501	7,280	4,000	6,000
2-106-221 VEHICLE PARTS & LABOR	3,376	3,961	2,185	1,500	1,709	2,500
2-106-229 MISCELLANEOUS SUPPLIES	303	2,704	1,350	1,950	1,950	1,500
2-106-281 SMALL TOOLS & EQUIPMENT	1,230	1,523	1,388	1,600	1,075	1,000
OPERATING SUPPLIES	28,646	42,545	45,243	35,870	27,747	24,450
CONTRACTUAL SERVICES						
2-106-304 EMPLOYMENT PHYSICALS	30	210	180	90	150	90
2-106-305 SEMINARS & TRAINING	4,608	5,691	9,631	5,000	5,000	9,536
2-106-306 OTHER PROFESSIONAL SERVICES	76,575	45,780	83,314	237,993	60,548	60,000
2-106-308 TELEPHONE/COMMUNICATION SVCS	7,820	7,660	10,253	7,400	7,400	7,400
2-106-309 POSTAGE	7,023	6,593	4,080	4,250	4,250	3,000
2-106-310 AUTO ALLOWANCE	4,550	5,250	4,800	4,800	4,800	4,800
2-106-311 TRAVEL EXPENSE	1,807	5,042	3,100	5,000	3,344	5,000
2-106-314 PRINTING & BINDING	3,061	2,015	3,055	2,200	2,200	2,200
2-106-318 INSURANCE	2,713	2,136	2,768	2,940	1,600	2,940
2-106-324 R & M OFFICE EQUIPMENT	2,408	6,802	10,304	12,518	12,518	12,518
2-106-325 OTHER REPAIR & MAINT SERVICE	20,323	19,666	7,902	-	-	-
2-106-326 OFFICE & COPY EQUIP RENTAL	4,169	6,916	5,348	4,250	4,250	4,800
2-106-330 DUES & MEMBERSHIPS	1,442	2,411	1,467	3,500	3,500	2,500
CONTRACTUAL SERVICES	136,529	116,172	146,202	289,941	109,560	114,784
CAPITAL OUTLAY						
2-106-410 MOTOR VEHICLES	-	23,197	-	-	-	-
2-106-413 OFFICE EQUIPMENT	-	6,332	-	16,897	16,897	-
CAPITAL OUTLAY	-	29,528	-	16,897	16,897	-
<b>TOTAL</b>	<b>762,914</b>	<b>990,770</b>	<b>1,099,527</b>	<b>1,086,400</b>	<b>836,061</b>	<b>808,266</b>

**City of Weatherford  
2009-2010 Program of Services**

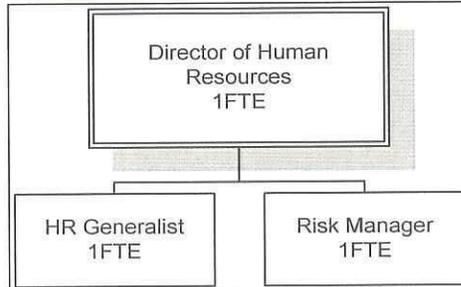
**Human Resources  
Human Resources**

Account #: 107

**Location**  
303 Palo Pinto  
Phone Number (817) 598-4204

**Hours of Operation:**

Monday - Friday 7:30 a.m. to 5:00 p.m.



**PROGRAM DESCRIPTION:**

The Human Resource Department administers, develops, and directs employment and risk management policies for all departments within the City. Compensation and benefit programs, including bi-weekly payroll, deductions, and tax reporting are administered on a regular basis. Benefit programs administered include TMRS, deferred compensation, medical, life, dental and vision insurance coverage, vacation, sick leave, longevity pay, and any other benefits provided by the City. The Human Resource Department counsels with employees on employment grievances and/or complaints in an attempt to resolve such grievances in a timely and effective manner. The department will also be over the Risk Management for the City. Additionally, through the Risk Management Division the City will benefit two fold by educating the employees through safety and education training which will provide a safe work environment and cost controls for worker's comp and liability costs.

**MAJOR DIVISION GOALS:**

1. Provide effective and timely recruitment, advertising, screening, and referral of qualified applicants for open positions.
2. Update, maintain, and implement an effective job position description/classification program to ensure internal equity and legal compliance; compensation/performance appraisal program that compensates employees for performing position responsibilities; recommend pay system changes based on market competitiveness and economic conditions.
3. Develop, update, and administer competitive, responsive, and cost-effective employee benefit programs.
4. Process payroll for all employees in an efficient manner free of errors.
5. Provide management and employees with positive recognition and communication programs; assist management and employees with employee relations issues.
6. Provide effective safety and educational trainings through the Risk Management Division.

**FY 2008-2009 ACCOMPLISHMENTS:**

Continue to strive to assist employees in the most efficient and accurate way possible with positive results. Process payroll and all employee records in an accurate manner.

**FY 2009-2010 OBJECTIVES:**

To create and enhance safety and educational training for employees to ensure a safer environment to work in. As well as maintain cost control for worker's comp and liability coverages.

**BUDGETARY ISSUES:**

There are no significant budgetary issues for the division at this time.

**City of Weatherford  
2009-2010  
Program of Services**

**Human Resources  
Human Resources**

Account #: 107

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$159,819	\$169,383	\$173,268	\$246,393
Supplies	\$4,267	\$5,540	\$4,890	\$4,300
Services	\$33,022	\$36,809	\$31,461	\$43,325
Capital Outlay	\$0	\$14,000	\$14,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$197,108</b>	<b>\$225,732</b>	<b>\$223,619</b>	<b>\$294,018</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Human Resources Director	33	0.00	0.00	1.00	1.00
Human Resources Manager	27	1.00	1.00	0.00	0.00
Risk Manager	27	0.00	0.00	0.00	1.00
Human Resources Generalist	15	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>3.00</b>

**SIGNIFICANT BUDGET CHANGES:**

Risk Manager position moved from Utility Fund Utility Administration Department 422	84,171
40 Hour Furlough	(4,417)
Seminar & Training	2,700
Capital - Time Entry System	(14,000)
Care Flight Insurance for Employees	4,000

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Total Number of City Employees		410	432	440
Total Number of Employees Hired		110	108	105
<b>OUTPUT / WORKLOAD</b>				
Number of Applications Processed		1,775	2,400	3,200
Payroll Checks Issued		10,925	11,300	11,350
<b>EFFICIENCY / IMPACT</b>				
Payroll Errors		3%	3%	2%
<b>EFFECTIVENESS / OUTCOME</b>				
Turnover Rate		5%	7%	6%

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>HUMAN RESOURCES</b>						
<b>PERSONNEL SERVICES</b>						
2-107-101 SALARIES OF REGULAR EMPLOYEES	112,973	117,893	120,536	123,178	129,908	186,576
2-107-102 OVERTIME	-	-	215	-	-	-
2-107-104 SALARY PACKAGE	-	-	-	5,088	-	(4,417)
2-107-107 GROUP HEALTH/LIFE INSURANCE	10,321	10,518	11,045	11,722	12,528	17,190
2-107-108 FICA	8,650	9,079	9,308	9,499	10,017	14,710
2-107-109 RETIREMENT	15,905	16,659	17,276	18,153	19,161	29,697
2-107-110 WORKER'S COMPENSATION	171	108	95	223	134	335
2-107-111 TEC	540	90	460	540	540	810
2-107-112 LONGEVITY	692	788	884	980	980	1,492
PERSONNEL SERVICES	149,252	155,135	159,819	169,383	173,268	246,393
<b>OPERATING SUPPLIES</b>						
2-107-202 GENERAL OFFICE SUPPLIES	2,166	1,980	2,212	2,665	2,150	3,000
2-107-203 FURNITURE & FIXTURES	-	-	548	-	-	-
2-107-204 COMPUTERS & OFFICE EQUIPMENT	795	1,059	709	2,075	1,740	-
2-107-213 PHOTO SUPPLIES/DEVELOPING	-	-	-	-	-	200
2-107-215 FOOD & MEAL EXPENSE	-	-	-	-	-	100
2-107-229 MISCELLANEOUS SUPPLIES	358	876	799	800	1,000	1,000
OPERATING SUPPLIES	3,319	3,915	4,268	5,540	4,890	4,300
<b>CONTRACTUAL SERVICES</b>						
2-107-304 MEDICAL SERVICES	-	-	-	30	-	-
2-107-305 SEMINARS & TRAINING	498	-	1,934	800	800	3,500
2-107-306 OTHER PROFESSIONAL SERVICES	5,642	12,082	13,360	12,000	12,000	16,000
2-107-308 TELEPHONE/COMMUNICATION SVCS	1,057	1,105	1,260	850	1,200	1,500
2-107-309 POSTAGE	1,316	1,863	1,666	1,400	1,600	2,100
2-107-310 AUTO ALLOWANCE	-	-	-	-	-	4,200
2-107-311 TRAVEL EXPENSE	1,342	777	-	-	-	2,000
2-107-312 LEGAL ADVERTISING	1,555	1,601	1,595	1,700	1,700	1,800
2-107-314 PRINTING & BINDING	277	614	434	-	-	500
2-107-318 INSURANCE	218	206	184	375	200	375
2-107-324 R & M OF OFFICE EQUIPMENT	5,513	3,079	3,615	3,924	3,632	-
2-107-326 OFFICE & COPY EQUIPMENT RENTAL	-	-	676	5,600	4,250	1,350
2-107-330 DUES/MEMBERSHIPS	2,681	3,022	2,910	3,430	3,079	4,500
2-107-361 AWARDS & RECOGNITION	3,732	4,895	5,389	6,700	3,000	5,500
CONTRACTUAL SERVICES	23,831	29,244	33,023	36,809	31,461	43,325
<b>CAPITAL OUTLAY</b>						
2-107-413 OFFICE EQUIPMENT	-	-	-	14,000	14,000	-
CAPITAL OUTLAY	-	-	-	14,000	14,000	-
<b>TOTAL</b>	<b>176,402</b>	<b>188,294</b>	<b>197,110</b>	<b>225,732</b>	<b>223,619</b>	<b>294,018</b>

**City of Weatherford  
2009-2010 Program of Services**

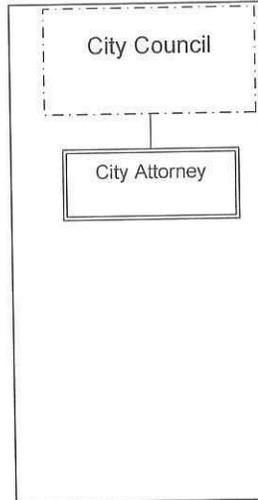
General Government  
**City Attorney**

Account #: 702

**Location**  
Street Address 127 N. Waco St.  
Phone Number (817) 598-4134

**Hours of Operation:**

Monday - Friday, 8 AM - 12 PM; 1 PM - 5 PM



**PROGRAM DESCRIPTION:**

The City Attorney provides legal services to the City as requested by Staff and serves as chief legal advisor to the City.

**MAJOR DIVISION GOALS:**

The primary goal of the City Attorney's Office is the provision of legal services to the City in a professional and responsive manner consistent with all ethical obligations to the client.

**FY 2008-2009 ACCOMPLISHMENTS:**

Continue to provide the highest level of legal services and counsel in the areas described above in a timely and professional manner and to respond to any new requests for counsel or services which may be made.

**FY 2009-2010 OBJECTIVES:**

Continue to provide the highest level of legal services and counsel in the areas described above in a timely and professional manner and to respond to any new requests for counsel or services which may be made.

**BUDGETARY ISSUES:**

No significant budgetary issues.

**City of Weatherford  
2009-2010 Program of Services**

**General Government  
City Attorney**

Account #: 702

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$77,778	\$85,000	\$85,000	\$85,000
Supplies	\$0	\$1,255	\$1,255	\$0
Services	\$46,722	\$89,745	\$50,500	\$52,050
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$124,500</b>	<b>\$176,000</b>	<b>\$136,755</b>	<b>\$137,050</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
City Attorney	UC	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
Outside Legal Services	(\$38,000)

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
City Council/Utility Board Agendas				
<b>OUTPUT / WORKLOAD</b>				
City Council/Utility Board Meetings Attended		36	36	36
Municipal Court Cases		1501	1800	1800
<b>EFFICIENCY / IMPACT</b>				
Retrials		0%	0%	0%
<b>EFFECTIVENESS / OUTCOME</b>				
Successful Legal Issues		100%	100%	100%

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
<b>CITY ATTORNEY</b>						
PERSONNEL SERVICES						
2-702-107 GROUP HEALTH/LIFE BENEFITS	-	-	(903)	-	-	-
2-702-115 CONTRACT LABOR	59,466	75,298	78,681	85,000	85,000	85,000
PERSONNEL SERVICES	59,466	75,298	77,778	85,000	85,000	85,000
OPERATING SUPPLIES						
2-702-204 COMPUTERS & OFFICE EQUIPMENT	2,134	96	-	1,255	1,255	-
OPERATING SUPPLIES	2,134	96	-	1,255	1,255	-
CONTRACTUAL SERVICES						
2-702-303 LEGAL SERVICES	20,038	6,908	46,535	88,000	50,000	50,000
2-702-305 SEMINARS & TRAINING	425	-	-	500	-	500
2-702-308 TELEPHONE/COMMUNICATION SVCS	184	175	187	500	500	500
2-702-311 TRAVEL EXPENSE	686	-	-	245	-	1,000
2-702-330 DUES/MEMBERSHIPS	38	-	-	500	-	50
CONTRACTUAL SERVICES	21,371	7,083	46,722	89,745	50,500	52,050
<b>TOTAL</b>	<b>82,971</b>	<b>82,477</b>	<b>124,500</b>	<b>176,000</b>	<b>136,755</b>	<b>137,050</b>

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>NON-DEPARTMENTAL</b>						
<b>CONTRACTUAL SERVICES</b>						
2-901-301 AUDITING & ACCOUNTING SERVICES	32,405	36,505	40,705	45,000	52,930	45,000
2-901-306 PARKER CO COMMITTEE ON AGING	25,000	25,000	25,000	25,000	25,000	30,000
2-901-315 ECONOMIC DEVELOPMENT	248,927	248,927	248,927	262,500	247,280	226,700
2-901-341 CONTRIBUTIONS	10,000	15,000	15,000	20,000	20,000	15,000
2-901-346 TRANS TO DEBT SER FUND	378,624	277,150	351,298	603,869	603,869	71,207
2-901-347 TRANS TO OTHER FUNDS	-	500,000	561,692	-	-	18,848
2-901-350 OPEB CONTRIBUTION	-	-	-	406,135	406,135	406,135
2-901-357 LOSS ON BAD DEBTS	55	1,234	16,837	3,000	3,000	3,000
2-901-359 TAX COLLECTION & APPRAISAL	79,190	84,004	107,924	112,000	112,000	122,443
2-901-399 OTHER / CONTINGENCY	-	-	123,074	1,408,397	220,200	250,000
CONTRACTUAL SERVICES	774,201	1,187,820	1,490,457	2,885,901	1,690,414	1,188,333
<b>CAPITAL OUTLAY</b>						
2-901-416 RADIO & COMMUNICATION EQUIP	-	-	191,560	-	-	-
CAPITAL OUTLAY	-	-	191,560	-	-	-
<b>TOTAL</b>	<b>774,201</b>	<b>1,187,820</b>	<b>1,682,017</b>	<b>2,885,901</b>	<b>1,690,414</b>	<b>1,188,333</b>

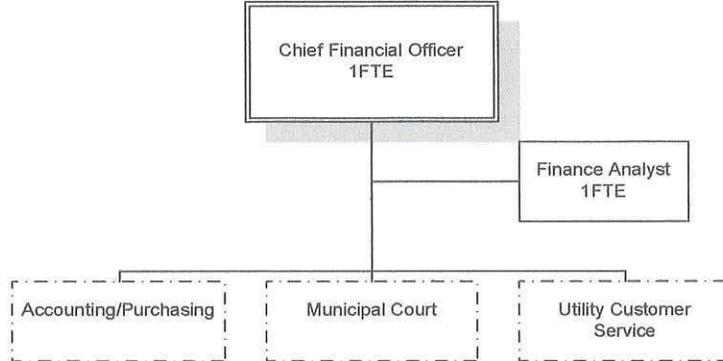
**City of Weatherford  
2009-2010  
Program of Services**

**Finance  
Administration**

Account #: 201

**Location**  
303 Palo Pinto  
Phone Number (817) 598-4220

**Hours of Operation:**  
Monday - Friday 8:00 am - 5:00 pm



**PROGRAM DESCRIPTION:**

The Finance Administration division is responsible for the management of all financial operations for the City. The Chief Financial Officer of the City directs the activities of Administration, Accounting, Purchasing, Customer Service, and Municipal Court. Other responsibilities include preparing the annual budget, cash and debt management, long range financial planning, development of financial policies and procedures, various internal and external financial reports, and advising management on matters relating to financial management of the City.

**MAJOR DIVISION GOALS:**

1. Enhance financial data and information on city-wide intranet and Internet home page.
2. Expand e-commerce services on Internet for payment of utility bills, citations, etc.
3. Maintain professional development and certification for supervisory personnel through available training and educational opportunities.
4. Maintain favorable contractual relationships for banking and audit services.
5. Maintain established standards for fiscally responsible planning, budgeting, accounting, and financial reporting.

**FY 2008-2009 ACCOMPLISHMENTS:**

The City of Weatherford was awarded a Certificate of Achievement for Excellence in Financial Reporting, established monthly reporting to the City Council, created a new dashboard financial statement for the Utility Board, created a new investment policy, wrote a purchasing policy, established a Red Flag Identity Theft Prevention Program, wrote financial policies for the City, and created several standard operating procedures.

**FY 2009-2010 OBJECTIVES:**

Finance will continue to provide the highest level of customer service in a timely and professional manner in all divisions, apply for Certificates of Achievement in Financial Reporting, Investment Policy Certificate of Distinction, and Distinguished Budget Presentation Award, create a Finance strategic plan, and continue to streamline operations for the most efficient and effective operation.

**BUDGETARY ISSUES:**

No significant budgetary issues.

**City of Weatherford  
2009-2010 Program of Services**

Finance

**Administration**

Account #: 201

**EXPENDITURE SUMMARY:**

Expenditure Classification	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Personal Services	\$138,024	\$192,043	\$196,380	\$190,621
Supplies	\$5,959	\$2,463	\$2,456	\$1,500
Services	\$60,664	\$17,954	\$17,075	\$19,380
Capital Outlay	\$0	\$22,450	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$204,647</b>	<b>\$234,910</b>	<b>\$215,911</b>	<b>\$211,501</b>

**PERSONNEL SCHEDULE:**

Position	Pay Class	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Chief Financial Officer	39	1.00	1.00	1.00	1.00
Finance Analyst	15	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

**SIGNIFICANT BUDGET CHANGES:**

	Cost
40 Hour Furlough	(3,543)
Capital - Storage System	(22,450)

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Number of Lake Lot Leases		399	399	
Number of Accounts Receivable Invoices Received		465	488	
<b>OUTPUT / WORKLOAD</b>				
Number of Lake Lot Billings		399	399	
Number of Accounts Receivables Billed		465	488	
<b>EFFICIENCY / IMPACT</b>				
Number of Accounts Receivables Billed within 15 days		100%	100%	
Number of Lake Lots Billed by July 31st (Delinquent tax payers receive bills upon tax payment.)		98%	98%	
<b>EFFECTIVENESS / OUTCOME</b>				
Number of returned Lake Lot Billings		0%	0%	
Number of returned Accounts Receivables Billings due to insufficient address		5%	4%	

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>FINANCE ADMINISTRATION</b>						
<b>PERSONNEL SERVICES</b>						
2-201-101 SALARIES OF REGULAR EMPLOYEES	157,069	64,302	105,540	145,670	149,636	147,472
2-201-102 OVERTIME	52	61	256	-	26	180
2-201-104 SALARY PACKAGE	-	-	-	1,348	-	(3,543)
2-201-107 GROUP HEALTH/LIFE BENEFITS	10,321	4,821	8,745	11,722	12,576	11,460
2-201-108 FICA	10,344	4,856	8,093	11,159	11,240	11,306
2-201-109 RETIREMENT	22,215	9,299	15,053	21,328	22,189	22,827
2-201-110 WORKERS COMPENSATION	241	152	94	256	153	267
2-201-111 TEC	540	51	243	540	540	540
2-201-112 LONGEVITY	1,608	712	-	20	20	112
PERSONNEL SERVICES	202,390	84,254	138,024	192,043	196,380	190,621
<b>OPERATING SUPPLIES</b>						
2-201-202 GENERAL OFFICE SUPPLIES	1,807	1,523	1,882	2,331	2,331	1,500
2-201-203 FURNITURE & FIXTURES	-	-	274	-	-	-
2-201-204 COMPUTERS & OFFICE EQUIPMENT	-	1,893	3,418	100	93	-
2-201-220 VEHICLE/EQUIP FUEL & OIL	-	112	181	20	20	-
2-201-221 VEHICLE/EQUIP PARTS & LABOR	13	158	54	-	-	-
2-201-229 MISCELLANEOUS SUPPLIES	93	115	151	12	12	-
OPERATING SUPPLIES	1,913	3,801	5,960	2,463	2,456	1,500
<b>CONTRACTUAL SERVICES</b>						
2-201-304 MEDICAL SERVICES	-	60	30	-	-	-
2-201-305 SEMINARS & TRAINING	850	164	1,026	980	980	980
2-201-306 OTHER PROFESSIONAL SERVICES	324	5,450	50,119	6,102	6,078	7,420
2-201-308 TELEPHONE/COMMUNICATION SVCS	2,401	1,560	1,390	1,500	1,556	1,500
2-201-309 POSTAGE	443	238	1,036	600	975	900
2-201-311 TRAVEL EXPENSE	2,055	28	2,005	1,400	1,250	1,400
2-201-312 LEGAL ADVERTISING	87	229	1,758	600	1,200	1,200
2-201-314 PRINTING & BINDING	-	-	156	200	180	200
2-201-318 INSURANCE	442	499	405	500	300	500
2-201-324 R & M OF OFFICE EQUIPMENT	377	491	-	792	796	-
2-201-326 OFFICE & COPY EQUIPMENT RENTAL	3,283	2,739	2,204	3,410	2,800	3,410
2-201-330 DUES/MEMBERSHIPS	776	700	535	1,870	960	1,870
CONTRACTUAL SERVICES	11,038	12,158	60,664	17,954	17,075	19,380
<b>CAPITAL OUTLAY</b>						
2-201-413 OFFICE EQUIPMENT	-	-	-	22,450	-	-
CAPITAL OUTLAY	-	-	-	22,450	-	-
<b>TOTAL</b>	<b>215,341</b>	<b>100,213</b>	<b>204,648</b>	<b>234,910</b>	<b>215,911</b>	<b>211,501</b>

**City of Weatherford  
2009-2010 Program of Services**

Finance

**Accounting/Purchasing**

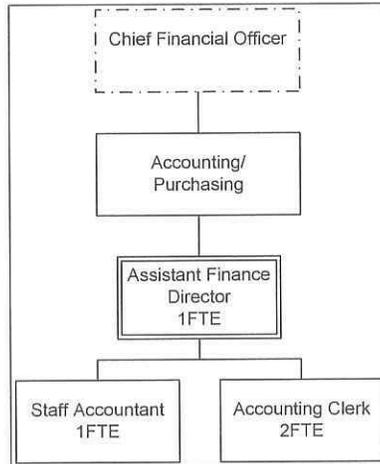
Account #: 204

**Location**

303 Palo Pinto Street  
Phone Number (817) 598-4223

**Hours of Operation:**

Monday - Friday 8:00 a.m. to 5:00 p.m.



**PROGRAM DESCRIPTION:**

The Accounting Division accurately records and timely reports all financial transactions of the City in accordance with state and local laws and generally accepted accounting principles, and maintains a system of internal controls so as to safeguard the City's financial resources and assets, as well as, to obtain the most cost-effective goods and services on behalf of all City departments and to assure compliance with applicable state and local laws relating to the expenditure of public funds.

**MAJOR DIVISION GOALS:**

1. Continue timely preparation of Comprehensive Annual Financial Report (CAFR) consistent with standards to maintain annual Certificate of Achievement for Excellence in Financial Reporting from GFOA.
2. Maintain timely and accurate processing of accounts payable.
3. Monitor and enhance system of internal controls to safeguard City's liquid and fixed assets and to assure compliance with applicable grant requirements.
4. Continue purchasing procedures to obtain supplies and services that provide the best value to the City and that are in accordance with state and local guidelines.

**FY 2008-2009 ACCOMPLISHMENTS:**

Implementation of Governmental Accounting Standards Board Statement 45 on Other Postemployment Benefits.

**FY 2009-2010 OBJECTIVES:**

1. Implementation of Governmental Accounting Standards Board Statement 51 on Intangible Assets.
2. Streamline banking activities by exploring and possibly implementing Pooled Cash.

**BUDGETARY ISSUES:**

The Governmental Standards Accounting Board has issued Statements 43 and 45 on Other Postemployment Benefits. These new standards will require the additional accounting and reporting for the 2008-09 fiscal year.

**City of Weatherford  
2009-2010 Program of Services**

Finance

**Accounting/Purchasing**

Account #: 204

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$201,977	\$222,712	\$236,099	\$225,922
Supplies	\$6,212	\$4,307	\$4,500	\$2,450
Services	\$16,299	\$19,406	\$18,509	\$9,175
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$224,488</b>	<b>\$246,425</b>	<b>\$259,108</b>	<b>\$237,547</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Assistant Director of Finance	28	0.00	0.00	1.00	1.00
Accounting Manager	24	1.00	1.00	0.00	0.00
Staff Accountant	19	1.00	1.00	1.00	1.00
Accounting Clerk	9	1.00	1.00	2.00	2.00
Office Assistant	7	0.50	0.50	0.00	0.00
<b>TOTAL POSITIONS</b>		<b>3.50</b>	<b>3.50</b>	<b>4.00</b>	<b>4.00</b>

**SIGNIFICANT BUDGET CHANGES:**

	Cost
Office Assistant position changed from part-time to full-time in June of FY 08-09 - Most offset by departmental turnover.	8,584
40 Hour Furlough	(3,701)
Computer Equipment & Maint. Transfer	(11,433)

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Number of purchasing requisitions received		400	475	475
Number of vendor invoices received		6002	6972	7000
<b>OUTPUT / WORKLOAD</b>				
Number of purchase orders issued		400	475	475
Number of accounts payable checks issued		3079	3235	3200
Number of sealed bids processed		33	40	35
<b>EFFICIENCY / IMPACT</b>				
Purchase orders issued within 3 days		98%	98%	99%
Accounts payable invoices paid within 30 days		98%	98%	99%
Bids/proposals awarded/rejected within 45 days		100%	100%	100%
<b>EFFECTIVENESS / OUTCOME</b>				
Percent of contracts awarded without protest		100%	100%	100%
Vendor checks voided due to Finance Department error		21	25	20
CAFR review comments		3	1	1
Favorable audit opinion received		1	1	1

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>ACCOUNTING</b>						
PERSONNEL SERVICES						
2-204-101 SALARIES & WAGES	132,699	142,704	146,574	158,222	170,874	161,599
2-204-102 OVERTIME	41	571	412	250	500	500
2-204-104 SALARY PACKAGE	-	-	-	5,612	-	(3,701)
2-204-107 GROUP MEDICAL/LIFE INSURANCE	20,254	20,570	21,995	23,444	25,003	28,650
2-204-108 FICA	10,227	10,941	11,075	11,428	12,988	12,401
2-204-109 RETIREMENT (TMRS)	18,696	20,102	20,940	21,841	25,105	25,037
2-204-110 WORKERS' COMPENSATION	212	132	121	267	161	280
2-204-111 UNEMPLOYMENT TAX (TEC)	997	273	416	1,080	900	1,080
2-204-112 LONGEVITY	948	1,080	444	568	568	76
PERSONNEL SERVICES	184,074	196,373	201,977	222,712	236,099	225,922
OPERATING SUPPLIES						
2-204-202 OFFICE SUPPLIES	2,575	2,491	2,530	1,808	2,200	2,200
2-204-203 FURNITURE & FIXTURES	-	-	822	-	-	-
2-204-204 COMPUTERS & OFFICE EQUIPMENT	1,120	-	2,775	2,499	2,300	250
2-204-229 MISCELLANEOUS SUPPLIES	7	271	84	-	-	-
OPERATING SUPPLIES	3,702	2,762	6,211	4,307	4,500	2,450
CONTRACTUAL SERVICES						
2-204-304 MEDICAL SERVICES	-	-	-	-	120	-
2-204-305 SEMINARS & TRAINING	3,140	620	1,509	1,725	1,200	1,700
2-204-306 OTHER PROFESSIONAL SERVICES	30	-	64	920	1,233	-
2-204-308 TELEPHONE/COMMUNICATIONS	1,326	1,131	1,220	1,200	1,200	1,200
2-204-309 POSTAGE	1,347	1,342	1,091	1,200	1,200	1,200
2-204-311 TRAVEL EXPENSE	991	1,118	998	1,650	1,400	1,800
2-204-312 LEGAL ADVERTISING	683	3,732	3,191	2,400	2,400	2,400
2-204-318 INSURANCE	251	240	397	383	250	400
2-204-324 R & M OF OFFICE EQUIPMENT	-	-	-	1,184	1,061	-
2-204-325 OTHER REPAIR & MAINTENANCE	6,998	8,168	7,442	8,000	8,000	-
2-204-330 MEMBERSHIP DUES/SUBSCRIPTIONS	435	283	388	744	445	475
CONTRACTUAL SERVICES	15,201	16,634	16,300	19,406	18,509	9,175
<b>TOTAL</b>	<b>202,977</b>	<b>215,769</b>	<b>224,488</b>	<b>246,425</b>	<b>259,108</b>	<b>237,547</b>

**City of Weatherford  
2009-2010 Program of Services**

Finance

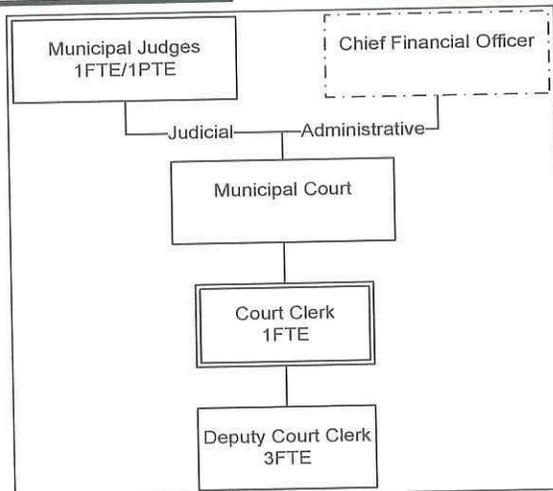
**Municipal Court**

Account #: 753

**Location**  
303 Palo Pinto Street  
Phone Number (817) 598-4120

**Hours of Operation:**

Monday - Friday 7:30 a.m. to 5:00 p.m.



**PROGRAM DESCRIPTION:**

Under the direct supervision of the Finance Director, Municipal Court handles the judicial processing of Class C misdemeanors that originate from traffic citations, penal code offenses, citizen complaints, city code violations, and misdemeanor arrests. The Court also prepares dockets, schedules trials, processes juries, records and collects fine payments, and issues warrants.

**MAJOR DIVISION GOALS:**

1. Conduct fair and impartial hearings.
2. Set proper fines and penalties that are commensurate with the offense.
3. Maintain formal training of Court personnel to assure knowledgeable performance of duties.
4. Provide efficient and courteous service to all who are required to appear before the Court.

**FY 2008-2009 ACCOMPLISHMENTS:**

To assist in the collections of our outstanding warrants, the Court began a Warrant Saturday Program on the third Saturday of each month. To better serve those who receive citations for violations, the Court implemented online services to allow payments for citations to be made 24/7 online.

**FY 2009-2010 OBJECTIVES:**

To continue education and training in order to ensure proper court procedure is followed and to maintain prompt customer service, as well as maintaining hard sought after certifications. To continue researching new and innovative ways of collecting fines/fees.

**BUDGETARY ISSUES:**

In order to continue prompt customer service and the processing of cases effectively and efficiently, the court must attend formal education and training courses to stay up to date on new laws and procedures. The court must also continue to maintain current, up to date hardware and software, as well as the training that is needed to ensure the programs are utilized to their fullest extent.

**City of Weatherford  
2009-2010 Program of Services**

**Finance  
Municipal Court**

Account #: 753

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$289,673	\$290,020	\$277,574	\$268,493
Supplies	\$8,367	\$4,800	\$4,750	\$4,800
Services	\$23,141	\$26,117	\$25,817	\$24,100
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$321,181</b>	<b>\$320,937</b>	<b>\$308,141</b>	<b>\$297,393</b>

<b>PERSONNEL SCHEDULE:</b>	Pay	2007-08	2008-09	2008-09	2009-10
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Municipal Judge	UC	1.00	1.00	1.00	1.00
P/T Associate Judge	UC	0.50	0.50	0.50	0.50
Court Clerk	18	1.00	1.00	1.00	1.00
Deputy Court Clerk	9	3.00	3.00	3.00	3.00
<b>TOTAL POSITIONS</b>		<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
40 Hour Furlough	(4,466)
Other Professional Service	(2,000)
Part time position on hold with employee turnover	

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Citations Filed (thru 3-31)		5349	2777	
Warrants Issued (thru 3-31)		1410	952	
<b>OUTPUT / WORKLOAD</b>				
Citations Disposed (thru 3-31)		4506	823	
Warrants Cleared (thru 3-31)		1272	742	
<b>EFFICIENCY / IMPACT</b>				
<b>EFFECTIVENESS / OUTCOME</b>				
Percentage of cases with final disposition		84%		
Percentage of warrants cleared		90%		

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	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
<b>MUNICIPAL COURT</b>						
PERSONNEL SERVICES						
2-753-101 SALARIES OF REGULAR EMPLOYEES	175,904	195,751	216,085	201,346	199,093	194,361
2-753-102 OVERTIME	27	113	23	523	523	523
2-753-103 CERTIFICATION/EDUCATION PAY	674	600	600	600	600	600
2-753-104 SALARY PACKAGE	-	-	-	7,629	-	(4,466)
2-753-107 GROUP HEALTH/LIFE BENEFITS	25,865	26,296	26,701	29,305	30,324	28,650
2-753-108 FICA	13,596	15,119	16,699	15,615	15,417	15,067
2-753-109 RETIREMENT	24,459	25,822	27,199	31,460	28,463	30,420
2-753-110 WORKERS COMPENSATION	295	186	163	372	224	352
2-753-111 TEC	1,443	603	651	1,518	1,518	1,518
2-753-112 LONGEVITY	1,148	1,196	1,552	1,652	1,412	1,468
PERSONNEL SERVICES	243,410	265,686	289,673	290,020	277,574	268,493
OPERATING SUPPLIES						
2-753-202 GENERAL OFFICE SUPPLIES	3,254	4,279	3,546	4,600	4,600	4,600
2-753-204 COMPUTERS	-	251	4,573	-	-	-
2-753-229 MISCELLANEOUS SUPPLIES	96	26	248	200	150	200
OPERATING SUPPLIES	3,349	4,556	8,367	4,800	4,750	4,800
CONTRACTUAL SERVICES						
2-753-303 LEGAL SERVICES	373	275	436	500	500	500
2-753-304 MEDICAL SERVICES	30	30	30	-	-	-
2-753-305 SEMINARS & TRAINING	1,200	2,048	1,155	2,900	2,900	2,700
2-753-306 OTHER PROFESSIONAL SERVICES	7,285	2,960	8,737	7,500	7,500	5,500
2-753-308 TELEPHONE/COMMUNICATION SVCS	1,983	1,911	2,041	2,700	2,700	3,000
2-753-309 POSTAGE	3,206	4,274	3,885	4,200	4,200	4,200
2-753-311 TRAVEL EXPENSE	2,873	4,053	3,640	4,617	4,617	4,600
2-753-314 PRINTING & BINDING	2,035	1,407	2,421	2,800	2,800	2,700
2-753-318 INSURANCE	325	330	302	500	250	500
2-753-324 R & M OF OFFICE EQUIPMENT	54	4,613	228	-	-	-
2-753-330 DUES/MEMBERSHIPS	337	266	265	400	350	400
CONTRACTUAL SERVICES	19,702	22,167	23,140	26,117	25,817	24,100
<b>TOTAL</b>	<b>266,461</b>	<b>292,409</b>	<b>321,180</b>	<b>320,937</b>	<b>308,141</b>	<b>297,393</b>

**City of Weatherford  
2009-2010 Program of Services**

Community Services

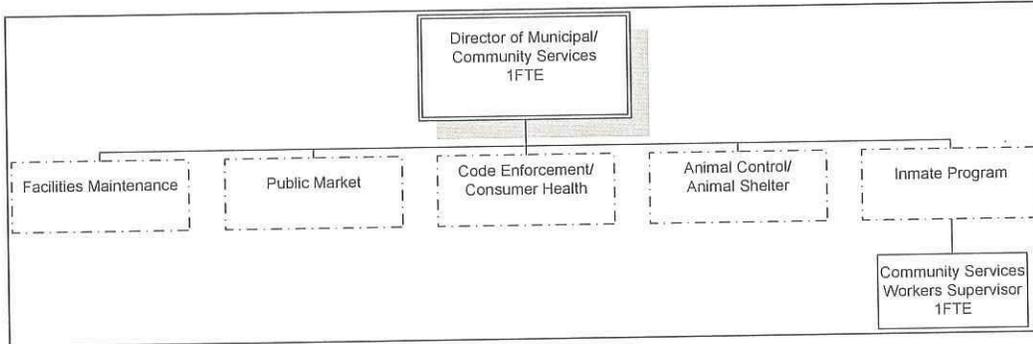
**Municipal & Community Services**

Account #: 401

**Location**  
303 Palo Pinto Street  
(817) 598-4240

**Hours of Operation:**

8:00 AM to 5:00 PM Monday - Friday



**PROGRAM DESCRIPTION:**

The Municipal/Community Services Department provides supervision of, management guidance for, and administrative support for the Inmate Program, Animal Services, Code Enforcement, Consumer Health, and Facilities Maintenance.

**MAJOR DIVISION GOALS:**

1. Promote a positive perception of city government and the department through the efficient and professional handling of customer requests for services and information.
2. Communicate accurate information regarding departmental programs and activities to citizens and other interested parties.
3. Provide effective supervision and support to division personnel in order to enhance the delivery of services to the public.

**FY 2008-2009 ACCOMPLISHMENTS:**

Newly formed Municipal/Community Services Department

**FY 2009-2010 OBJECTIVES:**

Formulate groundwork for all divisions to facilitate and promote cohesiveness between operations of divisions and citizens.

**BUDGETARY ISSUES:**

No major budgetary issues

**City of Weatherford  
2009-2010 Program of Services**

**Community Services  
Municipal & Community Services**

Account #: 401

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$101,286	\$106,021	\$109,570	\$173,017
Supplies	\$8,645	\$5,750	\$5,389	\$13,500
Services	\$13,121	\$5,770	\$5,670	\$14,270
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$123,052</b>	<b>\$117,541</b>	<b>\$120,629</b>	<b>\$200,787</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Director of Municipal & Community Services	37	0.00	0.00	1.00	1.00
Assistant Director of Development/Public Works	27	0.00	1.00	0.00	0.00
Assistant Director of Utilities/Public Works	26	1.00	0.00	0.00	0.00
Community Services Workers Supervisor	12	0.00	0.00	0.00	1.00
<b>TOTAL POSITIONS</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>

**SIGNIFICANT BUDGET CHANGES:**

	<b>Cost</b>
Community Services Workers Supervisor position transferring from Department 433 Streets but on Hold	
40 Hour Furlough	(2,007)
Fuel & Oil	7,500
Other professional Services	5,000

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Service Orders				
<b>OUTPUT / WORKLOAD</b>				
Garbage Collections				1620
Areas Mowed & Trimmed				404
<b>EFFICIENCY / IMPACT</b>				
<b>EFFECTIVENESS / OUTCOME</b>				
Works Orders Completed On Schedule		90%	95%	95%

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>PUBLIC WORKS</b>						
<b>PERSONNEL SERVICES</b>						
2-401-101 SALARIES & WAGES	73,133	75,848	77,353	77,355	82,888	127,830
2-401-104 SALARY PACKAGE	-	-	-	2,941	-	(2,826)
2-401-107 GROUP MEDICAL/LIFE INSURANCE	5,220	5,302	5,568	5,861	6,313	11,460
2-401-108 FICA	5,894	6,106	5,855	5,958	6,297	9,909
2-401-109 RETIREMENT (TMRS)	11,002	11,422	11,114	11,387	12,240	20,005
2-401-110 WORKERS' COMPENSATION	1,594	914	812	1,725	1,038	4,423
2-401-111 UNEMPLOYMENT TAX (TEC)	354	134	108	270	270	540
2-401-112 LONGEVITY	380	428	476	524	524	1,676
PERSONNEL SERVICES	97,577	100,154	101,286	106,021	109,570	173,017
<b>OPERATING SUPPLIES</b>						
2-401-202 OFFICE SUPPLIES	80	48	247	500	200	500
2-401-204 COMPUTERS & OFFICE EQUIPMENT	-	39	5,624	450	1,709	-
2-401-215 FOOD & MEALS	211	142	134	500	200	500
2-401-219 UNIFORMS & PROTECTIVE CLOTHING	-	-	273	200	180	200
2-401-220 VEHICLE FUEL & OIL	-	-	383	2,500	1,500	10,000
2-401-221 VEHICLE MAINTENANCE	-	-	1,901	1,300	1,300	2,000
2-401-229 MISCELLANEOUS SUPPLIES	22	135	84	300	300	300
OPERATING SUPPLIES	313	364	8,646	5,750	5,389	13,500
<b>CONTRACTUAL SERVICES</b>						
2-401-305 SEMINAR & TRAINING	540	969	753	600	600	700
2-401-306 OTHER PROFESSIONAL SERVICES	68	-	5,821	-	-	5,000
2-401-308 TELEPHONE/COMMUNICATIONS	1,911	1,881	2,203	2,500	2,500	2,700
2-401-309 POSTAGE	-	2	23	40	40	40
2-401-310 AUTO ALLOWANCE	5,100	5,100	425	-	-	-
2-401-311 TRAVEL EXPENSE	1,667	2,338	1,737	900	900	1,000
2-401-314 PRINTING & REPRODUCTION	-	-	26	150	150	150
2-401-318 INSURANCE	135	126	124	580	580	580
2-401-321 RADIO & COMM. EQUIP. MAINT.	-	-	85	-	-	300
2-401-324 OFFICE MACHINE MAINTENANCE	-	-	-	100	-	-
2-401-328 OTHER RENTAL	1,664	1,803	1,760	600	600	3,500
2-401-330 MEMBERSHIP DUES/SUBSCRIPTIONS	142	136	163	300	300	300
CONTRACTUAL SERVICES	11,227	12,355	13,120	5,770	5,670	14,270
<b>TOTAL</b>	<b>109,117</b>	<b>112,873</b>	<b>123,052</b>	<b>117,541</b>	<b>120,629</b>	<b>200,787</b>

**City of Weatherford  
2009-2010 Program of Services**

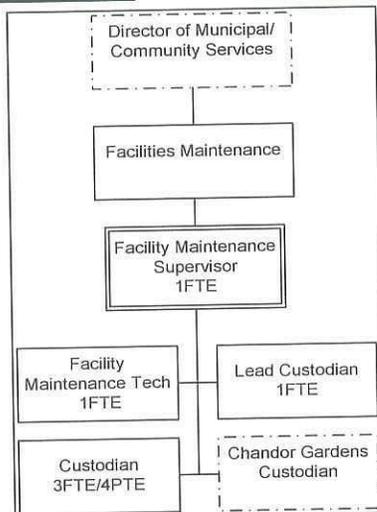
**Community Services  
Division Facilities Maintenance**

Account #: 430

**Location**  
119 Palo Pinto  
Phone Number (817) 598-4124

**Hours of Operation:**

Monday - Friday, 8:00 am - 5:00 pm



**PROGRAM DESCRIPTION:**

The Facilities Maintenance Division maintains and sustains the integrity of City buildings including City Hall, Police Department, Service Center, Old City Hall, Harberger Hill, Cherry Park, Library, and Chandor Gardens. Responsibilities include custodial, general maintenance, and improvements.

**MAJOR DIVISION GOALS:**

1. Maintain City buildings and structures with quality and efficiency.
2. Standardize building materials and equipment throughout City buildings.
3. Research, procure, and establish a computerized building maintenance work management system that includes preventative maintenance, routine repair, and inspection abilities.
4. Conduct a thorough assessment of City buildings and structures to identify needs, assess costs, and evaluate priorities.
5. Establish a quality control program for building maintenance to ensure customer satisfaction and increase customer confidence.

**FY 2008-2009 ACCOMPLISHMENTS:**

- 1) Continue energy lighting conversions; 2) Finish painting remaining offices at City Hall; 3) Replace roof at Old City Hall; 3) Continue to provide preventative maintenance on all city facilities 4) New HVAC system at the Chamber of Commerce 4) Replace HVAC system at Old City Hall

**FY 2009-2010 OBJECTIVES:**

- 1) Continue energy lighting conversions for all city buildings 2) Replace Boiler HVA System for City Hall & Fire Station 1

**BUDGETARY ISSUES:**

Boiler HVA system for City Hall & Fire Station 1 (est. \$25,000)

**City of Weatherford  
2009-2010 Program of Services**

**Community Services  
Division Facilities Maintenance**

Account #: 430

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$325,956	\$351,162	\$347,289	\$345,258
Supplies	\$50,054	\$52,000	\$39,350	\$44,850
Services	\$172,979	\$142,310	\$141,779	\$144,590
Capital Outlay	\$0	\$120,000	\$120,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$548,989</b>	<b>\$665,472</b>	<b>\$648,418</b>	<b>\$534,698</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Facilities Maintenance Supervisor	15	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	8	1.00	1.00	1.00	1.00
Lead Custodian	7	1.00	1.00	1.00	1.00
Custodian	6	3.00	3.00	3.00	3.00
P/T Custodian	6	2.00	2.00	2.00	2.00
<b>TOTAL POSITIONS</b>		<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

**SIGNIFICANT BUDGET CHANGES:**

	<b>Cost</b>
40 Hour Furlough	(4,557)
Supplies	(7,150)
Utilities	(25,000)
Ground Maintenance	25,580
Roof Repairs	(120,000)

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Work Orders Completed				328
<b>OUTPUT / WORKLOAD</b>				
Repair/Replacement of Equipment				1286
Heat & A/C Repairs				54
<b>EFFICIENCY / IMPACT</b>				
Average Work Order Time Resolution				1-2 Days
<b>EFFECTIVENESS / OUTCOME</b>				
Internal Customer Satisfaction		85%	90%	90%

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>FACILITIES MAINTENANCE</b>						
PERSONNEL SERVICES						
2-430-101 SALARIES & WAGES	223,239	221,724	228,588	232,503	237,680	237,505
2-430-102 OVERTIME	40	53	170	209	209	209
2-430-104 SALARY PACKAGE	-	-	-	8,813	-	(4,557)
2-430-107 GROUP MEDICAL/LIFE INSURANCE	42,163	44,304	43,967	46,888	49,874	45,840
2-430-108 FICA	16,665	16,720	17,458	18,012	18,019	18,416
2-430-109 RETIREMENT (TMRS)	27,888	28,874	30,270	34,422	33,079	37,182
2-430-110 WORKERS' COMPENSATION	4,458	2,676	2,248	4,887	3,000	4,947
2-430-111 UNEMPLOYMENT TAX (TEC)	2,360	724	817	2,700	2,700	2,700
2-430-112 LONGEVITY	3,633	2,940	2,440	2,728	2,728	3,016
PERSONNEL SERVICES	320,446	318,015	325,958	351,162	347,289	345,258
OPERATING SUPPLIES						
2-430-202 OFFICE SUPPLIES	-	366	395	500	200	200
2-430-203 FURNITURE & FIXTURES	5,652	5,774	-	1,000	1,150	1,000
2-430-204 COMPUTERS & OFFICE EQUIPMENT	516	-	281	-	-	-
2-430-215 FOOD & MEALS EXPENSE	-	13,951	7,972	6,000	6,000	6,500
2-430-217 JANITORIAL SUPPLIES	11,678	10,807	12,161	12,000	10,000	10,000
2-430-219 UNIFORMS & PROTECTIVE CLOTHING	1,351	2,380	2,811	4,000	3,200	3,500
2-430-220 VEHICLE FUEL & OIL	1,664	3,210	6,859	6,500	3,900	5,400
2-430-221 VEHICLE PARTS & LABOR	1,606	2,296	1,113	2,500	2,000	2,000
2-430-229 MISCELLANEOUS SUPPLIES	10,655	791	879	1,500	500	750
2-430-235 BUILDING & GROUNDS MAINT.	11,595	22,165	13,318	14,000	10,000	12,000
2-430-281 SMALL TOOLS & EQUIPMENT	1,777	2,968	4,264	4,000	2,400	3,500
OPERATING SUPPLIES	46,494	64,708	50,053	52,000	39,350	44,850
CONTRACTUAL SERVICES						
2-430-304 EMPLOYMENT PHYSICALS	60	-	-	90	90	90
2-430-305 SEMINAR & TRAINING FEES	-	890	-	1,500	200	1,500
2-430-306 OTHER PROFESSIONAL SERVICES	-	2,170	-	-	-	-
2-430-308 TELEPHONE/COMMUNICATIONS	1,645	1,648	1,536	1,700	1,700	1,700
2-430-311 TRAVEL EXPENSE	132	145	309	500	310	500
2-430-318 INSURANCE	962	1,232	1,181	1,300	1,200	1,300
2-430-319 UTILITIES	91,671	83,320	108,994	100,000	84,000	75,000
2-430-320 BUILDING & GROUNDS MAINT.	34,171	184,995	57,623	34,420	48,000	60,000
2-430-321 RADIO & COMM EQUIP MAINT	-	-	-	-	-	500
2-430-324 R & M OF OFFICE EQUIPMENT	-	-	-	300	279	-
2-430-325 OTHER REPAIR & MAINT	-	9	100	-	-	-
2-430-327 MACHINERY & EQUIPMENT RENTAL	-	43	2,212	1,500	5,000	2,500
2-430-331 LAUNDRY & SANITATION SERVICES	811	746	1,024	1,000	1,000	1,500
CONTRACTUAL SERVICES	129,452	275,198	172,979	142,310	141,779	144,590
CAPITAL OUTLAY						
2-430-403 BUILDINGS	-	-	-	120,000	120,000	-
2-430-410 MOTOR VEHICLES	-	20,800	-	-	-	-
CAPITAL OUTLAY	-	20,800	-	120,000	120,000	-
<b>TOTAL</b>	<b>496,392</b>	<b>678,721</b>	<b>548,990</b>	<b>665,472</b>	<b>648,418</b>	<b>534,698</b>

**City of Weatherford  
2009-2010 Program of Services**

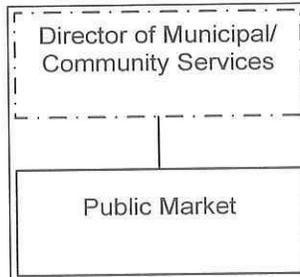
**Parks & Recreation  
Public Market**

Account #: 463

**Location**  
213 Fort Worth Hwy.  
Phone Number 817-597-6929

Hours of Operation:

Varies



**PROGRAM DESCRIPTION:**

The smaller Public Market building is leased to a lessee who assumes responsibility for all sub-leasing, normal housekeeping activities and utilities. The larger Farmer's Market ( approximately 50' x 115') is leased to a lessee who assumes responsibility for all housekeeping activities, interior maintenance and utilities. The City remains responsible for all exterior maintenance to the buildings and the parking lots.

**MAJOR DIVISION GOALS:**

1. Monitor lessee to assure market facilities are a safe and orderly environment for public access and community pride.
2. Provide adequate building maintenance and parking lot maintenance.

**FY 2008-2009 ACCOMPLISHMENTS:**

Continue to maintain a positive relationship with leasee

**FY 2009-2010 OBJECTIVES:**

Continue to maintain a positive relationship with leasee and adequate building/parking lot maintenance.

**BUDGETARY ISSUES:**

No major budgetary issues

**City of Weatherford  
2009-2010 Program of Services**

**Parks & Recreation  
Public Market**

Account #: 463

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$0	\$0	\$0	\$0
Supplies	\$34	\$1,750	\$880	\$950
Services	\$140,975	\$3,150	\$2,386	\$2,400
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$141,009</b>	<b>\$4,900</b>	<b>\$3,266</b>	<b>\$3,350</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
<b>TOTAL POSITIONS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**SIGNIFICANT BUDGET CHANGES:**

	Cost
Supplies	(800)
Structure Repair	(750)

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Foster usable public market space	1			
Work Orders Completed				
<b>OUTPUT / WORKLOAD</b>				
Repair/Replacement of Equipment				
<b>EFFICIENCY / IMPACT</b>				
Average Work Order Time Resolution				
<b>EFFECTIVENESS / OUTCOME</b>				
Lessee satisfaction		90%	91%	91%
Citizen satisfaction		87%	87%	88%

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>PUBLIC MARKET</b>						
OPERATING SUPPLIES						
2-463-229 MISCELLANEOUS SUPPLIES	498	313	-	250	130	200
2-463-235 BUILDING MAINTENANCE SUPPLIES	1,349	148	34	1,500	750	750
OPERATING SUPPLIES	1,847	461	34	1,750	880	950
CONTRACTUAL SERVICES						
2-463-306 OTHER PROFESSIONAL SVCS	-	4,850	-	-	-	-
2-463-318 INSURANCE	950	1,072	1,286	1,300	1,286	1,300
2-463-319 UTILITY SERVICES	373	149	225	350	350	350
2-463-320 R & M BUILDINGS & STRUCTURES	2,000	219	139,464	1,500	750	750
CONTRACTUAL SERVICES	3,323	6,290	140,975	3,150	2,386	2,400
<b>TOTAL</b>	<b>5,170</b>	<b>6,751</b>	<b>141,009</b>	<b>4,900</b>	<b>3,266</b>	<b>3,350</b>

**City of Weatherford  
2009-2010 Program of Services**

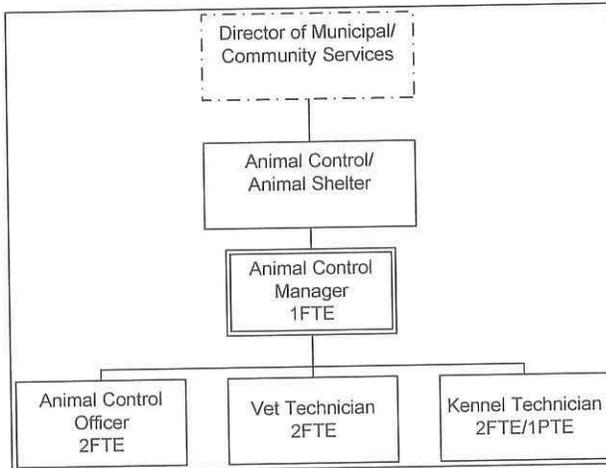
**Community Services  
Animal Control**

Account #: 502

**Location**  
405 Hickory Lane  
(817) 598-4111

**Hours of Operation:**

Tuesday - Saturday 11:00 a.m. - 5:00 p.m.



**PROGRAM DESCRIPTION:**

The Weatherford/Parker County Animal Shelter is dedicated to maintaining a sanitary and safe environment to ensure a comprehensive animal impound and adoption program, as well as controlling the animal population with aggressive spay and neuter programs. The shelter is also responsible for ensuring that all ordinances and laws regarding stray, abandoned, abused, vicious, or nuisance animals both domestic and wild are enforced.

**MAJOR DIVISION GOALS:**

1. Enhance adoption programs to increase animal adoptions and animals returned to their owners.
2. Maintain spay and neuter program and increase public education and awareness to reduce the number of unwanted pets.
3. Expand the operation of the animal shelter by increasing the number of kennels through building construction.

**FY 2008-2009 ACCOMPLISHMENTS:**

1. Continue reducing the number of unwanted pets through public education and awareness.
2. Expanding the shelter with the construction of the new kennel and office.
3. Increase personnel by one kennel technician.
4. All animals to be inoculated at the time they are impounded.
5. Strive to return to owner or adopt more animals than are euthanized.

**FY 2009-2010 OBJECTIVES:**

1. Continue reducing the number of unwanted pets through public education and awareness.
2. All animals to be inoculated at the time they are impounded.
3. Stive to return animals to owner or adopt more than are euthanized.
4. Increase personnel at Animal Shelter.

**BUDGETARY ISSUES:**

1. Weatherford and Parker County continue to grow steadily. The increase in population county wide will be a budgetary concern.
2. The rising cost of operations is a large budgetary issue. The cost of medical supplies and the microchip implantation program increased tremendously this fiscal year. In addition, the cost of fuel continues to rise.
3. Potential contracts with incorporated municipalities throughout the county would increase animal intake as well as the workload at the shelter.
4. Personnel increases will be needed as the city and county continues to grow.

**City of Weatherford  
2009-2010 Program of Services**

**Community Services  
Animal Control**

Account #: 502

<b>EXPENDITURE SUMMARY:</b> Expenditure Classification	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Personal Services	\$386,974	\$406,580	\$421,101	\$429,259
Supplies	\$66,948	\$87,060	\$80,557	\$80,050
Services	\$56,897	\$60,062	\$56,548	\$62,140
Capital Outlay	\$0	\$12,300	\$12,300	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$510,819</b>	<b>\$566,002</b>	<b>\$570,506</b>	<b>\$571,449</b>

<b>PERSONNEL SCHEDULE:</b> Position	Pay Class	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Animal Control Manager	23	1.00	1.00	1.00	1.00
Animal Control Assistant Manager	19	0.00	0.00	0.00	1.00
Animal Control Officer	17	2.00	2.00	2.00	2.00
Animal Control Vet Technician	14	2.00	2.00	2.00	1.00
Animal Control Kennel Technician	12	2.00	1.00	2.00	2.50
Office Assistant	7	0.00	1.00	0.00	0.00
<b>TOTAL POSITIONS</b>		<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.50</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
40 Hour Furlough	(6,406)
Supplies	(7,010)
Equipment	(12,300)
Upgrade of Animal Control Vet Tech to Assistant Manager	6,527
Part-Time Assistance	18,839
Overtime	4,000

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Number of Animal Calls for Service		4800	5280	5000
<b>OUTPUT / WORKLOAD</b>				
Number of Animal Intakes				
Dogs / Cats		6,950	7,645	5,150
Livestock / Other		257	282	458
<b>EFFICIENCY / IMPACT</b>				
1. Number of Animals Returned to Owners				
Dogs / Cats		454	499	538
Livestock / Other		96	105	120
2. Number of Adoptions				
Dogs / Cats		1,664	1,830	2,572
Livestock / Other		84	92	216
3. Number of Euthanized or Deceased Animals				
Dogs / Cats		4,910	4,419	2,572
Livestock / Other		80	78	80
<b>EFFECTIVENESS / OUTCOME</b>				
1. Number of Animal Bite Reports		179	170	184

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>ANIMAL CONTROL</b>						
<b>PERSONNEL SERVICES</b>						
2-502-101 SALARIES OF REGULAR EMPLOYEES	203,364	189,844	265,879	273,439	277,744	285,936
2-502-102 OVERTIME	11,297	27,681	12,532	7,319	20,873	11,319
2-502-103 EDUCATION/CERTIFICATION PAY	1,108	-	-	-	-	-
2-502-104 SALARY PACKAGE	-	-	-	10,393	-	(6,406)
2-502-105 SALARIES OF PART-TIME EMPLOYEES	-	-	-	-	-	17,500
2-502-107 GROUP HEALTH/LIFE BENEFITS	25,970	31,314	42,736	46,888	51,327	45,840
2-502-108 FICA	16,159	16,178	21,463	21,525	22,683	24,138
2-502-109 RETIREMENT	30,501	30,768	40,919	41,137	43,952	44,912
2-502-110 WORKERS COMPENSATION	2,075	1,865	1,294	3,385	2,028	3,366
2-502-111 TEC	1,633	526	903	1,890	1,890	1,890
2-502-112 LONGEVITY	1,128	748	1,248	604	604	764
PERSONNEL SERVICES	293,235	298,924	386,974	406,580	421,101	429,259
<b>OPERATING SUPPLIES</b>						
2-502-202 GENERAL OFFICE SUPPLIES	1,685	2,210	1,940	2,600	2,749	2,600
2-502-203 FURNITURE & FIXTURES	-	-	1,580	2,070	2,070	600
2-502-204 COMPUTERS & OFFICE EQUIPMENT	2,161	3,995	2,203	1,000	950	-
2-502-212 CHEMICALS	3,922	1,010	1,282	2,950	4,088	2,500
2-502-213 PHOTO SUPPLIES/DEVELOPING	35	-	100	250	250	100
2-502-214 ANIMAL FEED/SUPPLIES	1,803	5,083	3,314	4,900	10,016	4,500
2-502-215 FOOD/MEALS EXPENSE	81	2,235	1,959	1,500	2,000	1,000
2-502-218 MEDICAL/LABORATORY SUPPLIES	26,993	39,081	30,272	40,790	34,000	35,000
2-502-219 UNIFORMS/PROTECTIVE CLOTHING	1,570	1,140	1,715	2,000	2,000	8,000
2-502-220 VEHICLE/EQUIP FUEL & OIL	3,298	5,140	5,407	7,900	2,800	7,000
2-502-221 VEHICLE/EQUIP PARTS & LABOR	3,059	4,450	2,940	3,500	3,500	3,500
2-502-222 EQUIPMENT PARTS & LABOR	441	136	-	500	480	1,750
2-502-229 MISCELLANEOUS SUPPLIES	3,740	12,747	5,355	6,000	7,254	5,500
2-502-235 BUILDING MAINTENANCE SUPPLIES	1,962	17,794	6,615	4,200	3,700	4,500
2-502-281 SMALL TOOLS & EQUIPMENT	1,258	3,655	2,265	6,900	4,700	3,500
OPERATING SUPPLIES	52,008	98,676	66,947	87,060	80,557	80,050
<b>CONTRACTUAL SERVICES</b>						
2-502-302 ARCHITECT & ENGINEERING SVCS	-	-	4,000	-	-	-
2-502-304 MEDICAL SERVICES	60	21,970	1,650	2,350	2,000	2,350
2-502-305 SEMINARS & TRAINING	(2,570)	2,010	484	2,750	1,000	2,000
2-502-306 OTHER PROFESSIONAL SERVICES	2,903	3,280	4,581	3,400	7,822	4,500
2-502-308 TELEPHONE/COMMUNICATION SVCS	754	853	1,396	1,100	2,000	1,700
2-502-309 POSTAGE	670	502	637	750	1,200	1,500
2-502-311 TRAVEL EXPENSE	201	49	406	1,000	1,681	1,700
2-502-312 LEGAL ADVERTISING	387	-	7	700	100	300
2-502-314 PRINTING & BINDING	408	652	284	400	1,200	600
2-502-318 INSURANCE	4,270	2,014	3,408	2,600	1,700	2,600
2-502-319 UTILITY SERVICES	30,677	29,377	35,848	32,800	27,000	32,800
2-502-320 R & M BULIDINGS & STRUCTURES	1,222	2,513	668	1,600	1,600	1,600
2-502-321 R & M OF RADIO & COMM EQUIP	127	-	-	450	718	450
2-502-324 REPAIR & MAINT OFFICE EQUIP.	-	-	-	1,527	1,527	-
2-502-325 OTHER MAINTENANCE	-	164	-	3,000	3,000	3,000
2-502-326 OFFICE & COPY EQUIPMENT RENTAL	2,452	1,186	2,058	4,000	2,700	3,500
2-502-330 DUES & MEMBERSHIPS	237	275	175	375	600	600
2-502-331 LAUNDRY & SANITATION SVCS	875	840	1,295	1,260	700	2,940
CONTRACTUAL SERVICES	42,673	65,685	56,897	60,062	56,548	62,140

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
CAPITAL OUTLAY						
2-502-403 BUILDINGS	-	7,256	-	-	-	-
2-502-410 MOTOR VEHILCES	20,204	-	-	-	-	-
2-502-420 OTHER EQUIPMENT	-	8,639	-	12,300	12,300	-
CAPITAL OUTLAY	20,204	15,895	-	12,300	12,300	-
<b>TOTAL</b>	<b>408,120</b>	<b>479,180</b>	<b>510,818</b>	<b>566,002</b>	<b>570,506</b>	<b>571,449</b>

**City of Weatherford**  
**2009-2010 Program of Services**

Community Services

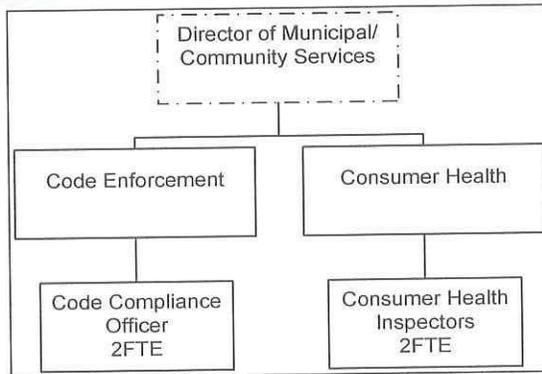
**Code Enforcement / Environmental Health**

Account #: 511

**Location**  
303 Palo Pinto Street  
(817) 598-4240

**Hours of Operation:**

Monday - Friday 8:00 am - 5:00 pm



**PROGRAM DESCRIPTION:**

The Code Compliance Division works on enforcement cases related to unlawful accumulation, high grass/weeds, and substandard structures. The Consumer Health Division conducts inspections of restaurants, daycares, public schools, hospitals, nursing homes, mobile food units, convenience stores, retail stores, and commercial swimming pools. Also, the division provides education in food safety by teaching food handler/manager classes.

**MAJOR DIVISION GOALS:**

The Code Enforcement division has recently created a top 10 violator list and a top 10 substandard structure list in an effort to address the areas of high importance. Our intent is to focus a combined group effort with the assistance of other city departments on our high problem areas, and still maintain a proactive role in the community. The Consumer Health's goal is to ensure that food is safe and wholesome to the citizens of Weatherford by conducting sound based inspections.

**FY 2008-2009 ACCOMPLISHMENTS:**

The Code Enforcement Division will continue to expand the level of service to the community with proactive programs such as CODE on the ROAD. Also, they will continue their commitment to rejuvenate the city with its efforts focused toward the major violators and educating the general public on code standards and compliance guidelines. The Consumer Health Division started inputting all inspection reports/documents into the TrakIt System, allowing easy monitoring of documents/permits. Also, the department acquired two field laptops and portable printers which enabled them to begin typing inspection reports and aid in reducing overall inspection times.

**FY 2009-2010 OBJECTIVES:**

Officers of the Code Enforcement Division will continue to develop new ways to inform and educate the citizens of Weatherford on the basic code regulations regarding grass/weeds, unlawful accumulation, etc. Consumer Health's objectives for the FY 2009-2010 is to get the proposed Health Ordinance passed, obtain citation privileges, and continue to strive for excellence.

**BUDGETARY ISSUES:**

No major budgetary issues

**City of Weatherford  
2009-2010 Program of Services**

**Community Services**

**Code Enforcement / Environmental Health**

Account #: 511

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$0	\$225,787	\$216,332	\$228,248
Supplies	\$0	\$18,600	\$9,350	\$14,850
Services	\$0	\$40,942	\$23,797	\$42,490
Capital Outlay	\$0	\$0	\$0	\$0
<i>Prior to FY09 Part of Planning &amp; Development Budget</i>				
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$285,329</b>	<b>\$249,479</b>	<b>\$285,588</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Health Inspector Supervisor	17	0.00	1.00	1.00	1.00
Health Inspector	17	0.00	1.00	1.00	1.00
Code Compliance Officer	15	2.00	2.00	2.00	2.00
Health Officer	UC	0.00	0.00	0.00	0.50
<b>TOTAL POSITIONS</b>		<b>2.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.50</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
40 Hour Furlough	(3,733)
Supplies	(3,750)
Health Officer moved from Division 106	\$6,030

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Population-Code		26,560	25,950	26,650
Establishments-Health				221
Commercial Pools-Health				31
<b>OUTPUT / WORKLOAD</b>				
Cases Opened-Code		1,014	1,110	1,038
Citations Issued-Code		113	200	62
Routine Inspections-Health				459
Re-Inspections-Health				69
Complaint Inspections/Visits-Health				60
CO Inspections-Health				33
Plan Reviews-Health				21
Food Handler/Manager Classes-Health				33
<b>EFFICIENCY / IMPACT</b>				
Officers per 1,000 Population		less than 1%	less than 1%	less than 1%
Cases Closed-Code		1,538	1,600	902
<b>EFFECTIVENESS / OUTCOME</b>				
Cases Completed-Code		1,106	1,100	830
Code on Road Average Compliance		85%	90%	98%
Substandard Structures Abated-Code		12	15	14
Inspections Completed-Health				1065

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>CODE / HEALTH SERVICES</b>						
<b>PERSONNEL SERVICES</b>						
2-511-101 SALARIES OF REGULAR EMPLOYEES	-	-	-	157,770	158,323	162,174
2-511-102 OVERTIME	-	-	-	-	1,060	-
2-511-104 SALARY PACKAGE	-	-	-	2,728	-	(3,733)
2-511-107 GROUP HEALTH / LIFE BENEFITS	-	-	-	28,012	19,274	28,650
2-511-108 FICA	-	-	-	12,032	11,819	12,448
2-511-109 RETIREMENT	-	-	-	22,894	23,568	25,085
2-511-110 WORKERS COMPENSATION	-	-	-	927	864	1,999
2-511-111 TEC	-	-	-	1,080	1,080	1,089
2-511-112 LONGEVITY	-	-	-	344	344	536
PERSONNEL SERVICES	-	-	-	225,787	216,332	228,248
<b>OPERATING SUPPLIES</b>						
2-511-202 GENERAL OFFICE SUPPLIES	-	-	-	1,500	750	2,000
2-511-204 COMPUTER & OFFICE EQUIPMENT	-	-	-	3,500	3,200	-
2-511-205 RADIO & COMM EQUIP.	-	-	-	5,100	1,000	2,500
2-511-213 PHOTO SUPPLIES / DEVELOPING	-	-	-	250	200	300
2-511-219 UNIFORM / PROTECTIVE CLOTHING	-	-	-	750	700	1,000
2-511-220 VEHICLE FUEL & OIL	-	-	-	4,000	1,000	4,500
2-511-221 VEHICLE PARTS & LABOR	-	-	-	2,000	1,000	2,500
2-511-229 MISCELLANEOUS SUPPLIES	-	-	-	500	500	550
2-511-281 SMALL TOOLS & EQUIP.	-	-	-	1,000	1,000	1,500
OPERATING SUPPLIES	-	-	-	18,600	9,350	14,850
<b>CONTRACTUAL SERVICES</b>						
2-511-305 SEMINARS & TRAINING	-	-	-	1,500	1,019	2,300
2-511-306 PHER PROFESSIONAL SERVICES	-	-	-	3,000	2,000	3,000
2-511-308 TELEPHONE / COMMUNICATION SRVS	-	-	-	3,500	500	3,750
2-511-309 POSTAGE	-	-	-	3,800	3,500	3,500
2-511-311 TRAVEL EXPENSES	-	-	-	1,000	750	1,500
2-511-314 PRINTING & BINDING	-	-	-	1,500	500	1,000
2-511-318 INSURANCE	-	-	-	-	702	800
2-511-321 R&M RADIO & COMM. EQUIP.	-	-	-	500	200	500
2-511-324 R & M OFFICE EQUIPMENT	-	-	-	592	400	-
2-511-325 OTHER REPAIR & MAINT SRVC	-	-	-	25,000	14,000	25,000
2-511-330 DUES / MEMBERSHIPS	-	-	-	550	226	300
2-511-331 LAUNDRY & SANITATION SERVICES	-	-	-	-	-	840
CONTRACTUAL SERVICES	-	-	-	40,942	23,797	42,490
<b>TOTAL</b>	-	-	-	<b>285,329</b>	<b>249,479</b>	<b>285,588</b>

**City of Weatherford  
2009-2010 Program of Services**

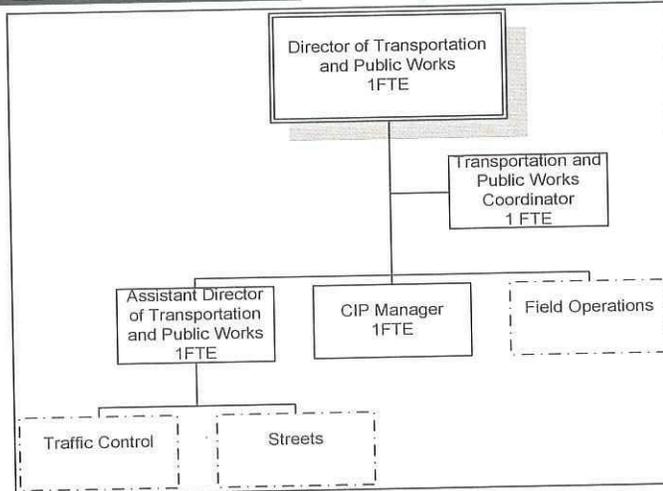
**Transportation and Public Works  
Administration**

Account #: 303

**Location**  
802 East Oak Street  
(817) 598-4245

**Hours of Operation:**

Monday through Friday 8:00a.m. to 5:00 p.m.



**PROGRAM DESCRIPTION:**

Transportation and Public Works oversees TPW Administration, Field Services, Traffic Control, Streets and Capital Improvement Projects. Each division has specific areas of expertise that relates to each of the other divisions in unique ways. Administration coordinates these efforts into a useful tool that is designed to meet the community's need for a well-planned transportation system.

**MAJOR DIVISION GOALS:**

1. Develop a strategy for promoting and directing growth to correlate with the City's comprehensive throughfare plan.
2. Coordinate development of a transportation capital improvement program.

**FY 2008-2009 ACCOMPLISHMENTS:**

1. Started construction on six of the eleven capital road projects. 2. Started the construction of the new public works building. 3. Worked with the county on the transportation bond. 4. Helped set general location of the new western loop. 5. Set up new R.O.W. permitting system in Trak-IT. 6. Trained TPW personnel on using CRM application for improving citizen responses.

**FY 2009-2010 OBJECTIVES:**

1. Start construction on the remaining five capital roads projects. 2. Develop inhouse procedures for inhouse forces to work on capital projects. 3. Complete construction of new Public Works Facility for immediate relocation of TPW offices.

**BUDGETARY ISSUES:**

Accounting for inhouse forces working on capital projects.

**City of Weatherford  
2009-2010 Program of Services**

**Transportation and Public Works  
Administration**

Account #: 303

**EXPENDITURE SUMMARY:**

Expenditure Classification	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Personal Services	\$325,933	\$360,201	\$280,546	\$353,260
Supplies	\$7,078	\$4,447	\$2,851	\$8,713
Services	\$31,399	\$48,776	\$37,150	\$50,455
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$364,410</b>	<b>\$413,424</b>	<b>\$320,547</b>	<b>\$412,428</b>

**PERSONNEL SCHEDULE:**

Position	Pay Class	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Director of Transportation and Public Works	37	1.00	1.00	1.00	1.00
Assistant Director of Transportation/Public Works	27	0.00	0.00	1.00	1.00
Civil Engineer	35	1.00	1.00	0.00	0.00
Capital Improvements Project Manager	26	0.00	0.00	1.00	1.00
Engineering Technician	18	1.00	1.00	0.00	0.00
Transportation & Public Works Coordinator	12	0.00	0.00	1.00	1.00
Administrative Secretary	11	1.00	1.00	0.00	0.00
<b>TOTAL POSITIONS</b>		<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

**SIGNIFICANT BUDGET CHANGES:**

	Cost
40 Hour Furlough	(6,567)
Supplies	3,508

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Service Requests		500	582	600
Develop Capital Improvement Projects		1	5	5
<b>OUTPUT / WORKLOAD</b>				
Capital Improvement Projects		13	10	12
Action/Response Plan Development		5	5	12
<b>EFFICIENCY / IMPACT</b>				
Service Request Contacts within 48 hr		90%	100%	100%
Action Plans Completed		2	3	2
Capital Improvement Projects Completed		3	2	5
<b>EFFECTIVENESS / OUTCOME</b>				
Projects Completed within Schedule		95%	95%	95%

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>COMMUNITY DEVELOPMENT</b>						
PERSONNEL SERVICES						
2-303-101 SALARIES OF REGULAR EMPLOYEES	162,668	210,868	249,515	265,444	208,518	268,800
2-303-102 OVERTIME	44	-	660	514	536	536
2-303-104 SALARY PACKAGE	-	-	-	6,882	-	(6,567)
2-303-107 GROUP HEALTH/LIFE BENEFITS	12,956	15,821	19,375	23,444	20,348	22,920
2-303-108 FICA	12,153	15,578	18,037	20,812	16,112	21,111
2-303-109 RETIREMENT	23,496	30,366	36,384	39,777	32,101	42,622
2-303-110 WORKERS COMPENSATION	417	385	403	972	583	958
2-303-111 TEC	810	135	426	1,080	1,080	1,080
2-303-112 LONGEVITY	904	1,000	1,132	1,276	1,268	1,800
PERSONNEL SERVICES	213,448	274,153	325,932	360,201	280,546	353,260
OPERATING SUPPLIES						
2-303-202 GENERAL OFFICE SUPPLIES	1,498	1,960	2,308	2,692	2,500	6,200
2-303-203 FURNITURE & FIXTURES	503	360	72	500	44	500
2-303-204 COMPUTERS & OFFICE EQUIPMENT	-	2,773	3,568	-	-	-
2-303-205 RADIO & COMMUNICATION EQUIP	16	184	580	355	112	428
2-303-213 PHOTO SUPPLIES	30	6	27	-	-	-
2-303-215 FOOD/MEAL EXPENSE	105	52	230	350	50	350
2-303-219 UNIFORMS/PROTECTIVE CLOTHING	-	-	-	-	-	685
2-303-229 MISCELLANEOUS SUPPLIES	267	205	29	300	145	300
2-303-236 PAINTING SUPPLIES	-	-	-	-	-	-
2-303-281 SMALL TOOLS & EQUIPMENT	430	88	264	250	-	250
OPERATING SUPPLIES	2,849	5,628	7,078	4,447	2,851	8,713
CONTRACTUAL SERVICES						
2-303-302 ARCHITECT & ENGINEERING SVCS	17,125	-	7,100	22,225	11,848	25,225
2-303-304 MEDICAL SERVICES	60	-	90	175	175	175
2-303-305 SEMINARS & TRAINING	299	828	442	2,249	2,775	2,249
2-303-306 OTHER PROFESSIONAL SERVICES	680	2,052	6,415	4,000	3,264	1,000
2-303-308 TELEPHONE/COMMUNICATION SVCS	4,979	4,256	4,981	5,648	5,000	5,648
2-303-309 POSTAGE	235	459	231	570	240	570
2-303-310 AUTO ALLOWANCE	4,550	4,450	4,800	4,800	4,800	4,800
2-303-311 TRAVEL EXPENSE	193	417	518	1,000	6	600
2-303-312 LEGAL ADVERTISING	664	653	-	400	-	400
2-303-314 PRINTING & BINDING	157	355	343	861	300	2,604
2-303-318 INSURANCE	413	417	386	725	180	500
2-303-321 R & M OF RADIO & COMM EQUIP	-	-	160	400	-	400
2-303-324 R & M OF OFFICE EQUIPMENT	-	-	-	2,995	2,675	4,056
2-303-325 OTHER REPAIR & MAINT SERVICE	-	-	-	1,000	-	500
2-303-330 DUES/MEMBERSHIPS	3,628	1,858	1,533	1,728	5,887	1,728
2-303-334 REGULATORY TESTING & MONITORING	-	-	4,400	-	-	-
CONTRACTUAL SERVICES	32,983	15,745	31,399	48,776	37,150	50,455
CAPITAL OUTLAY						
2-303-413 OFFICE EQUIPMENT	-	6,332	-	-	-	-
CAPITAL OUTLAY	-	6,332	-	-	-	-
<b>TOTAL</b>	<b>249,280</b>	<b>301,858</b>	<b>364,409</b>	<b>413,424</b>	<b>320,547</b>	<b>412,428</b>

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>STORM WATER DRAINAGE</b>						
CONTRACTUAL SERVICES						
2-311-302 ARCHITECT & ENGINEERING	-	-	40,525	43,889	43,889	-
CONTRACTUAL SERVICES	-	-	40,525	43,889	43,889	-
<b>TOTAL</b>	-	-	<b>40,525</b>	<b>43,889</b>	<b>43,889</b>	-

**City of Weatherford**  
**2009-2010 Program of Services**

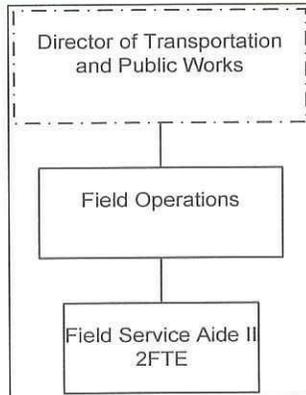
**Transportation and Public Works**  
**Engineering Services**

Account #: 305

**Location**  
802 East Oak Street  
(817) 598-4296

**Hours of Operation:**

8:00 AM to 5:00 PM Monday - Friday



**PROGRAM DESCRIPTION:**

Engineering Services provides survey services for design needs of construction projects within the City rights-of-way. They also provide inspection services on right-of-way excavation construction and capital road projects.

**MAJOR DIVISION GOALS:**

1. Provide surveying and engineering services for construction activities within City rights-of-way.
2. Ensure all construction within City rights-of-way meets minimum development standards.
3. Minimize damage to existing City assets by increased inspection of construction within streets using "Street Cut Policy" ordinance and standards.

**FY 2008-2009 ACCOMPLISHMENTS:**

Field services Aide II received ACI certification.

**FY 2009-2010 OBJECTIVES:**

Develop stronger testing and inspection procedures for all inhouse and capital projects.

**BUDGETARY ISSUES:**

Total number of capital projects may be too great for existing staff to handle.

**City of Weatherford  
2009-2010 Program of Services**

**Transportation and Public Works  
Engineering Services**

Account #: 305

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$103,692	\$110,709	\$129,271	\$93,056
Supplies	\$9,194	\$10,913	\$6,145	\$8,716
Services	\$4,135	\$11,370	\$10,233	\$9,765
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$117,021</b>	<b>\$132,992</b>	<b>\$145,649</b>	<b>\$111,537</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Field Service Technician	16	1.00	1.00	0.00	0.00
Field Service Aide II	13	0.00	0.00	2.00	2.00
Field Service Aide	11	1.00	1.00	0.00	0.00
<b>TOTAL POSITIONS</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
Personnel Turnover and 40 Hour Furlough	(17,653)
Fuel & Oil	(1,205)

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Inspection Requests		850	850	850
Survey Requests		120	120	150
<b>OUTPUT / WORKLOAD</b>				
Inspection Private Development		285	300	100
Inspections CIP		285	300	450
Inspections for ROW Excavation		285	300	300
Surveys		120	150	150
<b>EFFICIENCY / IMPACT</b>				
Inspections completed within 24 hours		90%	98%	98%
Surveys completed		100%	100%	100%
<b>EFFECTIVENESS / OUTCOME</b>				
Inspections completed to allow work to continue		100%	100%	100%
Surveys completed to allow construction starts		100%	100%	100%

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>FIELD OPERATIONS / INSPECTIONS</b>						
PERSONNE SERVICES						
2-305-101 SALARIES & WAGES	71,194	65,523	74,952	76,895	94,172	65,911
2-305-102 OVERTIME	456	166	531	523	850	850
2-305-103 EDUCATION/CERTIFICATION PAY	-	-	-	-	-	-
2-305-104 SALARY PACKAGE	-	-	-	2,898	-	(1,487)
2-305-107 GROUP MEDICAL/LIFE INSURANCE	10,321	9,211	11,046	11,722	12,528	11,460
2-305-108 FICA	5,166	5,001	5,649	5,962	7,153	5,117
2-305-109 RETIREMENT (TMRS)	10,075	10,880	10,781	11,393	13,403	10,330
2-305-110 WORKERS' COMPENSATION	235	141	119	268	161	215
2-305-111 UNEMPLOYMENT TAX (TEC)	540	90	198	540	540	540
2-305-112 LONGEVITY	352	448	416	508	464	120
PERSONNEL SERVICES	98,339	91,460	103,692	110,709	129,271	93,056
OPERATING SUPPLIES						
2-305-204 COMPUTERS & OFFICE EQUIPMENT	-	-	-	300	300	-
2-305-215 FOOD/MEAL EXPENSE	329	85	-	-	-	-
2-305-219 UNIFORMS & PROTECTIVE CLOTHING	822	1,242	693	1,220	730	1,220
2-305-220 VEHICLE FUEL & OIL	2,458	2,328	3,248	5,205	2,715	4,000
2-305-221 VEHICLE PARTS & LABOR	340	1,167	447	1,492	700	1,000
2-305-229 MISCELLANEOUS SUPPLIES	1,668	913	117	1,096	500	1,096
2-305-236 PAINTING SUPPLIES	252	378	462	400	400	400
2-305-281 SMALL TOOLS & EQUIPMENT	1,519	1,210	4,227	1,200	800	1,000
OPERATING SUPPLIES	7,388	7,323	9,194	10,913	6,145	8,716
CONTRACTUAL SERVICES						
2-305-305 SEMINAR & TRAINING FEES	877	588	690	2,610	2,600	1,595
2-305-306 OTHER PROFESSIONAL SERVICES	363	383	754	2,150	2,000	1,500
2-305-309 POSTAGE EXPENSE	-	-	-	-	-	-
2-305-311 TRAVEL EXPENSE	449	779	621	-	-	300
2-305-318 INSURANCE	472	880	872	970	887	970
2-305-325 OTHER MAINTENANCE	150	-	203	1,000	506	500
2-305-334 REGULATORY TESTING/MONITORING	1,020	754	996	1,100	700	1,100
2-305-335 REGULATORY PERMIT FEES	-	3,716	-	3,540	3,540	3,800
CONTRACTUAL SERVICES	3,331	7,100	4,136	11,370	10,233	9,765
CAPITAL OUTLAY						
2-305-410 MOTOR VEHICLES	13,319	-	-	-	-	-
CAPITAL OUTLAY	13,319	-	-	-	-	-
<b>TOTAL</b>	<b>122,377</b>	<b>105,883</b>	<b>117,022</b>	<b>132,992</b>	<b>145,649</b>	<b>111,537</b>

**City of Weatherford  
2009-2010 Program of Services**

Technical Services  
**GIS/Mapping**

Account #: 307

**Location**  
303 Palo Pinto Street  
(817) 598-4295

**Hours of Operation:**

8:00 AM to 5:00 PM Monday - Friday

Reference Municipal Utility Systems Budget FY 2009-2010 Technical Services.

**PROGRAM DESCRIPTION:**

The GIS/Mapping Division coordinates workflow and maintains an electronic mapping system linked to an information database for the City. The system is used to review zoning changes, infrastructure additions, annexation updates, new subdivisions, new housing, traffic data, and information that is vital to the decision making process and resource allocation.

**MAJOR DIVISION GOALS:**

1. Maintain an accurate computer database of inventories of all City owned real property.
2. Provide information mapping services to support City operations.
3. Provide infrastructure detail to support the Capital Improvement Program (CIP).

**FY 2008-2009 ACCOMPLISHMENTS:**

Update aerial photos to take in newly annexed area

**FY 2009-2010 OBJECTIVES:**

Department will transfer to Utility Fund Technical Services Department for FY 2009-2010.

**BUDGETARY ISSUES:**

NCTCOG aerial costs

**City of Weatherford  
2009-2010 Program of Services**

**Technical Services  
GIS/Mapping**

Account #: 307

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$58,260	\$65,990	\$65,071	\$0
Supplies	\$8,743	\$4,951	\$4,584	\$0
Services	\$13,474	\$5,928	\$4,685	\$0
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$80,477</b>	<b>\$76,869</b>	<b>\$74,340</b>	<b>\$0</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
GIS/Mapping Technician	20	1.00	1.00	1.00	0.00
<b>TOTAL POSITIONS</b>		<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

**SIGNIFICANT BUDGET CHANGES:**

GIS/Mapping Department will transfer to Utility Fund Technical Services Department 423

(\$76,869)

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Data / Map Production		3450	3600	
<b>OUTPUT / WORKLOAD</b>				
Maps Produced		1880	2000	
Data Management Updates		1570	1600	
<b>EFFICIENCY / IMPACT</b>				
Maps Produced within 48 hrs		90.00%	95.00%	
Data Management Updates a month		100%	100%	
<b>EFFECTIVENESS / OUTCOME</b>				
Inter-departmental satisfaction		95.00%	100.00%	

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>GIS/MAPPING</b>						
PERSONNEL SERVICES						
2-307-101 SALARIES & WAGES	36,296	37,981	42,393	46,466	46,746	-
2-307-102 OVERTIME	196	83	405	523	523	-
2-307-104 SALARY PACKAGE	-	-	-	1,766	-	-
2-307-107 GROUP MEDICAL/LIFE INSURANCE	5,160	5,259	5,523	5,861	6,264	-
2-307-108 FICA	2,811	2,934	3,303	3,625	3,735	-
2-307-109 RETIREMENT (TMRS)	5,142	5,384	6,128	6,928	7,146	-
2-307-110 WORKERS' COMPENSATION	276	72	64	159	95	-
2-307-111 UNEMPLOYMENT TAX (TEC)	270	45	99	270	270	-
2-307-112 LONGEVITY	248	296	344	392	292	-
PERSONNEL SERVICES	50,399	52,054	58,259	65,990	65,071	-
OPERATING SUPPLIES						
2-307-202 GENERAL OFFICE SUPPLIES	4,795	2,502	2,550	1,667	1,400	-
2-307-204 COMPUTERS & OFFICE EQUIPMENT	2,394	-	5,977	3,184	3,184	-
2-307-229 MISCELLANEOUS SUPPLIES	36	91	16	-	-	-
2-307-281 SMALL TOOLS & EQUIPMENT	29	85	200	100	-	-
OPERATING SUPPLIES	7,254	2,678	8,743	4,951	4,584	-
CONTRACTUAL SERVICES						
2-307-305 SEMINARS & TRAINING FEES	-	1,425	1,574	1,200	478	-
2-307-306 OTHER PROFESSIONAL SERVICES	7,725	5,932	11,783	1,582	1,582	-
2-307-311 TRAVEL EXPENSE	-	200	39	500	200	-
2-307-318 INSURANCE	152	76	79	240	20	-
2-307-324 R & M OFFICE EQUIPMENT	-	-	-	2,406	2,405	-
CONTRACTUAL SERVICES	7,877	7,633	13,475	5,928	4,685	-
CAPITAL OUTLAY						
2-307-413 OFFICE EQUIPMENT	9,903	-	-	-	-	-
CAPITAL OUTLAY	9,903	-	-	-	-	-
<b>TOTAL</b>	<b>75,433</b>	<b>62,365</b>	<b>80,477</b>	<b>76,869</b>	<b>74,340</b>	<b>-</b>

**City of Weatherford  
2009-2010 Program of Services**

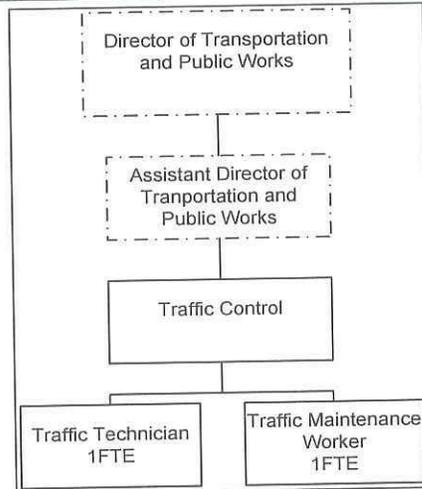
**Transportation and Public Works  
Traffic Division**

Account #: 309

**Location**  
802 East Oak Street  
(817) 598-4147

**Hours of Operation:**

7:00 AM to 4:00 PM Monday - Friday



**PROGRAM DESCRIPTION:**

The Traffic Division is responsible for assessing short and long-term traffic flow needs by constantly monitoring traffic volumes. Proper installation, repair, and maintenance of all traffic control devices are also under the division's direction. The increased traffic volumes within the City make this division and its functions critical to the City's economic vitality and the quality of life for citizens.

**MAJOR DIVISION GOALS:**

1. Implement a traffic control program.
2. Develop guidelines for assessment of traffic impacts.
3. Implement level of service rating for all city streets

**FY 2008-2009 ACCOMPLISHMENTS:**

Improve traffic and pedestrian safety within the City of Weatherford by locating and improving vehicle/pedestrian conflict points to meet the strategic vision of a safer more livable City

**FY 2009-2010 OBJECTIVES:**

Develop long term assement of all in place signage and replacement cost.

**BUDGETARY ISSUES:**

As the surrounding area develops the traffic pressure on city thoroughfares will increase and overflow into neighborhood streets will increase. The amount of funds available to improve and add thoroughfares will be critical.

**City of Weatherford  
2009-2010 Program of Services**

**Transportation and Public Works  
Traffic Division**

Account #: 309

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$84,891	\$95,737	\$95,008	\$95,314
Supplies	\$75,738	\$61,052	\$54,172	\$59,772
Services	\$3,512	\$12,481	\$10,370	\$13,706
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$164,141</b>	<b>\$169,270</b>	<b>\$159,550</b>	<b>\$168,792</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Traffic Technician	9	1.00	1.00	1.00	1.00
Traffic Maintenance Worker	6	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
40 Hour Furlough	(1,510)
Supplies	(1,280)

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Citizen Service Request Received - Signs/Studies/Other		550	550	550
Programmed Service Orders - Signs/Street Marking/Studies		1670	1800	1800
<b>OUTPUT / WORKLOAD</b>				
Sign Manufacture/Placement		2200	2200	2200
Street Markings LF		11000	15000	11000
Traffic Studies		25	25	
<b>EFFICIENCY / IMPACT</b>				
Citizen Service Requests Completed		95%	95%	95%
Programmed Service Orders Completed		100%	100%	100%
<b>EFFECTIVENESS / OUTCOME</b>				
Citizen Satisfaction		100%	100%	100%
Yearly Program Level Completed		100%	100%	100%

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>TRAFFIC CONTROL</b>						
PERSONNEL SERVICES						
2-309-101 SALARIES & WAGES	55,830	54,731	57,087	62,081	63,807	64,509
2-309-102 OVERTIME	1,114	51	1,035	1,046	1,046	1,046
2-309-104 SALARY PACKAGE	-	-	-	2,359	-	(1,510)
2-309-107 GROUP MEDICAL/LIFE INSURANCE	10,321	10,518	11,046	11,722	12,528	11,460
2-309-108 FICA	4,331	4,333	4,583	4,879	4,871	5,076
2-309-109 RETIREMENT (TMRS)	8,028	8,400	8,924	9,325	9,662	10,248
2-309-110 WORKERS' COMPENSATION	2,656	1,589	1,418	3,089	1,858	3,153
2-309-111 UNEMPLOYMENT TAX (TEC)	540	90	198	540	540	540
2-309-112 LONGEVITY	408	504	600	696	696	792
PERSONNEL SERVICES	83,228	80,216	84,891	95,737	95,008	95,314
OPERATING SUPPLIES						
2-309-215 FOOD/MEAL EXPENSE	329	85	-	-	-	-
2-309-217 JANITORIAL SUPPLIES	120	402	9	400	50	400
2-309-219 UNIFORMS * PROTECTIVE CLOTHING	866	1,145	1,417	1,000	500	1,220
2-309-220 VEHICLE FUEL & OIL	7,052	5,707	8,573	7,000	4,700	6,500
2-309-221 VEHICLE PARTS & LABOR	2,386	997	5,605	3,153	3,153	3,153
2-309-234 STREET & TRAFFIC SIGNS	25,249	108,304	51,322	41,899	41,899	42,399
2-309-235 BUILDING & GROUNDS MAINT.	-	23	-	100	100	100
2-309-236 PAINTING SUPPLIES	2,186	489	198	3,000	1,500	2,000
2-309-281 SMALL TOOLS & EQUIPMENT	1,534	1,606	8,615	4,500	2,270	4,000
OPERATING SUPPLIES	39,722	118,758	75,739	61,052	54,172	59,772
CONTRACTUAL SERVICES						
2-309-304 EMPLOYMENT PHYSICALS	-	-	-	-	-	175
2-309-305 SEMINAR & TRAINING FEES	-	-	1,178	1,105	-	1,105
2-309-311 TRAVEL EXPENSE	-	-	154	-	-	800
2-309-318 INSURANCE	878	866	1,756	1,756	500	1,756
2-309-325 OTHER REPAIR & MAINT	39,756	613	304	9,500	9,500	9,500
2-309-328 OTHER RENTAL	-	155	-	-	-	-
2-309-330 DUES/MEMBERSHIPS	-	230	120	120	370	370
CONTRACTUAL SERVICES	40,634	1,864	3,512	12,481	10,370	13,706
<b>TOTAL</b>	<b>163,584</b>	<b>200,838</b>	<b>164,142</b>	<b>169,270</b>	<b>159,550</b>	<b>168,792</b>

**City of Weatherford  
2009-2010 Program of Services**

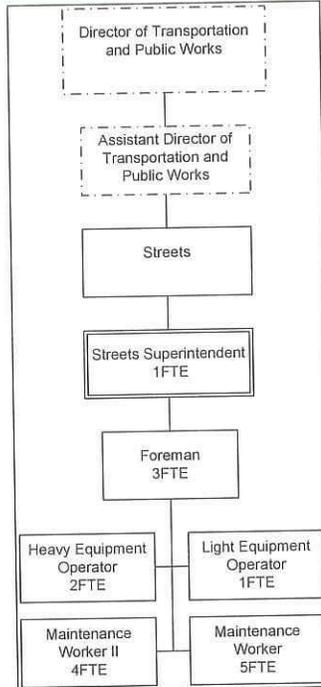
**Transportation and Public Works  
Streets**

Account #: 433

**Location**  
802 East Oak Street  
(817) 598-4216

**Hours of Operation:**

7:00 AM to 4:00 PM Monday - Friday



**PROGRAM DESCRIPTION:**

The Street Maintenance Division is responsible for the maintenance of all paved and unpaved streets and City owned parking lots. Activities include major and minor construction and re-construction of streets by stabilizing and paving with hot mix, cold mix, or penetration services. Other activities include crack sealing, repairing pot holes and minor street failures, street sweeping, maintaining gutters and street shoulders, and repairing utility cuts.

**MAJOR DIVISION GOALS:**

1. Protect the investment in public streets through adequate repair to assure maximum street life of 20 years for asphalt streets.
2. Ensure public safety for all who drive on City of Weatherford streets.
3. Provide assistance to departments and divisions in an as needed capacity for sawing, parking lot construction, grading, and bomaging.
4. Reconstruct estate type roads to meet City standards and reconstruct City urban roads through recycling or complete rebuilding.
5. Assist the public with special projects, such as the Peach Festival, Sheriff's Posse Rodeo Parade, Christmas Parade, Cancer Walk-a-thon, miscellaneous street closures for merchants and neighborhoods.

**FY 2008-2009 ACCOMPLISHMENTS:**

Establish a programmatic approach to short and long term maintenance needs and establish a method and crew that is designed to respond to specific citizen needs and requests. This is in keeping with the strategic vision of meeting citizen expectations.

**FY 2009-2010 OBJECTIVES:**

Develop crews and processes to construct roads under the capital improvement program.

**BUDGETARY ISSUES:**

Asphalt and fuel costs will exert extreme pressure on the goals set by the NSIP

**City of Weatherford  
2009-2010 Program of Services**

**Transportation and Public Works  
Streets**

Account #: 433

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$801,749	\$946,375	\$869,757	\$805,055
Supplies	\$772,706	\$815,065	\$761,038	\$637,445
Services	\$499,791	\$685,495	\$675,473	\$714,094
Capital Outlay	\$163,708	\$40,000	\$37,490	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$2,237,954</b>	<b>\$2,486,935</b>	<b>\$2,343,758</b>	<b>\$2,156,594</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Street Superintendent	25	1.00	1.00	1.00	1.00
Foreman	15	3.00	3.00	3.00	3.00
Heavy Equipment Operator	12	2.00	2.00	2.00	2.00
Community Service Supervisor/Inmate Monitor	12	1.00	1.00	1.00	0.00
Light Equipment Operator	11	1.00	1.00	1.00	1.00
Maintenance Worker II	10	4.00	4.00	2.00	4.00
Maintenance Worker	7	5.00	5.00	5.00	5.00
<b>TOTAL POSITIONS</b>		<b>17.00</b>	<b>17.00</b>	<b>15.00</b>	<b>16.00</b>

**SIGNIFICANT BUDGET CHANGES:**

	<b>Cost</b>
Community Services Workers Supervisor transferring to Department 401 Municipal & Community Service	(64,000)
40 Hour Furlough	(12,952)
Oil & Fuel	(33,000)
Street Maintenance	(150,000)
Motor Vehicle / Equipment	(40,000)
Utility Services	24,200

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Citizen Service Requests				
Programmed Maintenance				
<b>OUTPUT / WORKLOAD</b>				
Citizen Service Requests Completed				
Programmed Maintenance Completed				
<b>EFFICIENCY / IMPACT</b>				
Potholes Repaired		1600	1600	2500
Crack Seal		45000	45000	55000
Square Yards Street Repaired		195,000	195000	195000
ROW mowing		80Ac	80Ac	0
Street Sweeping (miles)		400	600	600
<b>EFFECTIVENESS / OUTCOME</b>				
Citizen Satisfaction		80%	90%	95%
Programmed Maintenance Completed		95%	95%	95%

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>STREETS</b>						
<b>PERSONNEL SERVICES</b>						
2-433-101 SALARIES OF REGULAR EMPLOYEES	463,525	526,394	541,193	606,575	583,223	537,085
2-433-102 OVERTIME	19,335	28,428	23,986	23,001	18,000	23,001
2-433-103 EDUCATION/INCENTIVE PAY	-	-	-	360	-	-
2-433-104 SALARY PACKAGE	-	-	-	22,954	-	(12,952)
2-433-107 GROUP HEALTH/LIFE BENEFITS	76,734	78,695	92,254	111,359	104,677	91,680
2-433-108 FICA	36,228	41,839	43,233	48,402	45,899	43,250
2-433-109 RETIREMENT	68,451	78,890	81,356	92,503	89,389	87,321
2-433-110 WORKERS COMPENSATION	23,510	14,750	12,814	30,471	18,291	26,618
2-433-111 TEC	3,791	742	1,618	4,590	4,590	3,780
2-433-112 LONGEVITY	4,920	5,576	5,296	6,160	5,688	5,272
PERSONNEL SERVICES	696,494	775,314	801,750	946,375	869,757	805,055
<b>OPERATING SUPPLIES</b>						
2-433-202 GENERAL OFFICE SUPPLIES	694	424	116	800	800	800
2-433-204 COMPUTERS & OFFICE EQUIPMENT	-	545	1,515	-	-	-
2-433-205 RADIO & COMMUNICATION EQUIP	-	-	-	-	600	385
2-433-213 PHOTO SUPPLIES/DEVELOPING	72	96	509	-	-	-
2-433-215 FOOD/MEAL EXPENSE	869	1,319	1,050	1,000	1,000	1,000
2-433-217 JANITORIAL SUPPLIES	557	572	681	845	845	660
2-433-219 UNIFORMS/PROTECTIVE CLOTHING	6,988	9,722	4,505	10,056	9,000	9,000
2-433-220 VEHICLE/EQUIP FUEL & OIL	54,902	55,218	95,010	93,000	45,000	60,000
2-433-221 VEHICLE/EQUIP PARTS & LABOR	51,076	38,312	69,210	50,000	50,000	50,000
2-433-229 MISCELLANEOUS SUPPLIES	1,031	1,509	719	3,150	1,600	3,150
2-433-233 STREET REPAIR MATERIALS	610,851	661,818	595,642	651,327	648,307	507,563
2-433-234 TRAFFIC/STREET SIGN MATERIALS	-	-	492	287	286	287
2-433-235 BUILDING MAINTENANCE SUPPLIES	1,409	46	340	1,100	1,100	1,100
2-433-236 PAINTING SUPPLIES	172	600	839	1,000	500	1,000
2-433-281 SMALL TOOLS & EQUIPMENT	3,030	9,583	2,078	2,500	2,000	2,500
OPERATING SUPPLIES	731,651	779,764	772,706	815,065	761,038	637,445
<b>CONTRACTUAL SERVICES</b>						
2-433-304 MEDICAL SERVICES	65	155	465	335	335	335
2-433-305 SEMINARS & TRAINING	-	-	215	1,200	1,100	1,200
2-433-306 OTHER PROFESSIONAL SERVICES	43,375	3,873	16,886	21,236	20,182	15,000
2-433-308 TELEPHONE/COMMUNICATION SVCS	2,739	3,178	2,810	5,204	5,204	3,500
2-433-309 POSTAGE	37	13	-	30	-	30
2-433-311 TRAVEL EXPENSE	896	496	67	1,485	-	1,485
2-433-318 INSURANCE	10,269	16,339	15,626	14,829	12,863	14,829
2-433-319 UTILITY SERVICES	149,463	137,230	171,895	185,800	185,800	210,000
2-433-321 R & M OF RADIO & COMM EQUIP	481	222	87	1,100	500	1,100
2-433-323 STREET MAINTENANCE SERVICES	326,149	265,719	230,154	404,687	400,000	425,000
2-433-324 OFFICE MACHINE MAINTENANCE	1,185	1,348	347	1,000	900	1,000
2-433-325 OTHER REPAIR & MAINT SERVICE	2,052	2,848	33,296	25,000	25,000	17,026
2-433-327 MACHINERY & EQUIPMENT RENTAL	6,794	14,222	27,890	20,000	20,000	20,000
2-433-328 OTHER RENTAL	898	-	52	3,589	3,589	3,589
CONTRACTUAL SERVICES	544,403	445,643	499,790	685,495	675,473	714,094

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
CAPITAL OUTLAY						
2-433-410 MOTOR VEHICLES	363,567	89,827	-	20,000	19,000	-
2-433-416 RADIO & COMMUNICATION EQUIP	-	-	-	-	-	-
2-433-420 OTHER EQUIPMENT	19,209	52,807	163,708	20,000	18,490	-
2-433-429 STREET PAVING, CURB & GUTTER	-	-	-	-	-	-
CAPITAL OUTLAY	382,776	142,634	163,708	40,000	37,490	-
<b>TOTAL</b>	<b>2,355,324</b>	<b>2,143,355</b>	<b>2,237,954</b>	<b>2,486,935</b>	<b>2,343,758</b>	<b>2,156,594</b>

**City of Weatherford  
2009-2010 Program of Services**

Sanitation & Fleet Services

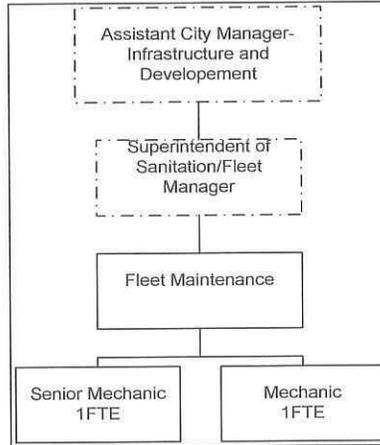
**Vehicle/Equip Maintenance**

Account #: 473

**Location**  
612 Fort Worth Hwy  
(817) 598-4299

**Hours of Operation:**

6:00 AM - 5:00 PM Monday - Friday



**PROGRAM DESCRIPTION:**

Under the supervision of the Superintendent of Sanitation, the Vehicle/Equipment Maintenance Division is responsible for maintenance of all vehicles and equipment in the Street and Solid Waste Departments. Assistance is also available to other departments of the City on an as-needed or emergency basis. In prior years, this division was operated as a City-wide maintenance facility in the Internal Services Fund.

**MAJOR DIVISION GOALS:**

1. Provide maintenance and repairs in a timely manner.
2. Develop and implement a preventative maintenance program.
3. Continue to use manufacturer warranty to reduce repair costs.

**FY 2008-2009 ACCOMPLISHMENTS:**

Provided timely service to all city service requests.  
Utilized Jetfleet for maintenance data for various departments.  
Utilized various vehicel manufacturer warranties.

**FY 2009-2010 OBJECTIVES:**

Continue to provide timely service to all city service requests.  
Utilize Jetfleet to notify departments of expired maintenance schedules.  
Continue to use manufacturer warranty when applicable to reduce repair costs.

**BUDGETARY ISSUES:**

Facility upgrades to meet the service requests will require major long-term capital investments

**City of Weatherford  
2009-2010 Program of Services**

**Sanitation & Fleet Services  
Vehicle/Equip Maintenance**

Account #: 473

<b>EXPENDITURE SUMMARY:</b> Expenditure Classification	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Personal Services	\$115,760	\$123,174	\$124,022	\$121,867
Supplies	\$10,425	\$17,567	\$12,599	\$14,500
Services	\$22,974	\$31,615	\$22,688	\$24,095
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$149,159</b>	<b>\$172,356</b>	<b>\$159,309</b>	<b>\$160,462</b>

<b>PERSONNEL SCHEDULE:</b> Position	Pay Class	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Senior Mechanic	16	1.00	1.00	1.00	1.00
Mechanic	13	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>		<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	<b>Cost</b>
40 Hour Furlough	(2,094)
Supplies	(3,067)
Utility Services	(1,800)
Equipment Maint.	(1,500)

<b>PERFORMANCE MEASURES:</b>	<b>Strategic Plan #</b>	<b>FY2007-08</b>	<b>FY2008-09</b>	<b>FY2009-10</b>
<b>INPUT / DEMAND</b>				
Service Requests		1086	1044	1100
<b>OUTPUT / WORKLOAD</b>				
Preventive Maintenance Hours		2810	2770	2900
Service Repair Hours		1177	1108	1160
Field Call Service Hours		320	270	290
<b>EFFICIENCY / IMPACT</b>				
Full Service/Oil Changes within same day		99%	100%	100%
Repair Services with 10 days		100%	99%	100%
Field Calls responded to within hour		93%	99%	100%
<b>EFFECTIVENESS / OUTCOME</b>				
Inter-departmental satisfaction		99%	99%	99%

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>VEHICLE/EQUIPMENT MAINTENANCE</b>						
<b>PERSONNEL SERVICES</b>						
2-473-101 SALARIES OF REGULAR EMPLOYEES	76,288	79,887	84,051	85,672	88,748	88,462
2-473-102 OVERTIME	58	727	288	261	288	261
2-473-104 SALARY PACKAGE	-	-	-	3,257	-	(2,094)
2-473-107 GROUP HEALTH/LIFE BENEFITS	10,321	10,518	11,046	11,722	12,528	11,460
2-473-108 FICA	5,891	6,236	6,567	6,646	6,904	6,867
2-473-109 RETIREMENT	10,776	11,443	12,100	12,703	13,211	13,865
2-473-110 WORKERS COMPENSATION	1,190	726	662	1,429	859	1,466
2-473-111 TEC	540	90	198	540	540	540
2-473-112 LONGEVITY	656	752	848	944	944	1,040
PERSONNEL SERVICES	105,720	110,379	115,760	123,174	124,022	121,867
<b>OPERATING SUPPLIES</b>						
2-473-202 GENERAL OFFICE SUPPLIES	579	490	231	500	500	500
2-473-204 COMPUTERS & OFFICE EQUIPMENT	-	266	386	300	49	-
2-473-212 CHEMICALS	1,301	1,634	1,439	1,767	1,000	1,500
2-473-215 FOOD/MEAL EXPENSE	273	195	64	300	300	300
2-473-217 JANITORIAL SUPPLIES	148	571	471	500	500	500
2-473-218 MEDICAL/LABORATORY SUPPLIES	48	154	20	250	250	200
2-473-219 UNIFORMS/PROTECTIVE CLOTHING	1,213	1,673	1,062	1,500	1,500	1,500
2-473-220 VEHICLE/EQUIP FUEL & OIL	327	338	465	500	500	500
2-473-221 VEHICLE PARTS & LABOR	515	1,138	1,000	3,700	2,000	2,000
2-473-222 EQUIPMENT PARTS & LABOR	-	-	45	-	-	-
2-473-229 MISCELLANEOUS SUPPLIES	794	1,414	391	800	500	500
2-473-235 BUILDING & GROUNDS MAINT	130	1,218	263	2,000	2,000	1,500
2-473-281 SMALL TOOLS & EQUIPMENT	5,713	6,944	4,589	5,450	3,500	5,500
OPERATING SUPPLIES	11,041	16,035	10,426	17,567	12,599	14,500
<b>CONTRACTUAL SERVICES</b>						
2-473-304 EMPLOYEE PHYSICALS	-	-	-	175	-	175
2-473-305 SEMINARS & TRAINING	-	-	-	1,000	500	500
2-473-306 OTHER PROFESSIONAL SERVICES	106	153	-	500	500	500
2-473-308 TELEPHONE/COMMUNICATIONS	874	919	917	1,500	900	900
2-473-309 POSTAGE	87	3	-	220	120	120
2-473-311 TRAVEL EXPENSE	-	275	-	1,000	600	600
2-473-318 INSURANCE	869	876	946	1,200	900	900
2-473-319 UTILITY SERVICE	13,335	13,782	17,009	15,800	13,000	14,000
2-473-320 BUILDING & GROUNDS MAINT	-	-	173	500	500	500
2-473-321 R & M OF RADIO & COMM EQUIP	-	-	-	720	400	400
2-473-322 EQUIPMENT MAINTENANCE	330	265	1,464	2,500	800	1,000
2-473-324 OFFICE MACHINE MAINTENANCE	-	-	-	1,800	1,968	2,000
2-473-325 OTHER REPAIR/MAINTENANCE	1,078	940	920	500	-	-
2-473-327 MACHINERY/EQUIP RENTAL	450	270	91	1,000	500	500
2-473-331 LAUNDRY & SANITATION	2,713	2,532	1,453	2,500	2,000	2,000
2-473-334 REGULATORY TESTING	-	-	-	500	-	-
2-473-335 REGULATORY PERMIT FEES	-	-	-	200	-	-
CONTRACTUAL SERVICES	19,842	20,015	22,973	31,615	22,688	24,095
<b>TOTAL</b>	<b>136,603</b>	<b>146,429</b>	<b>149,159</b>	<b>172,356</b>	<b>159,309</b>	<b>160,462</b>

**City of Weatherford  
2009-2010 Program of Services**

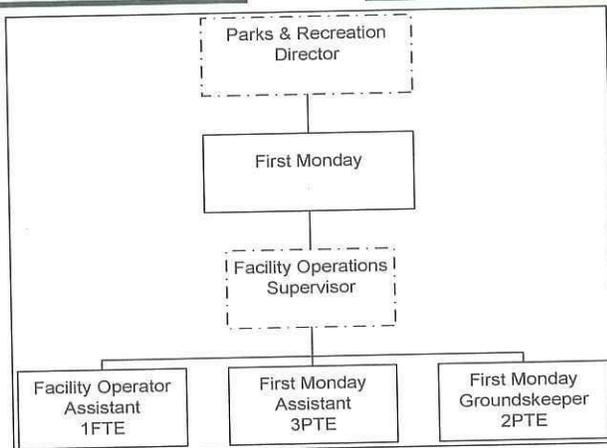
**Parks & Recreation  
First Monday**

Account #: 462

**Location**  
Main: 119 Palo Pinto FMTD: 500 Oak St.  
Phone Number (817) 598-4124, (817)  
598-4359

**Hours of Operation:**

Main Office: Monday - Friday 8:00 a.m. to 5:00 pm  
FMTD Weekends: Thursday 1:00 pm - 5:00 pm;  
Friday - Sunday 7:00 am - 5:00 pm



**PROGRAM DESCRIPTION:**

First Monday Trade Days is held the weekend before the first Monday of each month. The main market area has approximately 565 spaces (12 ft. x 15 ft. in average size) available for a daily rental. Reserved vendors rates are \$10.00 per day per space, plus \$5.00 per day for electricity, if needed. Walk up vendors are charged \$13.00 per day per space. Non-Inspected food vendors are \$15.00 per day per space. Inspected Food vendors are charged \$30.00 per day for the first space and \$10.00 for each additional space per day.

**MAJOR DIVISION GOALS:**

1. Promote event to attract more out-of-town visitors and vendors.
2. Keep grounds and facilities clean and attractive.
3. Continually improve grounds and facilities to attract a greater number and variety of vendors.
4. Continue to develop ways to make visitor and vendor experience more satisfying.

**FY 2008-2009 ACCOMPLISHMENTS:**

The First Monday Trade Days Division has continuously worked to increase the number of vendor space rentals and visitor attendance. The FMTD division along with City of Weatherford staff have established a First Monday Trade Days committee in an effort to receive vendor/visitor feedback about the event. In April 2009, First Monday Trade Days rented just under 500 vendor spaces. City staff has also began looking at the possible relocation of the First Monday Trade Day grounds to the Heritage Park area.

**FY 2009-2010 OBJECTIVES:**

The First Monday Trade Days Division will continue to take steps to provide it's visitors and vendors with a safe and enjoyable environment. City staff will work closely with the First Monday Trade Days committee to use vendor feedback to further develop the FMTD experience for visitor and vendors. The promotion and development of the First Monday Trade Days will help to re-establish it as one of the premier markets in the state. The City has also contracted out la terra studios to develop a master plan for the First Monday Trade Day grounds in the Heritage Park area.

**BUDGETARY ISSUES:**

With the recent economic down turn, it is believed that the a slight decrease in the number of vendors may occur due to the nation wide recession. The FMTD division will monitor this closely for any changes that may need to occur in order to better accommodate visitors and vendors during these challenging economic times..

**City of Weatherford  
2009-2010 Program of Services**

**Parks & Recreation  
First Monday**

Account #: 462

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$49,689	\$60,599	\$56,768	\$58,535
Supplies	\$5,639	\$7,100	\$4,950	\$7,050
Services	\$29,374	\$33,950	\$31,818	\$31,530
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$84,702</b>	<b>\$101,649</b>	<b>\$93,536</b>	<b>\$97,115</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Facility Operations Assistant	11	1.00	1.00	1.00	1.00
P/T First Monday Assistants	6	1.50	1.50	1.50	1.50
P/T First Monday Groundskeeper	2	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>		<b>3.50</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
40 Hour Furlough	(723)
Repair & Maint. Office Equipment	(2,250)

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Number of available rental spaces	1& 5	565	565	565
<b>OUTPUT / WORKLOAD</b>				
Average number of spaces rented annually		412	339	390
Advertising outlets - number used		8	11	14
<b>EFFICIENCY / IMPACT</b>				
Average annual percentage of rented spaces		73%	60%	70%
<b>EFFECTIVENESS / OUTCOME</b>				
Attendance average per month		6500	6000	6500
FY end revenue		\$ 136,988	\$ 102,000	\$ 125,000

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>FIRST MONDAY</b>						
PERSONNEL SERVICES						
2-462-101 SALARIES OF REGULAR EMPLOYEES	39,222	38,699	39,704	43,117	42,344	43,986
2-462-104 SALARY PACKAGE	-	-	-	1,138	-	(723)
2-462-107 GROUP HEALTH/LIFE BENEFITS	5,220	4,824	5,523	5,861	6,264	5,730
2-462-108 FICA	2,991	2,963	3,063	3,300	3,275	3,371
2-462-109 RETIREMENT	4,442	4,075	1,081	6,310	4,080	5,242
2-462-110 WORKERS COMPENSATION	306	49	78	171	103	171
2-462-111 TEC	436	166	240	666	666	674
2-462-112 LONGEVITY	-	40	-	36	36	84
PERSONNEL SERVICES	52,617	50,816	49,689	60,599	56,768	58,535
OPERATING SUPPLIES						
2-462-202 GENERAL OFFICE SUPPLIES	1,732	1,016	1,348	1,600	1,600	1,600
2-462-203 FURNITURE & FIXTURES	1,620	-	-	-	-	-
2-462-204 COMPUTERS & OFFICE EQUIPMENT	416	1,161	2,198	200	-	-
2-462-217 JANITORIAL SUPPLIES	945	925	1,040	1,100	1,000	1,100
2-462-219 UNIFORMS & PROTECTIVE CLOTHING	730	942	706	950	700	750
2-462-234 TRAFFIC/STREET SIGN MATERIALS	-	160	-	250	150	1,600
2-462-235 BUILDING MAINTENANCE SUPPLIES	2,202	11,437	348	3,000	1,500	2,000
2-462-281 SMALL TOOLS & EQUIPMENT	111	-	-	-	-	-
OPERATING SUPPLIES	7,756	15,641	5,640	7,100	4,950	7,050
CONTRACTUAL SERVICES						
2-462-304 MEDICAL SERVICES	-	-	-	-	60	30
2-462-306 OTHER PROFESSIONAL SERVICES	1,559	2,066	1,826	2,500	3,000	3,000
2-462-308 TELEPHONE/COMMUNICATION SRVCS	972	877	996	1,100	1,000	1,000
2-462-309 POSTAGE	324	311	230	600	550	600
2-462-313 OTHER ADVERTISING	5,883	6,698	8,068	7,500	7,801	8,000
2-462-314 PRINTING/BINDING SERVICES	71	267	-	400	200	200
2-462-318 INSURANCE	157	161	157	200	157	200
2-462-319 UTILITY SERVICES	9,304	9,133	9,576	10,000	9,000	9,500
2-462-320 BUILDING & GROUND MAINTENANCE	375	1,149	-	900	300	500
2-462-324 R & M OF OFFICE EQUIPMENT	-	-	-	1,250	1,250	-
2-462-326 OFFICE & COPY EQUIPMENT RENTAL	979	1,068	1,068	2,500	1,500	1,500
2-462-328 OTHER RENTAL	5,749	6,297	7,453	7,000	7,000	7,000
CONTRACTUAL SERVICES	25,373	28,027	29,374	33,950	31,818	31,530
<b>TOTAL</b>	<b>85,746</b>	<b>94,484</b>	<b>84,703</b>	<b>101,649</b>	<b>93,536</b>	<b>97,115</b>

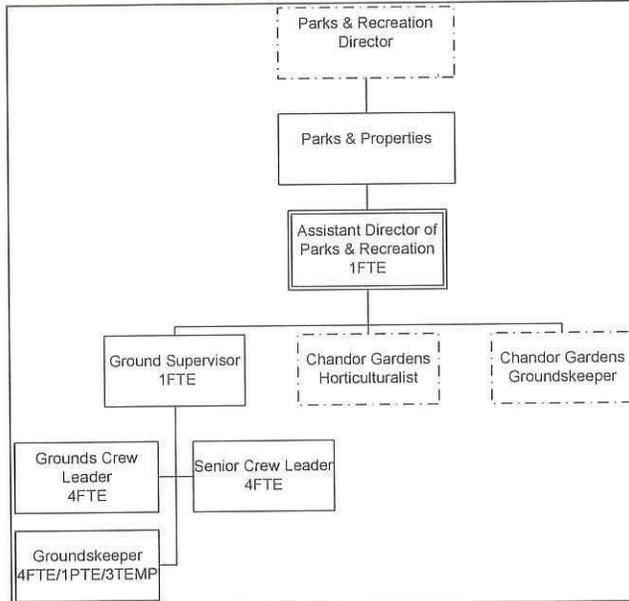
**City of Weatherford  
2009-2010 Program of Services**

**Parks & Recreation  
Parks & Properties**

Account #: 483

**Location**  
119 Palo Pinto  
Phone Number (817) 598-4124

**Hours of Operation:**  
Monday - Friday; 8:00 am - 5:00 pm



**PROGRAM DESCRIPTION:**

The Parks Division is responsible for providing maintenance, development, improvements, and service availability to the City's parks, municipal building grounds, green spaces, and athletic fields. Additional properties maintained include City owned cemeteries, Harberger Hill Community Center, First Monday Grounds, public grounds and City owned property. This division currently has 29 properties under maintenance.

**MAJOR DIVISION GOALS:**

1. Provide maintenance and improvements of City parks, facilities, and property in a safe, efficient, and orderly environment in order to promote public approval and community pride.
2. Further renovate public parks to meet current standards and citizen expectations.
3. Further develop new park and recreation facilities.

**FY 2008-2009 ACCOMPLISHMENTS:**

- 1) Continue to maintain City parks and facilities to a high standard
- 2) Complete renovation of Holland Lake Park and Cherry Park

**FY 2009-2010 OBJECTIVES:**

Transition focus from park development to park maintenance.

**BUDGETARY ISSUES:**

- 1) Aging infrastructure;
- 2) Funding for capital improvements and development
- 3) Funds needed to acquire future park land

**City of Weatherford  
2009-2010 Program of Services**

**Parks & Recreation  
Parks & Properties**

Account #: 483

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$705,895	\$749,482	\$720,042	\$597,525
Supplies	\$146,459	\$114,765	\$114,765	\$106,350
Services	\$186,376	\$206,637	\$206,637	\$194,347
Capital Outlay	\$91,389	\$66,135	\$66,135	\$50,000
<b>TOTAL EXPENDITURES</b>	<b>\$1,130,119</b>	<b>\$1,137,019</b>	<b>\$1,107,579</b>	<b>\$948,222</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Assistant Parks & Recreation Director	26	1.00	1.00	1.00	1.00
Grounds Maintenance Supervisor	18	1.00	1.00	1.00	1.00
Grounds Crew Leader	12	4.00	4.00	4.00	4.00
Senior Groundskeeper	8	4.00	4.00	4.00	4.00
Groundskeeper	6	5.00	4.00	4.00	4.00
P/T Groundskeeper	6	0.50	0.50	0.50	0.50
Temporary Groundskeeper	6	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>		<b>16.50</b>	<b>15.50</b>	<b>15.50</b>	<b>15.50</b>

**SIGNIFICANT BUDGET CHANGES:**

	<b>Cost</b>
One new position on hold	(\$105,000)
40 Hour Furlough	(\$8,002.00)
Supplies	(\$8,415.00)
Building Repairs & Maint.	(\$10,000.00)
Other Equipment	(26,135)

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Provide quality public facilities	1 & 6			
<b>OUTPUT / WORKLOAD</b>				
1) Park Renovations				
2) Park Development				
3) Consistent quality maintenance				
4) Land/funding acquisition per capita ratio				
<b>EFFICIENCY / IMPACT</b>				
1) # acres renovated	2	2	2	0
2) # acres developed		28	14	0
3) Maintenance inspection scoring		n/a	87%	89%
4) Park acres per 1000 residents		16.6	16.6	
<b>EFFECTIVENESS / OUTCOME</b>				
1) Citizen satisfaction		86%	88%	90%
2) Percentage of 16.5 acres/1000		100%	100%	100%

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>PARKS &amp; PROPERTIES</b>						
PERSONNEL SERVICES						
2-483-101 SALARIES OF REGULAR EMPLOYEES	385,267	379,017	467,932	494,425	485,614	400,974
2-483-102 OVERTIME	1,029	2,156	27,495	3,091	3,091	3,091
2-483-104 SALARY PACKAGE	-	-	-	18,785	-	(8,002)
2-483-107 GROUP HEALTH/LIFE BENEFITS	74,504	75,259	98,869	105,498	110,025	93,113
2-483-108 FICA	28,561	27,824	36,527	38,293	36,966	30,918
2-483-109 RETIREMENT	52,203	50,161	66,744	73,182	70,868	61,764
2-483-110 WORKERS COMPENSATION	5,173	3,728	3,330	8,591	5,149	8,324
2-483-111 TEC	3,225	1,140	1,858	4,581	4,581	4,231
2-483-112 LONGEVITY	3,568	2,416	3,140	3,036	3,748	3,112
PERSONNEL SERVICES	553,530	541,701	705,895	749,482	720,042	597,525
OPERATING SUPPLIES						
2-483-202 GENERAL OFFICE SUPPLIES	1,007	772	1,005	2,575	2,575	1,000
2-483-204 COMPUTERS & OFFICE EQUIPMENT	-	-	2,325	-	-	-
2-483-211 AGRICULTURAL & BOTANICAL	11,105	1,777	12,934	6,200	6,200	5,800
2-483-212 CHEMICALS	988	3,503	1,714	6,600	6,600	7,000
2-483-215 FOOD/MEAL EXPENSE	643	707	1,107	1,050	1,050	1,050
2-483-217 JANITORIAL SUPPLIES	1,576	2,298	1,147	2,500	2,500	2,500
2-483-219 UNIFORMS/PROTECTIVE CLOTHING	5,948	6,481	8,381	9,000	9,000	9,000
2-483-220 VEHICLE/EQUIP FUEL & OIL	13,702	15,641	27,093	20,000	20,000	20,000
2-483-221 VEHICLE/EQUIP PARTS & LABOR	9,814	18,206	11,778	18,040	18,040	11,000
2-483-229 MISCELLANEOUS SUPPLIES	1,334	767	1,226	500	500	500
2-483-234 TRAFFIC/STREET SIGN MATERIALS	691	-	-	-	-	-
2-483-235 BUILDING MAINTENANCE SUPPLIES	6,956	12,341	17,141	14,000	14,000	12,500
2-483-236 PAINTING SUPPLIES	2,992	3,790	3,617	3,000	3,000	3,000
2-483-257 STREET & PUBLIC LIGHT REPAIR	2,928	4,116	8,690	3,000	3,000	3,000
2-483-260 VALVES & HYDRANTS REPAIR/MAINT	3,978	3,800	5,469	2,535	2,535	4,000
2-483-263 PARK/PLAYGROUND SUPPLIES	25,996	43,485	29,281	15,265	15,265	15,000
2-483-281 SMALL TOOLS & EQUIPMENT	7,352	19,314	13,552	10,500	10,500	11,000
OPERATING SUPPLIES	97,010	136,998	146,460	114,765	114,765	106,350
CONTRACTUAL SERVICES						
2-483-304 MEDICAL SERVICES	300	590	780	480	480	480
2-483-305 SEMINARS & TRAINING	1,383	1,546	1,231	2,510	2,510	2,000
2-483-306 OTHER PROFESSIONAL SERVICES	25	-	49,723	1,580	1,580	-
2-483-308 TELEPHONE/COMMUNICATION SVCS	3,892	3,679	4,171	4,000	4,000	4,000
2-483-309 POSTAGE	39	52	56	175	175	175
2-483-311 TRAVEL EXPENSE	781	268	873	680	680	500
2-483-313 OTHER ADVERTISING	-	477	50	50	50	50
2-483-318 INSURANCE	4,513	7,701	6,322	5,742	5,742	6,322
2-483-319 UTILITY SERVICES	43,286	32,099	68,566	140,000	140,000	140,000
2-483-320 R & M BUILDINGS & STRUCTURES	2,312	18,931	18,652	32,720	32,720	22,720
2-483-324 R & M OF OFFICE EQUIPMENT	-	-	-	600	600	-
2-483-325 OTHER REPAIR & MAINT SERVICE	14,880	-	12	-	-	-
2-483-326 OFFICE & COPY EQUIPMENT RENTAL	979	1,068	979	1,300	1,300	1,300
2-483-327 MACHINERY & EQUIPMENT RENTAL	6,333	2,336	21,423	4,500	4,500	4,500
2-483-330 DUES/MEMBERSHIPS	304	285	235	300	300	300
2-483-331 LAUNDRY & SANITATION SVCS	7,941	9,470	13,304	12,000	12,000	12,000
CONTRACTUAL SERVICES	86,968	78,502	186,377	206,637	206,637	194,347

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
CAPITAL OUTLAY						
2-483-404 AGRICULTURE & BOT. EQUIP	-	-	6,245	-	-	-
2-483-410 MOTOR VEHICLES	47,514	39,357	33,960	-	-	-
2-483-420 OTHER EQUIPMENT	-	14,743	-	26,135	26,135	-
2-483-426 OTHER IMPROVEMENTS	18,362	-	51,184	40,000	40,000	50,000
CAPITAL OUTLAY	65,876	54,100	91,389	66,135	66,135	50,000
<b>TOTAL</b>	<b>803,384</b>	<b>811,301</b>	<b>1,130,121</b>	<b>1,137,019</b>	<b>1,107,579</b>	<b>948,222</b>

**City of Weatherford  
2009-2010 Program of Services**

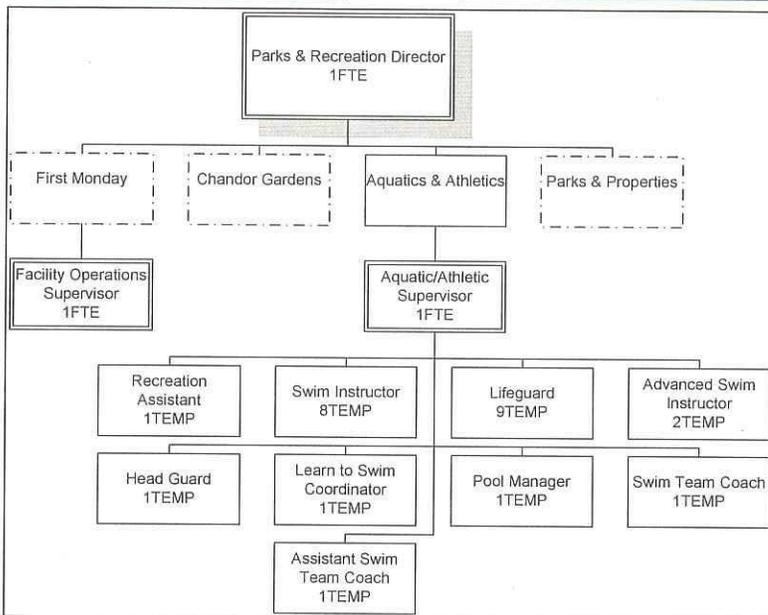
**Parks & Recreation  
Recreation**

Account #: 485

**Old City Hall  
119 Palo Pinto  
817-598-4124**

**Hours of Operation:**

Monday - Friday, 8:00 am - 5:00 pm



**PROGRAM DESCRIPTION:**

The Recreation Division enriches lives by providing staff, facilities, and resources for a variety of leisure activities, programs, and opportunities in both structured and unstructured settings. These services are available to a broad demographic segment of the population. The division operates the municipal pool, oversees building, pavilion and ball field rentals, and coordinates recreation, athletic, and special events. The division also provides support services for various special events.

**MAJOR DIVISION GOALS:**

1. Maintain quantity and quality in all program areas.
2. Provide programming that meets the needs of the total community.
3. Ensure the safety of all participants in programs.
4. Provide athletic competition in a safe, sportsman-like atmosphere.
5. Increase program participation within current facilities and budget.

**FY 2008-2009 ACCOMPLISHMENTS:**

The Recreation Division will continue to provide support and customer service to current and potential customers. We will continue to look for and implement new and exciting programs while maintaining a reasonable budget.

**FY 2009-2010 OBJECTIVES:**

**BUDGETARY ISSUES:**

Summer season is usually affected by WISD scheduling. The increase of minimum wage to \$7.25/hour in June 2009 will precipitate the need to increase starting pay rates for seasonal staff in order to maintain competitive rates with other employers in the area.

**City of Weatherford  
2009-2010 Program of Services**

**Parks & Recreation  
Recreation**

Account #: 485

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$352,901	\$392,052	\$369,661	\$372,174
Supplies	\$37,757	\$39,836	\$39,836	\$40,736
Services	\$67,611	\$35,420	\$35,420	\$38,920
Capital Outlay	\$5,200	\$12,550	\$12,550	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$463,469</b>	<b>\$479,858</b>	<b>\$457,467</b>	<b>\$451,830</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Parks & Recreation Director	36	1.00	1.00	1.00	1.00
Aquatics & Athletics Supervisor	18	1.00	1.00	1.00	1.00
Facility Operations Supervisor	16	1.00	1.00	1.00	1.00
Pool Manager	Temp	0.33	0.33	0.33	0.33
Head Guard	Temp	0.33	0.33	0.33	0.33
Lifeguards	Temp	3.00	3.00	3.00	3.00
Swim Team Coach	Temp	0.33	0.33	0.33	0.33
Swim Instructors	Temp	2.67	2.67	2.67	2.67
Advanced Swim Instructor	Temp	0.67	0.67	0.67	0.67
Learn to Swim Coordinator	Temp	0.33	0.33	0.33	0.33
Assistant Swim Team Leader	Temp	0.33	0.33	0.33	0.33
Recreation Assistant	Temp	0.33	0.33	0.33	0.33
<b>TOTAL POSITIONS</b>		<b>11.32</b>	<b>11.32</b>	<b>11.32</b>	<b>11.32</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
40 Hour Furlough	(4,601)
Equipment	(12,550)

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
City Population	1	25,000	26650	26650
<b>OUTPUT / WORKLOAD</b>				
Special Events - number offered		14	14	14
Recreation classes and trips - number offered		19	17	n/a
Cherry Park Pool - # days open		88	84	85
<b>EFFICIENCY / IMPACT</b>				
Recreation budget per capita		\$19.63	\$19.63	
<b>EFFECTIVENESS / OUTCOME</b>				
Special Events		Attendance 4,188	Attendance est. 4200	Attendance n/a
Recreation classes and trips		41	est. 130	n/a
Cherry Park Pool		34,151	est. 34000	n/a

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	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>RECREATION</b>						
PERSONNEL SERVICES						
2-485-101 SALARIES OF REGULAR EMPLOYEES	246,869	263,255	270,975	281,047	276,901	278,761
2-485-104 SALARY PACKAGE	-	-	-	6,680	-	(4,601)
2-485-107 GROUP MEDICAL/LIFE INSURANCE	15,541	15,382	16,651	17,583	18,888	17,190
2-485-108 FICA	19,059	20,153	20,872	21,389	21,458	21,694
2-485-109 RETIREMENT	25,393	26,484	27,643	41,146	29,464	30,786
2-485-110 WORKERS COMPENSATION	3,938	1,635	1,465	3,170	1,925	3,175
2-485-111 TEC	1,749	1,648	846	3,337	3,337	3,337
2-485-112 LONGEVITY	528	776	572	700	688	832
2-485-115 CONTRACT LABOR	11,530	11,495	13,877	17,000	17,000	21,000
PERSONNEL SERVICES	324,607	340,828	352,901	392,052	369,661	372,174
OPERATING SUPPLIES						
2-485-202 GENERAL OFFICE SUPPLIES	2,065	2,414	2,153	2,000	2,000	2,000
2-485-203 FURNITURE & FIXTURES	-	6,829	161	1,100	1,100	2,000
2-485-204 COMPUTERS & OFFICE EQUIPMENT	111	1,491	2,993	1,000	1,000	-
2-485-212 CHEMICALS	13,143	12,330	16,564	17,000	17,000	17,000
2-485-215 FOOD/MEALS EXPENSE	451	303	601	500	500	500
2-485-217 JANITORIAL SUPPLIES	168	593	1,208	500	500	500
2-485-218 MEDICAL/LABORATORY SUPPLIES	226	879	634	740	740	740
2-485-219 UNIFORMS/PROTECTIVE CLOTHING	2,205	1,129	1,129	1,000	1,000	1,000
2-485-220 VEHICLE/EQUIP FUEL & OIL	879	838	1,205	1,000	1,000	1,000
2-485-221 VEHICLE/EQUIP PARTS & LABOR	269	190	366	250	250	250
2-485-229 MISCELLANEOUS SUPPLIES	-	284	-	-	-	-
2-485-263 PARK/PLAYGROUND SUPPLIES	8,948	20,836	10,743	14,746	14,746	15,746
OPERATING SUPPLIES	28,465	48,116	37,757	39,836	39,836	40,736
CONTRACTUAL SERVICES						
2-485-304 MEDICAL SERVICES	1,020	1,020	960	1,170	1,170	1,170
2-485-305 SEMINARS & TRAINING	3,000	(562)	1,315	2,100	2,100	2,000
2-485-306 OTHER PROFESSIONAL SRVC	18,542	11,985	7,924	10,300	10,300	12,300
2-485-308 TELEPHONE/COMMUNICATION SVCS	1,700	1,717	1,791	2,000	2,000	2,000
2-485-309 POSTAGE	2,169	1,618	553	700	700	1,200
2-485-310 AUTO ALLOWANCE	4,200	4,800	4,800	4,800	4,800	4,800
2-485-311 TRAVEL EXPENSE	1,706	3,157	2,202	3,000	3,000	3,000
2-485-313 OTHER ADVERTISING	6,754	2,412	2,549	2,150	2,150	3,000
2-485-314 PRINTING & BINDING	841	3,000	150	400	400	750
2-485-318 INSURANCE	1,351	1,176	926	1,200	1,200	1,200
2-485-319 UTILITY SERVICES	50,861	36,665	39,559	-	-	-
2-485-320 BUILDINGS & GROUNDS MAINT.	-	29,051	-	-	-	-
2-485-324 REPAIR & MAINT SRVCS - OFF EQP	-	-	-	600	600	-
2-485-326 OFFICE & COPY EQUIPMENT RENTAL	979	1,093	1,554	3,000	3,000	3,000
2-485-330 DUES/MEMBERSHIPS	3,214	3,464	3,329	4,000	4,000	4,500
CONTRACTUAL SERVICES	96,337	100,596	67,612	35,420	35,420	38,920
CAPITAL OUTLAY						
2-485-410 MOTOR VEHICLES	22,912	-	-	-	-	-
2-485-417 RECREATION EQUIPMENT	-	-	5,200	12,550	12,550	-
2-485-426 OTHER IMPROVEMENTS	7,779	-	-	-	-	-
CAPITAL OUTLAY	30,691	-	5,200	12,550	12,550	-
<b>TOTAL</b>	<b>480,100</b>	<b>489,540</b>	<b>463,470</b>	<b>479,858</b>	<b>457,467</b>	<b>451,830</b>

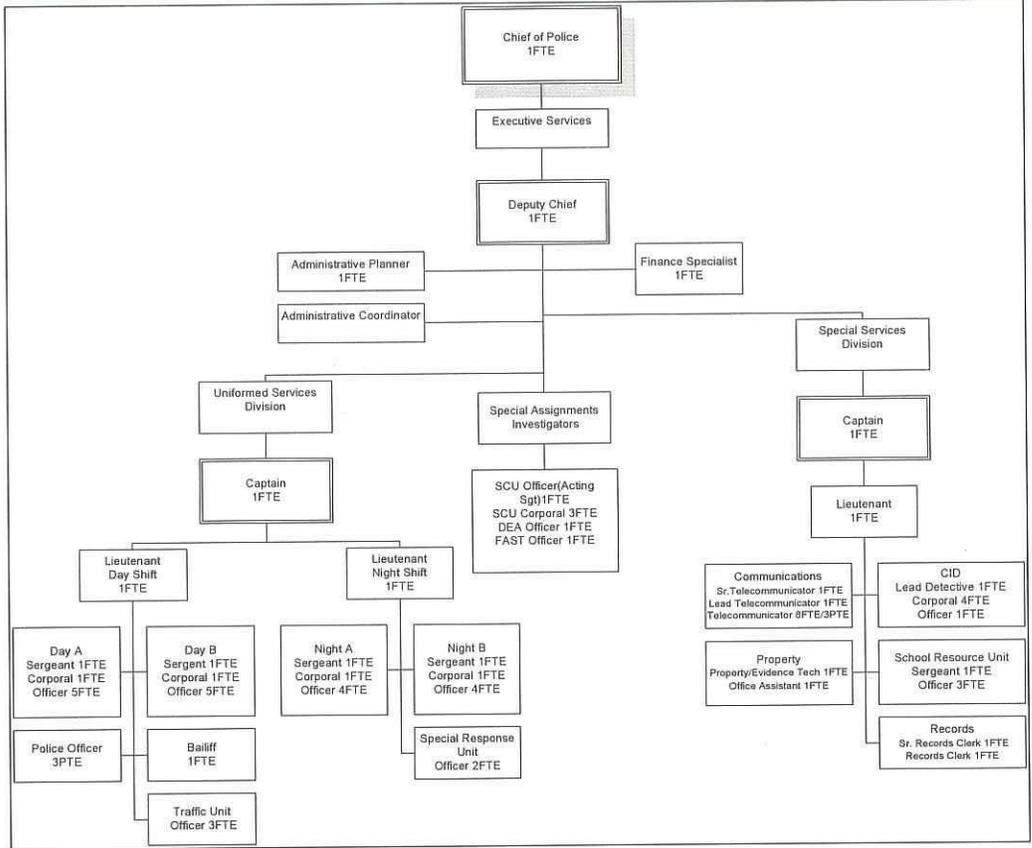
**City of Weatherford  
2009-2010 Program of Services**

**Police  
Police**

Account #: 501

**Location**  
801 Santa Fe Drive  
(817) 598-4310

**Hours of Operation:**  
Admin: Monday - Friday 8:00 a.m - 5:00 p.m.  
Patrol: 24 hours a day - 7 days a week



**PROGRAM DESCRIPTION:**

The Weatherford Police Department is organized in two operational divisions: Uniformed Services and Special Services. Uniform Services consist of Patrol, Traffic Unit, and Court Bailiff. The Special Services division consist of Criminal Investigations, Communications, Records, Property, and School Resource. The Special Crimes Unit, Financial Specialist, Administrative Planner, and the Administrative Coordinator, are assigned under the direction of the Deputy Chief's Office.

**MAJOR DIVISION GOALS:**

1. Continue to maintain and increase programs that enhance the quality of life issues within the city of Weatherford to include crime and crime trends, community issues, complaints, and traffic related issues.
2. Increase staffing levels to meet the goal of at least 2.4 officers for each 1000 Weatherford residents.
3. Develop an engaged and quality workforce through career enhancement programs.
4. Increase community involvement through enhanced community policing programs

**FY 2008-2009 ACCOMPLISHMENTS:**

1. The City of Weatherford hired a new Police Chief who was brought into the organization.
2. Increased recruitment efforts through attending more career day events at the high school and college level.
3. Revitalized the Weatherford Police Department Chaplain Program.
4. Initiated a Peer Counseling Group for the Weatherford Police Department.
5. Implemented an emergency notification system along with weather warning information.
6. Maintained and increased efforts with "Code on the Road".

**FY 2009-2010 OBJECTIVES:**

1. Increase officer to citizen ratio through the application of current government grants, and continue to look for other measures to increase employee numbers while keeping cost to City low.
2. Develop a faith based community partnership with local ministers and church congregations to increase crime prevention and crime deterrence in local neighborhoods.
3. Use the North Side Pride Committee cooperative program as a model to spread the use of police/community cooperatives in other areas of the city.
4. Increase involvement in police/community policing efforts by 10%

**BUDGETARY ISSUES:**

1. Weatherford is facing expansion due to population growth and future annexations.
2. The Police Department will need to acquire land for the expansion plans as well as retain architectural services.
3. Fleet replacement of at least two patrol vehicles and one administration vehicle is necessary in the 2009\_10 fiscal year in order to continue to keep maintenance cost down and minimize an aging fleet due to budget constraints.
4. The Department will need to increase fleet size when economic conditions allow for additional spending.

**City of Weatherford  
2009-2010 Program of Services**

**Police  
Police**

Account #: 501

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$5,518,692	\$5,974,629	\$5,990,632	\$6,001,882
Supplies	\$314,496	\$346,473	\$248,714	\$245,818
Services	\$323,451	\$405,893	\$410,045	\$323,989
Capital Outlay	\$98,674	\$12,225	\$12,225	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$6,255,313</b>	<b>\$6,739,220</b>	<b>\$6,661,616</b>	<b>\$6,571,689</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Chief of Police	38	1.00	1.00	1.00	1.00
Deputy Chief	37	0.00	0.00	1.00	1.00
Captain	31	3.00	3.00	2.00	2.00
Police Lieutenant	29	4.00	4.00	4.00	4.00
Sergeant	26	6.00	5.00	5.00	5.00
Police Detective/Corporal	23	12.00	12.00	12.00	13.00
Police Officer	21	30.00	31.00	31.00	30.00
P/T Police Officer	21	1.50	1.50	1.50	1.50
Police Bailiff	19	1.00	1.00	1.00	1.00
Special Services Planner	17	1.00	1.00	1.00	1.00
Senior Police Telecommunicator	15	1.00	1.00	1.00	1.00
Lead Telecommunicator	14	1.00	1.00	1.00	1.00
Police Telecommunicators	13	8.00	8.00	8.00	8.00
P/T Police Telecommunicators	13	1.50	1.50	1.50	1.50
Administrative Secretary	11	1.00	0.00	0.00	0.00
Senior Records Clerk	11	1.00	1.00	1.00	1.00
Finance Specialist	11	1.00	1.00	1.00	1.00
Property & Evidence Technician	10	1.00	1.00	1.00	1.00
Records Clerk	9	1.00	1.00	1.00	1.00
Office Assistant	7	1.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>		<b>77.00</b>	<b>76.00</b>	<b>76.00</b>	<b>76.00</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
40 Hour Furlough	(98,698)
Supplies	(100,655)
Services	(81,904)

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007	FY2008	FY2009
<b>INPUT / DEMAND</b>				
1. Population		25,950	26,650	28,650
2. Complaints Against Department Employees		1	2	2
3. Number of Investigators		11	11	12
4. Number of School Resource Officers		4	4	4
5. Traffic Officers		3	3	3

<b>OUTPUT / WORKLOAD</b>				
1. Calls For Service		35,685	33,324	34,324
2. Number of 9-1-1 calls		13,721	14,169	15,169
3. Accidents		2,038	1,903	1,900
4. Number of Citations		13,464	10,632	10,600

<b>EFFICIENCY / IMPACT</b>				
1. Avg Number of Sworn Officers per 1,000 Population		2.21	2.4	2
2. Clearance Rate		24%	24%	31%

<b>EFFECTIVENESS / OUTCOME</b>				
1. Number of Adult Arrests:		1,675	1,474	1500
2. Number of Juvenile Arrests:		180	123	115
3. UCR Aggravated Assault		34	28	28
4. UCR Auto Theft		44	35	22
5. UCR Burglary		121	118	110
6. UCR Larceny - Theft		620	590	620
7. UCR Sexual Assault		18	23	22
8. UCR Robbery		7	9	7
9. Part 1 Crimes		883	804	804
10. Homicide		0	1	2

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>POLICE</b>						
<b>PERSONNEL SERVICES</b>						
2-501-101 SALARIES OF REGULAR EMPLOYEES	3,226,127	3,588,372	3,873,658	4,077,904	4,181,448	4,205,679
2-501-102 OVERTIME	104,991	175,903	170,062	166,410	165,100	150,318
2-501-103 EDUCATION/CERTIFICATION PAY	56,994	61,887	63,988	64,800	64,800	66,600
2-501-104 SALARY PACKAGE	-	-	-	103,544	-	(98,698)
2-501-107 GROUP HEALTH/LIFE BENEFITS	373,938	394,113	439,347	474,741	486,605	458,400
2-501-108 FICA	251,543	284,547	308,673	332,050	329,354	362,824
2-501-109 RETIREMENT	477,657	542,264	593,041	632,153	641,942	732,540
2-501-110 WORKERS COMPENSATION	58,149	35,347	30,648	71,656	71,656	72,046
2-501-111 TEC	19,034	4,524	7,835	20,335	20,335	20,153
2-501-112 LONGEVITY	26,212	27,628	31,440	31,036	29,392	32,020
PERSONNEL SERVICES	4,594,645	5,114,585	5,518,692	5,974,629	5,990,632	6,001,882
<b>OPERATING SUPPLIES</b>						
2-501-202 GENERAL OFFICE SUPPLIES	14,239	14,546	14,241	12,390	12,390	13,890
2-501-203 FURNITURE & FIXTURES	823	1,197	-	1,500	1,500	1,550
2-501-204 COMPUTERS & OFFICE EQUIPMENT	84,161	130,823	17,321	21,148	18,142	320
2-501-205 RADIO & COMMUNICATION EQUIP	10,383	181,910	4,396	5,752	3,500	4,830
2-501-213 PHOTO SUPPLIES/DEVELOPING	32	48	206	500	500	440
2-501-214 ANIMAL FEED/SUPPLIES	1,110	305	1,919	1,000	892	750
2-501-215 FOOD/MEAL EXPENSE	179	930	927	750	750	750
2-501-218 MEDICAL/LABORATORY SUPPLIES	2,367	2,033	4,704	3,000	2,500	2,918
2-501-219 UNIFORMS/PROTECTIVE CLOTHING	18,379	19,536	27,027	27,560	26,000	25,850
2-501-220 VEHICLE/EQUIP FUEL & OIL	91,249	94,271	134,097	134,933	76,000	89,394
2-501-221 VEHICLE/EQUIP PARTS & LABOR	62,881	76,078	59,478	92,565	65,000	56,378
2-501-229 MISCELLANEOUS SUPPLIES	20,282	24,573	34,327	25,000	17,000	15,825
2-501-230 COMMUNITY PROGRAM SUPPLIES	1,448	2,482	3,466	3,000	3,000	3,000
2-501-231 FIRE ARMS SUPPLIES	-	-	-	13,000	13,000	19,888
2-501-234 TRAFFIC/STREET SIGN MATERIALS	540	-	322	540	540	875
2-501-235 BUILDING MAINTENANCE SUPPLIES	765	263	569	500	500	500
2-501-281 SMALL TOOLS & EQUIPMENT	13,276	30,738	11,495	9,500	7,500	8,660
OPERATING SUPPLIES	322,114	579,733	314,495	352,638	248,714	245,818
<b>CONTRACTUAL SERVICES</b>						
2-501-304 MEDICAL SERVICES	450	450	472	500	655	500
2-501-305 SEMINARS & TRAINING	16,657	17,795	20,868	19,200	19,200	19,230
2-501-306 OTHER PROFESSIONAL SERVICES	12,808	13,485	14,396	42,146	47,403	16,530
2-501-307 INVESTIGATION/INFORMANT SVCS	-	2,343	941	1,000	1,000	1,000
2-501-308 TELEPHONE/COMMUNICATION SVCS	58,820	58,190	51,085	45,000	55,000	53,304
2-501-309 POSTAGE	2,581	2,513	2,935	2,500	2,500	2,500
2-501-311 TRAVEL EXPENSE	7,514	16,326	9,479	10,200	10,200	10,200
2-501-312 LEGAL ADVERTISING	797	-	400	600	300	600
2-501-313 OTHER ADVERTISING	2,876	889	2,246	4,000	3,000	3,000
2-501-314 PRINTING & BINDING	4,250	6,612	2,888	6,215	6,215	4,444
2-501-318 INSURANCE	46,888	43,649	46,520	48,000	46,000	48,390
2-501-319 UTILITY SERVICES	51,914	55,318	66,411	60,000	54,000	57,677
2-501-320 R & M BULIDINGS & STRUCTURES	3,021	16,645	4,519	2,962	2,962	2,962
2-501-321 R & M OF RADIO & COMM EQUIP	4,893	11,768	1,892	5,500	4,000	4,125
2-501-324 R & M OF OFFICE EQUIPMENT	10,538	18,232	20,413	50,635	50,000	2,700
2-501-325 OTHER REPAIR & MAINT SERVICE	1,840	679	650	584	1,259	1,100
2-501-326 OFFICE & COPY EQUIPMENT RENTAL	10,303	11,574	9,029	12,512	12,512	14,260
2-501-327 MACHINERY & EQUIPMENT RENTAL	2,990	5,790	8,990	15,180	15,180	5,400
2-501-328 OTHER RENTAL	27,076	32,836	33,830	41,400	40,900	39,000

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
2-501-330 DUES/MEMBERSHIPS	3,460	5,224	5,252	7,479	7,479	7,627
2-501-331 LAUNDRY & SANITATION SVCS	18,565	18,025	19,460	28,980	28,980	28,140
2-501-361 AWARDS & RECOGNITION	1,139	1,021	773	1,300	1,300	1,300
CONTRACTUAL SERVICES	289,380	339,364	323,449	405,893	410,045	323,989
CAPITAL OUTLAY						
2-501-410 MOTOR VEHICLES	155,087	108,841	82,168	6,060	12,225	-
2-501-413 OFFICE EQUIPMENT	6,474	-	16,506	-	-	-
2-501-416 RADIO & COMMUNICATION EQUIP	18,445	50,434	-	-	-	-
CAPITAL OUTLAY	180,006	159,275	98,674	6,060	12,225	-
<b>TOTAL</b>	<b>5,386,145</b>	<b>6,192,957</b>	<b>6,255,310</b>	<b>6,739,220</b>	<b>6,661,616</b>	<b>6,571,689</b>

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	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
<b>LEOSE POLICE DEPARTMENT GRANT</b>						
CONTRACTUAL SERVICES						
2-504-305 SEMINARS & TRAINING	2,365	3,774	5,955	4,000	5,866	4,000
2-504-311 TRAVEL EXPENSE	-	-	743	-	-	-
CONTRACTUAL SERVICES	2,365	3,774	6,698	4,000	5,866	4,000
<b>TOTAL</b>	<b>2,365</b>	<b>3,774</b>	<b>6,698</b>	<b>4,000</b>	<b>5,866</b>	<b>4,000</b>
<b>TOBACCO COMPLIANCE GRANT</b>						
PERSONNEL SERVICES						
2-506-102 OVERTIME	533	2,530	2,598	-	-	-
PERSONNEL SERVICES	533	2,530	2,598	-	-	-
OPERATING SUPPLIES						
2-506-229 MISCELLANEOUS SUPPLIES	-	129	152	3,000	4,000	3,000
OPERATING SUPPLIES	-	129	152	3,000	4,000	3,000
<b>TOTAL</b>	<b>533</b>	<b>2,659</b>	<b>2,750</b>	<b>3,000</b>	<b>4,000</b>	<b>3,000</b>
<b>BULLETPROOF VEST GRANT</b>						
2-507-219 UNIFORMS/PROTECTIVE CLOTHING	6,540	17,073	14,490	8,280	7,500	8,280
OPERATING SUPPLIES	6,540	17,073	14,490	8,280	7,500	8,280
<b>TOTAL</b>	<b>6,540</b>	<b>17,073</b>	<b>14,490</b>	<b>8,280</b>	<b>7,500</b>	<b>8,280</b>
<b>LETPP GRANT</b>						
OPERATING SUPPLIES						
2-509-204 COMPUTERS & OFFICE EQUIPMENT	995	-	-	-	-	-
OPERATING SUPPLIES	995	-	-	-	-	-
CAPITAL OUTLAY						
2-509-410 MOTOR VEHICLES	-	-	106,859	-	-	-
CAPITAL OUTLAY	-	-	106,859	-	-	-
<b>TOTAL</b>	<b>995</b>	<b>-</b>	<b>106,859</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PETSMART GRANT</b>						
OPERATING SUPPLIES						
2-510-218 MEDICAL/LABORATORY SUPPLIES	-	-	1,011	-	188	-
OPERATING SUPPLIES	-	-	1,011	-	188	-
CONTRACTUAL SERVICES						
2-510-306 OTHER PROFESSIONAL SVCS	-	4,370	1,510	1,105	400	-
CONTRACTUAL SERVICES	-	4,370	1,510	1,105	400	-
<b>TOTAL</b>	<b>-</b>	<b>4,370</b>	<b>2,521</b>	<b>1,105</b>	<b>588</b>	<b>-</b>

**City of Weatherford  
2009-2010 Program of Services**

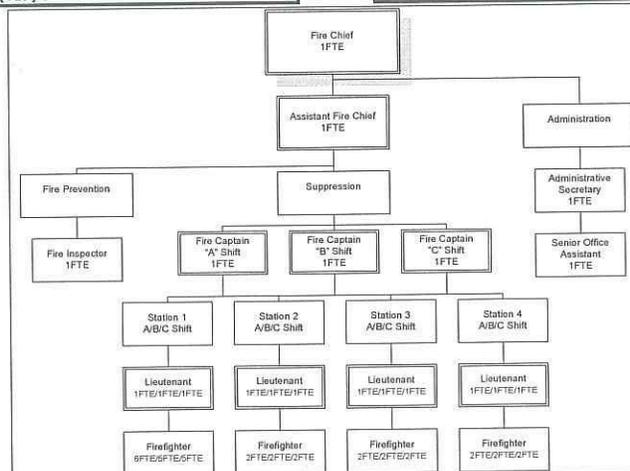
**Fire  
Fire Protection**

Account #: 603

**Location  
Administration - Station 1: 122 S. Alamo St.  
(817) 598-4280**

**Hours of Operation:**

Administration/Station 1: Monday - Friday 8:00 a.m. - 5:00 p.m.



**PROGRAM DESCRIPTION:**

The department is organized into three distinct divisions: Administration, Fire Prevention, and Suppression. The Administrative Division, staffed by the Fire Chief, Senior Administrative Secretary and Senior Office Assistant, is responsible for providing overall direction of the department and for managing the department's resources. It provides policy and guidance to Prevention and Suppression. Fire Prevention is carried out by the Fire Investigator and Fire Inspector under the supervision of the Assistant Fire Chief. This division determines cause, purpose, and legal outcome of fire investigations, directs public safety through code compliance and inspections, and champions public education. Suppression, under the direction of the Assistant Fire Chief, is composed of firefighters who are assigned to shifts at one of the City's four fire stations. Each shift is comprised of a Captain, four Lieutenants, and eleven firefighters. This division responds to the needs of the citizenry by providing timely suppression, rescue, first responder (EMS) activities, hazardous materials mitigation, and pre-incident planning.

**MAJOR DIVISION GOALS:**

1. Implement a continuous improvement plan that will maintain our City's ISO rating of Class 3.
2. Plan, build, and staff strategically located fire stations with necessary engine, ladder, and rescue companies to protect our growing community.
3. In cooperation with the Utilities Department, institute a Fire Hydrant Maintenance Program that tracks and records the appearance, functionality, capacity, and identity of every hydrant in our water system.
4. Inspect all commercial buildings once a year on a company basis for code compliance and pre-fire plans.
5. Prevent fires through public education to all age levels and socio-economic groups.
6. Investigate causes of all fires and prosecute arson offenders.

**FY 2008-2009 ACCOMPLISHMENTS:**

(1) The department implemented a protective clothing inspection program to attain compliance with the State's mandated requirements of NFPA 1851. NFPA 1851 sets forth more stringent requirements for testing, upgrading, and/or replacing firefighter's protective clothing and equipment. (2) Vehicle exhaust elimination systems were installed in Stations 1, 2, and 3 to remove air impurities and provide a safer work environment for employees. (3) The Utility Room at Station 1 was remodeled and new, energy efficient appliances installed to prevent fumes from entering the ventilation system. (4) Two ATVs were added to the department's vehicle fleet. These vehicles provided firefighters with the ability to enter otherwise inaccessible areas (i.e. Rails to Trails) and provide search and/or rescue at city events and as assistance to Parker County and other city departments. (5) In April 2009, the Fire Department implemented the CodeRED emergency notification system and assisted citizens in entering their contact numbers into the database for severe weather notification. (6) After one firefighter sustained injuries, the department reviewed its safety procedures and developed additional SOPs for initial attack involving structure fires. Revised procedures should help to prevent future WC injury claims. (7) Changes were made to the organizational structure within the fiscal year with the addition of an Assistant Fire Chief and a Senior Office Assistant. The vacated Fire Marshal's position was reclassified to that of Fire Investigator. (8) Worked with the Planning and Development Department to establish a protocol for requesting fire plan review information for commercial building projects. Implemented procedure for entering and coordinating information into the TRAK IT software program. (9) With the assistance of the IT Department and using the ESRI software program, created Fire District Response Maps for the City and County Fire Departments. (10) Initiated pre-fire planning/building layout project of commercial establishments. (11) Upgraded firefighters daily uniforms to product manufactured with Nomex fire retardant fabric.

**FY 2009-2010 OBJECTIVES**

1. With the goal of maintaining the City's current ISO "3" rating into future years, the Fire Department will continue to seek and possibly purchase land for the construction of Station 5 for serving the northwest portions of the City. We will also be seeking to acquire land to serve as a site for the relocation of Station 2 which has outgrown its current space and has no room for expansion.
2. The Fire Prevention Division, working with a limited budget, plans to re-establish the Fire Prevention Month Poster contest in the local elementary schools to further promote fire education for our youngest citizens.
3. Increase opportunities for training for Fire Companies.

**BUDGETARY ISSUES:**

(1) Significant increases in land prices are being recognized. It is critical that the city acknowledge the emergent growth patterns of the city. With the increasingly inflated land prices, and the decreasing availability of desired locations, it is imperative that the city be progressive in its approach to initiate a plan to identify the most advantageous location for the construction of Station 5 and relocation of Station 2, and purchase accordingly. (2) Fuel prices create concern because of the amount of fuel consumption necessary to maintain levels of expertise in the operation of varied pieces of fire apparatus in addition to the expected usage for emergency response (3) Compliance with NFPA 1851 will continue to impact the funding for Uniforms and Protective Clothing. It is anticipated that the department will need to replace or upgrade five sets of bunker clothing to remain in compliance, with each set of bunker coats/pants costing an average of \$10,300 each. In addition, as many as ten pairs of bunker boots may need to be replaced at an approximate cost of \$200.00 each. (4) Twelve firefighters have completed their probationary term and are due to receive Class A Uniforms. Each complete Class A uniform will cost approximately \$700.00 each. These uniforms were to have been purchased with the 2008-2009 budget but purchase was postponed due to budget reduction. (5) To assist with Budget Reduction in the 2008-09 Budget Year, the Fire Department did not fill one of the budgeted firefighter positions. To prevent the need to increase overtime funds, provide for adequate staffing while allowing employees to use vacation and sick leave, and to regain employee morale, we believe it is necessary to refill the position in the 2009-2010 Budget Year. (6) An additional vehicle will need to be acquired for use by the Fire Inspector. The unit previously used will be allocated for the use of the Fire Investigator.

**City of Weatherford  
2009-2010 Program of Services**

**Fire  
Fire Protection**

Account #: 603

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$3,519,306	\$4,183,921	\$4,150,533	\$4,135,509
Supplies	\$217,601	\$180,406	\$158,128	\$163,550
Services	\$195,884	\$183,180	\$162,487	\$155,171
Capital Outlay	\$0	\$82,000	\$70,250	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$3,932,791</b>	<b>\$4,629,507</b>	<b>\$4,541,398</b>	<b>\$4,454,230</b>

<b>PERSONNEL SCHEDULE:</b>	Pay	2007-08	2008-09	2008-09	2009-10
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Fire Chief	37	1.00	1.00	1.00	1.00
Assistant Fire Chief	35	0.00	0.00	0.00	1.00
Fire Investigator (Formerly Fire Marshal)	23	1.00	1.00	1.00	0.00
Fire Captain/Shift Supervisor	26	3.00	3.00	3.00	3.00
Fire Lieutenant	23	12.00	12.00	12.00	12.00
Fire Inspector	21	1.00	1.00	1.00	1.00
Fire Fighter	20	34.00	34.00	33.00	34.00
Senior Administrative Secretary	15	1.00	1.00	1.00	1.00
Senior Office Assistant	9	0.00	1.00	1.00	1.00
<b>TOTAL POSITIONS</b>		<b>53.00</b>	<b>54.00</b>	<b>53.00</b>	<b>54.00</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	<b>Cost</b>
40 Hour Furlough	(51,084)
Fuel & Oil	(10,000)
Protective Clothing & Uniforms	(10,000)
Office Equipment Transfer	(10,650)
Utility Services	(8,000)
Exhaust System	(82,000)

<b>PERFORMANCE MEASURES:</b>	<b>Strategic Plan #</b>	<b>FY2007-08</b>	<b>FY2008-09</b>	<b>FY2009-10</b>
<b>INPUT / DEMAND</b>				
Total Calls for Service		3672	3885	3975
<b>OUTPUT / WORKLOAD</b>				
Fire Extinguished All Types		291	286	
Fires Formerly Investigated		24	30	
Zoning Changes Reviewed		72	75	
Subdivision/Commercial Plats Reviewed		46	60	
Commercial Building Applications Reviewed		99	110	
Certificates of Occupancy Approved		127	145	
Extinguishing System Inspections			102	
<b>EFFICIENCY / IMPACT</b>				
Response Time Less Than 5 Minutes		63%	84%	90%
Average Response Time to Structure Fires		4.46	3.68	4.00
Inspections Performed Same Day		72	75	145
<b>EFFECTIVENESS / OUTCOME</b>				
Overall Average Response Time (Minutes)		5.19	5.19	5.00
Fire Deaths		0	0	0

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
<b>FIRE PROTECTION</b>						
PERSONNEL SERVICES						
2-603-101 SALARIES OF REGULAR EMPLOYEES	2,061,806	2,126,802	2,475,622	2,857,702	2,892,065	2,895,219
2-603-102 OVERTIME	153,559	145,576	133,607	94,095	140,246	145,000
2-603-103 EDUCATION/CERTIFICATION PAY	35,492	35,479	35,468	40,500	40,500	37,500
2-603-104 SALARY PACKAGE	-	-	-	105,699	-	(51,084)
2-603-107 GROUP HEALTH/LIFE BENEFITS	222,974	228,461	265,153	322,355	335,809	315,150
2-603-108 FICA	163,363	166,010	190,886	233,909	227,123	236,922
2-603-109 RETIREMENT	320,832	326,883	378,490	447,033	453,501	478,343
2-603-110 WORKERS COMPENSATION	34,766	18,179	15,725	47,020	28,113	44,849
2-603-111 TEC	11,477	2,509	5,023	14,580	14,580	14,310
2-603-112 LONGEVITY	15,968	17,012	19,332	21,028	18,596	19,300
PERSONNEL SERVICES	3,020,237	3,066,911	3,519,306	4,183,921	4,150,533	4,135,509
OPERATING SUPPLIES						
2-603-202 GENERAL OFFICE SUPPLIES	3,888	5,195	6,607	5,500	5,500	5,950
2-603-203 FURNITURE & FIXTURES	456	1,190	1,663	1,800	1,800	1,800
2-603-204 COMPUTERS & OFFICE EQUIPMENT	25,352	8,236	10,662	7,606	3,189	500
2-603-205 RADIO & COMMUNICATION EQUIP	889	80,595	3,128	2,000	1,000	2,000
2-603-211 AGRICULTURAL & BOTANICAL	105	48	-	500	100	250
2-603-212 CHEMICALS	2,941	4,407	6,809	5,000	8,195	5,000
2-603-213 PHOTO SUPPLIES/DEVELOPMENT	346	416	966	500	11	300
2-603-215 FOOD/MEAL EXPENSE	869	1,426	2,124	1,000	1,400	1,250
2-603-217 JANITORIAL SUPPLIES	5,886	5,959	9,661	6,500	6,500	7,000
2-603-218 MEDICAL/LABORATORY SUPPLIES	292	352	918	500	425	500
2-603-219 UNIFORMS/PROTECTIVE CLOTHING	42,269	32,418	48,835	45,000	35,000	35,000
2-603-220 VEHICLE/EQUIP FUEL & OIL	33,790	30,256	49,289	45,000	31,000	35,000
2-603-221 VEHICLE/EQUIP PARTS & LABOR	36,875	45,084	46,029	30,000	40,608	35,000
2-603-228 SAFETY EQUIPMENT	5,537	5,400	13,692	10,000	6,500	15,000
2-603-229 MISCELLANEOUS SUPPLIES	7,475	12,254	8,545	5,000	5,000	6,000
2-603-230 FIRE PREVENT PROGRAM SUPPLIES	-	-	-	1,500	500	1,000
2-603-235 BUILDING MAINTENANCE SUPPLIES	1,460	2,189	2,173	4,000	3,700	4,000
2-603-236 PAINTING SUPPLIES	86	1,087	148	1,000	1,000	1,000
2-603-258 CHRISTMAS LIGHTING SUPPLIES	76	546	64	500	200	500
2-603-281 SMALL TOOLS & EQUIPMENT	6,311	7,451	6,291	7,500	6,500	6,500
OPERATING SUPPLIES	174,901	244,509	217,604	180,406	158,128	163,550
CONTRACTUAL SERVICES						
2-603-304 MEDICAL SERVICES	120	270	960	330	160	280
2-603-305 SEMINARS & TRAINING	3,532	9,638	11,084	5,000	5,000	3,000
2-603-306 OTHER PROFESSIONAL SERVICES	3,692	7,075	26,653	7,500	4,500	7,500
2-603-308 TELEPHONE/COMMUNICATION SVCS	9,974	8,749	9,336	7,500	7,500	7,500
2-603-309 POSTAGE	332	748	1,829	650	400	575
2-603-311 TRAVEL EXPENSE	2,090	4,216	6,713	5,000	4,000	2,500
2-603-314 PRINTING & BINDING	671	2,296	3,113	3,000	2,750	3,000
2-603-318 INSURANCE	12,206	11,542	13,992	15,400	14,000	15,400
2-603-319 UTILITY SERVICES	80,371	64,498	83,593	95,000	87,000	87,000
2-603-320 R & M BUILDINGS & STRUCTURES	9,910	13,404	14,238	12,000	12,000	9,000
2-603-321 R & M OF RADIO & COMM EQUIP	5,462	886	2,821	2,638	3,283	2,700
2-603-324 R&M OFFICE EQUIP	104	-	-	11,150	3,500	500
2-603-325 OTHER REPAIR & MAINT SERVICE	1,101	1,060	5,777	2,000	2,000	2,000
2-603-326 OFFICE & COPY EQUIP RENTAL	2,386	2,861	2,906	3,150	3,150	3,216

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
2-603-328 OTHER RENTAL	7,236	6,759	3,769	3,362	3,800	3,500
2-603-330 DUES/MEMBERSHIPS	3,960	7,347	6,801	6,000	6,244	4,000
2-603-331 LAUNDRY & SANITATION SVCS	-	200	25	1,000	-	-
2-603-341 CONTRIBUTIONS	2,000	1,000	1,600	2,000	2,400	2,600
2-603-361 EMPLOYEE SERVICE AWARDS	95	581	673	500	800	900
CONTRACTUAL SERVICES	145,244	143,130	195,883	183,180	162,487	155,171
CAPITAL OUTLAY						
2-603-403 BUILDINGS	945	8,701	-	82,000	70,250	-
2-603-410 MOTOR VEHICLES	16,423	67,497	-	-	-	-
2-603-413 OFFICE EQUIPMENT	-	6,332	-	-	-	-
2-603-416 RADIO & COMMUNICATION EQUIP	-	11,370	-	-	-	-
CAPITAL OUTLAY	17,368	93,899	-	82,000	70,250	-
<b>TOTAL</b>	<b>3,357,750</b>	<b>3,548,449</b>	<b>3,932,793</b>	<b>4,629,507</b>	<b>4,541,398</b>	<b>4,454,230</b>
<b>LEOSE FIRE DEPARTMENT GRANT</b>						
CONTRACTUAL SERVICES						
2-604-305 TRAINING & SEMINARS	967	175	91	338	2,200	338
2-604-311 TRAVEL EXPENSES	-	689	247	-	300	-
CONTRACTUAL SERVICES	967	864	338	338	2,500	338
<b>TOTAL</b>	<b>967</b>	<b>864</b>	<b>338</b>	<b>338</b>	<b>2,500</b>	<b>338</b>

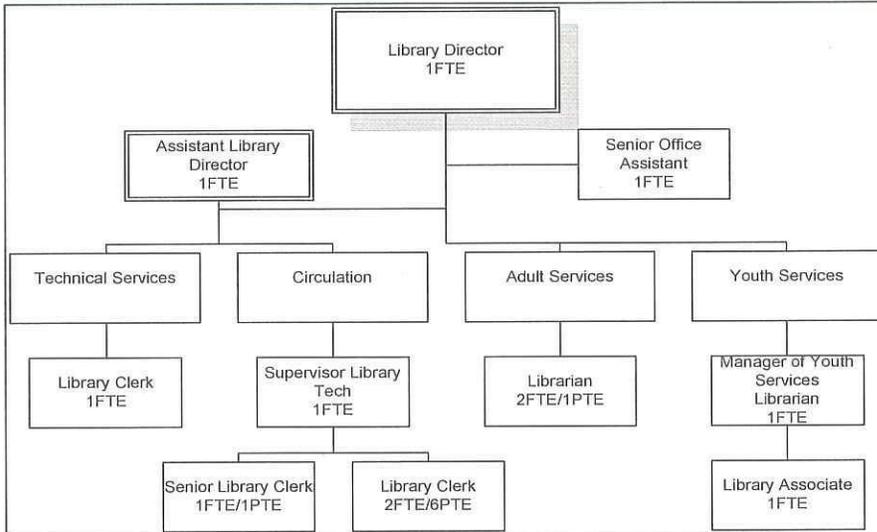
**City of Weatherford  
2009-2010 Program of Services**

**Library  
Public Library**

Account #: 801

**Location**  
Street Address 1014 Charles Street  
Phone Number (817) 598-4150

**Hours of Operation:**  
Monday-Thursday 10:00-8:00  
Friday-Saturday 10:00-6:00  
Sunday 2:00-6:00



**PROGRAM DESCRIPTION:**

The Weatherford Public Library exists to promote reading, support the formal educational efforts of the community, and provide resources for life long learning for all citizens. To achieve these goals, a well-trained and professional staff collects and organizes current materials focusing on educational, informational, civic, cultural, business and recreational interests. The staff provides assistance in the use of print and online reference sources; organizes and offers programs that advance the growth of the individual; classifies city and county documents of historical, genealogical, or governmental interest; and serves as a referral source for other community services.

**MAJOR DIVISION GOALS:**

1. Provide staffing and hours of service that meet community needs.
2. Maintain a collection of resources that support the identified needs of the community.
3. Provide for the delivery of accurate and timely information and services that focus on satisfying the information needs of the community.
4. Based on an understanding of the community, and using staff or through partnerships with other individuals or agencies, offer meaningful programs designed to meet the identified needs of the community.
5. Develop methods to better determine the information and programming needs and interests of all citizens in the service area.
6. Take advantage of all avenues to maintain community awareness of the library and the services available.
7. Continue to review all aspects of the library's operation to identify ways to improve current services and explore innovations that can be incorporated into services offered.
8. Look for ways to conserve energy through out the library operation.
9. Establish a process for long term library development that will allow for systematic and planned growth of the Weatherford Public Library.
10. Seek out and foster partnerships with other libraries and organizations that strengthen the Weatherford Public Library and the community.

**FY 2008-2009 ACCOMPLISHMENTS:**

**FY 2009-2010 OBJECTIVES:**

**BUDGETARY ISSUES:**

**City of Weatherford  
2009-2010 Program of Services**

**Library  
Public Library**

Account #: 801

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$822,153	\$897,978	\$865,427	\$865,137
Supplies	\$133,187	\$115,150	\$112,866	\$116,550
Services	\$82,942	\$103,580	\$88,330	\$96,485
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,038,282</b>	<b>\$1,116,708</b>	<b>\$1,066,623</b>	<b>\$1,078,172</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Library Director	36	1.00	1.00	1.00	1.00
Assistant Library Director	25	1.00	1.00	1.00	1.00
Librarian	19	3.00	3.00	3.00	3.00
P/T Librarian	19	0.50	0.50	0.50	0.50
Supervising Library Technician	15	1.00	1.00	1.00	1.00
P/T Supervising Library Technician	15	0.00	0.00	0.00	0.00
Librarian Associate	15	1.00	1.00	1.00	1.00
Senior Library Clerk	12	1.00	1.00	1.00	1.00
P/T Senior Library Clerk	12	0.50	0.50	0.50	0.50
Senior Office Assistant/Circulation Assistant	9	1.00	1.00	1.00	1.00
Library Clerk	7	3.00	3.00	3.00	3.00
P/T Library Clerk	7	3.00	3.00	3.00	3.00
<b>TOTAL POSITIONS</b>		<b>16.00</b>	<b>16.00</b>	<b>16.00</b>	<b>16.00</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
40 Hour Furlough	-12610
Utility Services	-5000

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Population (Assigned by the Texas State Library)		78601	78601 +	
Holdings		93811	97,996	
Estimated average net increase in holdings per month		500	319	
<b>OUTPUTS/WORKLOAD</b>				
Registered borrowers	2			
(1) With registration expiration date > 01-01-07		15948		
(2) Used library within the past year		11962		
(3) Used library within the past two years		14391		
(4) With registration expiration date > 01-01-07 (within Parker County)		13616		
(5) Used library within the past year (within Parker County)		10321		
(6) Used library within the past two years (within Parker County)		12511		
Average number of patrons added per month	2	341		
Items circulated	2			
2007-2008 estimate	2	325000	340000	
Estimated circulation growth per year	2	12%		
Inter-library Loans (monthly average October 07-April 08)		74		
Special events: Average number of adult programs per month Oct 07 - Mar 08		31		
Special events: Average number of children's programs per month Oct 07 - Mar 08		13		
Reference transactions (monthly average October 07-March 08)		1370		
Internet sessions (monthly average October 07-April 08)		2407		
Internet session time (in hours -- monthly average October 07-April 08)		1738		
Program attendance (Adult: monthly average October 07-March 08)		282		
Program attendance (Child: monthly average October 07-March 08)		723		
<b>EFFICIENCY/IMPACT</b>				
Holdings per capita	2	1.193508988		
Circulation per borrower				
(1) With registration expiration date > 01-01-07	2	20.37873088		
(2) Used library within the past year	2	27.16936967		
(3) Used library within the past two years	2	22.58355917		
<b>EFFECTIVENESS/OUTCOME</b>				
Percent of the population registered				
(4) With registration expiration date > 01-01-07 (within Parker County)		0.173229348		
(5) Used library within the past year (within Parker County)		0.131308762		
(6) Used library within the past two years (within Parker County)		0.159171003		
Number of visits daily average		379		
Average attendance at events (Adult programs: October 07 - March 08)		9		
Average attendance at events (Children's programs: October 07 - March 08)		59		

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>PUBLIC LIBRARY</b>						
PERSONNEL SERVICES						
2-801-101 SALARIES OF REGULAR EMPLOYEES	513,305	583,946	611,033	632,843	628,114	642,464
2-801-102 OVERTIME	358	423	545	261	366	261
2-801-104 SALARY PACKAGE	-	-	-	20,271	-	(12,610)
2-801-107 GROUP HEALTH/LIFE BENEFITS	58,668	75,024	83,770	93,766	97,187	91,680
2-801-108 FICA	38,371	43,851	46,468	48,639	47,634	49,428
2-801-109 RETIREMENT	64,183	72,682	75,432	92,956	83,053	83,971
2-801-110 WORKERS COMPENSATION	866	561	509	1,146	689	1,143
2-801-111 TEC	3,956	1,826	1,963	5,400	5,400	5,400
2-801-112 LONGEVITY	3,508	4,336	2,432	2,696	2,984	3,400
PERSONNEL SERVICES	683,215	782,648	822,153	897,978	865,427	865,137
OPERATING SUPPLIES						
2-801-202 GENERAL OFFICE SUPPLIES	10,026	14,318	13,075	10,000	10,000	10,300
2-801-203 FURNITURE & FIXTURES	861	2,349	-	-	-	-
2-801-204 COMPUTERS & OFFICE EQUIPMENT	7,992	7,014	8,115	550	553	550
2-801-206 LIBRARY BOOKS	84,178	86,331	83,245	85,000	85,000	85,000
2-801-207 LIBRARY PERIODICALS	6,617	6,154	6,954	6,000	6,000	7,000
2-801-208 LIBRARY AUDIO VISUAL MATERIALS	9,191	14,067	20,271	12,000	10,000	13,000
2-801-215 FOOD/MEAL EXPENSE	934	670	826	500	600	600
2-801-229 MISCELLANEOUS SUPPLIES	674	379	302	350	-	-
2-801-235 BUILDING MAINTENANCE SUPPLIES	371	53	-	250	-	-
2-801-281 SMALL TOOLS & EQUIPMENT	432	989	400	500	713	100
OPERATING SUPPLIES	121,275	132,324	133,188	115,150	112,866	116,550
CONTRACTUAL SERVICES						
2-801-304 MEDICAL SERVICES	180	210	120	180	180	180
2-801-305 SEMINARS & TRAINING	1,020	1,912	1,074	1,500	1,800	1,500
2-801-306 OTHER PROFESSIONAL SERVICES	1,577	16,525	1,889	11,400	11,400	10,400
2-801-308 TELEPHONE/COMMUNICATION SVCS	7,829	7,881	10,387	11,900	10,000	11,400
2-801-309 POSTAGE	1,965	2,526	2,510	2,200	2,400	2,500
2-801-311 TRAVEL EXPENSE	2,346	3,084	231	3,500	3,200	3,750
2-801-314 PRINTING & BINDING	1,175	1,947	2,287	1,750	1,600	1,750
2-801-318 INSURANCE	5,857	7,307	6,592	6,600	6,400	7,200
2-801-319 UTILITY SERVICES	36,927	33,515	45,385	45,000	40,000	40,000
2-801-320 R & M BULDINGS & STRUCTURES	5,147	-	76	200	-	200
2-801-324 R & M OF OFFICE EQUIPMENT	872	95	1,921	4,000	3,500	5,110
2-801-325 OTHER REPAIR & MAINT SERVICE	995	3,020	-	300	50	300
2-801-326 OFFICE & COPY EQUIP RENT	-	165	-	-	-	-
2-801-327 MACHINERY & EQUIPMENT RENTAL	-	974	1,182	1,400	1,100	1,400
2-801-328 LIBRARY BOOK/MATERIAL LEASE	5,505	5,221	6,014	6,150	2,900	3,500
2-801-330 DUES/MEMBERSHIPS	1,288	1,245	1,280	2,500	1,300	2,295
2-801-338 ELECTRONIC DATABASE FEES	2,096	1,975	1,993	5,000	2,500	5,000
CONTRACTUAL SERVICES	74,778	87,602	82,941	103,580	88,330	96,485
CAPITAL OUTLAY						
2-801-413 OFFICE EQUIPMENT	7,301	17,390	-	-	-	-
CAPITAL OUTLAY	7,301	17,390	-	-	-	-
<b>TOTAL</b>	<b>886,569</b>	<b>1,019,964</b>	<b>1,038,282</b>	<b>1,116,708</b>	<b>1,066,623</b>	<b>1,078,172</b>

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>LOAN STAR LIBRARIES GRANT</b>						
OPERATING SUPPLIES						
2-804-203 FURNITURE & FIXTURES	3,986	-	-	-	-	-
2-804-204 COMPUTERS & OFFICE EQUIPMENT	2,510	2,814	5,841	-	-	-
2-804-206 LIBRARY BOOKS	-	-	7,194	14,306	14,306	14,000
2-804-208 LIBRARY AUDIO VISUAL MATERIALS	-	-	812	-	-	-
2-804-229 MISCELLANEOUS SUPPLIES	-	504	-	-	-	-
OPERATING SUPPLIES	6,496	3,318	13,847	14,306	14,306	14,000
CONTRACTUAL SERVICES						
2-804-306 OTHER PROFESSIONAL SERVICES	-	3,091	-	69,824	69,824	45,000
2-804-308 TELEPHONE/COMMUNICATION SVCS	-	-	-	-	-	-
CONTRACTUAL SERVICES	-	3,091	-	69,824	69,824	45,000
<b>TOTAL</b>	<b>6,496</b>	<b>6,409</b>	<b>13,847</b>	<b>84,130</b>	<b>84,130</b>	<b>59,000</b>

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## SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes. These funds are accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

**Federal/State Forfeiture Funds** - This fund is used to account for funds received from the District Attorney's office that have been seized and confiscated during criminal prosecution. These funds may only be used for law enforcement purposes.

**TCDP Grant Funds** - These funds were established for the receipt and reimbursement of lease payment from Weatherford Aerospace and SFX Design, Inc. to the Texas Community Development Program.

**Municipal Court Technology Fund** - This fund was established by action of the City Council, (Ord. 1999-40), as authorized by Article 102-0172 of the Texas Code of Criminal Procedure, to account for a \$4.00 fee assessed on each misdemeanor conviction for the purchase of technological enhancements for the Municipal Court.

**Municipal Court Security Fund** - This fund was established by action of the City Council, (Ord. . 336-2008-10), as authorized by Article 102-017 of the Texas Code of Criminal Procedure, to account for a \$3.00 fee assessed on each misdemeanor conviction for the purchase of providing security to Municipal Court.

**Hotel/Motel Tax Fund** - This fund is used to account for the City's hotel/motel occupancy tax that is legally restricted by state law for use in convention center facilities, promotion of tourism, encouragement and promotion of the arts, and historical restoration or preservation.

**Chandor Gardens Fund** - This fund was established to account for expenditures related to the operations and maintenance of the facilities and grounds at Chandor Gardens. Funding sources include tour and rental fees and transfer of funds from hotel/motel occupancy tax collections.

**Library Special Revenue Fund** - This fund is used to account for donations to the public library and profits from the coin-operated copiers in the library. These funds are restricted to expenditures at the public library.

**Animal Shelter Fund** - This fund is used to account for donations received for improvements to the Animal Shelter.

**Weatherford Beautification Fund** - This fund is used to account for donations received by the City for beautification projects administered by the Keep Weatherford Beautiful Board.

**City of Weatherford  
2009-2010 Program of Services**

**FEDERAL FORFEITURE FUND (46)**

	Actual 2006-07	Actual 2007-08	Approved 2008-09	Amended 2008-09	Proposed 2009-10
<u>Revenues</u>					
651- Forfeited Funds	119,658	78,231	50,000	110,816	30,000
601-Interest Income	5,777	6,582	4,200	400	1,000
<b>Total Revenues</b>	<b>125,435</b>	<b>84,813</b>	<b>54,200</b>	<b>111,216</b>	<b>31,000</b>
<u>Expenditures</u>					
Police Supplies & Equipment	18,595	-	100,000	90,251	30,000
Informants & Investigations & Services	14,011	33,464	-	9,749	-
Transfer to Debt Service Fund	23,008	23,008	-	-	-
<b>Total Expenditures</b>	<b>55,614</b>	<b>56,472</b>	<b>100,000</b>	<b>100,000</b>	<b>30,000</b>
Revenues Over (Under) Expenditures	69,821	28,341	(45,800)	11,216	1,000
Beginning Fund Balance	39,476	109,297	141,407	137,638	148,854
<b>Ending Fund Balance</b>	<b>109,297</b>	<b>137,638</b>	<b>95,607</b>	<b>148,854</b>	<b>149,854</b>

**City of Weatherford  
2009-2010 Program of Services**

**STATE FORFEITURE FUND (06)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
601-Interest Income	1,733	1,329	700	71	50
604 -Sale of Fixed Assets	-	-	-	-	-
651-Forfeited Funds	13,583	8,674	10,000	8,389	10,000
<b>Total Revenues</b>	<b>15,316</b>	<b>10,003</b>	<b>10,700</b>	<b>8,460</b>	<b>10,050</b>
<u>Expenditures</u>					
200 - Police Supplies & Equipment	13,500	-	9,000	-	-
300 - Contratual Services	-	-	15,000	18,500	14,102
400 - Capital Outlay	-	22,406	-	-	-
<b>Total Expenditures</b>	<b>13,500</b>	<b>22,406</b>	<b>24,000</b>	<b>18,500</b>	<b>14,102</b>
Revenues Over (Under) Expenditures	1,816	(12,403)	(13,300)	(10,040)	(4,052)
Beginning Fund Balance	24,679	26,495	13,974	14,092	4,052
<b>Ending Fund Balance</b>	<b>26,495</b>	<b>14,092</b>	<b>674</b>	<b>4,052</b>	<b>-</b>

**City of Weatherford  
2009-2010 Program of Services**

**TCDP - SFX GRANT FUND (20)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
620-Rent Income	22,368	22,368	22,368	22,368	22,368
<b>Total Revenues</b>	<b>22,368</b>	<b>22,368</b>	<b>22,368</b>	<b>22,368</b>	<b>22,368</b>
<u>Expenditures</u>					
328-Rent Expense	22,368	22,368	22,368	22,368	22,368
<b>Total Expenditures</b>	<b>22,368</b>	<b>22,368</b>	<b>22,368</b>	<b>22,368</b>	<b>22,368</b>
Revenues Over (Under) Expenditures	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**City of Weatherford  
2009-2010 Program of Services**

**TCDP - WEATHERFORD AEROSPACE GRANT (21)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
620 - Rent Income	13,875	13,875	13,875	13,875	13,875
<b>Total Revenues</b>	<b>13,875</b>	<b>13,875</b>	<b>13,875</b>	<b>13,875</b>	<b>13,875</b>
<u>Expenditures</u>					
328-Other Rental	13,875	13,875	13,875	13,875	13,875
<b>Total Expenditures</b>	<b>13,875</b>	<b>13,875</b>	<b>13,875</b>	<b>13,875</b>	<b>13,875</b>
Revenues Over (Under) Expenditures	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-
<b>Ending Fund Balance</b>	-	-	-	-	-

**City of Weatherford  
2009-2010 Program of Services**

**MUNICIPAL COURT TECHNOLOGY FUND (32)**

	Actual 2006-07	Actual 2007-08	Approved 2008-09	Amended 2008-09	Proposed 2009-10
<u>Revenues</u>					
501 - Municipal Court Fees	24,734	24,909	25,000	19,679	22,306
601 - Interest	3,460	1,109	1,000	55	100
<b>Total Revenues</b>	<b>28,194</b>	<b>26,018</b>	<b>26,000</b>	<b>19,734</b>	<b>22,406</b>
<u>Expenditures</u>					
204 - Computer Equipment & Supplies	76,943	30,095	15,307	15,307	2,500
281 - Small Tools & Equipment	-	-	-	-	-
306 - Other Prof. Services	-	-	1,000	-	-
324 - Repair & Maint. Office Equip.	-	-	19,570	19,570	15,500
413 - Office Equipment	-	-	-	-	-
<b>Total Expenditures</b>	<b>76,943</b>	<b>30,095</b>	<b>35,877</b>	<b>34,877</b>	<b>18,000</b>
Revenues Over (Under) Expenditures	(48,749)	(4,077)	(9,877)	(15,143)	4,406
Beginning Fund Balance	68,677	19,928	15,889	15,851	708
<b>Ending Fund Balance</b>	<b>19,928</b>	<b>15,851</b>	<b>6,012</b>	<b>708</b>	<b>5,114</b>

**City of Weatherford  
2009-2010 Program of Services**

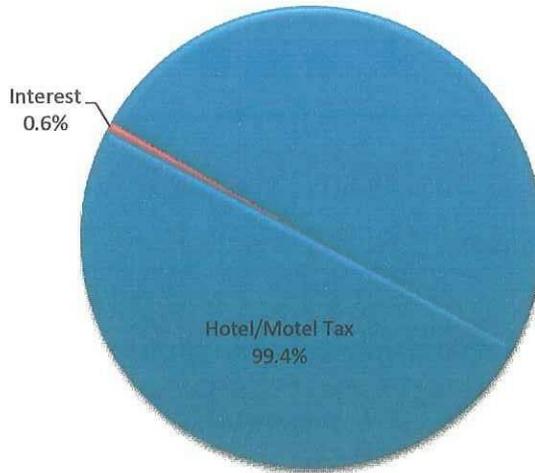
**MUNICIPAL COURT BUILDING SECURITY FUND (44)**

	Actual 2006-07	Actual 2007-08	Approved 2008-09	Amended 2008-09	Proposed 2009-10
<u>Revenues</u>					
501 - Municipal Court Fees	-	6,459	18,750	13,425	16,730
601 - Interest	-	39	200	25	50
<b>Total Revenues</b>	-	<b>6,498</b>	<b>18,950</b>	<b>13,450</b>	<b>16,780</b>
<u>Expenditures</u>					
100- Personel Services	-	-	16,275	3,673	12,330
229 - Supplies	-	-	10,714	-	18,000
<b>Total Expenditures</b>	-	-	<b>26,989</b>	<b>3,673</b>	<b>30,330</b>
Revenues Over (Under) Expenditures	-	6,498	(8,039)	9,777	(13,550)
Beginning Fund Balance	-	-	8,072	6,498	16,275
<b>Ending Fund Balance</b>	-	<b>6,498</b>	<b>33</b>	<b>16,275</b>	<b>2,725</b>

# Hotel Occupancy Tax Fund

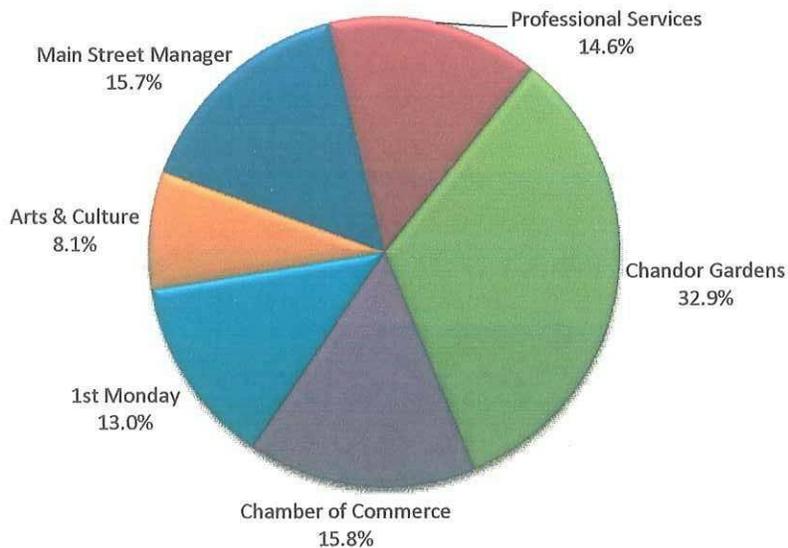
This fund is used to account for the City's hotel/motel occupancy tax that is legally restricted by state law, for use in convention center facilities, promotion of tourism, encouragement and promotion of the arts, and historical restoration or preservation. Per the City of Weatherford Code of Ordinances Article 5 Chapter 6 as allowed by Texas Tax Code 351, the tax is 7% of consideration paid by an occupant of a room in any hotel within the City where the rate is \$2 or more per day. This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

## WHERE DOES THE MONEY COME FROM? HOTEL OCCUPANCY FUND REVENUES & TRANSFERS



TOTAL REVENUES & TRANSFERS - \$553,500

## WHERE DOES THE MONEY GO? HOTEL OCCUPANCY FUND EXPENDITURES & TRANSFERS



TOTAL EXPENDITURES & TRANSFERS - \$770,167

**City of Weatherford  
2009-2010 Program of Services**

**HOTEL/MOTEL TAX FUND (13)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<b>Revenues</b>					
113-Hotel/Motel Tax	684,783	707,136	731,303	490,000	550,000
320-TxDot Grant-Downtown Project	-	-	-	-	-
601-Interest Income	26,231	17,186	13,175	2,243	3,500
<b>Total Revenues</b>	<b>711,014</b>	<b>724,322</b>	<b>744,478</b>	<b>492,243</b>	<b>553,500</b>
<b>Expenditures</b>					
105-Main Street Manager	-	-	56,348	55,197	120,654
306-Professional Services	-	-	10,000	34,850	112,432
313-Chamber of Commerce (Tourism)	112,500	121,400	121,400	121,400	121,400
306-Historic Downtown Project (Grant Match)/1st Monday	-	495,113	-	-	100,000
340-Parker County Fine Arts Assn. (TOTS)	32,000	32,000	32,000	32,000	32,000
340-Doss Historic & Cultural Center	30,000	30,000	30,000	30,000	30,000
347-Transfer to Chandor Gardens Fund	65,000	65,000	103,586	103,586	105,913
346-Chandor Gardens Debt Service	150,143	151,155	147,030	147,030	147,768
<b>Total Expenditures</b>	<b>389,643</b>	<b>894,668</b>	<b>500,364</b>	<b>524,063</b>	<b>770,167</b>
Revenues Over (Under) Expenditures	321,371	(170,346)	244,114	(31,820)	(216,667)
Beginning Fund Balance	525,199	846,570	637,067	676,224	644,404
<b>Ending Fund Balance</b>	<b>846,570</b>	<b>676,224</b>	<b>881,181</b>	<b>644,404</b>	<b>427,737</b>

Target Fund Balance 20% Operations

\$ 154,033

Available

\$ 273,704

**City of Weatherford  
2009-2010 Program of Services**

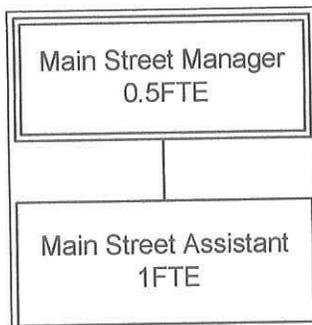
**General Government  
Hotel Occupancy Tax Fund**

Account #: 105

**Location**  
303 Palo Pinto, Weatherford, TX 76086  
Phone Number (817) 817-598-4050

**Hours of Operation:**

Monday to Friday; 8:00 a.m. to 5:00 p.m.



**PROGRAM DESCRIPTION:**

The Texas Main Street Program is part of the Texas Historical Commission's Community Heritage Development Division. The Main Street Program helps Texas Cities revitalize their historic downtowns by utilizing preservation and economic development strategies.

**MAJOR DIVISION GOALS:**

Enhance the pedestrian environment by including streetscape, lighting, parking area plans and way-finding signage. Support current businesses within the downtown area and create a recruitment program for new businesses. Create a mix of uses downtown that will allow the center of Weatherford to be revitalized. Support historic preservation within the downtown area. Create residential opportunities downtown.

**FY 2008-2009 ACCOMPLISHMENTS:**

Received Main Street Re-certification; Program Promotions – Democrat, Telegram, Parker County Today; State Program Visit – Jill Robinson, What it Means to be a Main Street Community; State Program Visit – Howard Langer and Wayne Bell, Inventory of Downtown Architect/Design; Appointed Main Street Advisory Board; Appointed Main Street Design Committee; Appointed Main Street Economic Restructuring Committee; Developed Partnerships – Chamber of Commerce, Historic Preservation Commission; City of Weatherford Main Street Logo Design; Board Member Photos for Main Street Webpage; Organized Hosted Events Downtown – Sweethearts and Orphans, Lone Start Loop; Assisted in the Organization of the Peach Festival – the City will have a Booth for the First Time; Placed Banners

**FY 2009-2010 OBJECTIVES:**

Develop Historical Building Inventory of Downtown; Create Marketing Plan for Main Street; Create Benefits of Main Street piece to be available on the internet and in brochure form; Create Downtown Resource Guide to be available on the internet and in brochure form; Create Main Street webpage; Create Downtown Weatherford Facebook page; Create a steady rotation of banners downtown; Hold monthly meetings and/or visit with merchants on a regular basis; Make presentations to local civic groups; Help revitalize the Downtown Weatherford Organization; Assist the City of Weatherford in becoming the owner or finding an owner of the Opry House; Maintain and promote the Farmers Market; Pumpkin & Scarecrow Decoration Contest; Replace/place white LED lights on the tops of the buildings in the square proper; Identify available lots and property in the Main Street Area for residential

**BUDGETARY ISSUES:**

Full-time personnel is needed to serve as the Main Street Manager; Computer set-up for full-time personnel; Postage needed for communication; Funds designated for awning and signage grants available to businesses in the Preservation District

**City of Weatherford  
2009-2010 Program of Services**

**General Government  
Hotel Occupancy Tax Fund**

Account #: 105

<b>EXPENDITURE SUMMARY:</b> Expenditure Classification	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Personal Services	\$0	\$46,952	\$45,801	\$107,004
Supplies	\$0	\$1,196	\$1,196	\$3,950
Services	\$0	\$8,200	\$8,200	\$9,700
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$56,348</b>	<b>\$55,197</b>	<b>\$120,654</b>

<b>PERSONNEL SCHEDULE:</b> Position	Pay Class	2007-08 ACTUAL	2008-09 APPROVED	2008-09 PROJECTED	2009-10 PROPOSED
Communications Relations Manager	32	0.00	0.50	0.50	0.50
Management Assistant	16	0.00	0.00	0.00	1.00
<b>TOTAL POSITIONS</b>		<b>0.00</b>	<b>0.50</b>	<b>0.50</b>	<b>1.50</b>

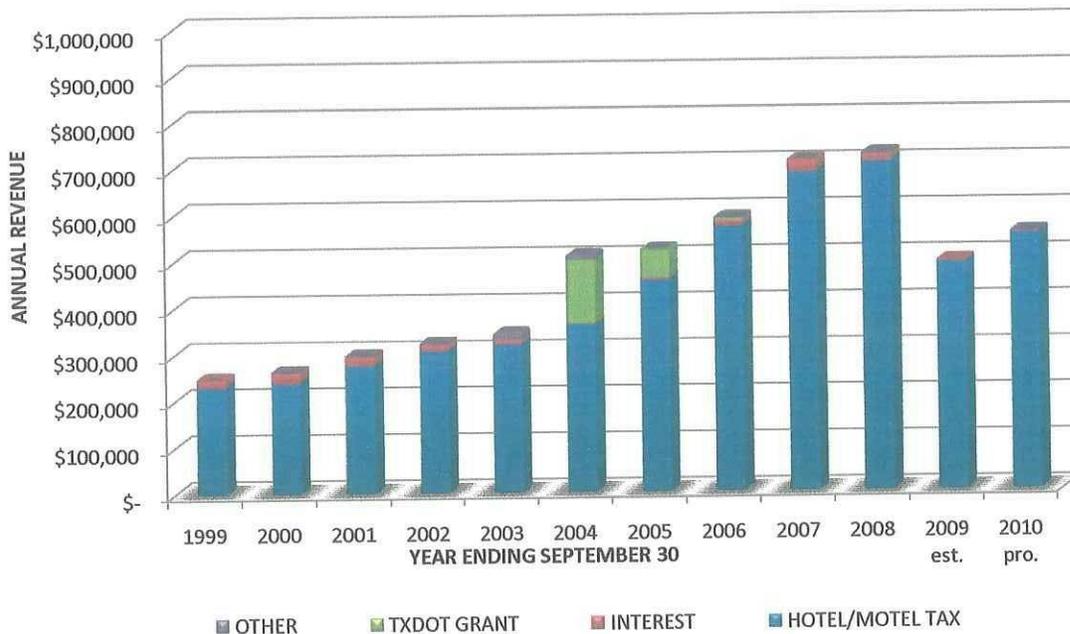
<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
Transfer 100% of Management Assistant position from General Fund Planning & Development Department 106 for FY2009-2010	62,310
40 Hour Furlough	(1,107)
Supplies	2,754
Printing / Binding	1,000

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Attended Advisory Board & Committee Meetings			12	12
<b>OUTPUT / WORKLOAD</b>				
Monthly reports, quarterly reinvestment reports, and criteria report			17	17
Required training seminars			3	3
State on-site visits and professional services			3	3
<b>EFFICIENCY / IMPACT</b>				
Increased economic development				
<b>EFFECTIVENESS / OUTCOME</b>				
Occupancy rate				

	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
<b>REVENUES</b>						
1-000-113 MOTEL TAX	570,854	684,783	707,136	731,303	490,000	550,000
1-000-320 TXDOT MAIN STREET GRANT	4,249	0	0	0	0	0
1-000-601 INTEREST INCOME	12,190	26,231	17,186	13,175	2,243	3,500
<b>TOTAL</b>	<b>587,293</b>	<b>711,014</b>	<b>724,322</b>	<b>744,478</b>	<b>492,243</b>	<b>553,500</b>
<b>EXPENDITURES</b>						
CONTRACTUAL SERVICES						
2-000-306 OTHER PROFESSIONAL SERVICES	0	0	0	10,000	34,850	112,432
2-000-313 TOURISM PROMOTION	112,500	112,500	121,400	121,400	121,400	121,400
2-000-340 PARKER CO FINE ARTS/DOSS CTR	62,000	62,000	62,000	62,000	62,000	62,000
2-000-346 TRANS TO DEBT SERVICE FUND	148,855	150,143	151,155	147,030	147,030	147,768
2-000-347 TRANS TO CHANDOR GARDENS FUND	80,000	65,000	65,000	103,586	103,586	105,913
CONTRACTUAL SERVICES	403,355	389,643	399,555	444,016	468,866	549,513
PERSONNEL SERVICES						
2-105-101 SALARIES OF REGULAR EMPLOYEES	0	0	0	35,840	35,104	80,017
2-105-104 SALARY PACKAGE	0	0	0	0	0	-1,107
2-105-107 GROUP HEALTH/LIFE BENEFITS	0	0	0	2,931	3,132	8,619
2-105-108 FICA	0	0	0	2,742	2,648	6,140
2-105-109 RETIREMENT	0	0	0	5,290	4,768	12,396
2-105-110 WORKERS COMPENSATION	0	0	0	14	14	163
2-105-111 TEC	0	0	0	135	135	540
2-105-112 LONGEVITY	0	0	0	0	0	236
PERSONNEL SERVICES	0	0	0	46,952	45,801	107,004
OPERATING SUPPLIES						
2-105-202 GENERAL OFFICE SUPPLIES	0	0	0	1,196	1,196	1,200
2-105-213 PHOTO SUPPLIES/DEVELOPING	0	0	0	0	0	250
2-105-229 MISCELLANEOUS SUPPLIES	0	0	0	0	0	2,500
OPERATING SUPPLIES	0	0	0	1,196	1,196	3,950
CONTRACTUAL SERVICES						
2-105-305 SEMINARS & TRAINING	0	0	0	500	500	500
2-105-309 POSTAGE	0	0	0	0	0	500
2-105-311 TRAVEL EXPENSE	0	0	0	3,200	3,200	3,200
2-105-313 OTHER ADVERTISING	0	0	0	4,200	4,200	4,200
2-105-314 PRINTING & BINDING	0	0	0	0	0	1,000
2-105-330 DUES/MEMBERSHIPS	0	0	0	300	300	300
CONTRACTUAL SERVICES	0	0	0	8,200	8,200	9,700
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>56,348</b>	<b>55,197</b>	<b>120,654</b>
CAPITAL OUTLAY						
2-463-426 OTHER IMPROVEMENTS-1ST MONDAY	0	0	0	0	0	100,000
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
CONTRACTUAL SERVICES						
2-464-302 ARCHITECT & ENGINEERING SVCS	5,300	0	0	0	0	0
2-464-306 OTHER PROFESSIONAL SERVICES	0	0	134	0	0	0
2-464-325 OTHER REPAIR & MAINTENANCE SVC	0	0	494,979	0	0	0
<b>TOTAL</b>	<b>5,300</b>	<b>0</b>	<b>495,113</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL EXPENDITURES</b>	<b>408,655</b>	<b>389,643</b>	<b>894,668</b>	<b>500,364</b>	<b>524,063</b>	<b>770,167</b>

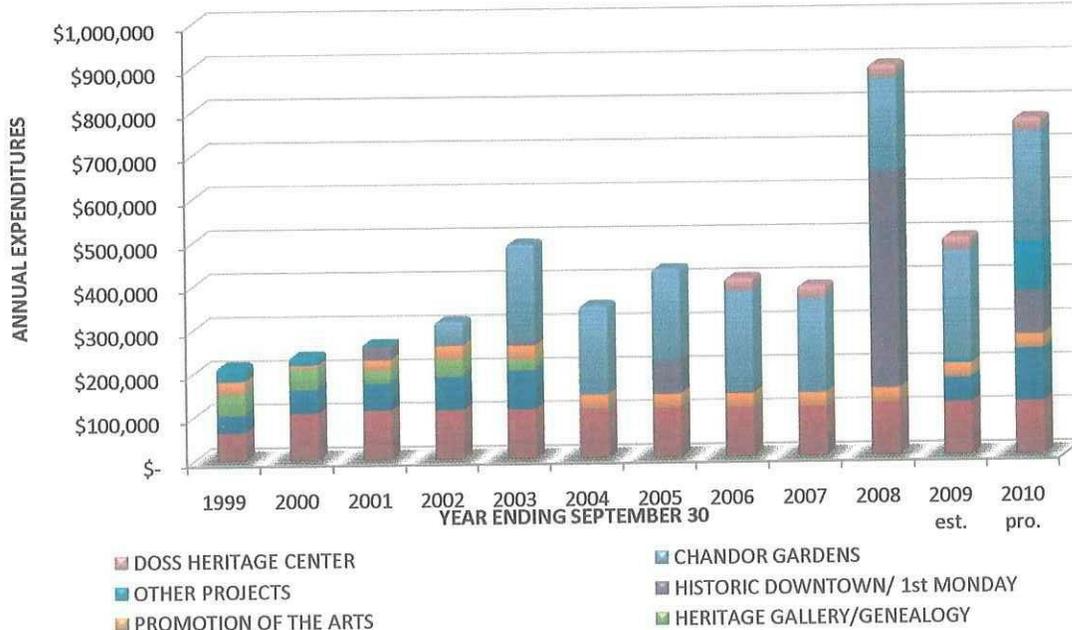
## CITY OF WEATHERFORD 2009-10 ANNUAL BUDGET

### HOTEL/MOTEL TAX COLLECTIONS



## CITY OF WEATHERFORD 2009-10 ANNUAL BUDGET

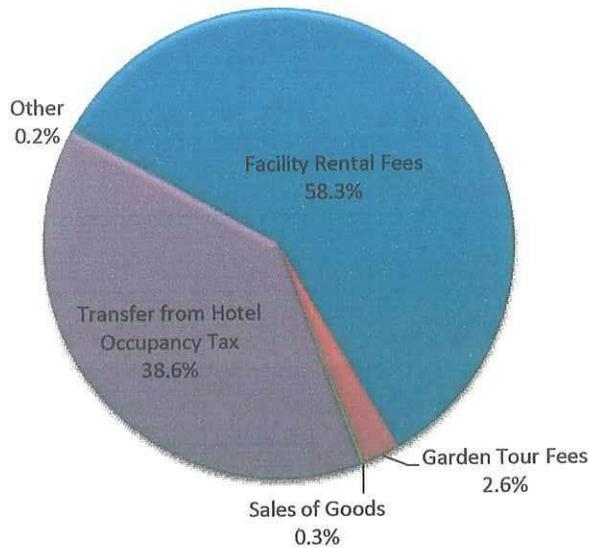
### HOTEL/MOTEL TAX EXPENDITURES



# Chandor Gardens

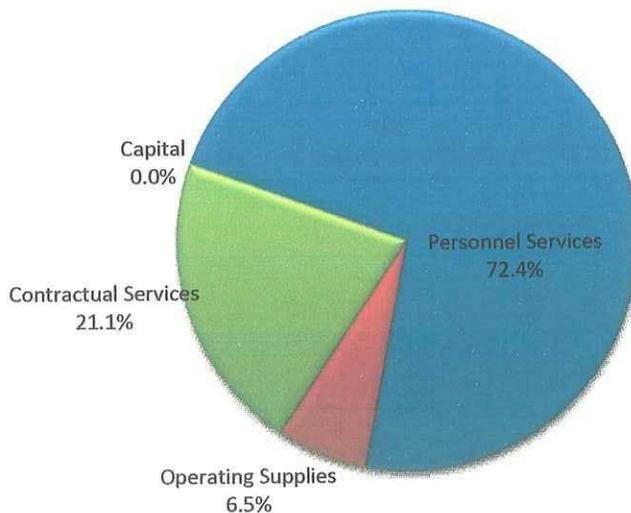
This fund was established to account for expenditures related to the operations and maintenance of the facilities and grounds at Chandor Gardens. Funding sources include tour and rental fees and transfer of funds from hotel/motel occupancy tax collections. This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

## WHERE DOES THE MONEY COME FROM? CHANDOR GARDEN FUND REVENUES & TRANSFERS



TOTAL REVENUES & TRANSFERS - \$274,213

## WHERE DOES THE MONEY GO? CHANDOR GARDEN FUND EXPENDITURES & TRANSFERS



TOTAL EXPENDITURES & TRANSFERS - \$267,736

**City of Weatherford  
2009-2010 Program of Services**

**CHANDOR GARDENS FUND (35)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
412-Facility Rental Fees	123,341	156,995	150,000	150,000	160,000
435-Garden Tour Fees	3,717	7,417	7,000	7,000	7,000
437-Sale of Goods	-	321	250	700	700
601-Interest Income	7,674	5,837	4,728	459	600
608-Contributions	-	1,500	-	430	-
825-Transfer from Hotel/Motel Tax Fund	65,000	65,000	103,586	103,586	105,913
<b>Total Revenues</b>	<b>199,732</b>	<b>237,070</b>	<b>265,564</b>	<b>262,175</b>	<b>274,213</b>
<u>Expenditures</u>					
490-Chandor Gardens	183,890	216,075	263,762	251,661	267,736
<b>Total Expenditures</b>	<b>183,890</b>	<b>216,075</b>	<b>263,762</b>	<b>251,661</b>	<b>267,736</b>
Revenues Over (Under) Expenditures	15,842	20,995	1,802	10,514	6,477
Beginning Fund Balance	99,115	114,957	106,071	135,952	146,466
<b>Ending Fund Balance</b>	<b>114,957</b>	<b>135,952</b>	<b>107,873</b>	<b>146,466</b>	<b>152,943</b>

Target Fund Balance 20% Operations	\$ 53,547
Available	\$ 99,395.80

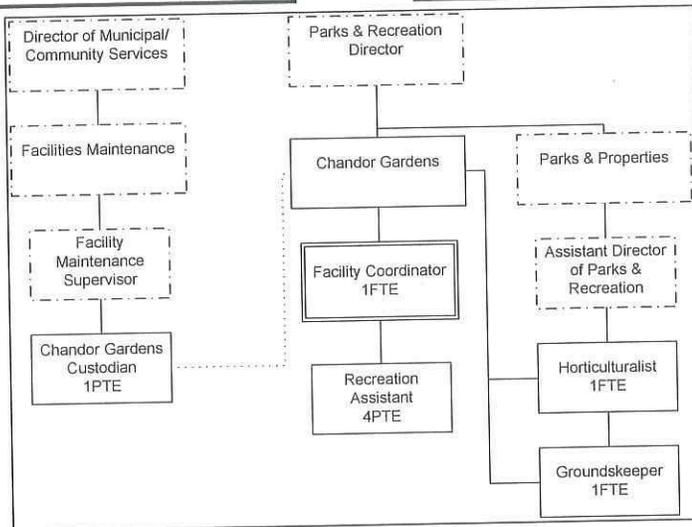
**City of Weatherford  
2009-2010 Program of Services**

**Park & Recreation  
Chandor Gardens**

Account #: 490

**Location**  
711 West Lee Street  
(817)-613-1700

**Hours of Operation:**  
Tuesday - Sunday, varied hours depending on events.  
Sat. 9:00 - 3:00, Sun, 1:00 - 3:00 April - November



**PROGRAM DESCRIPTION:**

Chandor Gardens consists of 3.5 developed acres that include a 5,685 square foot residence, Chinese gardens, and four (4) out buildings. The undeveloped property consists of 13 acres located due west of the residence. Chandor Gardens are available for public and private tours as well as special events and wedding celebrations. Convention, retreat, and meeting room facilities are also available.

**MAJOR DIVISION GOALS:**

1. Offer quality tours, events, and weddings.
2. Promote Chandor Gardens through marketing materials, trade shows and local/ regional media.
3. Maintain the grounds and residence to ensure a high degree of quality and excellence.
4. Recruit and maintain a volunteer/docent program to assist with private tours/events and maintenance.

**FY 2008-2009 ACCOMPLISHMENTS:**

Completed restoration of the Dragon Fountain feature. Revised existing policies and fees to be effective March 2009. Work with Chandor Garden Advisory Committee on fundraising opportunities and acquiring their 501C3 status. Increase public tour attendance and business retreats through advertising and media. Continue to recruit and utilize volunteers for docents, events and maintenance. Work closely with Clark Gardens and the Texas Lake Trails Association for joint promotion and events. Increase awareness and usage of the Garden by residents and non-residents.

**FY 2009-2010 OBJECTIVES:**

Restore the grape gates located next to the bowling green. Hold a fundraiser by the Chandor Advisory Committee in the spring. Increase public weekend attendance and target the business community for retreats and workshops. Partner with outside organizations to offer programs and events. Increase awareness and usage of the Garden by residents and non-residents. Hold the Spring Fling open house in April as well as the Holiday open house in December.

**BUDGETARY ISSUES:**

It continues to be challenging to maintain a minimal budget to stay in the perimeter of covering costs through revenues and the Hotel Motel Fund. Personnel, utilities and maintenance costs continue to increase with expanded usage and wear and tear on the facility.

**City of Weatherford  
2009-2010 Program of Services**

**Park & Recreation  
Chandor Gardens**

Account #: 490

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$139,434	\$196,340	\$184,139	\$193,964
Supplies	\$24,957	\$16,850	\$16,850	\$17,300
Services	\$51,685	\$50,572	\$50,672	\$56,472
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$216,076</b>	<b>\$263,762</b>	<b>\$251,661</b>	<b>\$267,736</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Horticulturalist	17	1.00	1.00	1.00	1.00
Facility Coordinator	16	1.00	1.00	1.00	1.00
Custodian (part-time)	6	0.50	0.50	0.50	0.50
Recreational Assistant (4 part-time)	6	2.00	2.00	2.00	2.00
Groundskeeper	6	0.00	0.00	1.00	1.00
<b>TOTAL POSITIONS</b>		<b>4.50</b>	<b>4.50</b>	<b>5.50</b>	<b>5.50</b>

<b>SIGNIFICANT BUDGET CHANGES:</b>	Cost
40 Hour Furlough	(2,755)
Advertising	3,000

<b>PERFORMANCE MEASURES:</b>	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Weatherford Population	1 & 5	25,000	26,650	26,650
Regional Population				
Tourism and Wedding Industry				
<b>OUTPUT / WORKLOAD</b>				
Facility Rentals		75	80	85
Garden Tours		43	48	50
Maintained Acreage		3.5	3.5	3.5
<b>EFFICIENCY / IMPACT</b>				
Facility Rental Revenues		156,995	150,000	150,000
Garden Tour Revenues		7,417	7,000	7,000
Volunteer Hours		555	570	570
<b>EFFECTIVENESS / OUTCOME</b>				
Repeat Visits and Events		14%	15%	15%
Referrals		20%	22%	22%

**CHANDOR GARDENS**

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>REVENUES</b>						
1-000-412 FACILITY RENTAL FEES	112,570	123,341	156,995	150,000	150,000	160,000
1-000-435 GARDEN TOUR FEES	6,839	3,717	7,417	7,000	7,000	7,000
1-000-437 SALE OF GOODS	0	0	321	250	700	700
1-000-601 INTEREST INCOME	5,630	7,674	5,837	4,728	459	600
1-000-608 CONTRIBUTIONS/MEMORIALS	600	0	1,500	0	430	0
1-000-825 TRF FROM HOTEL/MOTEL TAX FUND	80,000	65,000	65,000	103,586	103,586	105,913
<b>TOTAL</b>	<b>205,639</b>	<b>199,732</b>	<b>237,070</b>	<b>265,564</b>	<b>262,175</b>	<b>274,213</b>
<b>EXPENDITURES</b>						
<b>PERSONNEL SERVICES</b>						
2-490-101 SALARIES & WAGES	76,294	94,805	104,963	135,666	132,430	139,171
2-490-102 OVERTIME	0	0	48	0	348	1,000
2-490-104 SALARY PACKAGE	0	0	0	7,158	0	-2,755
2-490-107 GROUP MEDICAL/LIFE INSURANCE	9,053	10,518	11,046	17,583	18,791	17,190
2-490-108 FICA	5,489	6,846	7,630	10,409	9,830	10,768
2-490-109 RETIREMENT	9,641	12,205	13,369	19,892	18,557	21,740
2-490-110 WORKERS COMPENSATION	973	573	1,742	3,756	2,259	4,776
2-490-111 UNEMPLOYMENT TAX (TEC)	850	258	376	1,488	1,488	1,494
2-490-112 LONGEVITY	120	168	260	388	436	580
PERSONNEL SERVICES	102,420	125,373	139,434	196,340	184,139	193,964
<b>OPERATING SUPPLIES</b>						
2-490-202 OFFICE SUPPLIES	142	356	385	100	100	100
2-490-203 FURNITURE & FIXTURES	4,959	915	495	1,200	1,200	1,500
2-490-204 COMPUTERS & OFFICE EQUIPMENT	93	818	800	350	350	0
2-490-211 AGRICULTURE & BOTANICAL	7,523	10,324	11,004	7,000	7,000	7,500
2-490-212 CHEMICALS	225	509	84	300	300	300
2-490-215 FOOD/MEALS EXPENSE	660	849	555	600	600	600
2-490-217 JANITORIAL SUPPLIES	247	50	0	100	100	100
2-490-219 UNIFORMS/PROTECTIVE CLOTHING	500	578	947	850	850	1,300
2-490-220 EQUIPMENT FUEL AND OIL	114	165	82	0	0	0
2-490-221 VEHICLE/EQUIP PARTS & LABOR	495	77	59	100	100	100
2-490-229 MISCELLANEOUS SUPPLIES	2,048	734	2,602	2,000	2,000	2,300
2-490-235 BUILDING & GROUNDS MAINT	1,658	1,541	5,066	2,550	2,550	1,700
2-490-260 VALVES & HYDRANTS	888	821	2,059	1,200	1,200	1,000
2-490-281 SMALL TOOLS & EQUIPMENT	1,198	1,558	817	500	500	800
OPERATING SUPPLIES	20,750	19,295	24,955	16,850	16,850	17,300
<b>CONTRACTUAL SERVICES</b>						
2-490-304 EMPLOYMENT PHYSICALS	0	90	30	30	30	30
2-490-305 SEMINARS & TRAINING	20	70	155	100	100	600
2-490-306 OTHER PROFESSIONAL SERVICES	4,305	6,614	8,322	8,000	8,000	8,500
2-490-308 TELEPHONE/COMMUNICATIONS	2,575	2,144	2,382	2,400	2,400	2,600
2-490-309 POSTAGE	145	63	92	100	100	100
2-490-311 TRAVEL EXPENSE	80	281	321	250	250	450
2-490-313 ADVERTISING & PRINTING	7,821	6,417	5,460	4,000	4,000	7,000
2-490-318 INSURANCE	1,662	2,481	1,941	1,800	1,900	2,000
2-490-319 UTILITIES	13,939	15,445	19,041	21,000	21,000	22,700
2-490-320 BUILDING & GROUNDS MAINT	0	0	8,519	4,000	4,000	3,200
2-490-324 R & M OF OFFICE EQUIPMENT	0	0	0	600	600	0
2-490-325 OTHER MAINTENANCE	4,122	5,466	5,332	4,000	4,000	4,000
2-490-330 MEMBERSHIP DUES/SUBSCRIPTIONS	495	151	90	500	500	500
2-490-331 LAUNDRY & SANITATION	0	0	0	0	0	1,000
2-490-350 OPEB CONTRIBUTION	0	0	0	3,792	3,792	3,792
CONTRACTUAL SERVICES	35,164	39,222	51,685	50,572	50,672	56,472
<b>GRAND TOTAL</b>	<b>158,334</b>	<b>183,890</b>	<b>216,074</b>	<b>263,762</b>	<b>251,661</b>	<b>267,736</b>

**City of Weatherford  
2009-2010 Program of Services**

**LIBRARY SPECIAL REVENUE FUND (14)**

	Actual 2006-07	Actual 2007-08	Approved 2008-09	Amended 2008-09	Proposed 2009-10
<u>Revenues</u>					
407-Charges for Services	7,549	11,005	7,500	9,634	10,320
601-Interest Income	5,437	1,884	1,500	442	600
608-Contributions	1,170	20,517	1,300	29,574	1,000
828-Income from Trust	-	-	7,294	7,294	1,899
<b>Total Revenues</b>	<b>14,156</b>	<b>33,406</b>	<b>17,594</b>	<b>46,944</b>	<b>13,819</b>
<u>Expenditures</u>					
200-Supplies	6,260	18,387	30,217	31,017	1,000
300-Services	3,482	5,518	8,063	6,263	6,475
413-Library Automation System	42,197	16,282	-	-	800
<b>Total Expenditures</b>	<b>51,939</b>	<b>40,187</b>	<b>38,280</b>	<b>37,280</b>	<b>8,275</b>
Revenues Over (Under) Expenditures	(37,783)	(6,781)	(20,686)	9,664	5,544
Beginning Fund Balance	102,176	64,393	55,954	57,612	67,276
<b>Ending Fund Balance</b>	<b>64,393</b>	<b>57,612</b>	<b>35,268</b>	<b>67,276</b>	<b>72,820</b>

**City of Weatherford  
2009-2010 Program of Services**

**ANIMAL SHELTER FUND (38)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
601 - Interest	11,294	12,154	2,000	294	300
608 - Contributions	24,782	162,206	-	37,798	-
<b>Total Revenues</b>	<b>36,076</b>	<b>174,360</b>	<b>2,000</b>	<b>38,092</b>	<b>300</b>
<u>Capital Outlay</u>					
403 - Improvements to Animal Shelter	93,966	257,951	184,467	102,377	-
<b>Total Capital Outlay</b>	<b>93,966</b>	<b>257,951</b>	<b>184,467</b>	<b>102,377</b>	<b>-</b>
Revenues Over (Under) Expenditure	(57,890)	(83,591)	(182,467)	(64,285)	300
Beginning Fund Balance	225,064	167,174	182,467	83,583	19,298
<b>Ending Fund Balance</b>	<b>167,174</b>	<b>83,583</b>	<b>-</b>	<b>19,298</b>	<b>19,598</b>

**City of Weatherford  
2009-2010 Program of Services**

**WEATHERFORD BEAUTIFICATION FUND (07)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
601-Interest	122	110	100	7	10
<b>Total Revenues</b>	<b>122</b>	<b>110</b>	<b>100</b>	<b>7</b>	<b>10</b>
<u>Expenditures</u>					
211-Botanical Supplies	-	-	-	-	-
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Revenues Over (Under) Expenditures	122	110	100	7	10
Beginning Fund Balance	2,138	2,260	2,370	2,370	2,377
<b>Ending Fund Balance</b>	<b>2,260</b>	<b>2,370</b>	<b>2,470</b>	<b>2,377</b>	<b>2,387</b>

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### **GENERAL DEBT SERVICE FUND**

This fund has been established by bond ordinance for the purpose of servicing the City's general obligation debt. A portion of the annual ad valorem tax collections are allocated to the fund and payments are forwarded to the designated paying agent bank as principal and interest requirements come due for each debt issue. Payments on lease/purchase agreements for city equipment are also financed and paid from this fund.

During Fiscal Year 2008-2009 the City's General Obligation Bonds and Certificates of Obligation were reviewed by Standard & Poor's and upgraded from a "A" to a "AA-" rating while affirming the stable outlook.

**City of Weatherford  
2009-2010 Program of Services**

**GENERAL DEBT SERVICE FUND (03)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
110-Current Taxes~	758,401	2,096,707	2,583,694	2,249,000	2,860,535
601-Interest Income	32,894	37,336	28,486	3,763	5,000
651-Miscellaneous Income	-	-	-	-	-
822-Transfer from General Fund^	277,150	351,298	227,456	603,869	71,207
826-Transfer from Law Enforcement Fund	23,008	23,008	-	-	-
825-Transfer from Hotel/Motel Fund	150,143	151,155	147,030	147,030	147,768
827-Transfer from 2007 C.O. Fund'	774,724	1,303,569	1,195,411	1,195,411	1,656,818
<b>Total Revenues</b>	<b>2,016,320</b>	<b>3,963,073</b>	<b>4,182,077</b>	<b>4,199,073</b>	<b>4,741,328</b>
<u>Expenditures</u>					
352-Interest	245,235	3,891,227	3,147,835	3,107,992	3,066,400
371-Fiscal Agent Fees	2,947	4,147	9,000	6,000	6,000
382-Principal Retirement	689,380	923,458	1,025,242	1,030,242	1,065,000
<b>Total Expenditures</b>	<b>937,562</b>	<b>4,818,832</b>	<b>4,182,077</b>	<b>4,144,234</b>	<b>4,137,400</b>
Revenues Over (Under) Expenditures	1,078,758	(855,759)	-	54,839	603,928
Beginning Fund Balance	484,855	1,563,613	706,042	707,854	762,693
<b>Ending Fund Balance</b>	<b>1,563,613</b>	<b>707,854</b>	<b>706,042</b>	<b>762,693</b>	<b>1,366,621</b>

^ Added transfer of \$376,412 for FY2009 since the 2.5 cent tax rate was not added as planned for during issuance of 2007 C.O.'s.

~ 2.5 cent tax rate was added in FY2010 as previously planned to pay for 2007 C.O.'s.

' Fund transfer from 2007 C.O. interest income will soon be depleted and must be offset with tax and / or toll income.

**City of Weatherford  
2009-2010 Program of Services**

**GENERAL DEBT SERVICE REQUIREMENTS**

<i>DESCRIPTION</i>	<i>PRINCIPAL</i>	<i>INTEREST</i>	<i>TOTAL</i>
<i>Series 2000 G.O. Bonds</i>	\$ 60,000	\$ 19,490	\$ 79,490
<i>Series 2001 Certificates of Obligation</i>	70,000	25,930	95,930
<i>Series 2002 Certificates of Obligation</i>	80,000	67,768	147,768
<i>Series 2003 Certificates of Obligation</i>	160,000	124,696	284,696
<i>Series 2006 Certificates of Obligation</i>	115,000	166,438	281,438
<i>Series 2007 Certificates of Obligation</i>	100,000	2,093,425	2,193,425
<i>Series 2007 G.O. Bonds</i>	375,000	444,821	819,821
<i>Series 2008 C.O. Bonds</i>	105,000	123,830	228,830
<b>Total Bonded Debt Requirements</b>	<u>1,065,000</u>	<u>3,066,398</u>	<u>4,131,398</u>
 <b>Current Lease Requirements</b>	 <u>-</u>	 <u>-</u>	 <u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>
 <b>TOTAL GENERAL DEBT</b>	 <u><u>\$ 1,065,000</u></u>	 <u><u>\$ 3,066,398</u></u>	 <u><u>\$ 4,131,398</u></u>

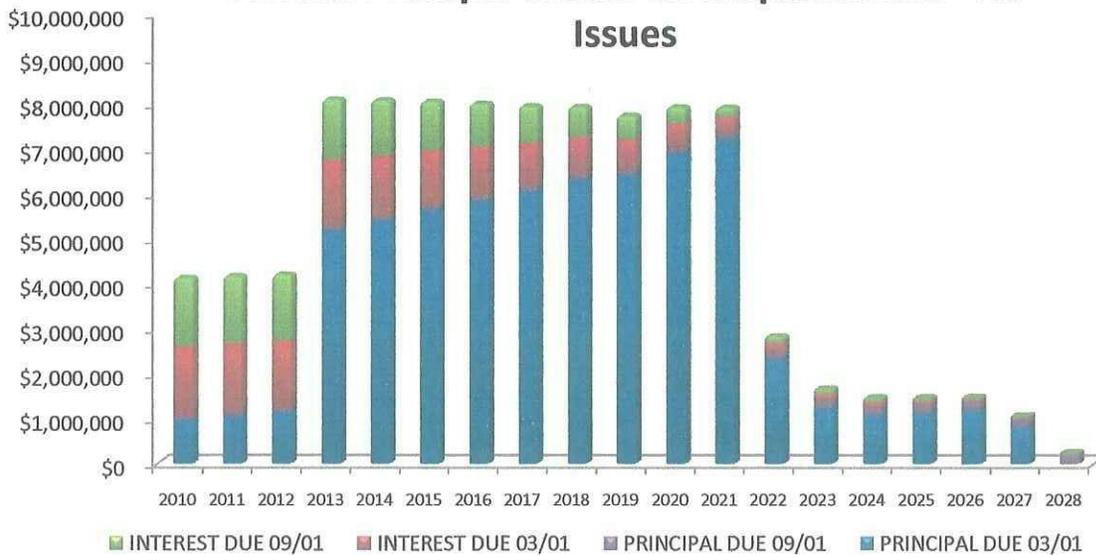
**CITY OF WEATHERFORD  
GENERAL OBLIGATION DEBT**

**Annual Principal & Interest Requirements - All Issues**

FISCAL YEAR	PRINCIPAL DUE 03/01	PRINCIPAL DUE 09/01	INTEREST DUE 03/01	INTEREST DUE 09/01	TOTAL
2010	960,000.00	105,000.00	1,544,368.76	1,522,028.76	4,131,397.52
2011	1,050,000.00	105,000.00	1,519,787.01	1,495,353.26	4,170,140.27
2012	1,140,000.00	110,000.00	1,493,111.51	1,466,575.88	4,209,687.39
2013	5,190,000.00	115,000.00	1,464,227.38	1,336,277.38	8,105,504.76
2014	5,410,000.00	120,000.00	1,333,822.13	1,222,077.13	8,085,899.26
2015	5,640,000.00	125,000.00	1,219,515.13	1,080,185.13	8,064,700.26
2016	5,850,000.00	130,000.00	1,077,516.38	959,386.38	8,016,902.76
2017	6,060,000.00	135,000.00	956,610.88	809,598.38	7,961,209.26
2018	6,325,000.00	145,000.00	806,716.13	666,001.13	7,942,717.26
2019	6,420,000.00	150,000.00	662,905.38	519,691.63	7,752,597.01
2020	6,905,000.00	155,000.00	516,489.13	362,173.50	7,938,662.63
2021	7,205,000.00	160,000.00	358,864.25	204,979.25	7,928,843.50
2022	2,315,000.00	170,000.00	201,563.25	151,078.88	2,837,642.13
2023	1,230,000.00	175,000.00	147,449.38	120,164.38	1,672,613.76
2024	1,075,000.00	185,000.00	116,428.13	91,756.25	1,468,184.38
2025	1,125,000.00	190,000.00	87,806.50	61,978.38	1,464,784.88
2026	1,175,000.00	200,000.00	57,921.88	30,953.13	1,463,875.01
2027	805,000.00	210,000.00	26,683.13	9,073.75	1,050,756.88
2028	0.00	215,000.00	4,590.25	4,590.25	224,180.50
	<b>\$ 65,880,000.00</b>	<b>\$ 2,900,000.00</b>	<b>\$ 13,596,376.59</b>	<b>\$ 12,113,922.83</b>	<b>\$ 94,490,299.42</b>

**CITY OF WEATHERFORD  
GENERAL OBLIGATION DEBT**

**Annual Principal & Interest Requirements - All Issues**



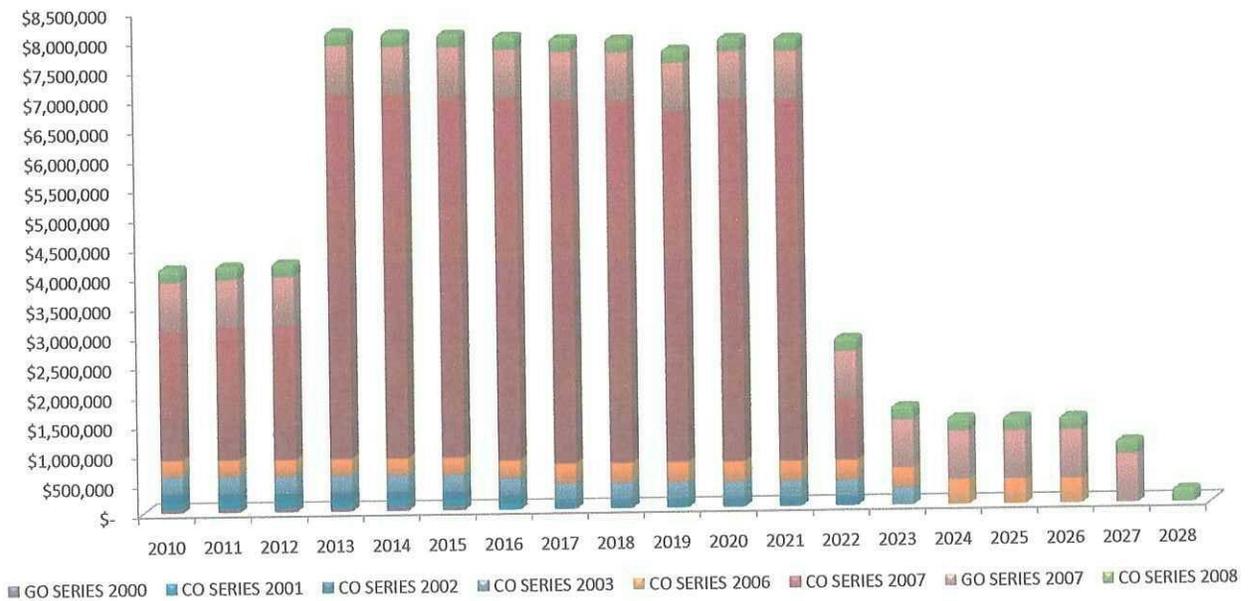
**CITY OF WEATHERFORD  
GENERAL OBLIGATION DEBT**

**Annual Debt Service Requirements - By Issue**

FISCAL YEAR	GO SERIES 2000	CO SERIES 2001	CO SERIES 2002	CO SERIES 2003	CO SERIES 2006	CO SERIES 2007	GO SERIES 2007	CO SERIES 2008	TOTAL
2010	79,490.00	95,930.00	147,767.50	284,696.26	281,437.50	2,193,425.00	819,821.26	228,830.00	4,131,397.52
2011	76,310.00	97,630.00	148,230.00	282,890.01	281,737.50	2,238,425.00	820,571.26	224,346.50	4,170,140.27
2012	77,965.00	99,065.00	143,555.00	285,555.63	276,937.50	2,281,425.00	820,321.26	224,863.00	4,209,687.39
2013	74,455.00	100,185.00	144,057.50	283,307.50	286,837.50	6,172,425.00	819,071.26	225,166.00	8,105,504.76
2014	75,775.00	96,105.00	144,617.50	281,187.50	286,337.50	6,154,925.00	821,696.26	225,255.50	8,085,899.26
2015	71,925.00	96,860.00	144,912.50	283,587.50	290,537.50	6,128,675.00	823,071.26	225,131.50	8,064,700.26
2016	0.00	97,327.50	144,941.25	285,331.25	299,237.50	6,144,425.00	820,846.26	224,794.00	8,016,902.76
2017	0.00	0.00	144,645.00	281,512.50	341,637.50	6,148,925.00	820,246.26	224,243.00	7,961,209.26
2018	0.00	0.00	144,020.00	282,210.00	337,800.00	6,131,362.50	818,846.26	228,478.50	7,942,717.26
2019	0.00	0.00	143,145.00	282,310.00	343,327.50	5,935,337.50	821,190.01	227,287.00	7,752,597.01
2020	0.00	0.00	141,957.50	281,850.00	343,186.25	6,123,625.00	822,161.88	225,882.00	7,938,662.63
2021	0.00	0.00	140,455.00	285,712.50	337,605.00	6,118,937.50	821,870.00	224,263.50	7,928,843.50
2022	0.00	0.00	143,570.00	283,846.88	341,400.00	1,021,250.00	820,143.75	227,431.50	2,837,642.13
2023	0.00	0.00	0.00	281,359.38	344,410.00	0.00	821,671.88	225,172.50	1,672,613.76
2024	0.00	0.00	0.00	0.00	419,000.00	0.00	821,484.38	227,700.00	1,468,184.38
2025	0.00	0.00	0.00	0.00	420,000.00	0.00	819,984.38	224,800.50	1,464,784.88
2026	0.00	0.00	0.00	0.00	415,125.00	0.00	822,062.51	226,687.50	1,463,875.01
2027	0.00	0.00	0.00	0.00	0.00	0.00	822,609.38	228,147.50	1,050,756.88
2028	0.00	0.00	0.00	0.00	0.00	0.00	0.00	224,180.50	224,180.50
	<b>\$ 455,920.00</b>	<b>\$ 683,102.50</b>	<b>\$ 1,875,873.75</b>	<b>\$ 3,965,356.91</b>	<b>\$ 5,646,553.75</b>	<b>\$ 62,793,162.50</b>	<b>\$ 14,777,669.51</b>	<b>\$ 4,292,660.50</b>	<b>\$ 94,490,299.42</b>

**CITY OF WEATHERFORD  
GENERAL OBLIGATION DEBT**

**Annual Debt Service Requirements - By Issue**



CITY OF WEATHERFORD  
GENERAL OBLIGATION DEBT

General Obligation Bonds - Series 2000

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2010	60,000.00	10,540.00	8,950.00	79,490.00
2011	60,000.00	8,950.00	7,360.00	76,310.00
2012	65,000.00	7,360.00	5,605.00	77,965.00
2013	65,000.00	5,605.00	3,850.00	74,455.00
2014	70,000.00	3,850.00	1,925.00	75,775.00
2015	70,000.00	1,925.00	0.00	71,925.00
	\$ 390,000.00	\$ 38,230.00	\$ 27,690.00	\$ 455,920.00

Certificates of Obligation - Series 2001

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2010	70,000.00	13,752.50	12,177.50	95,930.00
2011	75,000.00	12,177.50	10,452.50	97,630.00
2012	80,000.00	10,452.50	8,612.50	99,065.00
2013	85,000.00	8,612.50	6,572.50	100,185.00
2014	85,000.00	6,572.50	4,532.50	96,105.00
2015	90,000.00	4,532.50	2,327.50	96,860.00
2016	95,000.00	2,327.50	0.00	97,327.50
	\$ 580,000.00	\$ 58,427.50	\$ 44,675.00	\$ 683,102.50

Certificates of Obligation - Series 2002

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2010	80,000.00	34,983.75	32,783.75	147,767.50
2011	85,000.00	32,783.75	30,446.25	148,230.00
2012	85,000.00	30,446.25	28,108.75	143,555.00
2013	90,000.00	28,108.75	25,948.75	144,057.50
2014	95,000.00	25,948.75	23,668.75	144,617.50
2015	100,000.00	23,668.75	21,243.75	144,912.50
2016	105,000.00	21,243.75	18,697.50	144,941.25
2017	110,000.00	18,697.50	15,947.50	144,645.00
2018	115,000.00	15,947.50	13,072.50	144,020.00
2019	120,000.00	13,072.50	10,072.50	143,145.00
2020	125,000.00	10,072.50	6,885.00	141,957.50
2021	130,000.00	6,885.00	3,570.00	140,455.00
2022	140,000.00	3,570.00	0.00	143,570.00
	\$ 1,380,000.00	\$ 265,428.75	\$ 230,445.00	\$ 1,875,873.75

CITY OF WEATHERFORD  
GENERAL OBLIGATION DEBT

Certificates of Obligation - Series 2003

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2010	160,000.00	63,998.13	60,698.13	284,696.26
2011	165,000.00	60,698.13	57,191.88	282,890.01
2012	175,000.00	57,191.88	53,363.75	285,555.63
2013	180,000.00	53,363.75	49,943.75	283,307.50
2014	185,000.00	49,943.75	46,243.75	281,187.50
2015	195,000.00	46,243.75	42,343.75	283,587.50
2016	205,000.00	42,343.75	37,987.50	285,331.25
2017	210,000.00	37,987.50	33,525.00	281,512.50
2018	220,000.00	33,525.00	28,685.00	282,210.00
2019	230,000.00	28,685.00	23,625.00	282,310.00
2020	240,000.00	23,625.00	18,225.00	281,850.00
2021	255,000.00	18,225.00	12,487.50	285,712.50
2022	265,000.00	12,487.50	6,359.38	283,846.88
2023	275,000.00	6,359.38	0.00	281,359.38
	\$ 2,960,000.00	\$ 534,677.52	\$ 470,679.39	\$ 3,965,356.91

Certificates of Obligation - Series 2006

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2010	115,000.00	84,368.75	82,068.75	281,437.50
2011	120,000.00	82,068.75	79,668.75	281,737.50
2012	120,000.00	79,668.75	77,268.75	276,937.50
2013	135,000.00	77,268.75	74,568.75	286,837.50
2014	140,000.00	74,568.75	71,768.75	286,337.50
2015	150,000.00	71,768.75	68,768.75	290,537.50
2016	165,000.00	68,768.75	65,468.75	299,237.50
2017	215,000.00	65,468.75	61,168.75	341,637.50
2018	220,000.00	61,168.75	56,631.25	337,800.00
2019	235,000.00	56,631.25	51,696.25	343,327.50
2020	245,000.00	51,696.25	46,490.00	343,186.25
2021	250,000.00	46,490.00	41,115.00	337,605.00
2022	265,000.00	41,115.00	35,285.00	341,400.00
2023	280,000.00	35,285.00	29,125.00	344,410.00
2024	370,000.00	29,125.00	19,875.00	419,000.00
2025	390,000.00	19,875.00	10,125.00	420,000.00
2026	405,000.00	10,125.00	0.00	415,125.00
	\$ 3,820,000.00	\$ 955,461.25	\$ 871,092.50	\$ 5,646,553.75

CITY OF WEATHERFORD  
GENERAL OBLIGATION DEBT

General Obligation Bonds - Series 2007

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2010	375,000.00	227,098.13	217,723.13	819,821.26
2011	395,000.00	217,723.13	207,848.13	820,571.26
2012	415,000.00	207,848.13	197,473.13	820,321.26
2013	435,000.00	197,473.13	186,598.13	819,071.26
2014	460,000.00	186,598.13	175,098.13	821,696.26
2015	485,000.00	175,098.13	162,973.13	823,071.26
2016	505,000.00	162,973.13	152,873.13	820,846.26
2017	525,000.00	152,873.13	142,373.13	820,246.26
2018	545,000.00	142,373.13	131,473.13	818,846.26
2019	570,000.00	131,473.13	119,716.88	821,190.01
2020	595,000.00	119,716.88	107,445.00	822,161.88
2021	620,000.00	107,445.00	94,425.00	821,870.00
2022	645,000.00	94,425.00	80,718.75	820,143.75
2023	675,000.00	80,718.75	65,953.13	821,671.88
2024	705,000.00	65,953.13	50,531.25	821,484.38
2025	735,000.00	50,531.25	34,453.13	819,984.38
2026	770,000.00	34,453.13	17,609.38	822,062.51
2027	805,000.00	17,609.38	0.00	822,609.38
	\$ 10,260,000.00	\$ 2,372,383.82	\$ 2,145,285.69	\$ 14,777,669.51

Certificates of Obligation - Series 2007

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2010	100,000.00	1,047,712.50	1,045,712.50	2,193,425.00
2011	150,000.00	1,045,712.50	1,042,712.50	2,238,425.00
2012	200,000.00	1,042,712.50	1,038,712.50	2,281,425.00
2013	4,200,000.00	1,038,712.50	933,712.50	6,172,425.00
2014	4,375,000.00	933,712.50	846,212.50	6,154,925.00
2015	4,550,000.00	846,212.50	732,462.50	6,128,675.00
2016	4,775,000.00	732,462.50	636,962.50	6,144,425.00
2017	5,000,000.00	636,962.50	511,962.50	6,148,925.00
2018	5,225,000.00	511,962.50	394,400.00	6,131,362.50
2019	5,265,000.00	394,400.00	275,937.50	5,935,337.50
2020	5,700,000.00	275,937.50	147,687.50	6,123,625.00
2021	5,950,000.00	147,687.50	21,250.00	6,118,937.50
2022	1,000,000.00	21,250.00	0.00	1,021,250.00
	\$ 46,490,000.00	\$ 8,675,437.50	\$ 7,627,725.00	\$ 62,793,162.50

CITY OF WEATHERFORD  
GENERAL OBLIGATION DEBT

Certificates of Obligation - Series 2008

Fiscal Year	Principal Due 9/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2010	105,000.00	61,915.00	61,915.00	228,830.00
2011	105,000.00	59,673.25	59,673.25	224,346.50
2012	110,000.00	57,431.50	57,431.50	224,863.00
2013	115,000.00	55,083.00	55,083.00	225,166.00
2014	120,000.00	52,627.75	52,627.75	225,255.50
2015	125,000.00	50,065.75	50,065.75	225,131.50
2016	130,000.00	47,397.00	47,397.00	224,794.00
2017	135,000.00	44,621.50	44,621.50	224,243.00
2018	145,000.00	41,739.25	41,739.25	228,478.50
2019	150,000.00	38,643.50	38,643.50	227,287.00
2020	155,000.00	35,441.00	35,441.00	225,882.00
2021	160,000.00	32,131.75	32,131.75	224,263.50
2022	170,000.00	28,715.75	28,715.75	227,431.50
2023	175,000.00	25,086.25	25,086.25	225,172.50
2024	185,000.00	21,350.00	21,350.00	227,700.00
2025	190,000.00	17,400.25	17,400.25	224,800.50
2026	200,000.00	13,343.75	13,343.75	226,687.50
2027	210,000.00	9,073.75	9,073.75	228,147.50
2028	215,000.00	4,590.25	4,590.25	224,180.50
	\$ 2,900,000.00	\$ 696,330.25	\$ 696,330.25	\$ 4,292,660.50

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## CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary and trust funds. Capital project budgets are approved by project. Projects may go into different fiscal years so unused but appropriated funds will roll into the new fiscal year until a project is completed. Upon completion, unused funds will be returned to fund balance totals.

**General Capital Projects Fund** - This fund is used to account for capital asset acquisition and construction from general government resources.

**Park Development Fund** - This fund was established to account for funds set aside by the City Council from general revenues for future acquisition of park and open space areas.

**Series 2003 C.O. Fund** - This fund was established to account for proceeds from the issuance of certificates of obligation for various transportation projects including Hwy 171/51 Improvements, State Median Improvements, College Park Traffic Signal, and the start of the Denton/Santa Fe/Foster Project.

**Series 2006 C.O. Fund** - This fund was established to account for proceeds from the issuance of certificates of obligation for design of Holland Lake Park Improvements and Causbie Road (Hwy. 171/51) improvements.

**Series 2007 C.O. Fund** - This fund was established to account for proceeds from the issuance of certificates of obligation for the TxDOT project.

**Series 2007 G.O. Fund** - This fund was established to account for the issuance of a general obligation bond in 2007 for Fire Station No. 4 and street improvement projects.

**Series 2008 C.O. Fund** - This fund was established to account for proceeds from the issuance of certificates of obligation for transportation projects including BB Fielder East.

**City of Weatherford  
2009-2010 Program of Services**

**GENERAL CAPITAL PROJECTS FUND (17)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
601 - Interest Income	433,964	245,001	110,000	56,318	45,000
651 - Miscellaneous (Natural Gas Lease)~	290	68,130	-	18,470	-
320 - Grant Revenue (Town Creek Trail)	11,041	4,019	2,867,280	2,871,223	-
822 - Transfer from General Fund	500,000	561,692	-	-	-
833 - Transfer from Solid Waste Fund^	-	-	-	-	-
<b>Total Revenues</b>	<b>945,295</b>	<b>878,842</b>	<b>2,977,280</b>	<b>2,946,011</b>	<b>45,000</b>
<u>Expenditures</u>					
Town Creek Trail Project	13,732	5,024	4,067,280	4,067,280	-
Love Street Park	180,801	477,626	-	-	-
Marshall Park Sprayground`	14,400	8,600	307,000	-	307,000
Tin Top Road, I-20 to Bethel	385,334	584,264	-	-	-
Washington Drive, Texas to Holland Lake	-	15,214	1,232,786	1,232,786	-
Texas Drive, Adams to I-20	203,061	83,080	-	-	-
Holland Lake Road ""	47,100	6,100	311,040	210,000	-
Adams Drive from South Main East	315,742	15,949	-	-	-
Heritage Park / Miller Park	-	-	-	10,360	-
Signal at Texas and Washington	-	-	125,000	125,000	-
Transfer for Utility Construction	-	-	1,000,000	1,000,000	-
Message Boards/Adv./Wright Capital	-	-	-	283,491	-
Public Works Service Center	31,584	25,218	1,627,205	1,627,205	-
<b>Total Expenditures</b>	<b>1,191,754</b>	<b>1,221,075</b>	<b>8,670,311</b>	<b>8,556,122</b>	<b>307,000</b>
Revenues Over (Under) Expenditures	(246,459)	(342,233)	(5,693,031)	(5,610,111)	(262,000)
Beginning Fund Balance	7,901,254	7,654,795	7,256,706	7,312,562	1,702,451
<b>Ending Fund Balance</b>	<b>7,654,795</b>	<b>7,312,562</b>	<b>1,563,675</b>	<b>1,702,451</b>	<b>1,440,451</b>

Reserve for Pass Through Toll Projects

1,000,000

Available for Future Projects

440,451

~ \$1,466,515 received on 11/10/2005 from Chief Oil & Gas, \$68,130 on 12/06/2007 from Devon, and \$18,470 on 05/26/2009.

^ \$4,950,000 received on 10/31/2005 for landfill sale.

` Currently on administrative hold. June 9 holding purchase of Opry House and going forward with the purchase of the Wright House. Using \$248,787 from Marshall Park and will re-appropriate for Marshall Park next year so ultimately coming from fund balance.

"" May be used to cover Foster Drive funding from Fund 37 as this project is now in Fund 42.

**City of Weatherford  
2009-2010 Program of Services**

**PARK DEVELOPMENT FUND (28)**

	Actual 2006-07	Actual 2007-08	Approved 2008-09	Amended 2008-09	Proposed 2009-10
<u>Revenues</u>					
601-Interest Income	5,510	6,417	3,000	340	100
660-Park Dedication Fees	165,549	160,863	158,550	76,125	76,125
<b>Total Revenues</b>	<b>171,059</b>	<b>167,280</b>	<b>161,550</b>	<b>76,465</b>	<b>76,225</b>
<u>Expenditures</u>					
Cherry Park Improvements	117,262	164,058	112,500	122,500	-
Other	4,500	3,572	2,500	2,500	-
Heritage Master Plan	-	-	-	-	36,600
<b>Total Expenditures</b>	<b>121,762</b>	<b>167,630</b>	<b>115,000</b>	<b>125,000</b>	<b>36,600</b>
Revenues Over (Under) Expenditures	49,297	(350)	46,550	(48,535)	39,625
Beginning Fund Balance	52,383	101,680	135,058	101,330	52,795
<b>Ending Fund Balance</b>	<b>101,680</b>	<b>101,330</b>	<b>181,608</b>	<b>52,795</b>	<b>92,420</b>

**City of Weatherford  
2009-2010 Program of Services**

**SERIES 2003 C.O. FUND (37)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
601-Interest Income	51,573	33,870	12,000	5,145	-
<b>Total Revenues</b>	<b>51,573</b>	<b>33,870</b>	<b>12,000</b>	<b>5,145</b>	-
<u>Expenditures</u>					
Denton/Santa Fe/Foster Project	158,310	20,708	994,538	971,764	-
Hwy 171/51 Improvements	-	-	-	-	-
State Medians Improvements	-	-	-	-	-
College Park Traffic Signal	-	-	-	-	-
<b>Total Expenditures</b>	<b>158,310</b>	<b>20,708</b>	<b>994,538</b>	<b>971,764</b>	-
Revenues Over (Under) Expenditures	(106,737)	13,162	(982,538)	(966,619)	-
Beginning Fund Balance	1,060,194	953,457	982,539	966,619	-
<b>Ending Fund Balance</b>	<b>953,457</b>	<b>966,619</b>	<b>1</b>	-	-

11/14/08 \$1,163,876.06 contract awarded. Remainder of funding to be paid in Fund 17 General Capital Projects Holland Lake Road since that has been moved to Fund 42 TxDOT projects.

**City of Weatherford  
2009-2010 Program of Services**

**SERIES 2006 C.O. FUND (39)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
601-Interest Income	205,912	109,697	40,000	9,900	-
807-Debt Issuance Proceeds	-	-	-	-	-
817-Debt Premium Proceeds	-	-	-	-	-
Misc. Income	6,762	1,100	-	85,696	-
<b>Total Revenues</b>	<b>212,674</b>	<b>110,797</b>	<b>40,000</b>	<b>95,596</b>	<b>-</b>
<u>Expenditures</u>					
Holland Lake Park Improvements	360,024	1,453,127	2,889,982	1,947,289	-
BB Fielder Rd E of 171^	157,410	128,286	11,653	-	-
Debt Issuance Costs	-	-	-	-	-
<b>Total Expenditures</b>	<b>517,434</b>	<b>1,581,413</b>	<b>2,901,635</b>	<b>1,947,289</b>	<b>-</b>
Revenues Over (Under) Expenditures	(304,760)	(1,470,616)	(2,861,635)	(1,851,693)	-
Beginning Fund Balance	3,930,522	3,625,762	3,018,649	2,155,146	303,453
<b>Ending Fund Balance</b>	<b>3,625,762</b>	<b>2,155,146</b>	<b>157,014</b>	<b>303,453</b>	<b>303,453</b>

^ The transfer of \$85,696 is to reimburse the 2003 CO's from the 2008 CO's as the 2008 CO's were to pay for anything exceeding \$200,000 for the BB Fielder Rd East of 171 project.

**City of Weatherford  
2009-2010 Program of Services**

**SERIES 2007 C.O. FUND (42)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<b>Revenues</b>					
601-Interest Income	932,784	1,555,841	1,600,000	1,187,173	480,000
807-Debt Proceeds	47,251,188	-	-	-	-
<b>Total Revenues</b>	<b>48,183,972</b>	<b>1,555,841</b>	<b>1,600,000</b>	<b>1,187,173</b>	<b>480,000</b>
<b>Expenditures</b>					
S Denton-Hwy 180 to SH 2552	42,476	10,877	9,141,462	9,131,045	-
SH 171/51-I-20 to Causbie Road	134,532	255,572	3,442,407	3,438,725	415,470
EB Frontage Road-SH 171 to FM 2552	150,702	172,857	8,634,823	8,613,171	2,084,648
WB Frontage Road-FM 2552 to SH 171	189,349	449,733	8,888,851	8,853,129	-
Holland Lake Bridge	97,708	270,016	1,425,388	1,381,305	-
SH 171/51 Bridge & U-Turns	105,752	584,045	4,146,874	4,082,711	-
EB Frontage Road-S. Bowie to FM 1884	35,294	79,430	3,885,434	3,834,248	-
WB Frontage Road-FM 1884 to S. Bowie	34,436	62,973	3,883,463	3,851,234	-
SH 171/51-I-20 to FM 1884	66,657	113,912	8,427,169	8,372,033	-
Debt Issuance Costs	1,337,732	-	-	-	-
General Costs	-	-	-	39,358	850,407
Transfer to General Debt Service Fund	-	1,303,569	1,195,411	1,195,411	1,656,818
<b>Total Expenditures</b>	<b>2,194,638</b>	<b>3,302,984</b>	<b>53,071,282</b>	<b>52,792,370</b>	<b>5,007,343</b>
Revenues Over (Under) Expenditures	45,989,334	(1,747,143)	(51,471,282)	(51,605,197)	(4,527,343)
Beginning Fund Balance	-	45,989,334	44,511,615	44,242,191	(7,363,006)
<b>Ending Fund Balance</b>	<b>45,989,334</b>	<b>44,242,191</b>	<b>(6,959,667)</b>	<b>(7,363,006)</b>	<b>(11,890,349)</b>

Grouped Projects

Projected funding need for Spring 2010

**City of Weatherford  
2009-2010 Program of Services**

**SERIES 2007 G.O. BOND FUND (43)**

	Actual 2006-07	Actual 2007-08	Approved 2008-09	Amended 2008-09	Proposed 2009-10
<u>Revenues</u>					
601-Interest Income	170,052	305,998	49,000	53,868	4,000
807-Debt Proceeds	10,866,260	-	-	-	-
<b>Total Revenues</b>	<b>11,036,312</b>	<b>305,998</b>	<b>49,000</b>	<b>53,868</b>	<b>4,000</b>
<u>Expenditures</u>					
Fire Station No. 4	394,797	2,386,635	469,298	7,671	-
Fire Station No. 1 Expansion*	-	16,277	244,217	194,621	-
BB Fielder Drive West of Hwy 171	132,973	174,466	4,544,901	4,517,561	-
Spring Street Extension to Bridge	57,035	1,830	603,825	603,510	-
Franklin Street Bridge	104,364	163,570	2,361,491	2,332,066	-
Debt Issuance Costs	156,507	350	350	-	-
<b>Total Expenditures</b>	<b>845,676</b>	<b>2,743,128</b>	<b>8,224,082</b>	<b>7,655,429</b>	-
Revenues Over (Under) Expenditures	10,190,636	(2,437,130)	(8,175,082)	(7,601,561)	4,000
Beginning Fund Balance	-	10,190,636	8,311,457	7,753,506	151,945
<b>Ending Fund Balance</b>	<b>10,190,636</b>	<b>7,753,506</b>	<b>136,375</b>	<b>151,945</b>	<b>155,945</b>

\* Wright House \$194,621

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**City of Weatherford  
2009-2010 Program of Services**

**SERIES 2008 C.O. FUND (45)**

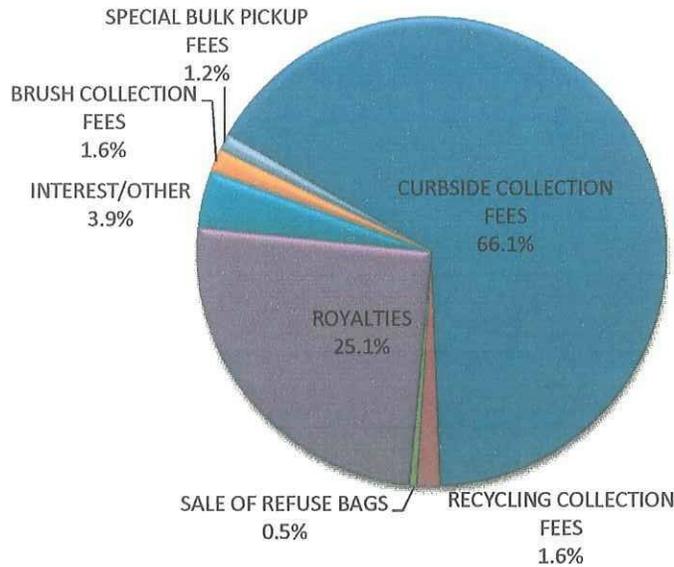
	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
601-Interest Income	-	3,736	45,000	22,957	5,000
807-Debt Proceeds	-	3,000,000	-	-	-
Misc. Income	-	-	-	12,760	-
<b>Total Revenues</b>	<b>-</b>	<b>3,003,736</b>	<b>45,000</b>	<b>35,717</b>	<b>5,000</b>
<u>Expenditures</u>					
Debt Issuance Costs	-	45,000	-	-	-
Transportation Improvements*	-	-	2,945,000	2,955,000	-
<b>Total Expenditures</b>	<b>-</b>	<b>45,000</b>	<b>2,945,000</b>	<b>2,955,000</b>	<b>-</b>
Revenues Over (Under) Expenditures	-	2,958,736	(2,900,000)	(2,919,283)	5,000
Beginning Fund Balance	-	-	2,900,000	2,958,736	39,453
<b>Ending Fund Balance</b>	<b>-</b>	<b>2,958,736</b>	<b>-</b>	<b>39,453</b>	<b>44,453</b>

\* BB Fielder East - Hoping for more savings.

# Solid Waste Enterprise Fund

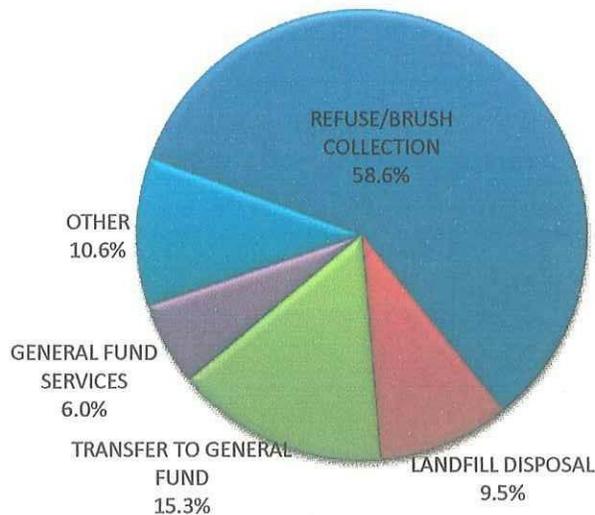
All expenses associated with the operation and maintenance of the City's Solid Waste Collection System are accounted for in this fund. Its purpose is to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the City Council is that cost of providing services to the general public on a continuing basis be financed or recovered primarily through user charges. Revenues to support the system are derived from monthly collection fees and special brush pickup fees. A new curbside recycling collection program is to be implemented in October 2009. Accounting records for the Solid Waste Fund are maintained on the accrual basis.

## WHERE DOES THE MONEY COME FROM? SOLID WASTE FUND REVENUES & TRANSFERS



TOTAL REVENUES & TRANSFERS - \$2,787,780

## WHERE DOES THE MONEY GO? SOLID WASTE FUND EXPENDITURES & TRANSFERS



TOTAL EXPENDITURES & TRANSFERS - \$2,290,567

**City of Weatherford  
2009-2010 Program of Services**

**SOLID WASTE ENTERPRISE FUND SUMMARY (08)**

	<b>Actual 2006-07</b>	<b>Actual 2007-08</b>	<b>Approved 2008-09</b>	<b>Amended 2008-09</b>	<b>Proposed 2009-10</b>
<u>Revenues</u>					
421-Sanitation Collection Fees	1,730,275	1,803,887	1,847,873	1,823,630	1,841,866
424-Recycling Collection Fees	-	-	-	-	45,000
427-Sale of Refuse Bags	14,974	16,940	13,028	13,948	14,583
432-Brush Pickup Fees	45,854	68,482	44,580	42,000	45,000
433-Special Pickup Fees	33,070	38,377	33,130	27,389	33,135
437-Sale of Carts	-	-	-	-	55,000
601-Interest	62,539	53,008	48,530	9,874	15,000
605-Royalties	-	-	-	282,551	700,000
651-Other Miscellaneous	7,233	2,518	780	661	500
800's-Transfers from Other Funds	-	-	-	-	37,696
<b>Total Revenues</b>	<b>1,893,945</b>	<b>1,983,212</b>	<b>1,987,921</b>	<b>2,200,053</b>	<b>2,787,780</b>
<u>Expenditures</u>					
443-Solid Waste/Brush Collection	880,508	1,052,940	1,667,787	1,514,567	1,343,265
343-Transfer to General Fund (905)	350,000	350,000	350,000	350,000	350,000
332-Administrative Charges (905)	120,072	119,307	132,628	132,628	137,251
337-Waste Disposal Fees (905)	161,182	175,318	166,138	170,145	216,846
352-Interest Expense (905)	1,017	-	-	-	-
356-Depreciation Expense (905)	58,424	214,764	58,424	58,424	214,764
350-OPEB Contribution (905)	-	-	28,441	28,441	28,441
Transfer to Other Funds	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,571,203</b>	<b>1,912,329</b>	<b>2,403,418</b>	<b>2,254,205</b>	<b>2,290,567</b>
Excess of Revenues Over (Under) Expenditures	322,742	70,883	(415,497)	(54,152)	497,213
Non-Budgetary Working Capital Adjustments	(35,032)	124,254	-	-	-
Beginning Working Capital Balance	1,062,667	1,350,377	1,547,441	1,545,514	1,491,362
<b>Ending Working Capital Balance</b>	<b>1,350,377</b>	<b>1,545,514</b>	<b>1,131,944</b>	<b>1,491,362</b>	<b>1,988,575</b>

Reserve for Capital Equipment Replacement	\$ 58,424
Reserve for Annexation and/or Transportation Projects	\$ 500,000
Target Fund Balance 20% Operations	\$ 458,113
Total Available	\$ 972,038

**City of Weatherford  
2009-2010 Program of Services**

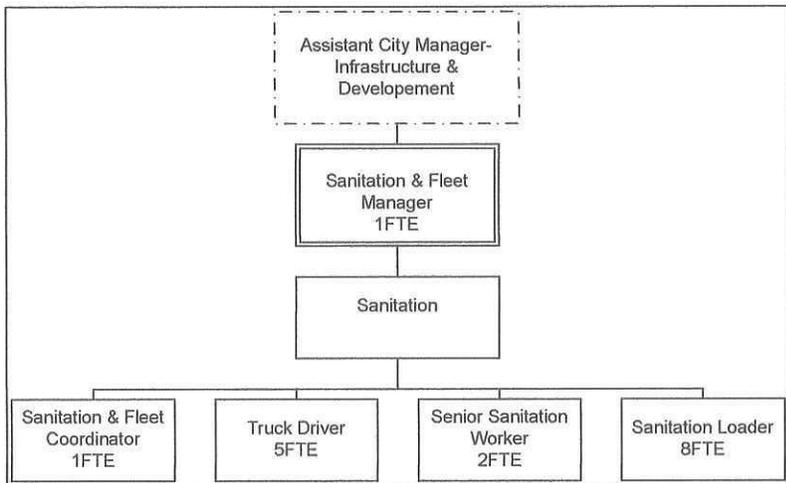
**Sanitation & Fleet Services**

**Sanitation & Bulk Collection**

Account #: 443

**Location**  
612 Fort Worth Highway  
(817) 598-4145

**Hours of Operation:**  
Monday through Friday 7:00a.m. to 4:00 p.m.



**PROGRAM DESCRIPTION:**

Solid Waste provides curbside collection twice weekly for each resident and a "as needed basis" pick-up service for commercial entities to ensure a clean and healthy environment to the City of Weatherford.

The Solid Waste Division supports all various organizations within the City and outside the city, i.e., Peach Festival, carnivals, Southwestern Bell phonebook recycling, and etc.

Brush Collection consists of one crew that collects brush on a four week schedule. Also, Brush Collection supports and participates in events such as the Code on The Road, Citywide Cleanup, Christmas in April, and Arbor Day, etc.

**MAJOR DIVISION GOALS:**

1. Provide curbside solid waste collection services to the residents and commercial firms and ensure a clean and healthy environment to the City of Weatherford.
2. Contribute to the cleanliness of the City and enhance community awareness.
3. Encourage waste minimization and recycling of solid waste by the residents of Weatherford.

**FY 2008-2009 ACCOMPLISHMENTS:**

1. Provided curbside solid waste collection services to the residents and commercial firms and ensure a clean and healthy environment to the City of Weatherford.
2. Contributed to the cleanliness of the City and enhance community awareness by supporting Weatherford Lake volunteers clean up operations
3. Encouraged waste minimization and recycling of solid waste by the residents of Weatherford by continuing the drop off recycling centers through out 2009

**FY 2009-2010 OBJECTIVES:**

Successfully implement a residential curbside recycling program for at least 13% of the citizens of Weatherford.  
Reducing cost for recycling efforts of this community

**BUDGETARY ISSUES**

Additional personnel, equipment, and marketing materials for implementation of the curbside recycling program.

**City of Weatherford  
2009-2010 Program of Services**

**Sanitation & Fleet Services  
Sanitation & Bulk Collection**

Account #: 443

<b>EXPENDITURE SUMMARY:</b>	2007-08	2008-09	2008-09	2009-10
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services				
Supplies	\$691,561	\$755,666	\$671,546	\$812,467
Services	\$229,564	\$351,285	\$290,097	\$260,775
Capital Outlay	\$131,815	\$345,907	\$337,995	\$70,023
NonDepartmental	\$0	\$214,929	\$214,929	\$200,000
<b>TOTAL EXPENDITURES</b>	<b>\$1,052,940</b>	<b>\$1,667,787</b>	<b>\$1,514,567</b>	<b>\$1,343,265</b>

<b>PERSONNEL SCHEDULE:</b>	Pay Class	2007-08	2008-09	2008-09	2009-10
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Sanitation Manager	27	0.00	0.00	0.00	1.00
Superintendent	24	1.00	1.00	1.00	0.00
Sanitation & Fleet Coordinator	13	0.00	0.00	0.00	1.00
Truck Driver	11	4.00	4.00	4.00	5.00
Senior Sanitation Worker	8	2.00	2.00	2.00	2.00
Sanitation Worker	6	8.00	8.00	8.00	8.00
<b>TOTAL POSITIONS</b>		<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>17.00</b>

**SIGNIFICANT BUDGET CHANGES:**

	<b>Cost</b>
Sanitation Driver for Recycling	42,739
Sanitation & Fleet Coordinator	56,461
Promotion of Superintendent to Manager	8,524
40 Hour Furlough	(10,550)
Refuse Bags	8,800
Vehicle & Equipment Parts/Labor & Fuel/Oil	(28,485)
Rate Study	(134,725)
Capital	(95,071)

**PERFORMANCE MEASURES:**

	Strategic Plan #	FY2007-08	FY2008-09	FY2009-10
<b>INPUT / DEMAND</b>				
Citizen service request completed (Bulk, Brush)		1647	2040	2100
Programmed pickup (residential pickups)		8600	8700	8900
<b>OUTPUT / WORKLOAD</b>				
Citizen service request completed		1647	2040	2100
Programmed pickup completed within scheduled cycle		8600	8700	8900
<b>EFFICIENCY / IMPACT</b>				
Total pounds of household garbage picked up		18,378,000	16,920,000	19,000,000
Total pounds of bulk debris picked up (programmed)		4,918,000	2,880,000	3,200,000
<b>EFFECTIVENESS / OUTCOME</b>				
Citizen satisfaction		92%	95%	95%
Programmed pickup completed within scheduled cycle		97%	98%	98%
Programmed pickup bulk debris within programmed cycle		100%	100%	100%

**SOLID WASTE ENTERPRISE FUND**

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>REVENUES</b>						
1-000-421 GARBAGE FEES	1,668,835	1,730,275	1,803,887	1,847,873	1,823,630	1,841,866
1-000-424 RECYCLING FEES	-	-	-	-	-	45,000
1-000-427 SALE OF SACKS	12,469	14,974	16,940	13,028	13,948	14,583
1-000-432 BRUSH PICK-UP	45,826	45,854	68,482	44,580	42,000	45,000
1-000-433 SPECIAL PICK-UP	33,705	33,070	38,377	33,130	27,389	33,135
1-000-437 SALE OF GOODS - CARTS	-	-	-	-	-	55,000
1-000-601 INTEREST INCOME	51,758	62,539	53,008	48,530	9,874	15,000
1-000-604 SALE OF FIXED ASSETS	-	6,500	(109)	-	-	-
1-000-605 ROYALTIES	-	-	-	-	282,551	700,000
1-000-651 MISCELLANEOUS	4,173	733	2,627	780	661	500
1-000-822 TRANSFER FROM GENERAL FUND	-	-	-	-	-	18,848
1-000-824 TRANSFER FROM UTILITY SYSTEM	-	-	-	-	-	18,848
<b>TOTAL</b>	<b>1,816,766</b>	<b>1,893,945</b>	<b>1,983,212</b>	<b>1,987,921</b>	<b>2,200,053</b>	<b>2,787,780</b>
<b>EXPENDITURES</b>						
<b>PERSONNEL SERVICES</b>						
2-443-101 SALARIES OF REGULAR EMPLOYEES	381,323	405,485	464,836	450,202	436,161	525,931
2-443-102 OVERTIME	22,849	23,086	20,164	22,990	22,990	23,680
2-443-103 EDUCATION/CERTIFICATION PAY	130	130	130	130	130	130
2-443-104 SALARY PACKAGE	-	-	-	27,326	-	(10,550)
2-443-107 GROUP HEALTH/LIFE BENEFITS	66,035	71,636	80,884	93,776	77,726	103,140
2-443-108 FICA	30,504	31,197	34,862	36,558	35,306	42,405
2-443-109 RETIREMENT	54,670	57,419	61,733	69,867	63,495	85,548
2-443-110 WORKERS COMPENSATION	13,518	8,146	23,126	46,215	27,900	33,263
2-443-111 TEC	3,865	1,466	1,636	4,050	4,050	4,792
2-443-112 LONGEVITY	3,980	3,508	4,190	4,552	3,788	4,128
PERSONNEL SERVICES	576,874	602,073	691,561	755,666	671,546	812,467
<b>OPERATING SUPPLIES</b>						
2-443-202 GENERAL OFFICE SUPPLIES	1,174	1,435	1,281	1,500	1,250	1,475
2-443-204 COMPUTERS & OFFICE EQUIPMENT	-	978	84	500	847	-
2-443-205 RADIO & COMMUNICATION EQUIP	-	-	72	500	375	375
2-443-215 FOOD/MEAL EXPENSE	807	1,213	1,328	1,200	1,150	1,150
2-443-216 REFUSE BAGS	81,552	87,791	90,455	106,700	106,700	115,500
2-443-217 JANITORIAL SUPPLIES	558	321	475	500	500	500
2-443-218 MEDICAL/LABORATORY SUPPLIES	-	134	-	200	200	200
2-443-219 UNIFORMS/PROTECTIVE CLOTHING	3,811	4,723	5,124	4,500	4,500	4,500
2-443-220 VEHICLE/EQUIP FUEL & OIL	62,160	59,805	86,628	90,000	50,000	75,000
2-443-221 VEHICLE/EQUIP PARTS & LABOR	36,602	43,339	40,224	58,485	40,000	45,000
2-443-229 MISCELLANEOUS SUPPLIES	252	341	1,094	3,500	875	15,875
2-443-235 BUILDING MAINTENANCE SUPPLIES	318	847	2,613	1,000	1,000	1,000
2-443-281 SMALL TOOLS & EQUIPMENT	197	66	187	200	200	200
2-443-282 RECYCLING CARTS	-	-	-	82,500	82,500	-
OPERATING SUPPLIES	187,431	200,993	229,565	351,285	290,097	260,775

**SOLID WASTE ENTERPRISE FUND**

	2005-2006	2006-2007	2007-2008	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
<b>CONTRACTUAL SERVICES</b>						
2-443-304 MEDICAL SERVICES	580	455	780	450	660	450
2-443-305 SEMINARS & TRAINING	-	-	-	350	275	350
2-443-306 OTHER PROFESSIONAL SERVICES	543	113	-	134,800	142,279	-
2-443-308 TELEPHONE/COMMUNICATION SVCS	1,566	1,352	1,433	5,961	1,200	2,000
2-443-309 POSTAGE	2	8	-	100	110	100
2-443-311 TRAVEL EXPENSE	-	54	-	375	275	375
2-443-318 INSURANCE	8,866	7,711	9,099	18,150	16,150	18,150
2-443-319 UTILITY SERVICES	2,491	1,698	3,768	3,700	3,700	3,700
2-443-321 R & M OF RADIO & COMM EQUIP	-	818	-	1,100	300	700
2-443-324 R&M OF OFFICE EQUIPMENT	-	-	-	-	600	600
2-443-330 DUES/MEMBERSHIPS	99	-	-	350	-	350
2-443-338 RECYCLING SERVICES	34,150	65,233	116,734	180,571	172,446	43,248
CONTRACTUAL SERVICES	48,297	77,442	131,814	345,907	337,995	70,023
<b>CAPITAL OUTLAY</b>						
2-443-410 MOTOR VEHICLES	-	-	-	214,929	214,929	-
2-443-426 OTHER IMPROVEMENTS	-	-	-	-	-	200,000
CAPITAL OUTLAY	-	-	-	214,929	214,929	200,000
<b>TOTAL</b>	<b>812,602</b>	<b>880,508</b>	<b>1,052,940</b>	<b>1,667,787</b>	<b>1,514,567</b>	<b>1,343,265</b>
<b>NON-DEPARTMENTAL</b>						
<b>CONTRACTUAL SERVICES</b>						
2-905-332 INTER-FUND SERVICE CHARGES	108,870	120,072	119,307	132,628	132,628	137,251
2-905-337 WASTE DISPOSAL FEES	149,786	161,182	175,318	166,138	170,145	216,846
2-905-343 TRANS TO GENERAL FUND	350,000	350,000	350,000	350,000	350,000	350,000
2-905-347 TRANSFER TO OTHER FUNDS	4,950,000	-	-	-	-	-
2-905-350 OPEB CONTRIBUTION	-	-	-	28,441	28,441	28,441
2-905-352 INTEREST EXPENSE	4,414	1,017	-	-	-	-
2-905-356 DEPRECIATION EXPENSE	52,911	58,424	214,764	58,424	58,424	214,764
CONTRACTUAL SERVICES	5,615,981	690,695	859,389	735,631	739,638	947,302
<b>TOTAL</b>	<b>5,615,981</b>	<b>690,695</b>	<b>859,389</b>	<b>735,631</b>	<b>739,638</b>	<b>947,302</b>
<b>TOTAL EXPENDITURES</b>	<b>6,428,583</b>	<b>1,571,203</b>	<b>1,912,329</b>	<b>2,403,418</b>	<b>2,254,205</b>	<b>2,290,567</b>

## **PERMANENT LIBRARY FUND**

On September 11, 1980 the City of Weatherford approved Resolution 1980-T which accepted an offer from James and Dorothy Doss for 1.55 acres of land to be conveyed to the State of Texas for the proceeds of \$50,000 that was to be held by the City in trust for perpetuity and the interest income from the trust to be used toward the goals of the Weatherford Public Library.

Budgeted revenues for the Permanent Library Fund consist of interest earned on the \$50,000 Doss Trust. Expenditures are transfers to the Library special revenue fund for supplies and new library equipment as recommended by the Library Board. This fund is accounted for with the modified accrual basis of accounting.

**City of Weatherford  
2009-2010 Program of Services**

**JAMES & DOROTHY DOSS PERMANENT LIBRARY FUND (15)  
Retain Permanent \$50,000**

	Actual 2006-07	Actual 2007-08	Approved 2008-09	Amended 2008-09	Proposed 2009-10
<u>Revenues</u>					
601-Interest Income	2,919	1,899	2,000	478	600
<b>Total Revenues</b>	<b>2,919</b>	<b>1,899</b>	<b>2,000</b>	<b>478</b>	<b>600</b>
<u>Expenditures</u>					
Library Equipment, Materials, Supplies	-	-	-	-	-
Transfer to Library Revenue Fund	-	-	7,291	7,294	1,899
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>7,291</b>	<b>7,294</b>	<b>1,899</b>
Revenues Over (Under) Expenditures	2,919	1,899	(5,291)	(6,816)	(1,299)
Beginning Fund Balance	54,376	57,295	59,141	59,194	52,378
<b>Ending Fund Balance</b>	<b>57,295</b>	<b>59,194</b>	<b>53,850</b>	<b>52,378</b>	<b>51,079</b>

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**APPENDIX A**

**SCHEDULE OF SUPPLEMENTAL REQUESTS**

**GENERAL FUND SUPPLEMENTALS**

FUND	DEPT.	PROGRAM TITLE	PREVIOUSLY FUNDED	ONE-TIME EXPENSE	ONGOING EXPENSE	TOTAL EXPENSE	FUNDED
01	106	University of Texas at Arlington Intern	No	\$0	\$15,729	\$15,729	
01	401	ROW Mowing and Response	No	\$23,000	\$64,414	\$87,414	
01	401	ROW Mowing and Response	No	\$23,000	\$37,227	\$60,227	
01	401	2006-2008 F250 Pickup	No	\$17,400	\$0	\$17,400	
01	401	2006-2008 F250 Pickup	No	\$17,400	\$0	\$17,400	
01	401	Zero Turn Mower	No	\$7,000	\$0	\$7,000	
01	430	Boiler HVA System	No	\$25,000	\$0	\$25,000	
01	433	Street Maintenance Workers	Yes	\$400	\$108,733	\$109,133	
01	483	Groundskeeper	Yes	\$0	\$34,531	\$34,531	
01	483	Kubota Zero Turn Diesel	No	\$15,000	\$0	\$15,000	
01	501	Reimburse Budget for Retiree Cost to Allow Officer Hire	No	\$63,659	\$0	\$63,659	
01	501	Police Officer	Yes	\$0	\$63,187	\$63,187	
01	501	Police Officers needed to obtain 2.4 Officers/1000 population ratio	No	\$0	\$423,659	\$423,659	
01	501	4 door Police package patrol vehicle	No	\$27,800	\$0	\$27,800	
01	501	4 door Police package patrol vehicle	No	\$27,800	\$0	\$27,800	
01	501	4 door Police package patrol vehicle	No	\$27,800	\$0	\$27,800	
01	501	4 door Police patrol vehicle & extras	No	\$42,800	\$0	\$42,800	
01	501	4 door Police patrol vehicle & extras	No	\$42,800	\$0	\$42,800	
01	502	Kennel Technician	No	\$0	\$44,726	\$44,726	
01	502	Part-time Kennel Technician	No	\$0	\$16,530	\$16,530	\$ 7,241
01	603	Fill Vacant Firefighter's Position	Yes	\$1,560	\$66,574	\$68,134	
01	603	2008/09 Midsize Extended Cab Pickup	No	\$19,000	\$0	\$19,000	
01	901	Freedom House	Yes	\$15,000	\$0	\$15,000	\$ 15,000
01	901	Historic Preservation Commission	No	\$36,000	\$0	\$36,000	
01	901	Parker County Committee on Aging	Yes	\$30,000	\$0	\$30,000	\$ 30,000
				<u>\$462,419</u>	<u>\$875,310</u>	<u>\$1,337,729</u>	<u>\$ 52,241</u>

**SOLID WASTE FUND SUPPLEMENTALS**

FUND	DEPT.	PROGRAM TITLE	PREVIOUSLY FUNDED	ONE-TIME EXPENSE	ONGOING EXPENSE	TOTAL EXPENSE	FUNDED
08	443	Sanitation Collection Worker	Yes	\$0	\$35,026	\$35,026	\$ -
				\$0	\$35,026	\$35,026	\$ -

**HOTEL / MOTEL FUND SUPPLEMENTALS**

FUND	DEPT.	PROGRAM TITLE	PREVIOUSLY FUNDED	ONE-TIME EXPENSE	ONGOING EXPENSE	TOTAL EXPENSE	FUNDED
13	105	Main Street Manager	No	\$0	\$65,101	\$65,101	Assistant \$ 61,666
13	313	Chamber of Commerce	Yes	\$121,400	\$0	\$121,400	\$ 121,400
13	340	Parker County Fine Arts Association	Yes	\$32,000	\$0	\$32,000	\$ 32,000
13	340	Doss Historic & Cultural Center	Yes	\$50,000	\$0	\$50,000	\$ 30,000
				\$203,400	\$65,101	\$268,501	\$ 245,066

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**APPENDIX B**  
**PERSONNEL SCHEDULE**

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**City of Weatherford  
2009-2010 Personnel Schedule**

	Positions			Seasonal/	Total
	Full-Time	On Hold	Part-Time	Temporary	
<b>General Government</b>					
<i>City Council</i>	0	0	5	0	5
<i>City Administration</i>	4.5	0	0	0	4.5
<i>Economic Development</i>	2	0	0	0	2
<i>Planning &amp; Development</i>	9	1	0	0	10
<i>Human Resources</i>	3	0	0	0	3
<i>City Attorney</i>	0	0	1	0	1
<b>Finance</b>					
<i>Administration</i>	2	0	0	0	2
<i>Accounting</i>	4	0	0	0	4
<i>Municipal Court</i>	5	0.5	0	1	6.5
<b>Municipal &amp; Community Services</b>					
<i>Administration</i>	2	0	0	0	2
<i>Public Market</i>	0	0	0	0	0
<i>Facilities Maintenance</i>	6	0	4	0	10
<i>Animal Control</i>	7	0	1	0	8
<i>Code / Health Services</i>	4	0	1	0	5
<b>Sanitation</b>					
<i>Vehicle/Equip. Maintenance</i>	2	0	0	0	2
<b>Transportation &amp; Public Works</b>					
<i>Administration</i>	4	0	0	0	4
<i>Field Services</i>	2	0	0	0	2
<i>Traffic Control</i>	2	0	0	0	2
<i>Street Maintenance</i>	14	2	0	0	16
<b>Parks &amp; Recreation</b>					
<i>First Monday</i>	1	0	5	0	6
<i>Parks</i>	12	2	1	3	18
<i>Recreation</i>	3	0	0	25	28
<b>Police</b>					
<i>Police Services</i>	72	1	6	0	79
<b>Fire</b>	53	1	0	0	54
<b>Public Library</b>	12	0	8	0	20
<b>TOTAL (GENERAL FUND)</b>	225.5	7.5	32	29	294
<b>Solid Waste Enterprise</b>					
<i>Sanitation/Brush</i>	17	0	0	0	17
<b>Hotel Occupancy Tax Fund</b>					
<i>Main Street</i>	1.5	0	0	0	1.5
<b>Chandor Gardens Fund</b>					
<i>Chandor Gardens</i>	3	0	5	0	8
<b>TOTAL (ALL FUNDS)</b>	247	7.5	37	29	320.5

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**APPENDIX C**

**TRANSFER CALCULATION**

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**City of Weatherford  
2009-10 Annual Budget**

**RETURN ON INVESTMENT TRANSFER CALCULATION**

As Adopted by City Council June 22, 2004

	<u>Estimated Volume</u>	<u>Rate of Return Per Unit Sold</u>	<u>Estimated Transfer</u>
2009-10 Electric KWH Sales	340,521,091	\$0.0055	\$1,872,866
2009-10 Water (1,000 Gal.) Sales	1,240,318	\$0.2422	300,405
2009-10 Wastewater (1,000 Gal.) Treated	731,887	\$0.2669	195,304
			<u>\$2,368,575</u>

**GROSS RECEIPTS CHARGE CALCULATION**

As Adopted by City Council June 22, 2004

	<u>Estimated Volume</u>	<u>Gross Receipts Per Unit Sold</u>	<u>Estimated Transfer</u>
2009-10 Electric KWH Sales	340,521,091	\$0.0043	\$1,464,241
2009-10 Water (1,000 Gal.) Sales	1,240,318	\$0.2181	\$270,513
2009-10 Wastewater (1,000 Gal.) Treated	731,887	\$0.1938	141,840
			<u>\$1,876,594</u>

**STREET MAINTENANCE TRANSFER CALCULATION**

As Adopted by City Council March 13, 2006

	<u>Estimated Volume</u>	<u>Transfer Per Unit Sold</u>	<u>Estimated Transfer</u>
2009-10 Commercial/Industrial Water (cubic ft)	1,500,000	\$ 0.0100	\$15,000

**ADMINISTRATIVE SERVICES TRANSFER CALCULATION**

<u>DEPARTMENT</u>	<u>PROPOSED BUDGET</u>	<u>PERCENT ALLOCATED</u>	<u>ALLOCATED AMOUNT</u>	<u>TRANSFER ALLOCATION BASED ON SYSTEM REVENUES &amp; DIRECT EXPENDITURES</u>		
Administration	678,461	45.0%	\$ 305,307	Electric	82%	\$309,820
Human Resources	290,018	50.0%	145,009	Water	11.77%	\$44,578
Finance Administration	211,501	50.0%	105,751	Wastewater	6.47%	\$24,497
Accounting / Purchasing	237,547	50.0%	118,774			
Audit Services	45,000	50.0%	22,500			
Fleet Services	160,462	30.0%	48,139			
City Attorney	137,050	50.0%	68,525			<u>378,895</u>
Economic Development	221,700	50.0%	110,850			
City Hall (3,628 sf)	(65,304)	100.0%	(65,304)			
Technical Services	(961,312)	50.0%	(480,656)			
	<u>\$ 955,123</u>		<u>\$ 378,895</u>			

**SUMMARY - ALL TRANSFERS**

	<u>ACTUAL 2007-08</u>	<u>AMENDED 2008-09</u>	<u>PROPOSED 2009-10</u>	<u>INCREASE/ (DECREASE)</u>
Gross Receipts Fee	1,903,775	1,889,347	\$1,876,594	(\$12,753)
Administrative Services	766,944	813,051	378,895	(434,156)
Return on Investment	2,377,350	2,359,800	2,368,575	8,775
Total Transfers	<u>5,048,069</u>	<u>5,062,198</u>	<u>4,624,064</u>	<u>(\$438,134)</u>
TRANSFERS AS % OF REVENUES	8%	8%	8%	-0.46%

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**APPENDIX D**

**BUDGET & TAX ORDINANCES**

ORDINANCE 450-2009-31

AN ORDINANCE ADOPTING AN ANNUAL PROGRAM OF SERVICES (BUDGET) FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2010, AND MAKING APPROPRIATIONS FOR THE SEVERAL DEPARTMENTS FOR SAID YEAR IN ACCORDANCE WITH THE CHARTER AND ORDINANCES OF THE CITY OF WEATHERFORD, TEXAS AND THE LAWS OF THE STATE OF TEXAS; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City Manager of the City of Weatherford has submitted an Annual Program of Services (Budget) proposal to the City Council setting forth the estimated revenues and expenditures of said City as required by the City Charter and Ordinances of the City of Weatherford, Texas, and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of an Annual Program of Services (budget) contained in the City Charter and Ordinances of said City, and the laws of the State have been in all things complied with, and

WHEREAS, after full and final consideration, the City Council has determined that the Annual Program of Services (Budget) should be approved and adopted, and that appropriations for the several departments for said fiscal year should be adopted as proposed:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEATHERFORD, TEXAS:

Section 1: That the Annual Program of Services (Budget) estimate of the revenue of the City of Weatherford, Texas, and the expenses of conducting the affairs thereof for the fiscal year ending September 30, 2010, as submitted to the City Council by the City Manager of said City and adjusted by City Council, be and the same is, in all things adopted and approved as the budget estimate of all current expenses and fixed charges against said City for the fiscal year ending September 30, 2010.

Section 2: That there be, and hereby are appropriated the following sums of money for each of the designated departments, purposes, and uses for the fiscal year ending September 30, 2010, being within and as provided in said Annual Program of Services (Budget), to-wit:

**GENERAL FUND:**

City Council	\$ 80,742
Administration	678,461
Economic Development	179,353
Planning & Development	808,265
Human Resources	294,018
Finance - Administration	211,501

Finance – Accounting/Purchasing	237,547
Public Works - Administration	412,428
Public Works - Field Services	111,537
Public Works - Traffic Control	168,792
Community Development - Administration	200,787
Sanitation -Vehicle/ Equipment Maintenance	160,462
Community Services - Street Maintenance	2,156,594
First Monday	97,115
Public Market	3,350
Parks	948,222
Recreation	451,830
Facilities Maintenance	534,698
Police Services	6,586,969
Animal Control	571,449
Code Enforcement	285,588
Fire Protection	4,454,568
City Attorney	137,050
Finance - Municipal Court	297,393
Public Library	1,078,172
Library Grants	59,000
Bad Debt Expense	3,000
Parker County Appraisal District	122,443
Audit Services	45,000
Parker County Committee on Aging	30,000
Rape Crisis/Freedom House	15,000
Weatherford Economic Development Authority	226,700
OPEB Contribution	406,135
Other Non-Departmental	250,000
Transfer to Debt Service	90,055

**Total General Fund Expenditures and Transfers** \$ 22,394,224

**SOLID WASTE FUND** \$ 2,290,567

**CAPITAL PROJECT FUNDS** in addition to prior year construction in progress unused and appropriated capital budget rolling forward.

General Capital Projects Fund	\$ 307,000
Park Development Fund	\$ 36,600
Series 2007 C.O. Fund	\$5,007,343

**GENERAL DEBT SERVICE FUND** \$ 4,137,400

**SPECIAL REVENUE FUNDS**

State Forfeiture Fund	\$ 14,102
Federal Forfeiture Fund	\$ 30,000
Hotel/Motel Tax Fund	\$ 770,167

<b>TCDP - SFX Grant Fund</b>	<b>\$</b>	<b>22,368</b>
<b>TCDP - Weatherford Aerospace Grant Fund</b>	<b>\$</b>	<b>13,875</b>
<b>Chandor Gardens Fund</b>	<b>\$</b>	<b>267,736</b>
<b>Library Special Revenue Fund</b>	<b>\$</b>	<b>8,275</b>
<b>Municipal Court Technology Fund</b>	<b>\$</b>	<b>18,000</b>
<b>Municipal Court Building Security Fund</b>	<b>\$</b>	<b>30,330</b>
<b>Doss Permanent Fund</b>	<b>\$</b>	<b>1,899</b>

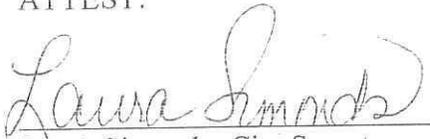
for the reasonable and proper expenditures of so much of each of said sum as aforesaid itemized, not in excess of the amounts designated, as may be necessary for the operation of said Departments, purposes and uses, by the persons and in the manner provided and authorized by laws, of the City and the State of Texas.

Section 3: If any section, subsection, paragraph, sentence, clause, phrase or word of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portion of this ordinance, and the City Council hereby declares that it would have passed such remaining portion despite such invalidity or unconstitutionality.

The foregoing ordinance was introduced, read, approved, passed and adopted by the City Council of the City of Weatherford, Texas, at it's meeting on the 15<sup>th</sup> day of September, 2009, by the following vote: Ayes: 3, No: 2; and was read, approved, passed and adopted on the final reading at a meeting of the City Council held on the 22<sup>nd</sup> day of September, 2009, by the following vote: Ayes: 3, No: 2.

  
 \_\_\_\_\_  
 Dennis Hooks, Mayor

ATTEST:

  
 \_\_\_\_\_  
 Laura Simonds, City Secretary

APPROVED AS TO FORM:

  
 \_\_\_\_\_  
 Ed Zellers, City Attorney

ORDINANCE NO. 449-2009-30

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEATHERFORD, TEXAS, ADOPTING AN AMENDED BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2009, AND MAKING APPROPRIATIONS FOR THE SEVERAL DEPARTMENTS FOR SAID YEAR IN ACCORDANCE WITH THE CHARTER AND ORDINANCES OF THE CITY OF WEATHERFORD, TEXAS AND THE LAWS OF THE STATE OF TEXAS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; AND PROVIDING A SAVINGS CLAUSE.

Whereas, The City Council finds that all provisions pertaining to the adoption of a budget contained in the City Charter and Ordinances of said City, and the laws of the State have been in all things complied with, and

Whereas, after full and final consideration, the City Council is of the opinion that the revised budget should be approved and adopted, and that appropriations for the several departments for said fiscal year should be amended as proposed.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEATHERFORD, TEXAS:

Section 1: That the revised budget estimate of the expenditures of the City of Weatherford, Texas, for conducting the affairs thereof for the fiscal year ending September 30, 2009 be and the same is, in all things adopted and approved as the amended budget estimate of all current expenses and fixed charges against said city for the fiscal year ending September 30, 2009.

Section 2: That there be, and hereby are appropriated the following sums of money for each of the designated departments, purposes, and uses for the current year ending September 30, 2009, being within and as provided in said budget, to-wit:

	<u>Amended 2008-09</u>	<u>Amended 2008-09</u>
<b>GENERAL FUND:</b>		
City Council	\$88,828	\$67,774
Administration	910,968	719,601
Economic Development	178,654	183,332
Planning & Development	1,086,400	836,061
Finance - Human Resources	225,732	223,619
Finance - Administration	234,910	215,911
Finance - Accounting/Purchasing	246,425	259,108
Public Works - Administration	413,424	320,547
Public Works - Field Services	132,992	145,649
Public Works - GIS/Mapping	76,869	74,340
Public Works - Traffic Control	169,270	159,550
Community Development - Administration	161,430	164,518
Sanitation -Vehicle/ Equipment Maintenance	172,356	159,309

Community Development - Street Maintenance	2,486,935	2,343,758
First Monday	101,649	93,536
Public Market	4,900	3,266
Parks	1,137,019	1,107,579
Recreation	479,858	457,467
Facilities Maintenance	665,472	648,418
Police Services	6,754,500	6,679,570
Animal Control	567,107	570,506
Code and Health Services	285,329	249,479
Fire Protection	4,629,845	4,543,898
City Attorney	176,000	136,755
Municipal Court	320,937	308,141
Public Library	1,116,708	1,066,623
Library Grants	84,130	84,130
Bad Debt Expense	3,000	3,000
Parker County Appraisal District	112,000	112,000
Audit Services	45,000	52,930
Parker County Committee on Aging	25,000	25,000
Rape Crisis / Freedom House	20,000	20,000
Weatherford Economic Development Authority	262,500	247,280
OPEB Contribution	406,135	406,135
Other Non-Departmental	1,408,397	220,200
Transfer to Other Funds	603,869	603,869
<b>Total General Fund Expenditures and Transfers</b>	<b>\$25,794,548</b>	<b>\$23,512,859</b>
<b>SOLID WASTE FUND</b>	<b>\$2,403,418</b>	<b>\$2,254,205</b>
<b>CAPITAL PROJECT FUNDS</b>		
General Capital Projects Fund	\$8,686,650	\$8,556,122
Park Development Fund	\$115,000	\$125,000
Series 2003 C.O. Fund	\$994,538	\$971,764
Series 2006 C.O. Fund	\$2,901,635	\$1,947,289
Series 2007 C.O. Fund	\$53,071,282	\$52,792,370
Series 2007 G.O. Fund	\$8,224,082	\$7,655,429
Series 2008 C.O. Fund	\$2,945,000	\$2,955,000
<b>GENERAL DEBT SERVICE FUND</b>	<b>\$4,182,077</b>	<b>\$4,144,234</b>
<b>SPECIAL REVENUE FUNDS</b>		
State Forfeiture Fund	\$24,000	\$18,500
Federal Forfeiture Fund	\$100,000	\$100,000
Hotel/Motel Tax Fund	\$500,364	\$524,063
TCDP - SFX Grant Fund	\$22,368	\$22,368
TCDP - Weatherford Aerospace Grant Fund	\$13,875	\$13,875
Chandor Gardens Fund	\$263,762	\$251,661
Library Special Revenue Fund	\$38,280	\$37,280
Municipal Court Technology Fund	\$35,877	\$34,877
Municipal Court Building Security Fund	\$26,989	\$3,673

Animal Shelter Special Revenue Fund  
Doss Permanent Fund

\$184,467  
\$7,291

\$102,377  
\$7,294

for the reasonable and proper expenditures of so much of each of said sum as aforesaid itemized, not in excess of the amounts designated, as may be necessary for the operation of said Departments, purposes and uses, by the persons and in the manner provided and authorized by laws.

Section 3: If any section, subsection, paragraph, sentence, clause, phrase or word of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of this ordinance, and the City Council hereby declares that it would have passed such remaining portion despite such invalidity or unconstitutionality.

The foregoing ordinance was introduced, read, approved, passed and adopted by the City Council of the City of Weatherford, Texas, at its meeting on the 15<sup>th</sup> day of September, 2009, by the following vote: Ayes 4 No 1; and was read, approved, passed and adopted on the final reading at a meeting of the City Council held on the 22<sup>nd</sup> day of September, 2009, by the following vote: Ayes 4 No 1

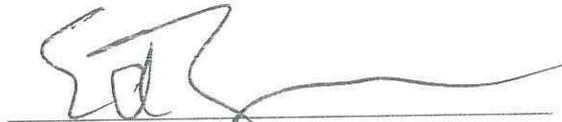
CITY OF WEATHERFORD, TEXAS

  
Dennis Hooks, Mayor

ATTEST:

  
Laura Simonds, City Secretary

APPROVED AS TO FORM:

  
Ed Zellers, City Attorney

ORDINANCE 451-2009-32

AN ORDINANCE LEVYING TAXES FOR THE YEAR A.D. 2009 FOR  
THE CITY OF WEATHERFORD, TEXAS.

WHEREAS, on August 11, 2009, the City Council of the City of Weatherford, Texas, by vote of four to one of those present, proposed a property tax rate for the year 2009 of forty-six and thirty-six one-thousandths cents (\$0.4636) upon each one hundred dollar (\$100) valuation of all taxable real and personal property within the City of Weatherford, Texas, and

WHEREAS, the City Council of the City of Weatherford, Texas scheduled two public hearings on the proposed rate and caused to be published a "Notice of Public Hearing on Tax Increase" on August 17, 18 and August 24, 2009 in accordance with Section 26.05 of the Texas Tax Code, and

WHEREAS, the City Council of the City of Weatherford, Texas held two public hearings on the proposed 2009 property tax rate of \$0.4636 per \$100 valuation on August 25, 2009 and September 8, 2009, and

WHEREAS, at the conclusion of each of the two aforementioned public hearings, the City Council announced the date, time, and place of the meeting at which it would vote on the proposed tax rate, and

WHEREAS, the City Council of the City of Weatherford, Texas caused to be published a "Notice of Tax Revenue Increase" on September 6 and 13, 2009,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEATHERFORD, TEXAS:

Section 1. That there shall be levied and collected upon all taxable property in the City of Weatherford, Texas for the year A.D. 2009, a tax of and at the rate of forty-six and thirty-six one-hundredth cents (\$0.4636) on the one hundred dollar (\$100) valuation on all such taxable property for the following purposes to-wit:

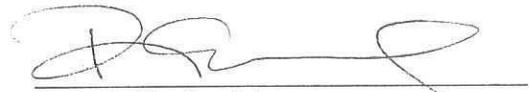
First: An ad valorem tax of 29.20 cents on the \$100 valuation for general purposes, said ad valorem tax to be used for maintenance and operation expenditures within the General Fund of the City of Weatherford. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.

Second: A tax of 17.16 cents on the \$100 valuation for the purpose of paying the interest on and creating a sinking fund to pay the bonded indebtedness of the City of Weatherford, Texas.

Section 2. All current and delinquent tax collections on the 2009 tax levy collected prior to October 1, 2010 shall be deposited as provided in Section 1 of this Ordinance. All interest and penalties and collections of delinquent taxes levied in prior years shall be deposited in the General Fund of the City.

The foregoing ordinance was introduced, read, approved, passed and adopted by the City Council of the City of Weatherford, Texas at its meeting on the 15th day of September, 2009, by the following vote: Ayes 3, Nays 2; and was read, approved, passed and adopted on the final reading at a meeting of the City Council held on the 22<sup>nd</sup> day of September, 2009, by the following vote: Ayes 3, Nays 2.

CITY OF WEATHERFORD, TEXAS

  
Dennis Hooks, Mayor

ATTEST:

  
Laura Simonds, City Secretary

APPROVED AS TO FORM:

  
Ed Zellers, City Attorney

# Notice of Public Hearing on Tax Increase

The City of Weatherford will hold two public hearings on a proposal to increase total tax revenues from properties on the tax roll in the preceding tax year by 5.23 percent (percentage by which proposed tax rate exceeds lower of rollback tax rate or effective tax rate calculated under Chapter 26, Tax Code). Your individual taxes may increase at a greater or lesser rate, or even decrease, depending on the change in the taxable value of your property in relation to the change in taxable value of all other property and the tax rate that is adopted.

The first public hearing will be held on August 25, 2009 at 6:30 PM at Weatherford City Hall 303 Palo Pinto Street, Weatherford, Texas 76086.

The second public hearing will be held on September 8, 2009 at 6:30 PM at Weatherford City Hall 303 Palo Pinto Street, Weatherford, Texas 76086.

The members of the governing body voted on the proposal to consider the tax increase as follows:

<b>FOR:</b>	Mayor Dennis Hooks	Mayor Pro-Tem James Hamilton
	Council Member Waymon Hamilton	Council Member Craig Swancy

**AGAINST:** Council Member Jerry Clinton

**PRESENT** and not voting:

**ABSENT:**

The average taxable value of a residence homestead in City of Weatherford last year was \$129,199. Based on last year's tax rate of \$0.438600 per \$100 of taxable value, the amount of taxes imposed last year on the average home was \$566.67.

The average taxable value of a residence homestead in City of Weatherford this year is \$137,919. If the governing body adopts the effective tax rate for this year of \$0.44055 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$607.60.

If the governing body adopts the proposed tax rate of \$0.4636 per \$100 of taxable value, the amount of taxes imposed this year on the average home would be \$639.39.

Members of the public are encouraged to attend the hearings and express their views.

# Notice of Tax Revenue Increase

The City of Weatherford conducted public hearings on August 25, 2009 and September 8, 2009 on a proposal to increase the total tax revenues of the City of Weatherford from properties on the tax roll in the preceding year by 5.23 percent.

The total tax revenue raised last year at last year's tax rate of \$0.4386 for each \$100 of taxable value was \$6,786,691.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.4636 for each \$100 of taxable value, excluding tax revenue to be raised from new property added to the tax roll this year, is \$7,141,620.

The total tax revenue proposed to be raised this year at the proposed tax rate of \$0.4636 for each \$100 of taxable value, including tax revenue to be raised from new property added to the tax roll this year, is \$7,450,145.

The City Council of Weatherford of City of Weatherford is scheduled to vote on the tax rate that will result in that tax increase at public meetings to be held on September 15 and 22, 2009 at Weatherford City Hall 303 Palo Pinto Street Weatherford, Texas 76086 at 6:30 pm.

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**APPENDIX E**

**FISCAL MANAGEMENT POLICY STATEMENTS**



## FINANCIAL MANAGEMENT POLICY STATEMENTS

These policy statements were prepared to provide a framework for fiscal decision-making to ensure that financial resources are available to meet the present and future needs of the citizens of Weatherford.

### **The benefits of a financial policy are:**

- Improve and streamline the decision-making process by allowing elected officials and staff to consider approaches to financial management from a long-term perspective.
- Enhanced credibility with the public, investors, and bond rating agencies.
- Provide a sense of continuity as changes occur in elected officials and staff.
- Provide a means for dealing with fiscal emergencies.

Financial policies should be reviewed periodically by the City Council and revised and updated as necessary.

### **The following are the fiscal objectives of this policy:**

- **Revenues:** Design, maintain, and administer revenues that will ensure reliable, equitable, and sufficient amounts to support desired services.
  - A. **Balance and Diversify Revenue Sources:** Maintain a balanced and diversified revenue system to avoid fluctuations in any one source due to changes in economic conditions that adversely impact that source.
  - B. **Property Tax Revenues:** Strive to reduce reliance on property tax revenues by implementation of user fees, economic development, and revenue diversification.
  - C. **User fees:** Establish and collect fees to recover the costs for services that benefit specific users. When feasible, the City shall recover full direct and indirect costs. These fees should be reviewed on a regular basis to calculate full cost recovery levels, compare them with current structures, and recommend adjustments when necessary.
  - D. **Utility/Enterprise Fund Service Fees:** Utility rates shall be set at sufficient levels to recover operating expenditures, meet debt obligations, provide funding for capital improvements, and provide an adequate level of working capital.

- E. Administrative Service Charges: An annual administrative service charges due to or from the General Fund from enterprise and special revenue funds for overhead and staff support shall be established.
  - F. Revenue Estimates for Budgeting: A conservative, objective, and analytical approach shall be used when preparing revenue estimates. This should include an analysis of probable economic changes, historical collection rates, and trends in revenues. This should maintain a stable level of services, and reduce the probability of actual revenues being short of budget estimates.
  - G. Revenue Collection: The revenue system should be as simple as possible in order to expedite payments. Since a revenue should exceed the cost of producing it, administrative costs should be controlled and reduced as much as possible. The City shall pursue to the full extent allowed by law all delinquent taxpayers and others overdue in their payments to the City.
  - H. One-Time and/or Unpredictable Revenues: One-time and/or unpredictable revenues shall only be used for non-recurring capital equipment purchases or retained in fund balance or retained earning balances. At no time may the funds be used for recurring costs (salaries, dues, etc...), except for cases of emergency as defined by City Council.
- **Expenditures:** Prioritize services, establish appropriate levels of service, and administer the resources to ensure that fiscal stability is attained and that services are delivered in an effective, efficient manner.
    - A. Current Funding Basis: Expenditures shall be budgeted and controlled to not exceed current revenues plus the planned use of fund balance accumulated through prior year saving. (Use of fund balance discussed in another section).
    - B. Operating Deficits: Immediate corrective action should be taken if at any time during a fiscal year expenditures are projected to be greater than projected revenues at year-end. Corrective actions could include, but are not limited to expenditure reductions, fee increases, or use of fund balances. Short-term loans, use of one-time revenue sources, or expenditure deferral to the following fiscal year should be avoided.
    - C. Capital Asset Maintenance: As resources are available each year, capital assets and infrastructure should be maintained at sufficient levels to minimize future replacement and repair costs, to continue prescribed service levels and to protect the City's investment in the assets. Capitalization of capital asset shall only occur with assets that have a useful life of at least two years following the date of acquisition, are applied to individual items purchased only and only grouped like assets if it is a material portion of total capital assets, and is not less than \$5,000 for any individual item. Assets shall be reasonably safeguarded, properly accounted for, and prudently insured.

- D. Program Reviews: Periodic staff and third-party reviews of programs should be made to ensure efficiency and effectiveness. Privatization and contracting with other governmental agencies should be considered as alternative approaches for service delivery. Programs that are determined to be inefficient or ineffective should be eliminated.
- E. Purchasing: Every effort should be made to maximize discounts offered by vendors. Competitive bidding should be used to receive the most advantageous prices on good and services. All State and local purchasing policies and laws shall be followed. See City of Weatherford Purchasing Procedures under a separate cover. The use of co-ops and / or interlocal agreements that have already been competitively bid may be used and are even preferred methods of procurement at times.
- **Fund Balances:** Maintain fund balances in the various funds at sufficient levels to protect the creditworthiness of the City, mitigate current and future risks, and to ensure stable rates.
  - A. General Fund Undesignated Fund Balance: The undesignated fund balance should be maintained at 90 days.
  - B. Fund Balances and Retained Earnings of Other Operating Funds: Positive fund balances and retained earnings shall be maintained in enterprise operating funds in order to ensure that sufficient reserves are available for emergencies and revenue shortfalls. In the Municipal Utility Fund and the Solid Waste Enterprise Fund, an operating reserve will be established and maintained at 60 days of the current year's budget established for operations and maintenance (total budget less debt service and capital project expenditures). Special revenue funds such as Hotel / Motel Tax Fund, Chandor Gardens Fund, Public Library Special Revenue Fund, Municipal Court Technology Fund and Municipal Court Building Security Fund should maintain positive fund balances and each respective Board or Council should approve the amount to be retained each year.
  - C. Use of Fund Balance/Retained Earnings: Fund Balance/Retained Earnings should be used only for emergencies, major capital purchases or non-recurring expenditures that cannot be provided by savings in the current year. Should the use reduce the balance below the appropriate level, recommendations will be made on how to restore the balance to its level.
- **Capital Expenditures and Improvements:** Review and monitor the condition of capital equipment and infrastructure, establish priorities for replacement and repair based on needs and availability of resources.
  - A. Capital Improvement Planning Program: An annual review of the need for capital improvements and equipment should be conducted to evaluate the current status of the infrastructure, replacement and repair and any potential new projects. All projects, both ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability.

All operations, maintenance, and replacement costs should be listed for every capital project.

B. **Scheduled Replacement of Capital Assets:** An annual schedule should be prepared for the replacement of non-infrastructure capital assets. As resources are available, these assets shall be replaced according to the schedule.

C. **Capital Expenditure Financing:** There are three methods of financing capital requirements:

1. Budget funds from current revenues.
2. Use funds from fund balance/retained earnings as allowed.
3. Borrow money through debt.

Debt financing includes general obligations bonds, revenue bonds, certificates of obligation, tax notes, and lease/purchase agreements. Guidelines for assuming debt are established in the Debt Policy Statements.

D. **Capital Projects Reserve Fund:** A fund can be established and maintained to accumulate proceeds from the sale of real property, and transfers from the General Fund undesignated fund balance. This fund should be used to pay for capital improvements and equipment with an expected life of greater than 10 years.

- **Debt:** Establish guidelines for debt financing that will provide capital equipment and infrastructure improvements while minimizing the impact of principal and interest payments on current revenues.

A. **Use of Debt Financing:** Debt financing, including general obligation bonds, revenue bonds, certificates of obligation, tax notes, and lease/purchase agreements shall be used only when capital assets cannot be financed from current revenues or when the useful life of the asset or project exceeds the payout schedule of any debt.

B. **Assumption of Additional Debt:** Additional tax supported debt should not be assumed without conducting an analysis to determine the community's ability to support additional debt service payments.

C. **Affordability Targets:** An objective analytical approach should be used to determine whether or not new general-purpose debt can be assumed beyond what is retired each year. Generally accepted standards of affordability should be used in the analysis. These include debt per capita, debt as a percent of taxable value or revenue source, debt service payments as a percent of current revenues and current expenditures, and the level of overlapping net debt of all local taxing jurisdictions. The direct costs and benefits of the proposed expenditures should be examined. The decision to assume new debt should be based on the costs and benefits plus the ability to assume the new debt without detriment to the City or its citizens.

- D. Debt Structure: Debt payments should be structured to ensure level repayment. Level payment schedules improve budget planning and financial management.
- E. Bond Coverage Ratios and Reserves: Bond covenant requirements shall be followed completely.
- F. Competitive v. Negotiated: The City will analyze on a per issue and market basis the desire to utilize competitive versus negotiated sale of bonds.

- **Budget:** An annual strategic planning session at the start of the budget process in the early spring should occur. The City Manager shall prepare and submit to the governing body, prior to the beginning of each fiscal year, a budget of estimated income and proposed expenditures for the ensuing year, showing in as much detail as practicable the estimated amount required for the efficient operation of each department of the city government under his/her supervision and the reason for such estimated expenditures and be responsible for its administration after adoption. The submitted budget shall be a balanced budget with operating current revenues, exclusive of beginning resources, greater than or equal to operating expense / expenditures with consideration of previously stated use of one-time / unpredictable revenues, use of available fund balances, and the inclusion of sufficient fund balances as stated.
- **Investments:** Invest the City's operating cash to ensure its safety, provide for necessary liquidity, insure public trust, and optimize yield.

Funds of the City should be invested in accordance with the City of Weatherford Investment Policy, which is under a separate cover, so as to ensure the absolute safety of principal and interest, to meet the liquidity needs of the City, insure public trust, and to optimize yield. Interest earned from investments shall be distributed to the operating and other City funds from which the money was provided.

- **Fiscal Monitoring:** Prepare and present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition.
  - A. Financial Status and Performance Reports: Monthly reports showing the cumulative income and expenditures of each department for the preceding months, and a comparison of such monthly expenditures by department with the monthly allowances made for such departments in the annual budget and outlining any remedial actions necessary to maintain the City's financial position shall be prepared for review by the City Manager and the City Council.

- **Financial Consultants:** With available resources, employ the assistance of qualified financial advisors and consultants, as needed, in the management and administration of the City's financial functions.

These areas include but are not limited to investments, debt administration, financial accounting systems, program evaluations and financial impact modeling. Advisors should be selected on a competitive basis using objective questionnaires and requests for proposals based on the scope of the work to be performed.

- **Accounting, Auditing and Financial Reporting:** Comply with prevailing federal, state and local regulations. Conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).
  - A. External auditor rotation is not required but the City should circulate requests for proposals for audit services at least every five years.
  - B. Internal auditing should be performed as necessary, as risks warrant, and expanded as resources permit.
- **Internal Controls:** Provide reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition. At all times the City shall maintain an environment conducive to good internal controls. Each Department Manager is responsible to ensure that good internal controls are followed throughout his/her department, that any and all guidelines on accounting and internal controls are implemented, and that all auditor recommendations are addressed.

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**APPENDIX F**

**GLOSSARY & ABBREVIATION GUIDE**

# Glossary of Key Budget Terms

**Accrual Accounting:** A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

**Ad Valorem Tax:** A tax assess against property (land, improvements, and personal property) for the purpose of financing general operations of the City and debt service requirements.

**Advanced Refunding:** A transaction in which new debt is issued to provide monies to pay interest on old, outstanding debt as it becomes due, and to pay the principal on the old debt either as it matures or at an earlier call date.

**Allocation:** A part of a lump-sum appropriation, which is designed for expenditures by specific organization units and/or for special purposes, activities, or objects.

**Appraised Value:** The market value of real and personal property located in the City as of January 1 each year, determined by the Parker County Appraisal District.

**Appropriation:** The maximum level of spending for each fund and for each department as authorized annually by the City Council.

**Appropriation Ordinance:** The official enactment by the legislative body by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the legislative body.

**Assessed Valuation:** A value that is established for real or personal property for use as a basis for levying property taxes. The Parker County Appraisal District establishes property values in Weatherford.

**Assessment Ratio:** The ratio at which tax rate is applied to tax base. State Law currently sets the assessment ratio at 100%.

**Assets:** Resources owned or held by the City, which have monetary value.

**Balanced Budget:** A budget where expenditures are equal to income or sometimes where expenditures are less than income. A balanced budget can include a planned draw down of fund balances within set guidelines.

**Basis of Accounting:** The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

**Bond:** A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, call the maturity date, together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue bonds. There are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

**Budget:** A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

**Budget Calendar:** The schedule of key dates or milestones, which the City departments follow in the preparation, adoption and administration of the budget.

**Budget Document:** The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

# Glossary of Key Budget Terms (Continued)

**Budgetary Control:** The control or management of a governmental or enterprise fund in accordance with an approved budget to keep expenditures within the limitations of available appropriations of revenue.

**Capital Budget:** A plan for the financing and completion of designated capital projects, financed for the most part with proceeds from general obligation bond issues. The "capital improvements program" is similar multi-year plan, which includes the year covered by the "capital budget".

**Capital Projects Fund:** A fund created to account for financial resources to be used for the acquisitions or the construction of major capital facilities or equipment.

**Capital Outlay:** type of expenditure within the budget, which results in the acquisition of an asset which has a value of at least \$5,000 and a useful life of more than one year.

**Certificate of Obligation:** A type of municipal debt that is unconditionally backed that can be issued without voter approval, usually by a vote of the City Council. Often used for smaller projects.

**City Charter:** The document of a home rule City similar to a constitution, which established the City's government structure and provides for the distribution of powers and duties among the various branches of government.

**City Council:** The Mayor and four (4) Council members collectively acting as the legislative and policymaking body of the City.

**Comprehensive Annual Financial Report (CAFR):** This report is published to provide to the Council, the representatives of financial institutions, our citizens and other interested persons, detailed information concerning the financial condition of the City government.

**Contractual Services:** The cost related to services performed for the City by individuals, business, or utilities.

**Current Refunding:** A refunding transaction in which the proceeds of the refunding debt are applied immediately to redeem the debt to be refunded.

**Current Taxes:** Property taxes that are levied and due within one year.

**Debt Service:** The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Debt Service Fund:** A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt. May also be called Interest and Sinking Fund.

**Delinquent Taxes:** Taxes that remain unpaid on and after the date which penalty for non-payment is attached.

**Department:** A major administrative organizational unit of the City, which indicates overall management responsibility for one or more divisions.

**Depreciation:** The portion of the cost of a fixed asset charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset. Through this process, the entire cost of the asset is ultimately charged off as an expense.

# Glossary of Key Budget Terms (Continued)

**Division:** A major administrative organizational unit of the City, which indicates overall management responsibility for one or more activities.

**Effectiveness:** The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

**Effective Tax Rate:** State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that decreases when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property for the effective tax rate calculation; however, for notice and hearing requirements, the benefit of new growth is excluded.

**Efficiency:** The degree to which an entity, program, or procedure is successful at achieving its goals and objectives with the least use of scarce resources.

**Encumbrances:** Obligations in the form of purchase orders and contracts, which are chargeable to an appropriation and for which a part of the appropriation is reserved because the goods or services have not been received. When paid, the encumbrance is liquidated.

**Enterprise Fund:** A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

**Estimated Revenue:** The amount of projected revenues to be collected during the fiscal year.

**Expenditure:** Decreases in net financial resources. Expenditures include current operating expenses require the present or future use of net current assets, debt service and capital outlay.

**Expenses:** This term refers to the outflows or other using up of assets or incurrence of liabilities from rendering services or carrying out other activities that constitute the City's major operations.

**Fiduciary Fund:** A fund used to report and record assets held in trust or as in an agency capacity for others.

**Fiscal Management Policy Statements:** Financial policies are used to enable the City to achieve a sound financial position. They are in writing and are periodically updated and endorsed.

**Fiscal Year:** The 12-month period covered by the budget. For the City of Weatherford, the fiscal year begins October 1 and ends September 30.

**Fixed Assets:** Assets of long-term character, which are intended to continue to be held or used, such as buildings, machinery and equipment.

**Franchise Fee:** A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

**Fund:** An accounting entity with a separate set of self-balancing accounts, which comprise its assets, liabilities, fund balances, revenues and expenditures.

**Fund Balance:** The assets of a fund less liabilities, as determined at the end of each fiscal year. Any reservations of fund balance are deducted to result in an "unreserved fund balance".

**Fund Type:** In governmental accounting, all funds are classified into eight fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

# Glossary of Key Budget Terms (Continued)

**GAAP:** Generally accepted accounting principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

**General Fund:** The General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, park and recreation, library, public works and general administration.

**General Obligation Bonds:** Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

**Governmental Accounting Standards Board:** The ultimate authoritative accounting and financial reporting standard – setting body for state and local governments.

**Governmental Fund:** A fund used to account for mainly tax-supported activities.

**Impact Fees:** Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

**Infrastructure:** The underlying permanent foundation or basic framework.

**Interest and Sinking Fund:** See Debt Service Fund.

**Interest Earnings:** The earnings from available funds invested during the year in investments authorized by the City of Weatherford Investment Policy.

**Interfund Transfer:** Amounts transferred from one fund to another.

**Internal Service Fund:** A fund used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis.

**Investments:** Securities, bonds and real property (land or buildings) held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in the normal course of governmental operations.

**Levy:** To impose taxes, special assessments, or service charges for the support of the City services.

**Liabilities:** Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date.

**Long-term Debt:** Debt with a maturity of more than one year after the date earmarked for its retirement.

**(M)aintenance & (O)perations:** Represents the portion of taxes assessed for the maintenance and operations of the General Fund Services.

**Materials and Supplies:** Expendable materials and operating supplies necessary to conduct departmental activity.

# Glossary of Key Budget Terms (Continued)

**Modified Accrual Accounting:** A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

**Net Bonded Debt:** Gross bonded debt less any cash or other assets available and earmarked for its retirement.

**Non-Departmental Expense:** Expenses that benefit the fund as a whole rather than a particular department within the fund.

**Operating Budget:** A financial plan outlining estimated revenues and expenditures and other information for a specified period (usually a fiscal year). The "proposed budget" is the financial plan presented by the City Manager for consideration by the City Council, and the "adopted budget" is the financial plan ultimately approved and authorized by the City Council.

**Ordinance:** A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of endorsements are known.

**Overlapping Debt:** Proportionate share that property within a government must bear of the debts of other local governments located wholly or in part within the geographic boundaries of the reporting government.

**Paying (Fiscal) Agent Fee:** Fee paid to the financial institution that receives and disburses bond payments made on the City's debt obligations.

**Per Capita Costs:** The cost of service per person. Per capita costs are based on the population estimates provided by the North Texas Council of Governments.

**Performance Measures:** Specific quantitative measures of work performed within a City department.

**Personnel Services:** The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

**Proprietary Fund:** A fund to account for activities that focus on operating income and cash flows. Such activities are often business like whether internal or external in operations to the organization.

**Refunding:** The issuance of new debt whose proceeds are used to repay previously issued debt.

**Reserve:** An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

**Revenues:** All amounts of money earned or received by the City from external sources.

**Revenue Bonds:** Bonds usually sold for constructing a project that will produce revenue for the governmental entity. All or part of the produced revenue is used to pay the principle and interest of the bond.

## Glossary of Key Budget Terms (Continued)

**SCADA:** Supervisory Control and Data Acquisition is an automated system that is the normal daily means of water system operation. This automated system records flow data, operates pumps and valves.

**Special Revenue Fund:** A governmental fund, which is used to account for activities in which a specific revenue source is legally restricted for a specific activity.

**Tap Fees:** Fees charged to join or to extend an existing utility system.

**Tax Anticipation Notes:** Short-term, interest bearing note issued by a government in anticipation of tax revenues to be received at a later date.

**Taxes:** Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

**Tax Levy:** The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Tax Rate:** An amount applied to the taxable value of assessed property, expressed as so many cents per \$100 of assessed property.

**Tax Roll:** The official list of taxable property for a given tax year and the amount of taxes levied against each taxpayer.

**Texas Municipal Retirement System (T.M.R.S.):** An agent multiple-employer public retirement system. Weatherford provides pension benefits for all permanent employees through a joint contributory plan in the state wide Texas Municipal Retirement System.

**Utility Franchise Tax:** A tax paid by the utilities for a special privilege granted by the Weatherford City Council, permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

**Warrants:** A legal writ authorizing an officer to make an arrest, seizure, or search.

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## Abbreviations in the Budget Document

A.V.	Ad Valorem
A/C	Air Conditioning
C.A.F.R.	Comprehensive Annual Financial Report
C.C.	City Council
C.F.O.	Chief Financial Officer
C.M.O.	City Manager's Office
C.O.	Certificate of Obligation
C.O.W.	City of Weatherford
C.S.O.	City Secretary's Office
F.T.E.	Full-Time Equivalent
F/T	Full-Time
G.A.A.P.	Generally Accepted Accounting Principles
G.A.S.B.	Governmental Accounting Standards Board
G.F.	General Fund
G.F.O.A.	Government Finance Officer's Association
G.O.	General Obligation
H.V.A.C.	Heating Ventilation and Air Conditioning
I & S	Interest and Sinking
M & O	Maintenance and Operations
N.C.T.C.O.G.	North Central Texas Council of Governments
P/T	Part-Time
R.O.W.	Right of Way
U.C.R.	Uniform Crime Report
W.I.S.D.	Weatherford Independent School District

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