

**CITY OF WEATHERFORD
PROGRAM OF SERVICES**

**CITY MANAGER PROPOSED
ANNUAL BUDGET
2010-2011**



As Presented To The

CITY COUNCIL

DENNIS HOOKS, MAYOR
WAYMON HAMILTON, MAYOR PRO-TEM
JERRY CLINTON
CRAIG SWANCY

By JERRY BLAISDELL, CITY MANAGER

Final:

As submitted by City Manager and approved and adopted by the Weatherford City Council following the final reading on September 28, 2010.

**City of Weatherford, Texas
Principal Officials**

Elected Officials

Dennis Hooks.....Mayor
Waymon Hamilton.....Mayor Pro-Tem
Jerry Clinton.....Council Member
Craig Swancy.....Council Member

Appointed Officials

Jerry Blaisdell.....City Manager
Robert Hanna.....Assistant City Manager
Sharon Hayes.....Assistant City Manager
Janina Jewell.....Chief Financial Officer
Dale Fleeger.....Director of Library Services
Danielle Felts.....Community Relations Manager & Acting Recreation Director
Terry Hughes.....Director of Transportation, Public Works and Parks
Mike Manning.....Chief of Police
Laura Simonds.....City Secretary
Tammy Sinclair.....Director of Human Resources
Brent Smith.....Director of Municipal & Community Services
Don Stephens.....Director of Planning & Development
Paul Rust.....Acting Fire Chief

CITY OF WEATHERFORD, TEXAS
2010-2011 PROGRAM OF SERVICES

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ADDENDUM TO BUDGET MESSAGE

The City Manager, Jerry Blaisdell, presented the proposed 2010-2011 Annual Budget to the City Council at a work session on August 3, 2010. Prior to final approval of the budget on September 28, 2010 City Council made various changes to the original proposal before final adoption. Changes included:

- An increase for a one-time salary supplemental package to employees across all funds,
- The inclusion of donations for the Freedom House and Parker County Committee on the Aging from the General Fund and to the Parker County Fine Arts Association, Doss Heritage and Culture Center and the Texas Opry Theater from the Hotel Occupancy Fund,
- The inclusion of \$850,000 for community enhancement projects to the General Fund,
- The reinstatement of a portion, \$415,000, in materials for street rehabilitation,
- The carry-over of funds to complete the Solid Waste / Fleet facility, and
- Increases for other various changes including purchasing cash drawers for remote cash collection sites, contract labor to meet the number of games needing officiating, motor vehicle replacements for the Police department, pump replacement for the Fire department, handicap parking for the Wright house, roof replacement funds for fire station #1, and library grant receipt recognition.

Those changes are recognized in the numbers of this presentation but not in the budget message originally prepared by Mr. Blaisdell.

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August 3, 2010

To: Honorable Mayor and City Council Members:

In accordance with Chapter 102 of the Local Government Code and the City of Weatherford Code of Ordinances Chapter 8 Section 1-8-5 (g), the proposed 2010-2011 Annual Budget for all departments governed by the City Council of the City of Weatherford, is herewith submitted for review and consideration. The Weatherford Municipal Utility Fund is presented under another document to the Weatherford Municipal Utility Board. The following is a discussion of the purpose, objectives, and guidelines considered in the preparation of the budget, and an overview of major revenues and expenditures.

PURPOSE OF BUDGET

This budget document serves as the Annual Operating Plan of the City of Weatherford. The budget process is designed to produce a management-oriented budget document providing financial control, management information, planning and policy development.

The budget establishes levels of service, determines the allocation of municipal resources, and serves as an operational tool and planning guide. The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. Each fund can be generally thought of as revenues, and the operations of each fund are maintained using a set of self-balancing expenditures. City resources are budgeted to the individual funds by activity and are controlled within the individual fund.

The purpose of the budgetary process is to identify and assure compliance with policies dictated by state law, the City Charter, City Ordinances, and administrative procedures. The aim of these policies is to achieve long-term stability and a positive financial condition. These guidelines give direction to the administration and finance staff in planning and directing the City's day-to-day financial affairs and in developing financial recommendations to the City Council. These guidelines set forth the basic framework for the overall fiscal management of the City. Operating independently of changing circumstances and conditions, they assist in the decision-making process. They provide guidelines for evaluating both current activities and proposals for future programs by preserving the long-standing principles, traditions and practices which have guided the City in the past and have helped maintain financial stability. The scope of these policies span accounting, auditing, financial reporting, internal controls, operating and capital budgeting, revenue management, cash and investment management,

expenditure control, asset management, and debt management. Please see the appendix section of this document for the latest City Council approved Fiscal Management Policy Statements.

Budgeting is an essential element of the financial planning, control, and evaluation process of municipal government. The budget planning process is for a one year period. Recognizing that, budgets are influenced by decisions made in prior year budgets, and the decisions made in the current year budget serves as a precursor to future budget requirements. The City shall recognize both short-term needs and objectives in relation to the long-term goals of the City.

All budgets shall be adopted on a basis consistent with generally accepted accounting principles as promulgated by the Governmental Accounting Standards Board, with exceptions, including that depreciation is not included in the budget, capital purchases are budgeted in the year of appropriation, and debt principal is included in the proprietary funds. Revenues are included in the budget in the year they are expected to become measurable and available. Expenditures are included in the budget when they are measurable, a fund liability is incurred, and the liability will be liquidated with resources included in the budget.

OBJECTIVES OF THIS BUDGET

Assure that revenues are realistically estimated. Revenues have been analyzed and are estimated realistically. It has been the practice of the City to be conservative in its estimates and this budget continues with that philosophy. The Fiscal Year 2011 Proposed Budget is especially cognizant of the conservative practice of estimating revenues as recovery from the current economic conditions is expected to be slow.

Assure that City services are efficient, equitable, and funded at adequate levels. This budget provides for adequate funding of all City services, although some of the worthwhile projects or purchases proposed by various departments are not recommended in this document. In those cases alternatives are funded at a lesser amount, the purchase is delayed or utilization of existing resources is suggested. The solid waste proprietary fund finances its activities through system revenues, and rates reflect the costs to the City for services provided. The 2007 CO Fund, or TxDOT Transportations Projects, is currently estimated to be less than current available needs as City Council is aware. Council, staff, and financial advisors are currently developing a plan for proper funding of these projects and estimate this to be fully funded within the next six months either through debt issuance, repurpose of existing fund balances, and/or restructuring of current obligations.

Sound Financial Planning. Maintenance of adequate un-allocated fund balances and reserves for unanticipated events or future allocation is important. This budget continues the policy of maintaining adequate fund balances and working capital to meet cash flow requirements and at the same time use the available funds to reduce any additional unforeseen requirements. This objective dictates that some worthy expenditure requests are not recommended for funding or are funded at a lesser level. Unencumbered fund balances in the General Fund and other governmental-type funds, and working capital in the Solid Waste Fund, are maintained at adequate levels. Please see Fiscal Management Policy

Statement in this document for approved funding levels. A continued emphasis is also placed on cost containment.

GUIDELINES IN DEVELOPING THIS BUDGET

The City's strategic plan serves as the basis for the development of this budget.

Maintaining a healthy fiscal position is furthered in this proposed budget by conservative revenue estimates, elimination or freezing of some vacant positions, and keeping a strong fund balance.

Meeting citizens' expectations through quality service delivery is promoted by maintaining all service levels as currently provided throughout the City.

Ensuring responsive communication will be accomplished by continued programming of Channel 27, internet activity and the continuation of a comprehensive and transparent community information and education program.

Addressing mobility issues will be accomplished through funding of the City's neighborhood street maintenance program (however, at a lower monetary level due to financial constraints), and the capital improvement program.

Fostering economic development is promoted in this proposed budget by improving service delivery in our planning and development functions, as well as maintaining the overall quality of life in Weatherford through strong public safety, infrastructure and leisure services.

Developing an engaged and quality workforce will be furthered in this proposed budget by maintaining all current employee and retiree benefits as well as continued funding of the City's future retiree health costs.

The promotion of good stewardship of the environment is provided for in this budget as a new curbside voluntary recycling program will continue. This program is provided for within the Solid Waste fund.

BUDGET OVERVIEW

Budgeted expenditures for all funds of the City of Weatherford for the 2010-11 fiscal year, total \$31,583,826 as follows:

Fund	Budget	% of Total
General	\$ 21,113,956	66.9%
Capital Projects	\$ 2,770,396	8.8%
General Debt Service	\$ 4,207,303	13.3%
Solid Waste	\$ 2,478,707	7.8%
Hotel/Motel Tax	\$ 344,039	1.1%
Chandor Gardens	\$ 273,811	0.9%

Miscellaneous	\$ 395,614	1.3%
	<u>\$ 31,583,826</u>	<u>100.0%</u>

The General Fund, accounting for almost 67 percent of the total budget, funds the primary operating departments of the City, including police, fire, street maintenance, parks and recreation, public library, transportation and public works, and various administrative offices. The Capital Project Funds, accounting for approximately 9 percent of proposed expenditures, appropriates funding for continued major transportation improvement projects with the pass-through tolling agreement with the Texas Department of Transportation (TxDOT). Funds budgeted for capital projects do not re-appropriate funds already obligated to particular projects by Council. Funds presented in this budget for appropriation are unobligated funds that are not already appropriated and under construction. The annual debt service requirements on the City's general obligation debt make up another 13 percent of budget funds. Operation of the solid waste collection department, operation of Chandor Gardens, programs funded by revenues from the local hotel/motel occupancy tax, grants, and donations dedicated for the Public Library and the Animal Shelter, make up the remaining 11 percent of proposed 2010-11 expenditures.

GENERAL FUND

The rate of population growth within the City remains steady, as evidenced by the North Central Texas Council of Government's 2010 population estimate of 27,050, a 42.4 percent increase from the 2000 census of 19,000. Total assessed value of taxable property within the City decreased from \$1,780,438,360 in 2009, to \$1,711,159,848 in 2010. This was the first decrease noted in recent City history indicating the continued economic conditions facing the nation and region. While there was a 3.89 percent decrease in assessed value, \$44,595,070 came from new construction during the year. This proposed budget includes no change in the current tax rate of \$.4636 per \$100 valuation. This rate remains significantly lower than those cities of comparable size in the area and well below the state-wide average rate of \$.54008 for cities surveyed in the 15,000-30,000 population range. Of the \$7,658,247 in estimated property tax collections, \$2,654,990 is allocated for annual principal and interest payments on the City's outstanding bonded debt, leaving \$5,003,257 for operating expenditures in the General Fund. Property tax collections represent only 23 percent of the estimated \$21,715,792 General Fund revenues and transfers from other funds. The largest source of revenue to the General Fund, accounting for 37 percent of total revenues, is the local sales tax. Sales tax collection expectations at \$7,984,705 are down 7.6 percent from actual 2009 and down 13 percent from 2008. Transfers from the City's municipal utility system and solid waste fund, representing a return on investment in the system and reimbursement for administrative services will total \$3,117,346 and accounts for 14.4 percent of all General Fund income.

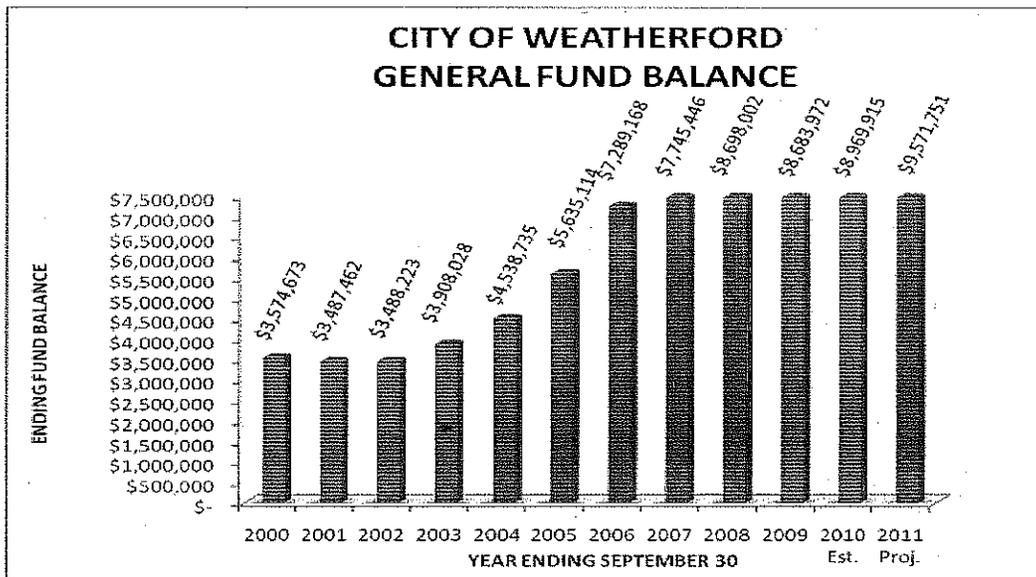
Gross Receipt Fees assessed to all utilities operating within the City for use of the streets, alleys, and rights-of-way, are expected to total \$2,500,000, or about 11.5% of total revenues. The remaining \$3,110,484 in estimated 2010-11 General Fund revenues come from a variety of sources including Municipal Court fines, First Monday fees, building permits, grant revenue, interest income, and

miscellaneous revenue. Estimates are conservative given current local and national economic conditions.

Proposed expenditures and transfers from the General Fund for Fiscal Year 2010-11 total \$22,113,956. Expenditures in the Police Department (\$6,715,732) and Fire Department (\$4,406,607) account for over 50% of the total expenditure budget. Transportation and Public Works Department expenditures are proposed at \$2,988,523, Community Services Department expenditures are proposed at \$1,523,127, and the Public Library at \$1,075,819, representing 13.4 percent, 7.2 percent, and 5.1 percent of total General Fund expenditures, respectively. The remaining \$4,404,148 of proposed General Fund expenditures are allocated for General Administration, Finance, Planning, Human Resources, Economic Development, Municipal Court, and transfers to other funds.

In continued efforts to reduce budgeted needs and balance the budget during slower economic times, this proposed General Fund budget, along with all other operating budgets, does not include any cost of living increases in pay, any employee market adjustments, or merit increases for City staff. The City's insurance carrier for employee insurance coverage was able to offer an adjusted benefit plan for the same cost, so no increase is included for employee insurance this year. Twenty and one-half positions are currently on hold in the General Fund budget and no new programs or equipment replacement needs have been included. The General Fund also does not include the funding of outside community programs and has been reduced by another \$655,000 in street maintenance programs.

As shown, the ending fund balance is projected to be \$7,571,751, approximating 167 days of budgeted expenditures. This small increase from the current year is in hopes of having some flexibility in working through difficult economic times.



SOLID WASTE FUND

Revenues from residential and commercial solid waste fees and interest earnings are estimated at \$1,971,186 for 2010-11 with an additional \$700,000 in royalties from landfill operations. The proposed cost to operate the system for 2010-11, including disposal costs, is estimated at \$2,478,707. This total includes the regular \$350,000 transfer to the General Fund for gross receipts as well as a \$500,000 one-time transfer from royalties for capital replacement. This fund includes the previously mentioned furlough, no increases, and no change in cost of employee insurance.

DEBT SERVICE FUND

In Fiscal Year 2010-11, the General Debt Service Fund has obligations of \$4,207,303 due. Property taxes will cover \$2,654,990 of the obligations. The Hotel/Motel Occupancy Tax Fund will transfer in an additional \$148,230 for the debt related to the original purchase of Chandor Gardens and the General Fund will transfer in \$64,564 for shortage in property tax collections. The remaining \$885,519 of obligations can be covered for this one time only by interest income gained investment of idle funds of the 2007 Certificates of Obligation and an additional \$450,000 is expected to be received from TxDOT for pass through toll reimbursements. Funding of the TxDOT pass through toll program will not start coming in to help pay for obligations of the 2007 Certificates of Obligation until one year after completion of the projects, which have started to be completed.

OTHER MAJOR PROGRAMS

In addition to the General, Solid Waste, and General Debt Service funds, the 2010-11 proposed budget also includes recommended appropriations for other major programs, projects or transfers as follows:

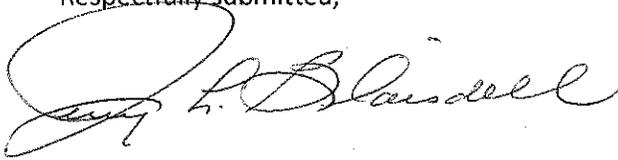
Special Revenue Funds	Proposed Budget
Hotel/Motel Tax Fund	\$ 344,039
Chandor Gardens Fund	\$ 273,811
Library Special Revenue Fund	\$ 10,000
Animal Shelter Special Revenue Fund	\$ 10,000
Municipal Court Technology Fund	\$ 23,000
Municipal Crt. Building Security Fund	\$ 30,413
Municipal Crt. Juvenile Case Mg Fund	\$ 17,105
State Forfeiture Fund	\$ 15,000
Federal Forfeiture Fund	\$ 251,000
Weatherford Beautification Fund	\$ 2,396
TCDP - W'ford Aerospace Grant Fund	\$ 13,875
TCDP - SFX Grant Fund	\$ 22,368
Capital Project Funds	
General Capital Projects Fund	\$ 25,000

<i>Park Development Fund</i>	\$	133,737
<i>Series 2007 C.O. Fund</i>	\$	505,442
<i>Series 2006 C.O. Fund</i>	\$	352,624
<i>Series 2007 G.O. Fund</i>	\$	933,077
<i>Series 2008 C.O. Fund</i>	\$	820,516
Other Funds		
<i>Doss Permanent Library Fund</i>	\$	457

A work session to review the budget in detail with the City Council is scheduled for Tuesday, August 3 and 10, at which time staff will briefly outline the programs and activities and respond to any questions you may have. A public hearing on the proposed budget is scheduled for Tuesday, September 7, 2010. As required by state law, an agenda item will be posted immediately following the public hearing for the Council to consider adoption of the budget and tax rate ordinances on first reading for September 14, 2010. A second reading of the ordinances for final adoption will then be placed on the agenda for Tuesday, September 28, 2010.

In conclusion, I wish to thank each department director and support staff members, who spent many hours to research and interpret data, and formulate realistic expenditure requests for the upcoming year.

Respectfully submitted,



Jerry Blaisdell
City Manager

**City of Weatherford
2010-2011 General Budget Calendar**

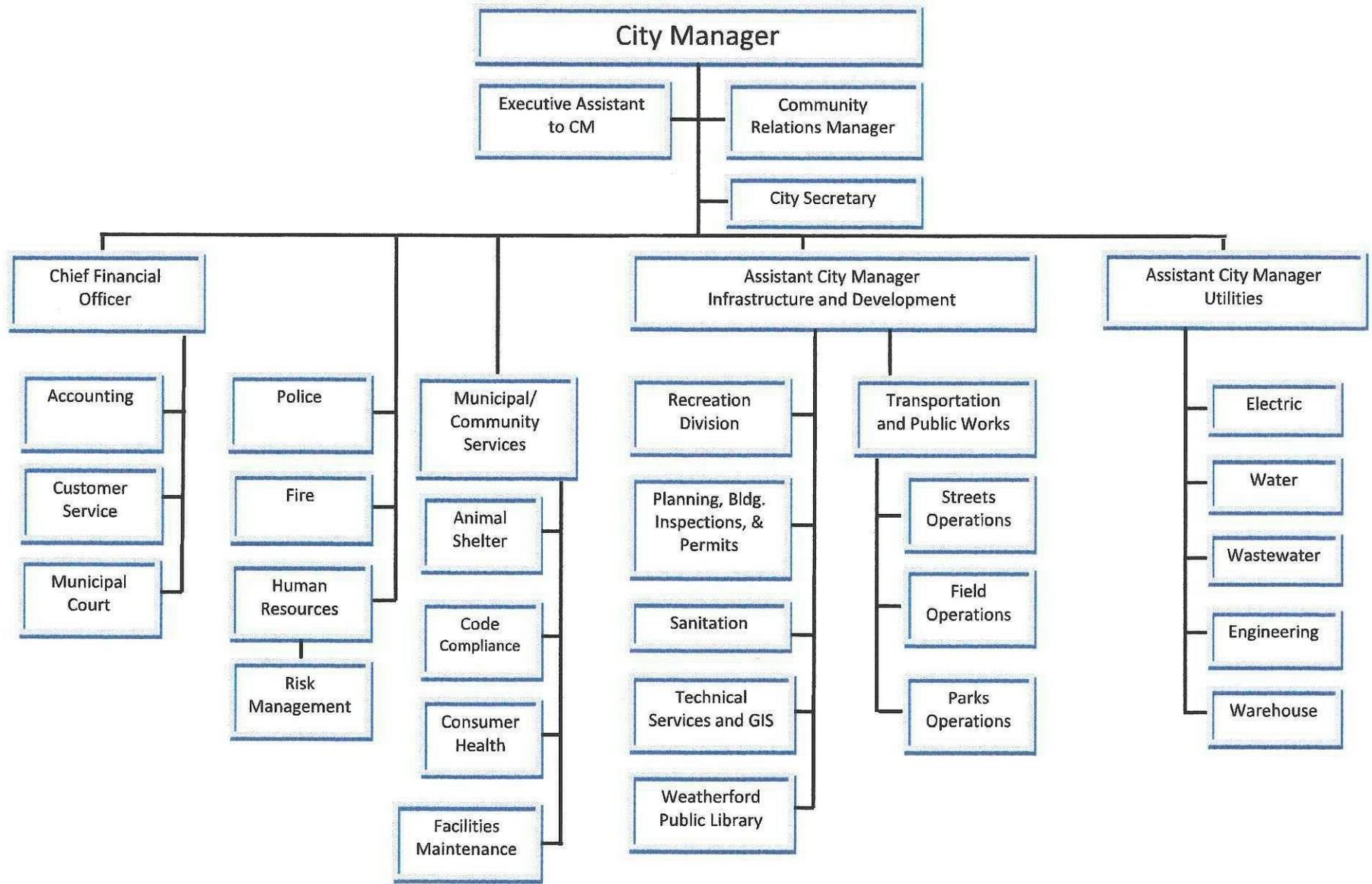
Date	Responsibility	Action	Authority / Explanation
7-Apr-10	Dept. Heads / FD / CM	Distribute Budget Forms and Worksheets	
April 19 - April 30, 2010	Dept. Heads / FD / IT	Meeting to Discuss IT Needs for Each Department	
10-May-10	Dept. Heads / FD	Baseline Budgets Submitted to Finance	
15-May-10	PCAD	Preliminary Assessment Values Expected	
17-May-10	FD	Preliminary Revenue Estimates	
24-May-10	Dept. Heads / FD	Vehicle / Equipment Replacement Requests Submitted to Finance	
1-Jun-10	FD / CM	Finance Department Submits Budget Requests to CM	
June 1-7, 2010	CM	Budget Review	
9-Jun-10	PCAD	Preliminary Assessment Values	Tax Code Section 26.01 Chief appraiser must certify estimate of taxable value for City.
June 7-25, 2010	Dept. Heads / FD / CM	Budget Request Discussions	
June 25-July 27, 2010	FD	Compile and Print Proposed Budget	
13-Jul-10	CC	Presentation of Community Organizations Receiving City Funds and Review of Hotel Occupancy Revenue Uses and Main Street Program	
27-Jul-10	PCAD	Certified Appraisal Roll	Tax Code Section 26.01 Last day for Chief appraiser to certify appraisal roll to each taxing unit.
27-Jul-10	FD	Revenue Estimates Updated	
27-Jul-10	CM	Budget Message Prepared	
27-Jul-10	CC	Pre Budget Discussion	
3-Aug-10	CM / CC	Submit Proposed Budget	Code of Ordinances Section 1-8-5 (g) City Manager is the "Act as budget officer and as such to prepare and submit to the governing body, prior to the beginning of each fiscal year. A budget of estimated income and proposed expenditures for the ensuing year, showing in as much detail as practicable the estimated amount required for the efficient operation of each department of the city government under his (her) supervision and the reason for such estimated expenditures and be responsible for its administration after adoption.
3-Aug-10	CC / CM (Special)	Budget Work Session	City Manager publically reviews proposed budget.
6-Aug-10	FD	Publish Effective Rate	Tax Code 26.04 Date taxing unit must publicize effective tax and rollback rates, unencumbered fund balances, debt obligation schedule and other applicable items (or soon after).

City of Weatherford
2010-2011 General Budget Calendar

Date	Responsibility	Action	Authority / Explanation
10-Aug-10	CC	Discuss Tax Rate, Take Record Vote, and Schedule Public Hearing	
20-Aug-10	FD	Publish Notice of Budget Public Hearing	
13 & 20 Aug-10	FD	Notice of Public Hearing on Tax Increase	Tax Code Section 26.06(b) The notice of a public hearing may not be smaller than one-quarter page of a standard-size or a tabloid-size newspaper, and the headline on the notice must be in 24-point or larger type. The notice must contain a statement in the following form: "NOTICE OF PUBLIC HEARING ON TAX INCREASE..."
24-Aug-10	CC	1st Public Hearing Tax Rate	Tax Code Section 26.05 (d) The governing body of a taxing unit other than a school district may not adopt a tax rate that exceeds the lower of the rollback tax rate or the effective tax rate calculated as provided by this chapter until the governing body has held two public hearings on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065.
7-Sep-10	CC (Special)	2nd Public Hearing Tax Rate	Tax Code Section 26.05 (d) The governing body of a taxing unit other than a school district may not adopt a tax rate that exceeds the lower of the rollback tax rate or the effective tax rate calculated as provided by this chapter until the governing body has held two public hearings on the proposed tax rate and has otherwise complied with Section 26.06 and Section 26.065.
7-Sep-10	CC (Special)	Public Hearing Budget	Opportunity for community to participate in budget process.
7 & 14 Sep-10	FD	Notice of Vote on Tax Rate	Tax Code Section 26.06 (d) At the public hearings the governing body shall announce the date, time, and place of the meeting at which it will vote on the proposed tax rate. After each hearing the governing body shall give notice of the meeting at which it will vote on the proposed tax rate and the notice shall be in the same form as prescribed by Subsections (b) and (c), except that it must state the following:"NOTICE OF TAX REVENUE INCREASE..."
14-Sep-10	CC	First Reading of Budget and Tax Rate Ordinances	
21-Sep-10	CC	Second and Final Reading of Budget and Tax Rate Ordinances	Code of Ordinances Article 1 Section 1-7-7 (b) Levying taxes - Three votes. Ordinances providing of the assessment and collection of taxes require the approval of two-thirds of the members of the council. Tax Code Section 26.05 Last day for taxing units to adopt 2009 tax rate.
1-Oct-10	CM	File and Implement Budget	Code of Ordinances Section 1-8-5 (i) The manager, in addition to the foregoing subsection shall make and file a budget as required by state law. State Law Reference - R.C.S. art. 689-a13 et seq.

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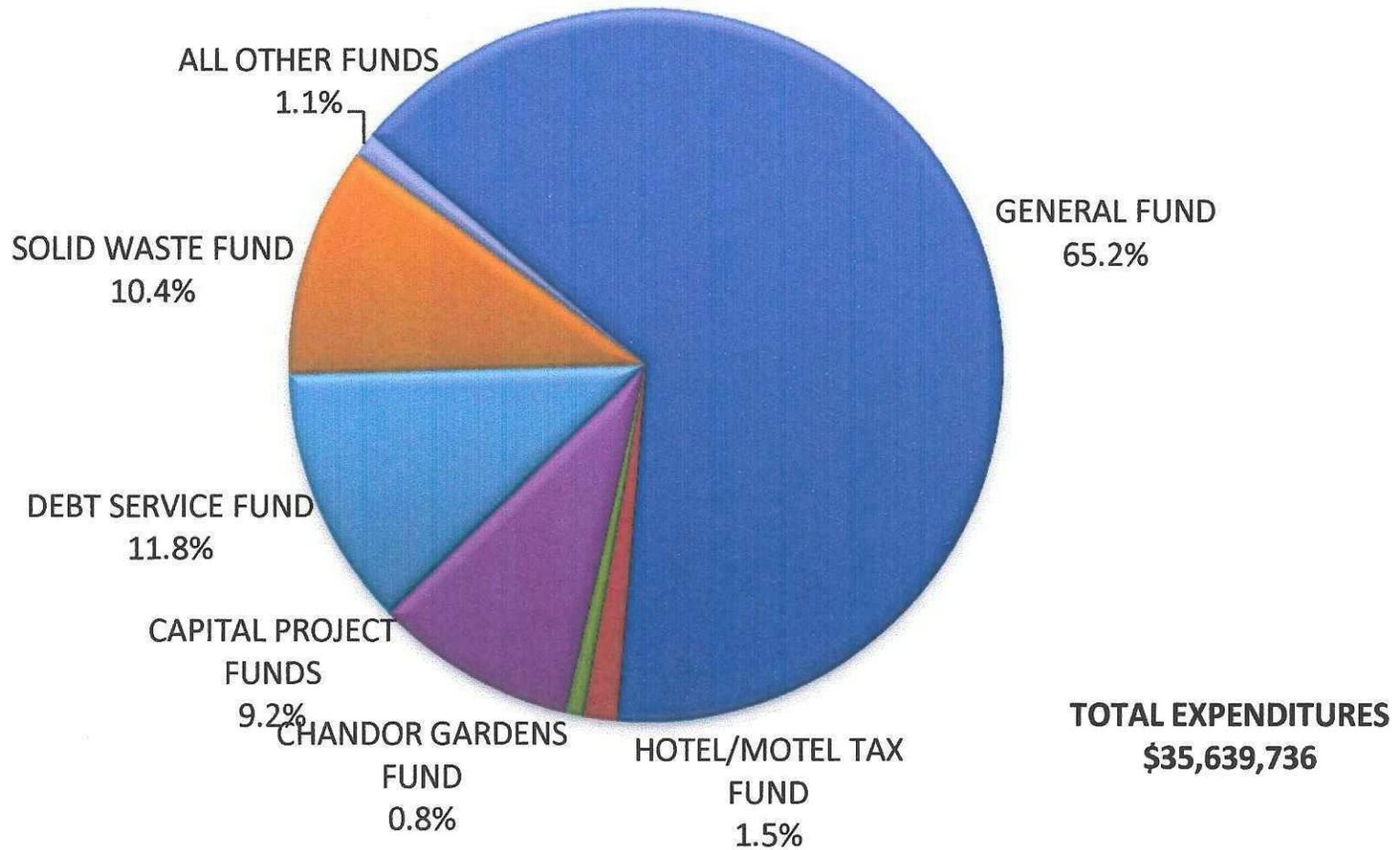
**City of Weatherford
2010-2011 Program of Services**

COMBINED BUDGET SUMMARY - ALL FUNDS

	<i>UNDESIGNATED FUND BALANCE 10/1/2010</i>	<i>ESTIMATED REVENUES</i>	<i>TRANSFERS FROM OTHER FUNDS</i>	<i>AVAILABLE RESOURCES</i>	<i>ESTIMATED EXPENDITURES</i>	<i>TRANSFERS TO OTHER FUNDS</i>	<i>UNDESIGNATED FUND BALANCE 9/30/2011</i>
General Fund	\$ 8,969,915	\$ 18,192,290	\$ 4,023,502	\$ 31,185,707	\$ 23,163,811	\$ 64,564	\$ 7,957,332
Special Revenue Funds:							
<i>State Forfeiture Fund</i>	43,732	5,050	-	48,782	15,000	-	33,782
<i>Federal Forfeiture Fund</i>	242,775	30,500	-	273,275	251,000	-	22,275
<i>Weatherford Beautification Fund</i>	2,391	5	-	2,396	2,396	-	-
<i>TCDP - W'ford Aerospace Grant Fund</i>	-	13,875	-	13,875	13,875	-	-
<i>TCDP - SFX Grant Fund</i>	-	22,368	-	22,368	22,368	-	-
<i>Municipal Court Technology Fund</i>	23,354	22,146	-	45,500	23,000	-	22,500
<i>Municipal Court Building Security Fund</i>	33,844	16,645	-	50,489	30,413	-	20,076
<i>Municipal Court Juvenile Case Mg Fund</i>	-	17,720	-	17,720	17,105	-	615
<i>Hotel/Motel Tax Fund</i>	295,747	450,500	-	746,247	289,715	252,135	204,397
<i>Chandor Gardens Fund</i>	178,697	168,900	103,905	451,502	284,085	-	167,417
<i>Library Special Revenue Fund</i>	74,587	11,198	457	86,242	10,000	-	76,242
<i>Animal Shelter Special Revenue Fund</i>	6,258	5,068	-	11,326	10,000	-	1,326
General Debt Service Fund	1,361,155	3,108,990	718,236	5,188,381	4,207,303	-	981,078
Capital Projects Funds:							
<i>General Capital Projects Fund</i>	(1,332,129)	2,996,223	500,000	2,164,094	525,000	-	1,639,094
<i>Park Development Fund</i>	83,712	50,025	-	133,737	133,737	-	-
<i>Series 2006 C.O. Fund</i>	352,624	-	-	352,624	352,624	-	-
<i>Series 2007 C.O. Fund</i>	(11,560,356)	200,000	-	(11,360,356)	-	505,442	(11,865,798)
<i>Series 2007 G.O. Fund</i>	931,077	2,000	-	933,077	933,077	-	-
<i>Series 2008 C.O. Fund</i>	820,016	500	-	820,516	820,516	-	-
Solid Waste Enterprise Fund	2,008,556	2,671,186	-	4,679,742	1,717,898	1,994,215	967,629
Doss Permanent Library Fund	50,536	100	-	50,636	-	457	50,179
	\$ 2,586,491	\$ 27,985,289	\$ 5,346,100	\$ 35,917,880	\$ 32,822,923	\$ 2,816,813	\$ 278,144

NOTE: FY2011 Rolling unused previously appropriated construction in progress capital budgets forward and only appropriating new funds through the budget ordinance.

CITY OF WEATHERFORD 2010-11 ANNUAL BUDGET PROPOSED EXPENDITURES - ALL FUNDS



**City of Weatherford
2010-2011 Program of Services**

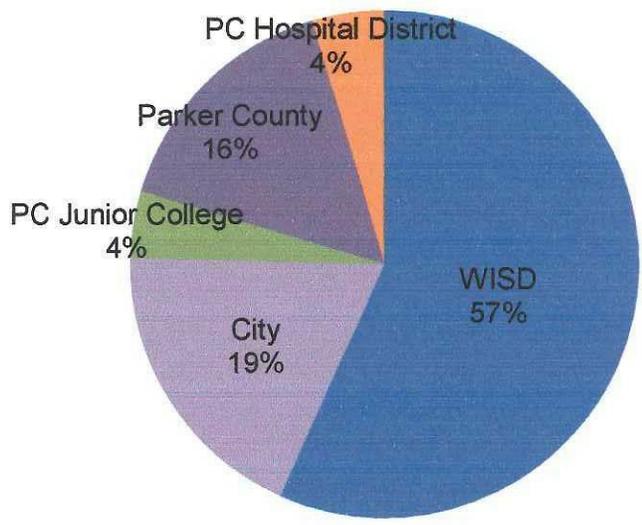
**AD VALOREM TAX
CALCULATION AND DISTRIBUTION**

2010 Assessed Value	\$	1,711,159,848
ARB Cases Under Protest	\$	81,814,040
Less: Value of Over 65/Disabled Homesteads	\$	(197,925,550)
	\$	1,595,048,338
 Tax Rate Per \$100		 \$0.46360
 Total Tax Levy	 \$	 7,394,644
 Estimated Collection Rate		 95.0%
 Estimated Collections	 \$	 7,024,912
Plus: Estimated Frozen Taxes Imposed on Over 65/Disabled Homesteads		633,335
	\$	7,658,247

PROPOSED DISTRIBUTION OF TAX COLLECTIONS

		<i>Collections</i>	<i>Tax Rate</i>	<i>Collection Percentage</i>
General Fund	\$	5,003,257	\$0.2920	65.33%
Debt Service		2,654,990	0.1716	34.67%
	\$	7,658,247	\$0.46360	100.00%

Overlapping Property Tax Rate 2010-2011



Average Home Taxable Value	\$ 124,468
Total Tax Bill	\$ 3,076
City Portion of Tax Bill	\$ 577



For \$48.09 a month Weatherford Citizens Currently Receive:

- 24 Hour Police Protection
- 24 Hour Fire Protection
- Maintenance of all City Streets
- Access to over 300 Acres of Public Park Space
- Maintenance of 1,482 Street Lights
- Access to over 98,996 Library Holdings
- Animal Control Services
- Building Inspection & Permitting Services
- Environmental Health Services
- Code Enforcement Services



2010 TML Tax/Debt Survey

For Texas Cities 15,000-30,000 Population
Ranked According To Ad Valorem Tax Rate

City	Population	Taxable	Rate	G.O. Debt	Certificates of Obligation	Debt Per Capita
Big Spring	25,233	547,133,633	1.013243	13,635,000	1,085,000	583.36
Alvin	22,853	921,511,600	0.803600	8,911,413	10,215,775	836.97
Mercedes	15,131	458,038,494	0.790000	29,242,000	29,242,000	3,865.18
Taylor	18,509	735,272,613	0.790000	10,666,935	22,925,782	1,814.94
Balch Springs	23,350	691,043,892	0.760000	3,955,000	4,905,000	379.44
Brownwood	20,402	700,043,727	0.745200	-	20,535,000	1,006.52
Orange	19,494	755,904,362	0.745000	14,210,000	6,760,000	1,075.72
Greenville	27,200	1,278,942,408	0.710000	20,806,975	9,375,000	1,109.63
Angleton	18,761	702,324,823	0.706000	5,053,706	1,942,394	372.91
Ennis	19,506	1,338,874,430	0.695000	23,457,957	6,444,296	1,532.98
White Settlement	16,400	598,380,940	0.686037	8,300,000	9,875,000	1,108.23
Harker Heights	25,417	1,349,811,225	0.677000	2,080,000	42,535,000	1,755.32
Benbrook	24,000	1,457,205,145	0.657500	10,745,000	1,995,000	530.83
Belton	18,893	724,623,780	0.655000	8,590,000	10,820,000	1,027.36
Midlothian	16,850	2,122,200,197	0.650000	60,972,308	6,945,000	4,030.70
Little Elm	24,947	1,475,240,792	0.634490	22,885,000	26,780,000	1,990.82
Groves	15,733	744,293,198	0.627500	8,530,000	5,285,000	878.09
Corsicana	26,463	1,197,943,795	0.627200	7,135,000	28,945,000	1,363.41
Pampa	17,887	474,655,463	0.626930	5,930,658	13,184,265	1,068.65
Leander	27,650	1,705,760,000	0.600420	40,875,000	32,025,000	2,636.53
Denison	24,103	937,004,900	0.594072	7,430,000	5,145,000	521.72
Watauga	24,350	1,027,284,114	0.580800	4,365,000	8,000,000	507.80
Nederland	17,422	945,031,470	0.578000	5,120,000	14,515,000	1,127.02
Plainview	23,000	726,205,239	0.568500	-	8,685,000	377.61
Kerrville	22,946	1,670,985,367	0.562500	-	28,119,225	1,225.45
Average	20,619	1,228,059,731	0.540888	12,634,100	12,409,997	1,242.98
Bay City	18,450	636,582,733	0.529340	9,485,000	3,775,000	718.70
Portland	18,500	863,789,635	0.520374	-	7,355,000	397.57
Paris	26,539	1,505,498,821	0.520000	10,680,400	-	402.44
Universal City	18,376	931,090,790	0.519636	6,066,000	-	330.10
Converse	17,510	763,931,988	0.515000	4,070,000	-	232.44
Brenham	15,270	985,448,026	0.504200	16,645,000	26,700,000	2,838.57
Hutto	17,000	760,687,691	0.499154	-	32,831,771	1,931.28
Weatherford *	27,050	1,780,557,640	0.463600	10,650,000	58,130,000	2,542.70
Seguin	26,394	1,343,746,071	0.460000	32,911,892	-	1,246.95
Saginaw	20,295	1,187,936,180	0.449115	12,745,000	9,565,000	1,099.29
Stephenville	18,150	894,236,300	0.443500	3,065,000	8,316,865	627.10
Mineral Wells	17,450	596,756,875	0.438530	3,075,000	-	176.22
Kyle	26,103	1,331,496,566	0.424000	49,904,276	7,877,418	2,213.60
Cibolo	18,000	1,098,022,316	0.410000	18,555,000	3,305,000	1,214.44
Lake Jackson	27,614	1,460,686,450	0.390000	18,190,368	14,379,632	1,179.47
Alice	19,010	828,829,474	0.370000	9,400,000	4,275,000	719.36
West University Place	15,583	4,080,199,820	0.358750	54,380,000	13,140,000	4,332.93
Colleyville	23,950	3,723,153,527	0.355900	13,195,000	1,470,000	612.32
Gatesville	15,732	328,998,122	0.340000	415,000	5,405,000	369.95
Mount Pleasant	15,202	812,892,853	0.310000	190,000	3,670,000	253.91
University Park	24,853	5,986,007,682	0.265480	-	-	-
Humble	15,000	1,285,460,060	0.200000	-	15,060,000	1,004.00
Forney	15,223	932,992,138	0.068054	-	31,600,439	2,075.84
Gainesville	16,569	770,209,478	0.064900	22,551,000	4,950,000	1,659.79

* Debt per capita after TxDOT reimbursement \$603.94.

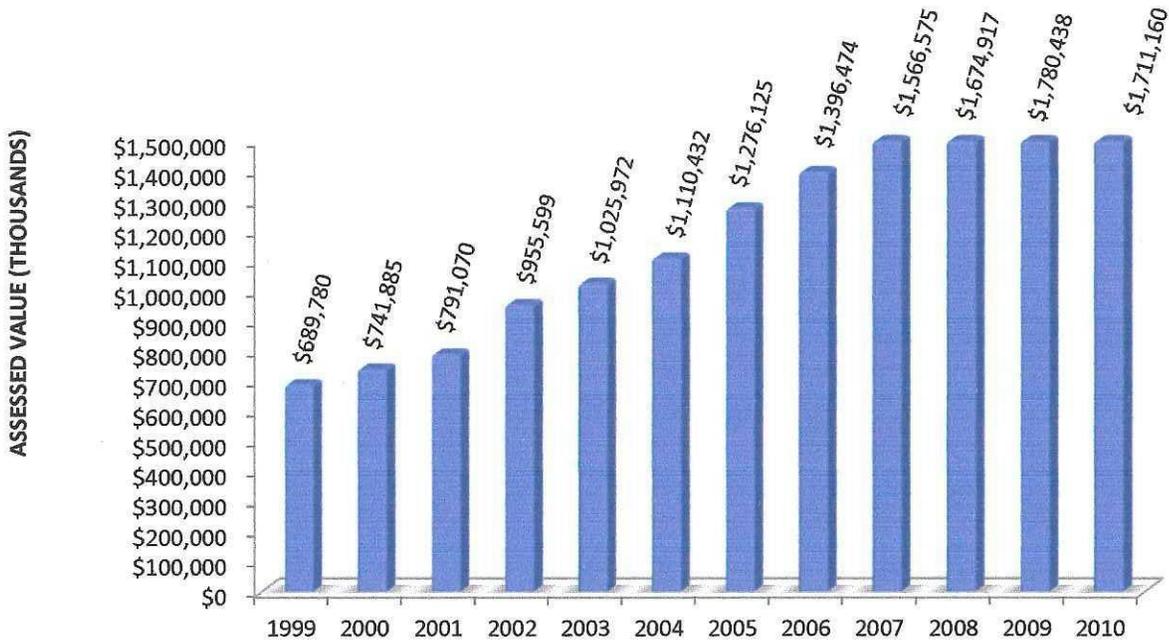
2010 TML Tax/Debt Survey

For Texas Cities 15,000-30,000 Population
Ranked According To Debt Per Capita

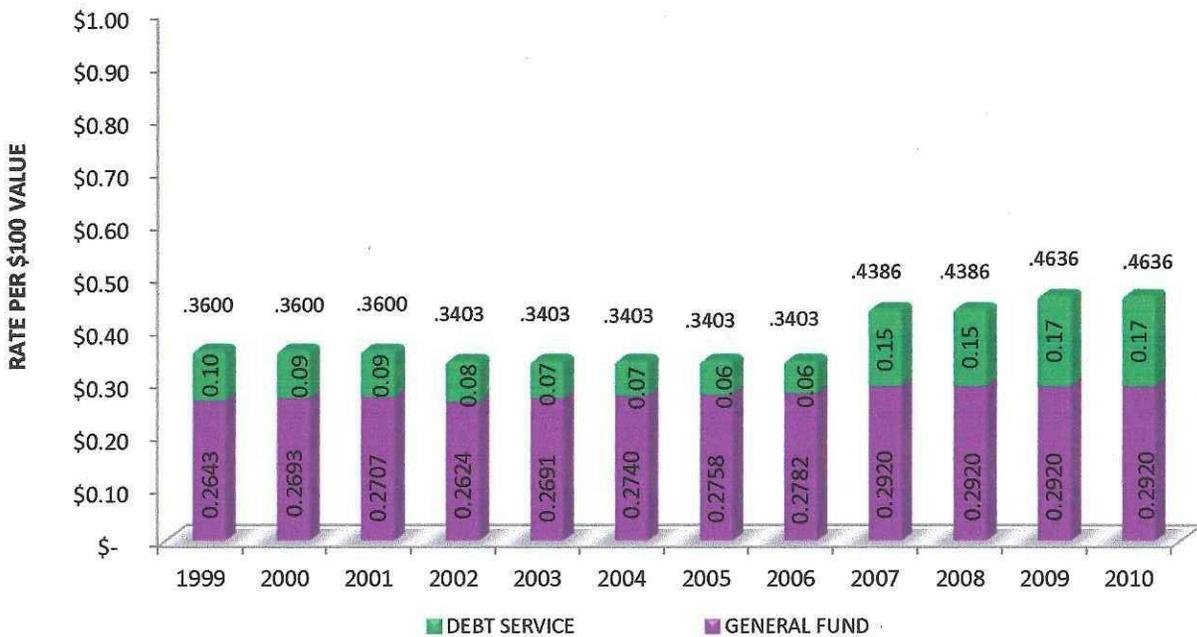
City	Population	Taxable	Rate	G.O. Debt	Certificates of Obligation	Debt Per Capita
University Park	24,853	5,986,007,682	0.265480	-	-	-
Mineral Wells	17,450	596,756,875	0.438530	3,075,000	-	176.22
Converse	17,510	763,931,988	0.515000	4,070,000	-	232.44
Mount Pleasant	15,202	812,892,853	0.310000	190,000	3,670,000	253.91
Universal City	18,376	931,090,790	0.519636	6,066,000	-	330.10
Gatesville	15,732	328,998,122	0.340000	415,000	5,405,000	369.95
Angleton	18,761	702,324,823	0.706000	5,053,706	1,942,394	372.91
Plainview	23,000	726,205,239	0.568500	-	8,685,000	377.61
Balch Springs	23,350	691,043,892	0.760000	3,955,000	4,905,000	379.44
Portland	18,500	863,789,635	0.520374	-	7,355,000	397.57
Paris	26,539	1,505,498,821	0.520000	10,680,400	-	402.44
Watauga	24,350	1,027,284,114	0.580800	4,365,000	8,000,000	507.80
Denison	24,103	937,004,900	0.594072	7,430,000	5,145,000	521.72
Benbrook	24,000	1,457,205,145	0.657500	10,745,000	1,995,000	530.83
Big Spring	25,233	547,133,633	1.013243	13,635,000	1,085,000	583.36
Weatherford (Debt less TXDOT responsibility)	27,050	1,780,557,640	0.463600	10,650,000	5,686,479	603.94
Colleyville	23,950	3,723,153,527	0.355900	13,195,000	1,470,000	612.32
Stephenville	18,150	894,236,300	0.443500	3,065,000	8,316,865	627.10
Bay City	18,450	636,582,733	0.529340	9,485,000	3,775,000	718.70
Alice	19,010	828,829,474	0.370000	9,400,000	4,275,000	719.36
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Humble	15,000	1,285,460,060	0.200000	-	15,060,000	1,004.00
Brownwood	20,402	700,043,727	0.745200	-	20,535,000	1,006.52
Belton	18,893	724,623,780	0.655000	8,590,000	10,820,000	1,027.36
Pampa	17,887	474,655,463	0.626930	5,930,658	13,184,265	1,068.65
Orange	19,494	755,904,362	0.745000	14,210,000	6,760,000	1,075.72
Saginaw	20,295	1,187,936,180	0.449115	12,745,000	9,565,000	1,099.29
White Settlement	16,400	598,380,940	0.686037	8,300,000	9,875,000	1,108.23
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Nederland	17,422	945,031,470	0.578000	5,120,000	14,515,000	1,127.02
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Forney	15,223	932,992,138	0.068054	-	31,600,439	2,075.84
Kyle	26,103	1,331,496,566	0.424000	49,904,276	7,877,418	2,213.60
Weatherford (Full Debt)	27,050	1,780,557,640	0.463600	10,650,000	58,130,000	2,542.70
Leander	27,650	1,705,760,000	0.600420	40,875,000	32,025,000	2,636.53
Brenham	15,270	985,448,026	0.504200	16,645,000	26,700,000	2,838.57
Mercedes	15,131	458,038,494	0.790000	29,242,000	29,242,000	3,865.18
Midlothian	16,850	2,122,200,197	0.650000	60,972,308	6,945,000	4,030.70
West University Place	15,583	4,080,199,820	0.358750	54,380,000	13,140,000	4,332.93

TxDOT reimbursement of transportation projects is set at a maximum dollar amount of \$52,443,521. This is planned to go directly to reduce certificate of obligation debt issuance.

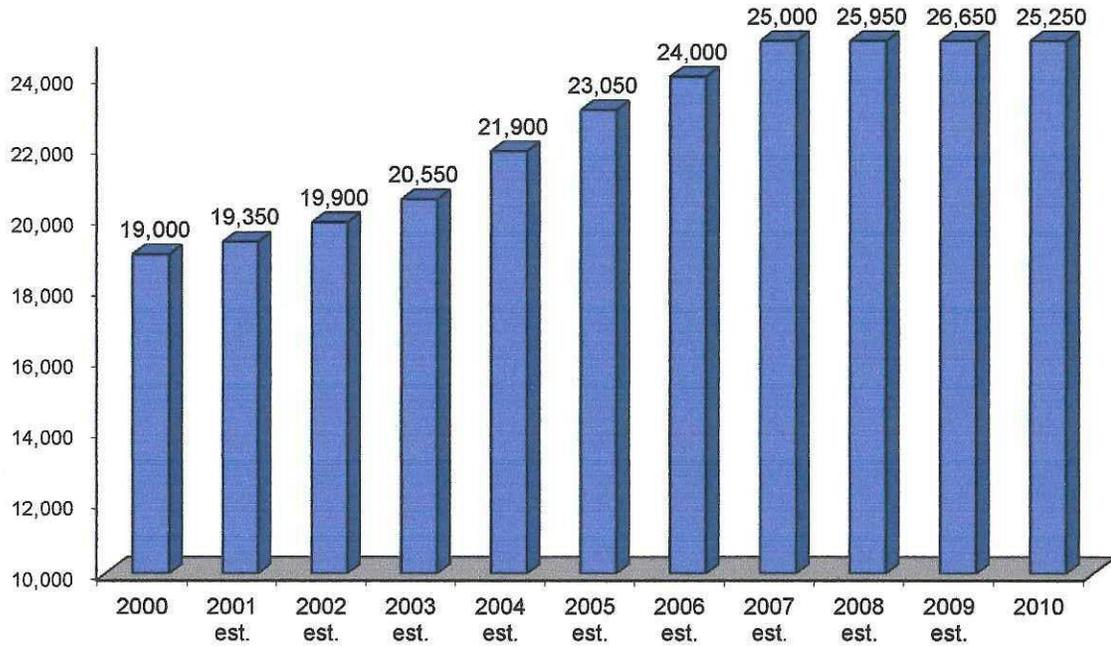
CITY OF WEATHERFORD PROPERTY TAX ASSESSED VALUES



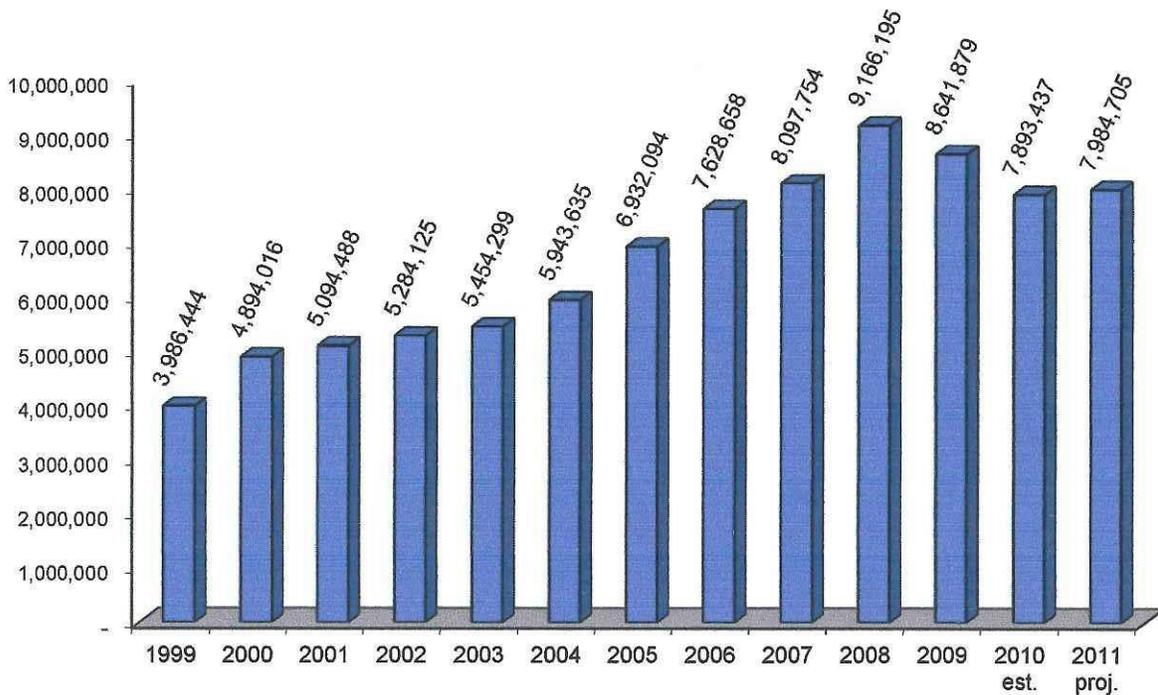
CITY OF WEATHERFORD HISTORICAL PROPERTY TAX RATES



CITY OF WEATHERFORD POPULATION GROWTH OF 33% IN TEN YEARS



CITY OF WEATHERFORD SALES TAX COLLECTIONS



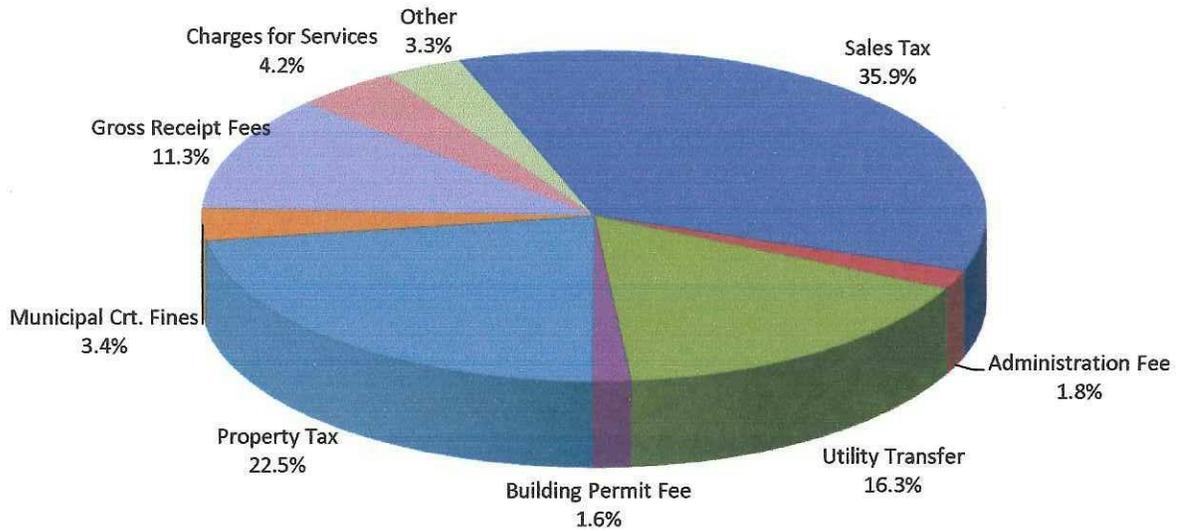
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General Fund

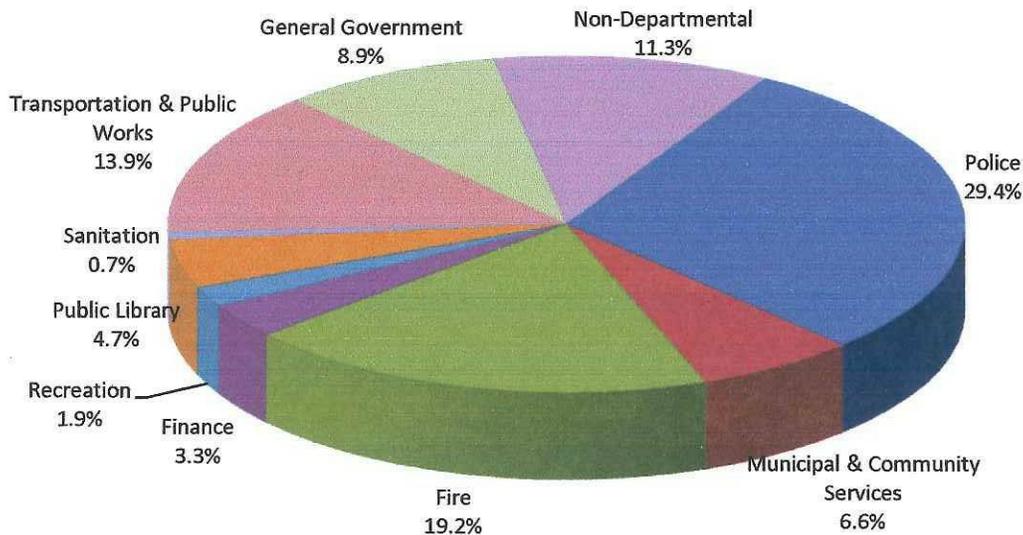
This fund is the chief operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

WHERE DOES THE MONEY COME FROM? GENERAL FUND REVENUES & TRANSFERS



TOTAL REVENUES & TRANSFERS - \$21,715,792

WHERE DOES THE MONEY GO? GENERAL FUND EXPENDITURES & TRANSFERS



TOTAL EXPENDITURES & TRANSFERS - \$23,228,375

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**City of Weatherford
2010-2011 Program of Services**

GENERAL FUND SUMMARY (01)

	<i>Actual 2007-08</i>	<i>Actual 2008-09</i>	<i>Approved 2009-10</i>	<i>Amended 2009-10</i>	<i>Proposed 2010-11</i>
BEGINNING FUND BALANCE	\$ 7,745,450	\$ 8,698,006	\$ 7,284,466	\$ 8,683,972	\$ 8,901,005
REVENUES					
<i>Taxes</i>	16,495,429	16,231,683	16,461,451	15,601,869	15,728,894
<i>Licenses & Permits</i>	663,464	431,331	556,740	386,010	468,300
<i>Intergovernmental Revenue</i>	357,990	331,035	303,763	395,690	248,623
<i>Charges for Services</i>	920,535	953,815	929,228	949,162	936,621
<i>Fines & Forfeitures</i>	857,715	676,973	727,500	644,703	721,852
<i>Miscellaneous Revenue</i>	466,962	347,828	184,500	93,378	88,000
<i>Transfers and Other Sources</i>	2,773,486	2,761,905	2,733,575	2,821,752	3,617,346
<i>Intergovernmental Services</i>	886,251	945,679	481,311	481,311	406,156
Total Revenues	23,421,832	22,680,249	22,378,068	21,373,875	22,215,792
AVAILABLE RESOURCES	31,167,282	31,378,255	29,662,534	30,057,847	31,116,797
EXPENDITURES					
<i>General Government</i>	2,507,212	2,098,971	2,038,532	1,996,340	2,067,949
<i>Finance</i>	750,316	765,439	725,717	760,165	773,445
<i>Community Development</i>	1,565,226	1,795,192	1,505,354	1,556,610	1,523,127
<i>Public Works</i>	4,042,446	3,695,046	2,830,899	2,726,646	3,403,523
<i>Parks & Recreation</i>	548,171	525,547	546,667	547,434	450,842
<i>Police</i>	6,388,630	6,459,744	6,410,666	6,697,394	6,832,332
<i>Fire</i>	3,933,129	4,485,118	4,415,754	4,616,920	4,463,107
<i>Public Library</i>	1,052,129	1,104,810	1,149,800	1,177,253	1,090,213
<i>Non-Departmental</i>	769,027	1,160,548	1,098,278	956,218	2,559,273
Total Expenditures	21,556,286	22,090,415	20,721,667	21,034,980	23,163,811
Transfer to Debt Service Fund	351,298	603,868	71,207	71,207	64,564
Transfer to Other Funds	561,692	-	18,848	50,655	-
Total Expenditures & Transfers	22,469,276	22,694,283	20,811,722	21,156,842	23,228,375
ENDING FUND BALANCE	\$ 8,698,006	\$ 8,683,972	\$ 8,850,812	\$ 8,901,005	\$ 7,888,422
Days					138
Operating Revenues					\$ 21,215,792
Operating Expenses					\$ 20,853,600
Net Operating					\$ 362,192
90 Days of Operations					\$ 5,141,984
Overage / (Shortage)					\$ 2,746,438
Days Available					48

**City of Weatherford
2010-2011 Program of Services**

GENERAL FUND REVENUES (01)

	<i>Actual 2007-08</i>	<i>Actual 2008-09</i>	<i>Approved 2009-10</i>	<i>Amended 2009-10</i>	<i>Proposed 2010-11</i>
Taxes					
110-Current Taxes	\$ 4,662,503	\$ 4,978,136	\$ 4,938,177	\$ 4,936,010	\$ 5,003,257
111-Delinquent Taxes	84,822	75,667	78,211	104,225	89,213
112-Penalty & Interest	96,570	78,792	71,935	92,068	84,719
125-Sales Tax	9,166,195	8,641,879	9,047,413	7,893,437	7,984,705
127-Mixed Beverage Tax	45,662	53,505	44,953	60,541	67,000
131-Gross Receipts Tax	2,439,677	2,403,704	2,280,762	2,515,588	2,500,000
Total Taxes	16,495,429	16,231,683	16,461,451	15,601,869	15,728,894
Licenses & Permits					
207-Occupational	1,963	2,325	1,000	1,000	1,000
208-Solicitors Permit	547	1,626	300	1,000	300
210-Building Permits	548,975	298,817	450,000	262,275	350,000
212-Seismic/Drilling	5,334	-	-	12,500	-
214-Pound Fees	61,724	71,144	57,040	66,125	75,000
229-Health/Safety	39,286	46,139	35,000	27,710	27,000
299-Other	5,635	11,280	13,400	15,400	15,000
Total Licenses & Permits	663,464	431,331	556,740	386,010	468,300
Intergovernmental Revenue					
301-Federal Grant	112,153	-	-	79,190	-
303-State Grant	40,732	111,121	80,000	91,942	74,421
330-Local Grant	205,105	219,914	223,763	224,558	174,202
Total Intergovernmental Revenue	357,990	331,035	303,763	395,690	248,623
Charges For Services					
403-Zoning	50,574	40,834	43,000	16,000	16,000
404-Inspections	-	-	-	9,000	10,000
405-Sale of Maps & Publications	300	151	100	400	100
407-Certification & Photostats	4,821	7,132	5,000	5,500	5,000
408-Economic Development Services	171,734	176,532	179,353	177,437	181,168
409-County Animal Shelter Services	331,577	364,735	370,261	370,261	370,339
411-Swimming Pool	84,259	85,947	80,000	80,000	80,000
412-Facility Rental Fees	25,144	32,058	23,000	38,100	33,500
422-First Monday Parking	-	-	-	5,950	6,000
423-Public Market Rental	84,981	100,414	100,414	100,414	100,414
425-First Monday Rental	136,978	104,871	100,000	95,000	100,000
428-Athletic Program Fees	20,977	33,465	20,000	42,000	25,000
429-Recreational Program Fees	6,013	4,523	6,000	8,000	8,000
430-Parking Meters	2,028	2,045	1,000	-	-
431-Loading Zones	600	600	600	600	600
460-Interlibrary Loan Fees	549	508	500	500	500
Other	-	-	-	-	-
Total Charges for Services	920,535	953,815	929,228	949,162	936,621

GENERAL FUND REVENUES (Cont.)

	<i>Actual 2007-08</i>	<i>Actual 2008-09</i>	<i>Approved 2009-10</i>	<i>Amended 2009-10</i>	<i>Proposed 2010-11</i>
Fines & Forfeitures					
501-Municipal Fines	828,844	646,393	700,000	617,203	694,352
502-Library Fines	23,637	25,621	23,000	23,000	23,000
503-Library Title Replacement Fee	4,597	4,499	4,000	4,000	4,000
508-Returned Check Charges	637	460	500	500	500
Total Fines & Forfeitures	857,715	676,973	727,500	644,703	721,852
Miscellaneous Revenue					
601-Interest Income	230,322	55,471	120,000	20,000	25,000
602-Net Change in Fair Value-Investments	688	-	-	-	-
604-Sale of Fixed Assets	98,824	102	10,000	18,878	10,000
608-Contributions	10,226	3,373	3,500	3,500	2,000
612-Sale of Salvage	16,811	-	1,000	1,000	1,000
638-Concessions	-	585	-	-	-
651-Other	110,091	288,297	50,000	50,000	50,000
Total Miscellaneous Revenue	466,962	347,828	184,500	93,378	88,000
Transfers And Other Sources					
810-Proceeds from Lease/Purchase	-	-	-	-	-
819-Transfer from Other Funds	350,000	350,000	350,000	350,000	1,350,000
823-Transfer from Off-site Water Sales	46,136	36,654	15,000	13,500	10,000
824-Utility Systems Revenue Fund	2,377,350	2,375,251	2,368,575	2,458,252	2,257,346
Total Transfers and Other Source	2,773,486	2,761,905	2,733,575	2,821,752	3,617,346
Intergovernmental Services					
909-Utility Systems Admin. Services	766,944	813,051	378,894	378,894	299,855
910-Solid Waste Admin. & Maint. Services	119,307	132,628	102,417	102,417	106,301
Total Intergovernmental Services	886,251	945,679	481,311	481,311	406,156
TOTAL GENERAL FUND	\$ 23,421,832	\$ 22,680,249	\$ 22,378,068	\$ 21,373,875	\$ 22,215,792

City of Weatherford
2010-2011 Program of Services

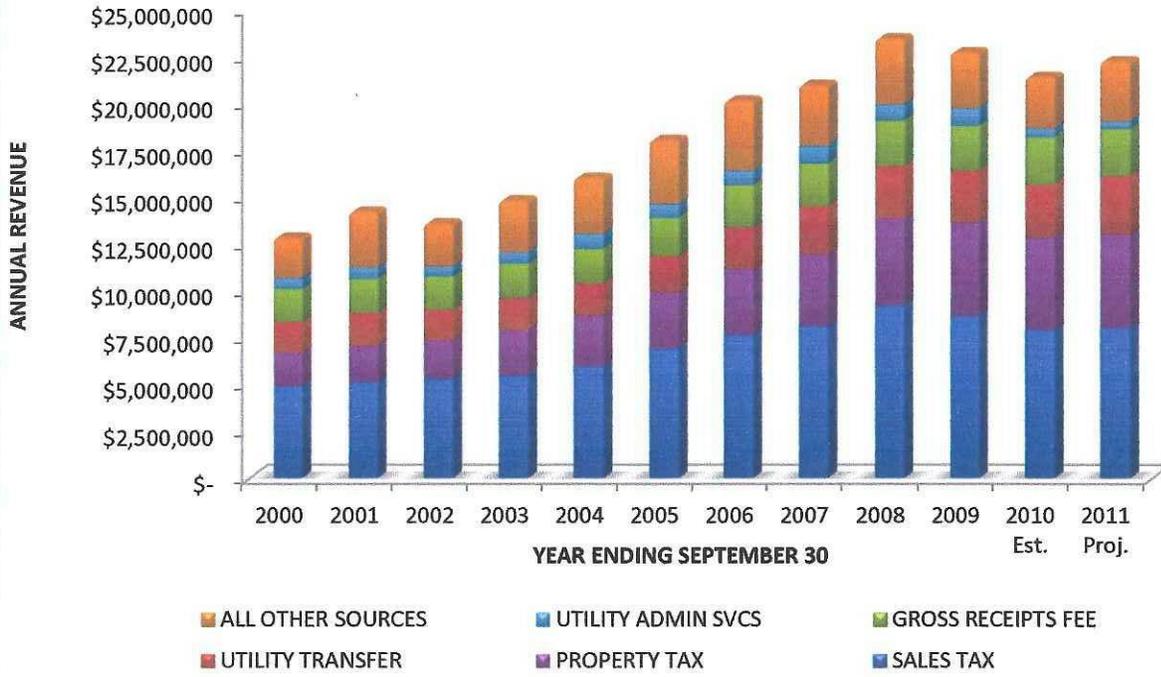
GENERAL FUND EXPENDITURES (01)

	<i>Actual</i> 2007-08	<i>Actual</i> 2008-09	<i>Approved</i> 2009-10	<i>Amended</i> 2009-10	<i>Proposed</i> 2010-11
General Government					
<i>City Council 101</i>	\$ 65,693	\$ 61,816	\$ 79,498	\$ 54,631	\$ 74,365
<i>Administration 102</i>	671,130	698,077	671,537	671,336	668,266
<i>City Secretary 103</i>	177,870	-	-	-	-
<i>Planning & Development 106</i>	1,099,526	818,460	731,661	688,133	693,548
<i>Economic Development 104</i>	171,386	178,336	178,547	177,437	181,168
<i>Human Resources 107</i>	197,108	211,351	240,679	278,193	313,992
<i>City Attorney 702</i>	124,499	130,931	136,610	126,610	136,610
	<hr/> 2,507,212	<hr/> 2,098,971	<hr/> 2,038,532	<hr/> 1,996,340	<hr/> 2,067,949
Finance					
<i>Administration 201</i>	204,647	211,732	210,756	208,975	220,994
<i>Accounting 204</i>	224,488	257,280	236,706	241,413	243,647
<i>Municipal Court 753</i>	321,181	296,427	278,255	309,777	308,804
	<hr/> 750,316	<hr/> 765,439	<hr/> 725,717	<hr/> 760,165	<hr/> 773,445
Municipal & Community Services					
<i>Administration 401</i>	364,410	298,647	200,138	201,364	141,342
<i>Facilities Maintenance 430</i>	548,989	718,131	534,245	562,224	610,467
<i>Public Market 463</i>	141,009	1,227	3,350	2,760	3,350
<i>Animal Control 502</i>	510,818	539,141	570,564	590,448	604,929
<i>Code Enforcement 511</i>	-	238,047	197,057	199,814	163,039
	<hr/> 1,565,226	<hr/> 1,795,192	<hr/> 1,505,354	<hr/> 1,556,610	<hr/> 1,523,127
Public Works					
<i>Administration 303</i>	123,051	119,865	312,350	227,041	331,480
<i>Field Services 305</i>	117,021	154,847	20,094	14,208	113,846
<i>GIS/Mapping 307</i>	80,477	73,253	-	-	-
<i>Traffic Control 309</i>	164,140	151,516	168,504	149,622	161,820
<i>Storm Drainage 311</i>	40,525	36,691	-	-	-
<i>Street Maintenance 433</i>	2,237,955	1,813,040	1,331,601	1,454,021	1,849,763
<i>Vehicle/Equipment Maintenance 473 (Sanitation Dept.)</i>	149,159	148,720	160,102	158,485	166,277
<i>Parks 483</i>	1,130,118	1,197,114	838,248	723,269	780,337
	<hr/> 4,042,446	<hr/> 3,695,046	<hr/> 2,830,899	<hr/> 2,726,646	<hr/> 3,403,523
Recreation					
<i>First Monday 462</i>	84,702	84,417	96,955	91,608	106,129
<i>Recreation 485</i>	463,469	441,130	449,712	455,826	344,713
	<hr/> 548,171	<hr/> 525,547	<hr/> 546,667	<hr/> 547,434	<hr/> 450,842

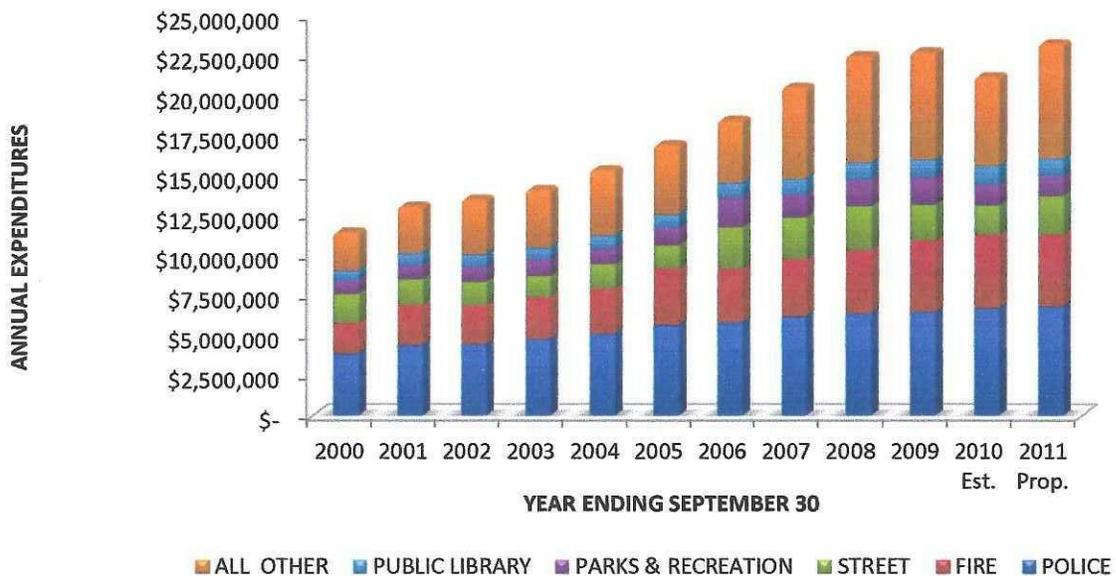
GENERAL FUND EXPENDITURES (Cont.)

	<i>Actual 2007-08</i>	<i>Actual 2008-09</i>	<i>Approved 2009-10</i>	<i>Amended 2009-10</i>	<i>Proposed 2010-11</i>
Police					
<i>Police Services 501</i>	6,255,312	6,452,061	6,370,983	6,579,637	6,825,132
<i>Police Grants</i>	133,318	7,683	39,683	117,757	7,200
	<u>6,388,630</u>	<u>6,459,744</u>	<u>6,410,666</u>	<u>6,697,394</u>	<u>6,832,332</u>
Fire					
<i>Fire Protection Services 603</i>	3,932,791	4,483,593	4,415,416	4,615,994	4,462,207
<i>Fire Protection Grants</i>	338	1,525	338	926	900
	<u>3,933,129</u>	<u>4,485,118</u>	<u>4,415,754</u>	<u>4,616,920</u>	<u>4,463,107</u>
Public Library					
<i>Public Library 801</i>	1,038,282	1,013,145	1,074,993	1,102,446	1,023,998
<i>Library Grant</i>	13,847	91,665	74,807	74,807	66,215
	<u>1,052,129</u>	<u>1,104,810</u>	<u>1,149,800</u>	<u>1,177,253</u>	<u>1,090,213</u>
Non-Departmental					
<i>301-Audit Services</i>	40,705	52,930	45,000	50,460	52,000
<i>306-Parker County Committee on Aging</i>	25,000	25,000	30,000	30,000	30,000
<i>315-Weatherford Economic Development Corp.</i>	248,927	247,280	226,700	220,414	215,400
<i>341-Rape Crisis Program/Freedom House</i>	15,000	20,000	15,000	15,000	15,000
<i>345-Other</i>	314,634	261,645	250,000	100,000	1,700,000
<i>350-OPEB Contribution</i>	-	414,901	406,135	414,901	414,901
<i>357-Loss Bad Debts</i>	16,837	3,704	3,000	3,000	3,000
<i>359-Parker County Appraisal District</i>	107,924	135,088	122,443	122,443	128,972
	<u>769,027</u>	<u>1,160,548</u>	<u>1,098,278</u>	<u>956,218</u>	<u>2,559,273</u>
TOTAL EXPENDITURES	<u>21,556,286</u>	<u>22,090,415</u>	<u>20,721,667</u>	<u>21,034,980</u>	<u>23,163,811</u>
346-Transfer to Debt Service Fund	351,298	603,868	71,207	71,207	64,564
347-Transfer to Other Funds	561,692	-	18,848	50,655	-
TOTAL TRANSFERS	<u>912,990</u>	<u>603,868</u>	<u>90,055</u>	<u>121,862</u>	<u>64,564</u>
TOTAL EXPENDITURES & TRANSFERS	<u>\$ 22,469,276</u>	<u>\$ 22,694,283</u>	<u>\$ 20,811,722</u>	<u>\$ 21,156,842</u>	<u>\$ 23,228,375</u>

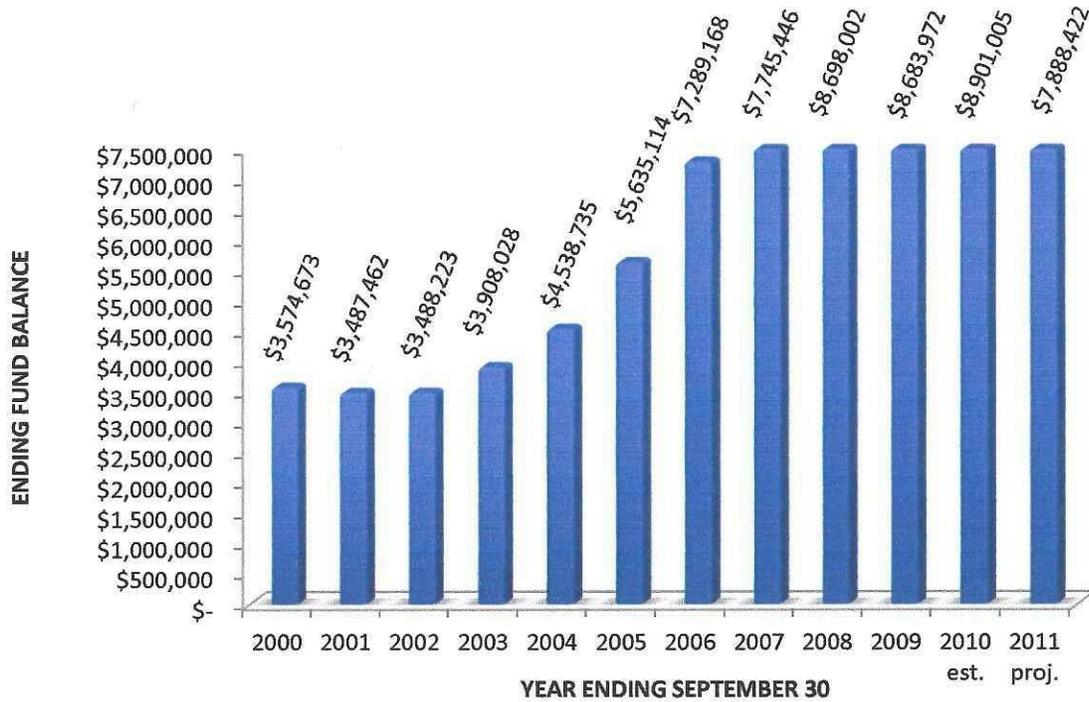
CITY OF WEATHERFORD HISTORICAL GENERAL FUND REVENUES



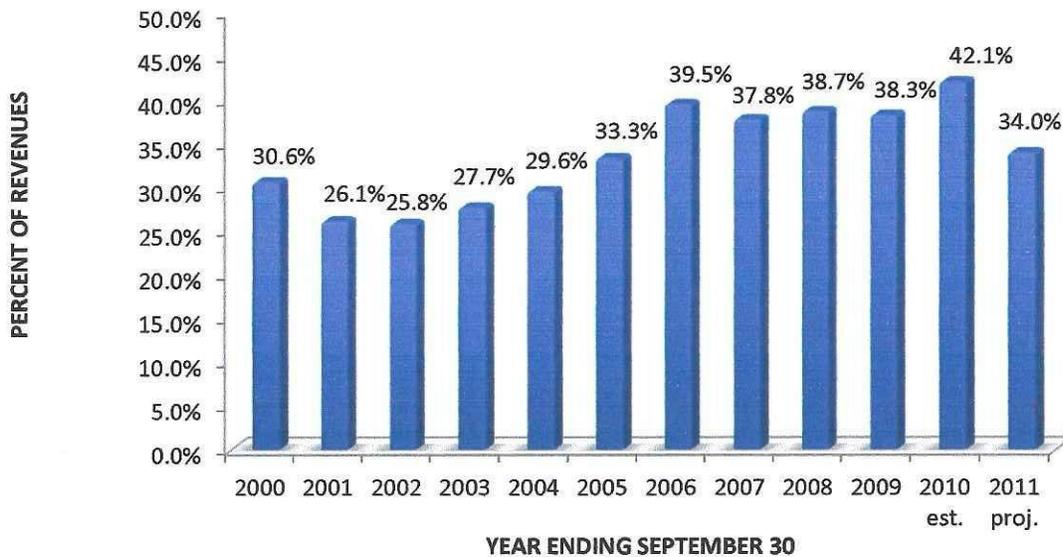
CITY OF WEATHERFORD HISTORICAL GENERAL FUND DEPARTMENTAL EXPENDITURES



CITY OF WEATHERFORD GENERAL FUND BALANCE



CITY OF WEATHERFORD GENERAL FUND BALANCE AS PERCENT OF EXPENDITURES



**City of Weatherford
2010-2011 Program of Services**

General Government

City Council

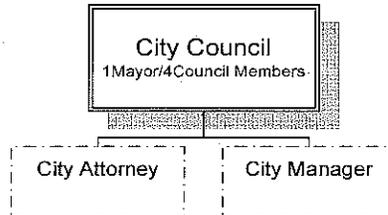
Account #: 101

Location

**303 Palo Pinto, Weatherford, TX 76086
Phone Number (817) 598-4102**

Hours of Operation:

Monday to Friday, 8:00 a.m. to 5:00 p.m.



PROGRAM DESCRIPTION:

The City Council is the governing body of the City of Weatherford. The City Council defines the direction of the City by establishing goals and enacting legislation that provides for city programs, services, and policies. The City Council provides direction to the City Manager and oversight of the Manager's work. The City Council adopts the annual Program of Services.

MAJOR DIVISION GOALS:

1. Set goals and objectives for the City that address the needs and values of the community.
2. Provide necessary regulatory authority for community by the passing of ordinances, resolutions, and actions.
3. Provide necessary budgetary oversight.
4. Levy and assess taxes and fees that provide for the program development, implementation, and service delivery to meet the goals and objectives of the City.
5. Provide political leadership on issues and needs of the community.
6. Provide for appropriate wage and benefit program that enables the city organization to recruit and maintain a qualified work force.

FY 2009-2010 ACCOMPLISHMENTS:

1. Transportation Dollars Spent and Improvement
2. Budget Development and Approval
3. Long range financial plan for City and Capital Improvement Program

FY 2010-2011 OBJECTIVES:

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

**General Government
City Council**

Account #: 101

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$22,872	\$32,642	\$20,181	\$32,225
Supplies	\$5,036	\$7,100	\$4,150	\$7,100
Services	\$33,908	\$41,000	\$30,300	\$35,040
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$61,816	\$80,742	\$54,631	\$74,365

PERSONNEL SCHEDULE:	Pay	2008-09	2009-10	2009-10	2010-11
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Mayor	Charter	1.00	1.00	1.00	1.00
Council Person	Charter	4.00	4.00	3.00	4.00
TOTAL POSITIONS		5.00	5.00	4.00	5.00

SIGNIFICANT BUDGET CHANGES: Cost

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Population Represented		25,950	26,650	27,050
OUTPUT / WORKLOAD				
City Council Meetings, Public Hearings		90	90	90
Special Meetings and Training Seminars Attended		0	0	0
EFFICIENCY / IMPACT				
Ordinances Adopted		90	62	62
Capital Projects Completed/Implemented				
Resolutions Adopted		30	48	48
EFFECTIVENESS / OUTCOME				
Improved Transportation Projects				
Improved Parks and Recreation Opportunities				
Maintain Safe Environment with sufficient Police and Fire				

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
CITY COUNCIL							
PERSONNEL SERVICES							
2-101-101	SALARIES OF REGULAR EMPLOYEES	3,350	3,400	3,750	3,600	3,300	3,550
2-101-107	GROUP HEALTH/LIFE BENEFITS	17,698	16,161	18,809	28,650	16,591	28,356
2-101-108	FICA	256	291	287	345	253	272
2-101-110	WORKERS COMPENSATION	27	23	26	47	37	47
2-101-111	TEC	-	-	-	-	-	-
TOTAL		21,331	19,875	22,872	32,642	20,181	32,225
OPERATING SUPPLIES							
2-101-202	GENERAL OFFICE SUPPLIES	302	774	1,222	1,200	400	1,200
2-101-203	FURNITURE & FIXTURES	-	511	-	600	300	600
2-101-204	COMPUTERS & OFFICE EQUIPMENT	26,430	1,798	-	-	-	-
2-101-215	FOOD/MEAL EXPENSE	3,267	3,822	2,872	3,800	3,000	3,800
2-101-229	MISCELLANEOUS SUPPLIES	996	1,679	942	1,200	450	1,500
TOTAL		30,995	8,584	5,036	6,800	4,150	7,100
CONTRACTUAL SERVICES							
2-101-305	SEMINARS & TRAINING	922	1,285	35	2,000	1,500	2,000
2-101-306	OTHER PROFESSIONAL SERVICES	22,384	1,400	-	-	-	-
2-101-308	TELEPHONE/COMMUNICATION SVCS	907	1,283	657	840	-	840
2-101-309	POSTAGE EXPENSE	12	1	-	-	-	-
2-101-311	TRAVEL EXPENSE	1,041	1,702	523	1,916	-	1,900
2-101-313	OTHER ADVERTISING	-	-	300	300	300	300
2-101-314	PRINTING & BINDING	-	40	-	-	-	-
2-101-318	INSURANCE	25,715	26,397	25,020	30,000	25,000	30,000
2-101-320	BUILDING & GROUNDS MAINT.	7,056	-	-	-	-	-
2-101-324	R & M OF OFFICE EQUIPMENT	-	-	1,326	-	-	-
2-101-330	DUES/MEMBERSHIPS	8,276	5,127	6,047	5,000	3,500	-
TOTAL		66,313	37,235	33,908	40,056	30,300	35,040
TOTAL		118,639	65,694	61,816	79,498	54,631	74,365

**City of Weatherford
2010-2011 Program of Services**

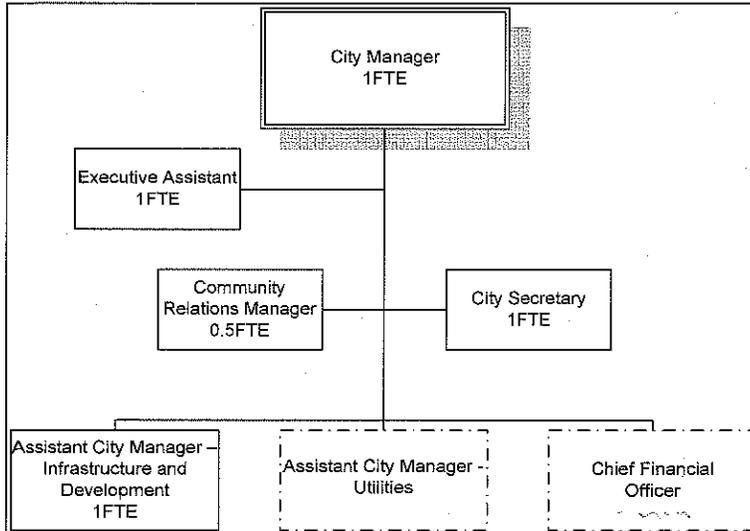
**General Government
City Administration**

Account #: 102

Location
303 Palo Pinto
Phone Number (817) 598-4102

Hours of Operation:

Monday - Friday 8:00 a.m. to 5:00 p.m.



PROGRAM DESCRIPTION:

The City Manager serves at the direction of the City Council and is responsible for the administration of City operations. The City Manager also serves as the Director of Utilities. Administration is responsible for seeing that Strategic Plan goals are achieved, policies are carried out, and the operations of the City are conducted in an efficient and effective manner. The City Manager accomplishes this through a leadership team consisting of two Assistant City Managers, one Executive Assistant, a Community Relations Manager, and a City Secretary.

MAJOR DIVISION GOALS:

1. Provide advice and policy recommendations to the Council on issues, activities, and operations of the City.
2. Ensure the delivery of quality services through effective management and efficient administration.
3. Ensure the development and implementation of goals and objectives set forth by the City Council Strategic Plan.
4. Maintain fiscal accountability in all financial transactions, management of treasury operations, and regulatory compliance with the investment of public funds.

FY 2009-2010 ACCOMPLISHMENTS:

Administration plans to implement goals and objectives determined by the City Council and Utility Board retreat. We will continue to explore ways to reduce expenses while maintaining the highest possible level of service for our customers. We will ensure that transportation projects are kept on schedule and that the projects are managed within the dollars allocated. Administration will continue to work with, improve, and expand the Main Street program to ensure the Downtown area remains economically viable. We will continue to study the First Monday Trade Days and the feasibility of relocating the trade days into the Heritage Park area and implementation of the trail project along town creek. We will be proactive in our efforts to bring quality businesses and developments to Weatherford. Over the last 18 months, we have downsized administrative staff levels both in the General Fund and the Utility Fund. Former Utility Director Kraig Kahler was never replaced, as well as one Assistant City Manager position in the General Fund. Additionally, 21.5 positions have been left unfunded and will continue to be non-funded positions through FY 2010-11.

FY 2010-2011 OBJECTIVES:

1. Complete all transportation projects on time with dollars allocated.
2. Begin Town Creek Project.
3. Continue to improve our relationship with contractors and developers.
4. Complete planning and zoning ordinances in order to make it more customer friendly and efficient.

BUDGETARY ISSUES:

Declining sales tax revenue continues to be a budget issue.

**City of Weatherford
2010-2011 Program of Services**

**General Government
City Administration**

Account #: 102

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$557,480	\$517,411	\$536,679	\$544,254
Supplies	\$13,955	\$12,700	\$7,944	\$11,700
Services	\$126,643	\$148,350	\$126,713	\$112,312
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$698,078	\$678,461	\$671,336	\$668,266

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
City Manager	UC	1.00	1.00	1.00	1.00
Assistant City Manager	40	1.00	1.00	1.00	1.00
Community Relations Manager	32	0.50	0.50	0.50	0.50
City Secretary	28	1.00	1.00	1.00	1.00
Executive Assistant	16	1.00	1.00	1.00	1.00
TOTAL POSITIONS		4.50	4.50	4.50	4.50
Retirees		2.00	2.00	2.00	2.00

SIGNIFICANT BUDGET CHANGES: Cost

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Population Represented		25950	26650	27050
City Council, Utility Board, Other Boards/Commissions		68	44	42
OUTPUT / WORKLOAD				
Number of Internal Policies proposed or revised		3	4	3
Issues of Hometown Weatherford		3	0	0
Issues of Organizational Update		5	0	0
Radio City Hall Broadcasts		5	12	12
Community/Stakeholder Meetings		460	460	460
EFFICIENCY / IMPACT				
CRM TraktIt Complaints Completed in Timely Manner		91%	91%	91%
Projects Completed on or Ahead of Schedule		90%	90%	90%
EFFECTIVENESS / OUTCOME				
Employee Satisfaction (survey)		90%	90%	90%
Citizen Satisfaction (survey)		90%	90%	90%
VOICE Implemented Programs				
Strategic Plan Initiatives Implemented				

GENERAL FUND

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
ADMINISTRATION						
PERSONNEL SERVICES						
2-102-101 SALARIES OF REGULAR EMPLOYEES	330,251	427,226	415,526	388,936	401,190	399,855
2-102-104 SALARY PACKAGE	-	-	-	(10,099)	-	-
2-102-107 GROUP HEALTH/LIFE BENEFITS	15,831	19,583	44,453	40,110	40,796	37,487
2-102-108 FICA	21,004	26,408	29,795	31,170	27,343	32,069
2-102-109 RETIREMENT	49,125	62,445	64,641	62,932	63,880	70,132
2-102-110 WORKERS COMPENSATION	283	248	501	708	546	817
2-102-111 TEC	135	216	472	1,350	945	1,350
2-102-112 LONGEVITY	1,368	1,356	2,092	2,304	1,979	2,544
TOTAL	417,997	537,482	557,480	517,411	536,679	544,254
OPERATING SUPPLIES						
2-102-202 GENERAL OFFICE SUPPLIES	5,092	2,632	2,464	2,200	2,200	2,200
2-102-203 FURNITURE & FIXTURES	-	9,827	559	300	300	300
2-102-204 COMPUTERS & OFFICE EQUIPMENT	5,127	3,351	4,688	500	-	500
2-102-215 FOOD/MEAL EXPENSE	1,141	2,980	3,073	3,200	1,084	2,200
2-102-220 VEHICLE/EQUIP FUEL & OIL	39	-	-	2,250	900	2,250
2-102-221 VEHICLE/EQUIP PARTS & LABOR	58	-	-	750	326	750
2-102-229 MISCELLANEOUS SUPPLIES	1,279	3,953	3,170	3,500	3,134	3,500
TOTAL	12,736	22,743	13,954	12,700	7,944	11,700
CONTRACTUAL SERVICES						
2-102-303 LEGAL SERVICES	6,507	5,026	-	-	-	-
2-102-304 MEDICAL SERVICES	-	-	30	-	-	-
2-102-305 SEMINARS & TRAINING	5,428	3,028	2,404	3,500	90	3,500
2-102-306 OTHER PROFESSIONAL SERVICES	24,716	34,429	16,078	20,000	20,000	10,800
2-102-308 TELEPHONE/COMMUNICATION SVCS	8,090	9,005	9,665	7,976	7,508	4,500
2-102-309 POSTAGE	1,920	2,275	6,145	7,000	5,000	2,000
2-102-310 AUTO ALLOWANCE	13,398	10,300	16,200	13,782	9,425	16,200
2-102-311 TRAVEL EXPENSE	5,039	7,002	5,548	3,518	750	3,500
2-102-312 LEGAL ADVERTISING	-	-	13,842	15,500	15,500	3,600
2-102-314 PRINTING & BINDING	9,128	12,089	18,981	17,438	17,000	15,500
2-102-318 INSURANCE	852	528	106	2,812	3,540	2,812
2-102-324 R & M OF OFFICE EQUIPMENT	-	-	2,067	500	-	500
2-102-326 OFFICE & COPY EQUIP. RENTAL	-	-	11,015	15,500	15,500	9,000
2-102-330 DUES/MEMBERSHIPS	2,465	6,182	9,073	9,000	7,500	15,500
2-102-342 CITY ELECTIONS	-	-	15,487	24,400	24,400	24,400
2-102-361 AWARDS & RECOGNITION	-	-	-	500	500	500
TOTAL	77,543	89,864	126,641	141,426	126,713	112,312
CAPITAL OUTLAY						
2-102-413 OFFICE EQUIPMENT	-	21,042	-	-	-	-
TOTAL	-	21,042	-	-	-	-
TOTAL	508,276	671,131	698,075	671,537	671,336	668,266

GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
CITY SECRETARY						
PERSONNEL SERVICES						
2-103-101	SALARIES OF REGULAR EMPLOYEES	100,672	81,292	-	-	-
2-103-102	OVERTIME	-	432	-	-	-
2-103-107	GROUP HEALTH/LIFE BENEFITS	15,806	12,867	-	-	-
2-103-108	FICA	7,421	5,766	-	-	-
2-103-109	RETIREMENT	14,175	11,675	-	-	-
2-103-110	WORKERS COMPENSATION	93	84	-	-	-
2-103-111	TEC	90	381	-	-	-
2-103-112	LONGEVITY	308	532	-	-	-
TOTAL	138,565	113,029	-	-	-	-
OPERATING SUPPLIES						
2-103-202	GENERAL OFFICE SUPPLIES	3,706	3,430	-	-	-
2-103-204	COMPUTERS & OFFICE EQUIPMENT	9,033	5,957	-	-	-
2-103-215	FOOD & MEAL EXPENSE	-	105	-	-	-
2-103-229	MISCELLANEOUS SUPPLIES	955	865	-	-	-
TOTAL	13,694	10,357	-	-	-	-
CONTRACTUAL SERVICES						
2-103-305	SEMINARS & TRAINING	1,567	430	-	-	-
2-103-308	TELEPHONE/COMMUNICATION SVCS	1,376	1,421	-	-	-
2-103-309	POSTAGE	741	531	-	-	-
2-103-311	TRAVEL EXPENSE	3,150	1,421	-	-	-
2-103-312	LEGAL ADVERTISING	21,928	22,689	-	-	-
2-103-314	PRINTING & BINDING	5,477	8,294	-	-	-
2-103-318	INSURANCE	217	207	-	-	-
2-103-324	R & M OF OFFICE EQUIPMENT	-	726	-	-	-
2-103-326	OFFICE & COPY EQUIPMENT RENTAL	9,080	10,900	-	-	-
2-103-330	DUES/MEMBERSHIPS	1,535	1,234	-	-	-
2-103-342	CITY ELECTIONS	10,280	5,060	-	-	-
2-103-361	AWARDS & RECOGNITION	1,432	1,574	-	-	-
TOTAL	56,783	54,487	-	-	-	-
TOTAL	209,042	177,873	-	-	-	-

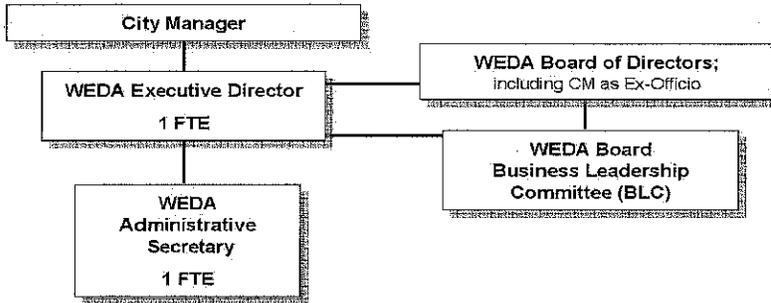
**City of Weatherford
2010-2011 Program of Services**

**General Government
Economic Development**

Account #: 104

Location
202 W.Oak St./ PO Box 255
Phone Number (817) 594-9429

Hours of Operation:
Monday - Friday 8:00am to 5:00pm



PROGRAM DESCRIPTION:

This division was established as a means for the City to administer the salary and benefits program for the Weatherford Economic Development Authority. As provided in the Economic Development Services Contract between the City and the Authority, the Director of Economic Development is employed by the City and assigned to report to the City Manager (contract revised 09/2009) & the Board of Directors of the Authority. Any administrative or clerical support personnel will also be employed by the City and assigned to report directly to the Director of Economic Development. The Authority will reimburse the City for any and all expenses related to employment of the Director and administrative or clerical support personnel.

MAJOR DIVISION GOALS:

2009-2010: I. GOAL: Target marketing to new business prospects: A. Direct retail company/corporate recruitment - Target Metroplex Shopping Center Developers; attend Texas ICSC and RECon (Las Vegas) ICSC, Dallas NTCAR EXPO & other trade shows. B. Target industrial /manufacturing, call centers & commercial business services; C. Responsive proposals & data to direct, contract & 3rd party leads. **II. GOAL: Marketing for retail, industrial & commercial development:** A. Market and establish Power/Anchor retail center, "Spec" and/or Build-to-Suit (BTS) development partnerships and/or construction projects; B. Market & manage the WPC EDC Hobson industrial park. **III. GOAL: Marketing Materials:** A. Website; B. New marketing materials. **IV. GOAL: Existing Business Retention & Expansion (BRE) Program.** A. Monthly BRE visits; B. Partner w/ City & Chamber on downtown redevelopment strategy & resources, and Main Street Program; C. Host Annual Industrial Appreciation Lunch & "BOY" recognition. **V. GOAL: Build Board Knowledge & Community Partnerships:** A. Resource community assets & incentives for business growth & recruitment; B. Business Leadership Committee, C. Strategic Planning - need and benefits, outline community SWOT & needs, Partner on City Comprehensive Plan & ED Strategic Plan, Target retail/commercial IH20 & West Loop corridors and new industrial park location development

FY 2009-2010 ACCOMPLISHMENTS:

2009 - 2010 1ST & 2ND QUARTER & April (7 mo.): 59 Prospects; 23 Site Visits; 21 BRE Existing Business visits. 67 Requests for Information; Retail/commercial development - 20 direct contacts/6 site visits, Industrial Development - 6 direct contacts/1 site visit; Estimated tax abatement to N. Gas services (\$6.0MM CI/50 jobs/10 acres). Industrial Park Dev. - 2 draft LOI's (11 and 3 acres) and 6 acres SOLD!/\$121,000 land sale - \$71,300 paid to City Utility Board, 7.1 acre West Loop R.O.W. Taking survey in progress - \$140,000 revenue expected; Annual Industrial Appreciation Lunch; Lowe's Enterprise Zone - Annual report (120 jobs/\$20MM-plus gross sales); Tx ICSC retail trade show in San Antonio- 11 direct contacts & 19 mailed brochures; & Dallas NTCAR tradeshow-20 RTA Study & 10 retail site brochures; 2nd annual (of 3) Industrial Park incentive audit completed and \$31,000 refund to new business; Weatherford Electric & AEP funded \$5,000 for new retail recruitment brochure; 7 Weatherford Telegram & 5 Wfrd Democrat monthly opinion articles authored. 3 Eco Impact estimates: Weatherford College for EMS Academy grant, new Wise Co. campus Workforce department impact & Downtown SEQ restaurant development; 4 new grocer recruitment contacts & 1 site search.

WPCEDC Industrial Park Board Annual meeting and 2 called business meetings; Preparations for May Las Vegas ICSC Retail RECon Tradeshow. Downtown SEQ restaurant dev sales tax rebate agreement approved - 4 new businesses, 130 jobs, \$200,000 new sales tax/year; 26 acre IH20 retail development - Convenience/fueling store (35 jobs, \$2.0 MM CI). Resource to existing Pulido's resaurant owner/RE agreement to locate new location. Support letters to 2 Seniors only affordable housing developments - 150 units.

FY 2010-2011 OBJECTIVES:

2010-2011 Goals & Marketing Plan TBD and adopted by WEDA Board in September 2010. Simialr to 2009-2010 Goals & Marketing Plan above.

BUDGETARY ISSUES:

Initiate community SWOT analysis and participate in City Comprehensive Plan to include long-term Eco Dev Strategy/Vision with focus on retail corridor extension/expansion, the new west loop corridor and a new industrial park location.

**City of Weatherford
2010-2011 Program of Services**

**General Government
Economic Development**

Account #: 104

Submitted: May 10, 2010

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$173,386	\$173,953	\$174,512	\$175,768
Supplies	\$0	\$0	\$0	\$0
Services	\$4,950	\$5,400	\$2,925	\$5,400
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$178,336	\$179,353	\$177,437	\$181,168

PERSONNEL SCHEDULE:	Pay Class	2008-09	2008-09	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Director of Economic Development	UC	1.00	1.00	1.00	1.00
Administrative Secretary	11	1.00	1.00	1.00	1.00
P/T Administrative Secretary	11	0.50	0.00	0.00	0.00
TOTAL POSITIONS		2.50	2.00	2.00	2.00

SIGNIFICANT BUDGET CHANGES: Strategic Plan #7.1 Cost

PERFORMANCE MEASURES:

	Strategic Plan #7.1	FY2008-09	FY2009-10 (7 months 04/10 YTD)	FY2010-11 (Projected)
INPUT / DEMAND				
Prospects		88	59	TBD
Site Visits		31	23	
Existing Business Visits		35	21	
OUTPUT / WORKLOAD				
Proposals & Real Estate Data Sheets		88	71	TBD
RFI's		165	67	
Website/Market Materials		Updated/mo.	Updated/mo.	Updated/mo.
Retail Trade Area Study & Marketing Strategy		Phase III - Mrktg Strategy in-progress	Phase III - Mrktg Strategy complete	Direct Recruitment
Downtown "Merchandising Market Study & Mapping"		---	In Progress	---
IP land Incentive Audit - New IP Business payment, 4 jobs/188 trainees, \$451K annual payroll; \$1.7MM CI, \$109,000/yr local visitor-spending.		\$31,000	\$31,000	\$31,000(final)
Direct Industrial/Commercial Marketing Contacts/site visits		25/17	11/1	TBD
Direct Retail Marketing Contacts/site visits (Tx ICSC, NTCAR, Direct)		11/6	15/6	TBD
BRE Industrial, Mfrg Appreciation Lunch		100 attendees; 12 sponsors (\$1900 revenue) 3 Businesses of the year	100 attendees; 10 sponsors (\$1900 revenue) 3 Businesses of the year	100 attendees; 12 sponsors (\$2000 revenue) 3 Businesses of the year
EFFICIENCY / IMPACT				
New Jobs/Industrial trainees(visitors)		61/188 trainees	65/200 (projected)	285/200 (projected)
Est. Capital Investment		\$3.65MM	\$1MM (est.)	\$5MM (est.)
Local Option Alcohol sales Election - increased sales tax		+\$500K sales tax/yr	+\$500K sales tax/yr	+\$500K sales tax/yr
		21+/- existing business permits; 4+ new package stores	2+ new package stores under constr	2 to 3 new convenience /grocery stores to be constructed
EFFECTIVENESS / OUTCOME				
New Businesses/Existing Business expansions		7/24	2/1	4-8/0(projected)
Industrial Park Land Contracts/LOI's		1(5.8 ac)/0	1(6 ac)/2(18 ac)	0/1(7.1 ac)
Industrial Park Land Sales/LOI Value		\$116K/\$0	\$121K/\$401	\$0/\$140K
> Revenue to City UB		\$64.0K	\$71.0K	\$85.0K (est.)
IP & private land off Ag Exempt - new property taxes/ each yr		\$2.1MM/ \$63K/yr	---	\$0K (IP R.O.W.)
> IP & Private land Roll-Back taxes: one-time payment		\$49,000	---	\$0K (IP R.O.W.)
Private land Sales		(13.5 ac. & 5.83 acres)	---	(7.1 acres)
IP Mineal Lease Bonus		13.5 ac./\$2.1MM	5 ac./\$1.5MM(est)	10 ac./\$ 0.87MM
		0	---	\$43,000
Retail sales tax rebate agreements				
Lowes and Target annual incentives data report (actual)		Jobs/Property tax/sales tax 200/\$830K/\$650K/yr	Jobs/Property tax/sales tax 200/\$830K/\$650K/yr	Jobs/Property tax/sales tax 200/\$830K/\$650K/yr
Lowes' state Enterprize Zone report & employment verification (actual)		(included above)	(included above)	(included above)
Downtown SEQ retail restaurant development (projected)		---	---	130/\$86K/\$216K/yr

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GENERAL FUND

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
ECONOMIC DEVELOPMENT						
PERSONNEL SERVICES						
2-104-101 SALARIES OF REGULAR EMPLOYEES	128,553	125,990	131,002	130,188	130,232	130,187
2-104-107 GROUP HEALTH/LIFE BENEFITS	9,603	11,043	11,564	11,460	12,498	11,535
2-104-108 FICA	10,218	10,080	10,438	10,328	10,296	10,405
2-104-109 RETIREMENT	17,308	18,425	19,981	20,852	20,835	22,415
2-104-110 WORKERS COMPENSATION	156	107	95	269	211	265
2-104-111 TEC	409	217	86	540	340	540
2-104-112 LONGEVITY	72	124	220	316	100	421
TOTAL	166,319	165,986	173,386	173,953	174,512	175,768
CONTRACTUAL SERVICES						
2-104-304 MEDICAL SERVICES	90	-	-	-	-	-
2-104-310 AUTO ALLOWANCE	4,950	5,400	4,950	4,594	2,925	5,400
TOTAL	5,040	5,400	4,950	4,594	2,925	5,400
TOTAL	171,359	171,386	178,336	178,547	177,437	181,168

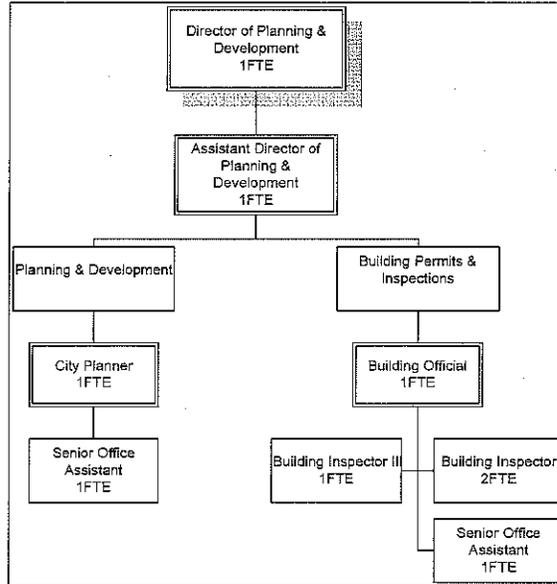
City of Weatherford
2010-2011 Program of Services

Planning & Development
Planning & Development

Account #: 106

Location
Street Address: 119 Palo Pinto
Phone Number (817) 598-4284

Hours of Operation: M-F 8:00-5:00



PROGRAM DESCRIPTION:

The City of Weatherford Planning & Development Department provides professional planning and zoning research and support to the Planning and Zoning Board, the Board of Adjustment, Building and Standards, and the City Council; advises developers, builders, and the general public regarding city ordinances and regulations; serves as a liaison for individual developers and builders to various city departments and state agencies. The department provides review and evaluation of development plans, zoning requests, land use amendments and enforcement, subdivision and platting, landscape and tree preservation, building plans and building inspections for commercial and residential development.

MAJOR DIVISION GOALS:

- Provide accurate, professional, and timely responses to requested information on zoning change requests, subdivision and plat submittal, city code interpretation, and building plan review and building inspections.
- Develop processes that are fair, yet firm, cooperative, yet consistent, in a partnership with the community, both citizens and developers, and with other departments of the city.
- Continue transforming processes & procedures within Planning & Development so that all citizens, contractors, developers, and builders have a positive customer service experience.
- Review and propose amendments to outdated and/or non-applicable ordinances to increase efficiency both internally between departments and externally for our customers.

FY 2009-10 ACCOMPLISHMENTS:

By the end of the 09/10 fiscal year, staff is working to develop major amendments to the zoning regulations, present for adoption a new sign code, adopt a new set of subdivision regulations, adopt new tree and landscaping ordinances, continue working towards adopting the 2009 IBC series, and provide amendment in other areas as the need is identified.

FY 2010-2011 OBJECTIVES:

The primary objective for the upcoming fiscal year in Planning & Development continues to be a need to focus on training of the existing work force. IBC Certifications for employees with the department will provide a higher level of training specific skill sets, so that each employee is able to provide the customers with professional, knowledgeable, efficient, quality customer service. Education in the specific area in which they work, is the best solution for enabling growth for the employees; in turn, delivering exceptional service. A detailed summary of proposed training expenses are lined out in the proposed budget and will benefit the department in the following ways: 1) The current Senior Office Assistant in the building division will work toward professional certification as Permit Technician. 2) Building Inspectors will work toward obtaining professional certification in their specific field of expertise. Beginning goals include International Residential Code Certification, National Electrical Code Certification, International Plumbing Code Certification, and International Mechanical Code Certification. Organizational changes will continue so that cross training between the building and planning divisions of the department are enhanced to provide a consistent customer service experience throughout the department. In addition, the Planning & Development Department proposes that we continue with the Comprehensive Plan that was approved in the 08/09 fiscal year, as a major portion of the funding was to be included in the 09/10 fiscal year.

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

**Planning & Development
Planning & Development**

Account #: 106

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$668,390	\$669,031	\$620,043	\$583,333
Supplies	\$25,173	\$24,450	\$16,700	\$24,450
Services	\$108,000	\$114,784	\$51,390	\$85,765
Capital Outlay	\$16,897	\$0	\$0	\$0
TOTAL EXPENDITURES	\$818,460	\$808,265	\$688,133	\$693,548

PERSONNEL SCHEDULE:	Pay	2007-08	2008-09	2008-09	2009-10
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Director of Planning & Development	37	1.00	1.00	1.00	1.00
Assistant Director of Planning & Development	28	1.00	1.00	1.00	1.00
Building Official	27	1.00	1.00	1.00	1.00
Planner	23	1.00	1.00	1.00	1.00
Building Inspector II/Plans Examiner	18	1.00	1.00	0.00	1.00
Building Inspector	17	2.00	2.00	2.00	2.00
Management Assistant	16	1.00	0.00	0.00	0.00
Planning & Development Coordinator	12	0.00	1.00	0.00	0.00
Senior Office Assistant	9	2.00	2.00	2.00	2.00
TOTAL POSITIONS		10.00	10.00	8.00	9.00
Retiree		1.00	1.00	1.00	1.00

SIGNIFICANT BUDGET CHANGES: Cost

Building Inspector II/Plans Examiner position on hold

Senior Office Assistant position on hold

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Customer Contact, in				
OUTPUT / WORKLOAD				
Building Permits Issued (all types)		1,147	570 (as of 4/20/10)	
Inspections Completed		3,759	3,049 (as of 04/20/10)	
Projects (zoning changes, subdivisions, variances)		114	43 (as of 04/20/10)	
EFFICIENCY / IMPACT				
Inspection performed within 8 working hours		95%	95%	
Plats reviews completed within 10 working days		95%	95%	
Plan reviews completed within 15 working days		95%	95%	

EFFECTIVENESS / OUTCOME

Permits are on track with last year (08/09), which is positive considering the economy and decline in most cities.

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
PLANNING & DEVELOPMENT							
PERSONNEL SERVICES							
2-106-101	SALARIES OF REGULAR EMPLOYEES	592,637	667,967	487,937	483,315	456,775	424,715
2-106-102	OVERTIME	-	5,066	1,169	3,000	44	3,000
2-106-104	SALARY PACKAGE	-	-	-	(11,460)	-	-
2-106-107	GROUP HEALTH/LIFE BENEFITS	80,787	88,611	69,501	53,480	55,972	46,138
2-106-108	FICA	43,816	49,384	35,499	37,637	33,693	33,166
2-106-109	RETIREMENT	81,000	90,117	71,947	74,498	69,413	71,448
2-106-110	WORKERS COMPENSATION	1,024	2,828	443	2,965	2,333	2,552
2-106-111	TEC	1,129	1,737	806	2,497	1,321	1,890
2-106-112	LONGEVITY	2,132	2,372	1,088	577	492	424
TOTAL		802,525	908,082	668,390	646,509	620,043	583,333
OPERATING SUPPLIES							
2-106-202	GENERAL OFFICE SUPPLIES	8,003	9,013	6,121	11,000	8,000	11,000
2-106-203	FURNITURE & FIXTURES	-	-	1,052	-	-	-
2-106-204	COMPUTERS & OFFICE EQUIPMENT	15,182	15,406	11,693	-	-	-
2-106-213	PHOTO SUPPLIES & DEVL.	250	299	-	-	-	-
2-106-215	FOOD/MEAL EXPENSE	50	1,025	368	950	500	950
2-106-219	UNIFORMS/PROTECTIVE CLOTHING	2,408	4,076	457	1,500	200	1,500
2-106-220	VEHICLE FUEL & OIL	8,464	10,501	3,701	6,000	4,000	6,000
2-106-221	VEHICLE PARTS & LABOR	3,961	2,185	451	2,500	1,500	2,500
2-106-229	MISCELLANEOUS SUPPLIES	2,704	1,350	1,101	1,500	1,500	1,500
2-106-281	SMALL TOOLS & EQUIPMENT	1,523	1,388	230	1,000	1,000	1,000
TOTAL		42,545	45,243	25,174	24,450	16,700	24,450
CONTRACTUAL SERVICES							
2-106-304	EMPLOYMENT PHYSICALS	210	180	150	90	90	90
2-106-305	SEMINARS & TRAINING	5,691	9,631	3,364	5,536	1,500	9,536
2-106-306	OTHER PROFESSIONAL SERVICES	45,780	83,314	60,599	9,622	20,000	20,000
2-106-308	TELEPHONE/COMMUNICATION SVCS	7,660	10,253	8,816	12,472	9,000	9,500
2-106-309	POSTAGE	6,593	4,080	983	3,000	2,000	3,000
2-106-310	AUTO ALLOWANCE	5,250	4,800	4,800	4,084	2,800	4,800
2-106-311	TRAVEL EXPENSE	5,042	3,100	2,442	3,199	1,500	3,199
2-106-312	LEGAL ADVERTISING	-	-	-	-	-	13,000
2-106-314	PRINTING & BINDING	2,015	3,055	1,750	2,200	2,200	2,200
2-106-318	INSURANCE	2,136	2,768	1,566	2,940	2,000	2,940
2-106-324	R & M OFFICE EQUIPMENT	6,802	10,304	12,381	6,259	-	5,000
2-106-325	OTHER REPAIR & MAINT SERVICE	19,666	7,902	-	-	-	-
2-106-326	OFFICE & COPY EQUIP RENTAL	6,916	5,348	9,056	8,800	8,800	10,000
2-106-330	DUES & MEMBERSHIPS	2,411	1,467	2,092	2,500	1,500	2,500
TOTAL		116,172	146,202	107,999	60,702	51,390	85,765
CAPITAL OUTLAY							
2-106-410	MOTOR VEHICLES	23,197	-	-	-	-	-
2-106-413	OFFICE EQUIPMENT	6,332	-	16,897	-	-	-
TOTAL		29,529	-	16,897	-	-	-
TOTAL		990,771	1,099,527	818,460	731,661	688,133	693,548

**City of Weatherford
2010-2011 Program of Services**

Human Resources

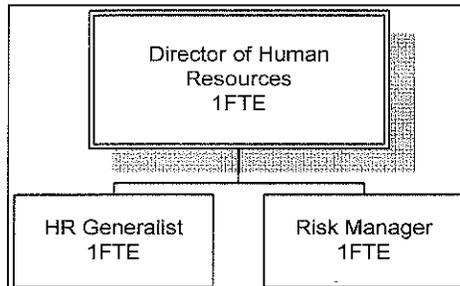
Human Resources

Account #: 107

Location
303 Palo Pinto
Phone Number (817) 598-4204

Hours of Operation:

Monday - Friday 7:30 a.m. to 5:00 p.m.



PROGRAM DESCRIPTION:

The Human Resource Department administers, develops, and directs employment and risk management policies for all departments within the City. Compensation and benefit programs, including bi-weekly payroll, deductions, and tax reporting are administered on a regular basis. Benefit programs administered include TMRS, deferred compensation, medical, life, dental and vision insurance coverage, vacation, sick leave, longevity pay, and any other benefits provided by the City. The Human Resource Department counsels with employees on employment grievances and/or complaints in an attempt to resolve such grievances in a timely and effective manner. Additionally, through the Risk Management Division the City will benefit two fold by educating the employees through safety and education training which will provide a safe work environment and cost controls for worker's comp and liability costs.

MAJOR DIVISION GOALS:

1. Provide effective and timely recruitment, advertising, screening, and referral of qualified applicants for open positions.
2. Update, maintain, and implement an effective job position description/classification program to ensure internal equity and legal compliance; compensation/performance appraisal program that compensates employees for performing position responsibilities; recommend pay system changes based on market competitiveness and economic conditions.
3. Develop, update, and administer competitive, responsive, and cost-effective employee benefit programs.
4. Process payroll for all employees in an efficient manner free of errors.
5. Provide management and employees with positive recognition and communication programs; assist management and employees with employee relations issues.
6. Provide effective safety and educational trainings through the Risk Management Division.

FY 2009-2010 ACCOMPLISHMENTS:

Creation and implementation of Employee Health Fair. Thorough and up to date inventory of City equipment and liability coverages.

FY 2010-2011 OBJECTIVES:

Continue developing the Risk Management and Wellness Programs for the City.

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

**Human Resources
Human Resources**

Account #: 107

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$172,228	\$246,393	\$241,301	\$268,399
Supplies	\$5,574	\$4,300	\$4,250	\$4,800
Services	\$33,549	\$43,325	\$32,642	\$40,793
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$211,351	\$294,018	\$278,193	\$313,992

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Human Resources Director	33	1.00	1.00	1.00	1.00
Risk Manager	27	0.00	1.00	1.00	1.00
Human Resources Generalist	15	1.00	1.00	1.00	1.00
TOTAL POSITIONS		2.00	3.00	3.00	3.00

SIGNIFICANT BUDGET CHANGES:

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Total Number of City Employees		432	435	435
Total Number of Employees Hired		60	80	75
OUTPUT / WORKLOAD				
Number of Applications Processed		2,687	3,200	3,200
Payroll Checks Issued		11,080	11,200	11,200
EFFICIENCY / IMPACT				
Payroll Errors		3%	2%	1%
EFFECTIVENESS / OUTCOME				
Turnover Rate		15%	6%	6%

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
HUMAN RESOURCES							
PERSONNEL SERVICES							
2-107-101	SALARIES OF REGULAR EMPLOYEES	117,893	120,536	130,222	149,252	183,532	198,853
2-107-102	OVERTIME	-	215	-	-	-	-
2-107-104	SALARY PACKAGE	-	-	-	(4,417)	-	-
2-107-107	GROUP HEALTH/LIFE INSURANCE	10,518	11,045	11,564	11,460	12,450	17,302
2-107-108	FICA	9,079	9,308	10,040	11,855	14,189	15,659
2-107-109	RETIREMENT	16,659	17,276	19,212	23,856	28,809	33,733
2-107-110	WORKER'S COMPENSATION	108	95	120	335	262	406
2-107-111	TEC	90	460	90	810	567	810
2-107-112	LONGEVITY	788	884	980	1,492	1,492	1,636
TOTAL		155,135	159,819	172,228	194,643	241,301	268,399
OPERATING SUPPLIES							
2-107-202	GENERAL OFFICE SUPPLIES	1,980	2,212	2,771	3,000	3,000	3,000
2-107-203	FURNITURE & FIXTURES	-	548	-	-	-	-
2-107-204	COMPUTERS & OFFICE EQUIPMENT	1,059	709	1,989	-	-	-
2-107-213	PHOTO SUPPLIES/DEVELOPING	-	-	-	200	200	200
2-107-215	FOOD & MEAL EXPENSE	-	-	-	100	50	600
2-107-229	MISCELLANEOUS SUPPLIES	876	799	814	1,000	1,000	1,000
TOTAL		3,915	4,268	5,574	4,300	4,250	4,800
CONTRACTUAL SERVICES							
2-107-305	SEMINARS & TRAINING	-	1,934	657	3,500	681	3,500
2-107-306	OTHER PROFESSIONAL SERVICES	12,082	13,360	14,163	16,000	16,000	16,000
2-107-308	TELEPHONE/COMMUNICATION SVCS	1,105	1,260	1,171	1,259	1,259	1,259
2-107-309	POSTAGE	1,863	1,666	1,998	2,100	1,500	2,100
2-107-310	AUTO ALLOWANCE	-	-	-	3,573	2,275	4,200
2-107-311	TRAVEL EXPENSE	777	-	-	1,279	-	1,279
2-107-312	LEGAL ADVERTISING	1,601	1,595	1,166	496	-	1,000
2-107-314	PRINTING & BINDING	614	434	-	500	500	500
2-107-318	INSURANCE	206	184	7	375	210	375
2-107-324	R & M OF OFFICE EQUIPMENT	3,079	3,615	3,134	-	-	-
2-107-326	OFFICE & COPY EQUIPMENT RENTAL	-	676	4,324	1,350	1,014	-
2-107-330	DUES/MEMBERSHIPS	3,022	2,910	3,529	4,500	2,399	4,500
2-107-361	AWARDS & RECOGNITION	4,895	5,389	3,400	6,804	6,804	6,080
TOTAL		29,244	33,023	33,549	41,736	32,642	40,793
TOTAL		188,294	197,110	211,351	240,679	278,193	313,992

**City of Weatherford
2010-2011 Program of Services**

General Government

City Attorney

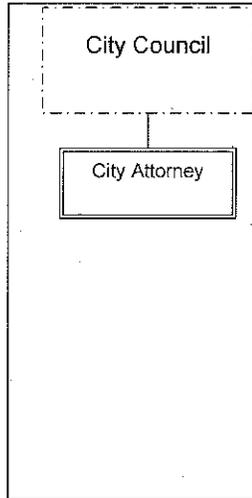
Account #: 702

Location

Street Address 127 N. Waco St.
Phone Number (817) 598-4134

Hours of Operation:

Monday - Friday, 8 AM - 12 PM; 1 PM - 5 PM



PROGRAM DESCRIPTION:

The City Attorney provides legal services to the City as requested by Staff and serves as chief legal advisor to the City.

MAJOR DIVISION GOALS:

The primary goal of the City Attorney's Office is the provision of legal services to the City in a professional and responsive manner consistent with all ethical obligations to the client.

FY 2009-2010 ACCOMPLISHMENTS:

Continue to provide the highest level of legal services and counsel in the areas described above in a timely and professional manner and to respond to any new requests for counsel or services which may be made.

FY 2010-2011 OBJECTIVES:

Continue to provide the highest level of legal services and counsel in the areas described above in a timely and professional manner and to respond to any new requests for counsel or services which may be made.

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

**General Government
City Attorney**

Account #: 702

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$79,746	\$85,000	\$85,000	\$85,000
Supplies	\$1,254	\$0	\$0	\$0
Services	\$49,931	\$52,050	\$41,610	\$51,610
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$130,931	\$137,050	\$126,610	\$136,610

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
City Attorney	UC	1.00	1.00	1.00	1.00
TOTAL POSITIONS		1.00	1.00	1.00	1.00

SIGNIFICANT BUDGET CHANGES: Cost

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
City Council/Utility Board Agendas				
OUTPUT / WORKLOAD				
City Council/Utility Board Meetings Attended		36	36	36
Municipal Court Cases		927	1020	1200
EFFICIENCY / IMPACT				
Retrials		0%	0%	0%
EFFECTIVENESS / OUTCOME				
Successful Legal Issues		100%	100%	100%

GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
CITY ATTORNEY						
PERSONNEL SERVICES						
2-702-107	GROUP HEALTH/LIFE BENEFITS	-	(903)	911	-	-
2-702-115	CONTRACT LABOR	75,298	78,681	78,835	85,000	85,000
TOTAL		75,298	77,778	79,746	85,000	85,000
OPERATING SUPPLIES						
2-702-204	COMPUTERS & OFFICE EQUIPMENT	96	-	1,254	-	-
TOTAL		96	-	1,254	-	-
CONTRACTUAL SERVICES						
2-702-303	LEGAL SERVICES	6,908	46,535	49,624	50,000	50,000
2-702-305	SEMINARS & TRAINING	-	-	-	500	500
2-702-308	TELEPHONE/COMMUNICATION SVCS	175	187	307	420	420
2-702-311	TRAVEL EXPENSE	-	-	-	640	640
2-702-330	DUES/MEMBERSHIPS	-	-	-	50	50
TOTAL		7,083	46,722	49,931	51,610	51,610
TOTAL		82,477	124,500	130,931	136,610	136,610

GENERAL FUND

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
NON-DEPARTMENTAL						
CONTRACTUAL SERVICES						
2-901-104 SALARY PACKAGE	-	-	-	-	-	600,000
2-901-301 AUDITING & ACCOUNTING SERVICES	36,505	40,705	52,930	45,000	50,460	52,000
2-901-306 PARKER CO COMMITTEE ON AGING	25,000	25,000	25,000	30,000	30,000	30,000
2-901-315 ECONOMIC DEVELOPMENT	248,927	248,927	247,280	226,700	220,414	215,400
2-901-341 CONTRIBUTIONS	15,000	15,000	20,000	15,000	15,000	15,000
2-901-346 TRANS TO DEBT SER FUND	277,150	351,298	603,868	71,207	71,207	64,564
2-901-347 TRANS TO OTHER FUNDS	500,000	561,692	-	18,848	50,655	-
2-901-350 OPEB CONTRIBUTION	-	-	-	406,135	414,901	414,901
2-901-357 LOSS ON BAD DEBTS	1,234	16,837	3,704	3,000	3,000	3,000
2-901-359 TAX COLLECTION & APPRAISAL	84,004	107,924	135,088	122,443	122,443	128,972
2-901-399 OTHER / CONTINGENCY	-	123,074	261,645	250,000	100,000	1,100,000
TOTAL	1,187,820	1,490,457	1,349,515	1,188,333	1,078,080	2,623,837
CAPITAL OUTLAY						
2-901-416 RADIO & COMMUNICATION EQUIP	-	191,560	-	-	-	-
TOTAL	-	191,560	-	-	-	-
TOTAL	1,187,820	1,682,017	1,349,515	1,188,333	1,078,080	2,623,837

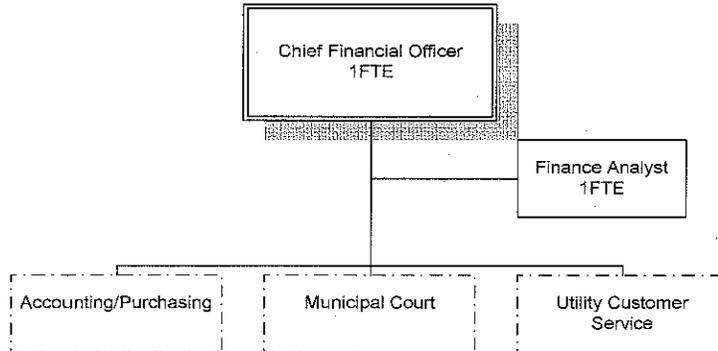
**City of Weatherford
2010-2011 Program of Services**

**Finance
Administration**

Account #: 201

Location
303 Palo Pinto
Phone Number (817) 598-4220

Hours of Operation:
Monday - Friday 8:00 am - 5:00 pm



PROGRAM DESCRIPTION:

The Finance Administration division is responsible for the management of all financial operations for the City. The Chief Financial Officer of the City directs the activities of Administration, Accounting, Purchasing, Customer Service, and Municipal Court. Other responsibilities include preparing the annual budget, cash and debt management, long range financial planning, development of financial policies and procedures, various internal and external financial reports, and advising management on matters relating to financial management of the City.

MAJOR DIVISION GOALS:

1. Enhance financial data and information on city-wide intranet and Internet home page.
2. Expand e-commerce services on Internet for payment of utility bills, citations, etc.
3. Maintain professional development and certification for supervisory personnel through available training and educational opportunities.
4. Maintain favorable contractual relationships for banking and audit services.
5. Maintain established standards for fiscally responsible planning, budgeting, accounting, and financial reporting.

FY 2009-2010 ACCOMPLISHMENTS:

The City of Weatherford was awarded a Certificate of Achievement for Excellence in Financial Reporting, established monthly reporting to the City Council, created a new dashboard financial statement for the Utility Board, created a new investment policy, wrote a purchasing policy, established a Red Flag Identity Theft Prevention Program, wrote financial policies for the City, and created several standard operating procedures. The Finance Department was unable to apply for the Investment Policy Certificate of Distinction and the Distinguished Budget Presentation Award due to budgetary cuts.

FY 2010-2011 OBJECTIVES:

Finance will continue to provide the highest level of customer service in a timely and professional manner in all divisions, apply for Certificates of Achievement in Financial Reporting, Investment Policy Certificate of Distinction, and Distinguished Budget Presentation Award, create a Finance strategic plan, and continue to streamline operations for the most efficient and effective operation.

BUDGETARY ISSUES:

No significant budgetary issues.

**City of Weatherford
2009-2010 Program of Services**

Finance

Administration

Account #: 201

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$193,401	\$190,621	\$194,676	\$196,235
Supplies	\$1,624	\$1,500	\$1,300	\$8,175
Services	\$16,708	\$19,380	\$12,999	\$16,584
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$211,733	\$211,501	\$208,975	\$220,994

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Chief Financial Officer	39	1.00	1.00	1.00	1.00
Finance Analyst	15	1.00	1.00	1.00	1.00
TOTAL POSITIONS		2.00	2.00	2.00	2.00

SIGNIFICANT BUDGET CHANGES:	Cost
Cash Drawer for Remote Collection Sites	7,925

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Number of Lake Lot Licenses		399	399	399
Number of Accounts Receivable Invoices Received		550	610	650
OUTPUT / WORKLOAD				
Number of Lake Lot Billings		399	399	399
Number of Accounts Receivables Billed		550	605	640
EFFICIENCY / IMPACT				
Number of Accounts Receivables Billed within 15 days		100%	99%	99%
Number of Lake Lots Billed by July 31st (Delinquent tax payers receive bills upon tax payment.)		98%	98%	98%
EFFECTIVENESS / OUTCOME				
Number of returned Lake Lot Billings		0%	0%	0%
Number of returned Accounts Receivables Billings due to insufficient address		4%	2%	3%

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GENERAL FUND

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
FINANCE ADMINISTRATION						
PERSONNEL SERVICES						
2-201-101 SALARIES OF REGULAR EMPLOYEES	64,302	105,540	148,344	147,472	147,597	147,830
2-201-102 OVERTIME	61	256	169	180	100	150
2-201-104 SALARY PACKAGE	-	-	-	(3,543)	-	-
2-201-107 GROUP HEALTH/LIFE BENEFITS	4,821	8,745	11,608	11,460	12,498	11,535
2-201-108 FICA	4,856	8,093	11,061	11,306	10,984	11,309
2-201-109 RETIREMENT	9,299	15,053	22,024	22,827	22,810	24,363
2-201-110 WORKERS COMPENSATION	152	94	84	267	208	300
2-201-111 TEC	51	243	90	540	367	540
2-201-112 LONGEVITY	712	-	20	112	112	208
TOTAL	84,254	138,024	193,400	190,621	194,676	196,235
OPERATING SUPPLIES						
2-201-202 GENERAL OFFICE SUPPLIES	1,523	1,882	1,485	1,500	1,300	1,500
2-201-203 FURNITURE & FIXTURES	-	274	-	-	-	-
2-201-204 COMPUTERS & OFFICE EQUIPMENT	1,893	3,418	93	-	-	6,675
2-201-220 VEHICLE/EQUIP FUEL & OIL	112	181	20	-	-	-
2-201-221 VEHICLE/EQUIP PARTS & LABOR	158	54	9	-	-	-
2-201-229 MISCELLANEOUS SUPPLIES	115	151	16	-	-	-
TOTAL	3,801	5,960	1,623	1,500	1,300	8,175
CONTRACTUAL SERVICES						
2-201-304 MEDICAL SERVICES	60	30	-	-	-	-
2-201-305 SEMINARS & TRAINING	164	1,026	779	980	400	980
2-201-306 OTHER PROFESSIONAL SERVICES	5,450	50,119	4,967	7,420	4,716	7,420
2-201-308 TELEPHONE/COMMUNICATION SVCS	1,560	1,390	1,512	1,259	1,330	1,330
2-201-309 POSTAGE	238	1,036	909	900	1,350	900
2-201-311 TRAVEL EXPENSE	28	2,005	1,673	896	100	896
2-201-312 LEGAL ADVERTISING	229	1,758	1,420	1,200	1,200	1,200
2-201-314 PRINTING & BINDING	-	156	106	200	120	120
2-201-318 INSURANCE	499	405	329	500	133	500
2-201-324 R & M OF OFFICE EQUIPMENT	491	-	796	-	-	1,250
2-201-326 OFFICE & COPY EQUIPMENT RENTAL	2,739	2,204	3,413	3,410	3,000	650
2-201-330 DUES/MEMBERSHIPS	700	535	805	1,870	650	1,338
TOTAL	12,158	60,664	16,709	18,635	12,999	16,584
TOTAL	100,213	204,648	211,732	210,756	208,975	220,994

**City of Weatherford
2010-2011 Program of Services**

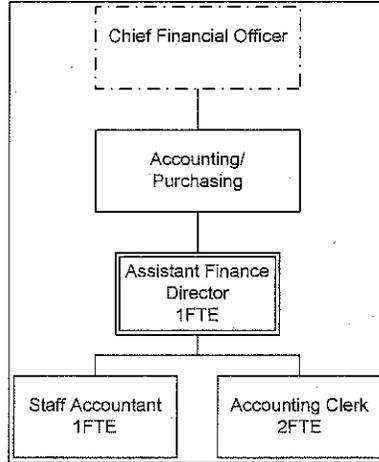
Finance

Accounting/Purchasing

Account #: 204

Location
303 Palo Pinto Street
Phone Number (817) 598-4223

Hours of Operation:
Monday - Friday 8:00 a.m. to 5:00 p.m.



PROGRAM DESCRIPTION:

The Accounting Division accurately records and timely reports all financial transactions of the City in accordance with state and local laws and generally accepted accounting principles, and maintains a system of internal controls so as to safeguard the City's financial resources and assets, as well as, to obtain the most cost-effective goods and services on behalf of all City departments and to assure compliance with applicable state and local laws relating to the expenditure of public funds.

MAJOR DIVISION GOALS:

1. Continue timely preparation of Comprehensive Annual Financial Report (CAFR) consistent with standards to maintain annual Certificate of Achievement for Excellence in Financial Reporting from GFOA.
2. Maintain timely and accurate processing of accounts payable.
3. Monitor and enhance system of internal controls to safeguard City's liquid and fixed assets and to assure compliance with applicable grant requirements.
4. Continue purchasing procedures to obtain supplies and services that provide the best value to the City and that are in accordance with state and local guidelines.

FY 2009-2010 ACCOMPLISHMENTS:

1. Implementation of Governmental Accounting Standards Board Statement 51 on Intangible Assets.
2. Streamline banking activities by exploring and possibly implementing Pooled Cash.

FY 2010-2011 OBJECTIVES:

1. Implementation of Governmental Accounting Standards Board Statement 54 on Fund Balance Reporting and Governmental Fund Type Definitions.

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

Finance

Accounting/Purchasing

Account #: 204

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$233,590	\$225,922	\$233,210	\$233,197
Supplies	\$5,111	\$2,450	\$2,698	\$2,400
Services	\$18,579	\$9,175	\$5,505	\$8,050
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$257,280	\$237,547	\$241,413	\$243,647

PERSONNEL SCHEDULE:	Pay	2008-09	2009-10	2009-10	2010-11
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Assistant Director of Finance	28	1.00	1.00	1.00	1.00
Staff Accountant	19	1.00	1.00	1.00	1.00
Accounting Clerk	9	2.00	2.00	2.00	2.00
TOTAL POSITIONS		4.00	4.00	4.00	4.00

SIGNIFICANT BUDGET CHANGES:

Cost

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Number of purchasing requisitions received		481	450	475
Number of vendor invoices received		6833	6000	6500
OUTPUT / WORKLOAD				
Number of purchase orders issued		481	450	475
Number of accounts payable checks issued		4204	3400	3500
Number of sealed bids processed		27	25	25
EFFICIENCY / IMPACT				
Purchase orders issued within 3 days		98%	99%	99%
Accounts payable invoices paid within 30 days		98%	99%	99%
Bids/proposals awarded/rejected within 45 days		100%	100%	100%
EFFECTIVENESS / OUTCOME				
Percent of contracts awarded without protest		100%	100%	100%
Vendor checks voided due to Finance Department error		15	5	5
CAFR review comments		4	7	3
Favorable audit opinion received		1	1	1

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
ACCOUNTING						
PERSONNEL SERVICES						
2-204-101 SALARIES & WAGES	142,704	146,574	169,447	161,599	163,761	162,968
2-204-102 OVERTIME	571	412	754	400	100	300
2-204-104 SALARY PACKAGE	-	-	-	(3,701)	-	-
2-204-107 GROUP MEDICAL/LIFE INSURANCE	20,570	21,995	24,715	28,650	30,841	28,836
2-204-108 FICA	10,941	11,075	12,809	12,394	12,206	12,508
2-204-109 RETIREMENT (TMRS)	20,102	20,940	24,916	25,021	25,281	26,945
2-204-110 WORKERS' COMPENSATION	132	121	144	280	218	332
2-204-111 UNEMPLOYMENT TAX (TEC)	273	416	236	1,080	727	1,080
2-204-112 LONGEVITY	1,080	444	568	76	76	228
TOTAL	196,373	201,977	233,589	225,799	233,210	233,197
OPERATING SUPPLIES						
2-204-202 OFFICE SUPPLIES	2,491	2,530	2,870	2,448	2,448	2,400
2-204-203 FURNITURE & FIXTURES	-	822	-	-	-	-
2-204-204 COMPUTERS & OFFICE EQUIPMENT	-	2,775	2,241	250	250	-
2-204-229 MISCELLANEOUS SUPPLIES	271	84	-	-	-	-
TOTAL	2,762	6,211	5,111	2,698	2,698	2,400
CONTRACTUAL SERVICES						
2-204-304 MEDICAL SERVICES	-	-	120	-	-	-
2-204-305 SEMINARS & TRAINING	620	1,509	1,079	1,575	280	1,375
2-204-306 OTHER PROFESSIONAL SERVICES	-	64	1,233	-	-	-
2-204-308 TELEPHONE/COMMUNICATIONS	1,131	1,220	1,182	1,008	800	800
2-204-309 POSTAGE	1,342	1,091	1,586	1,200	1,400	1,400
2-204-311 TRAVEL EXPENSE	1,118	998	1,518	1,151	-	1,200
2-204-312 LEGAL ADVERTISING	3,732	3,191	2,609	2,400	2,400	2,400
2-204-318 INSURANCE	240	397	(9)	400	150	400
2-204-324 R & M OF OFFICE EQUIPMENT	-	-	1,061	-	-	-
2-204-325 OTHER REPAIR & MAINTENANCE	8,168	7,442	7,798	-	-	-
2-204-330 MEMBERSHIP DUES/SUBSCRIPTIONS	283	388	403	475	475	475
TOTAL	16,634	16,300	18,580	8,209	5,505	8,050
TOTAL	215,769	224,488	257,280	236,706	241,413	243,647

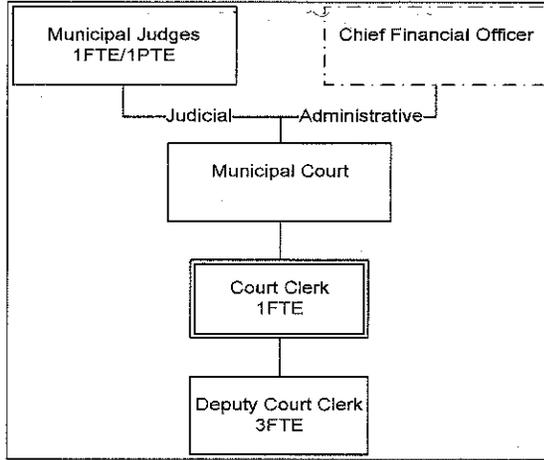
**City of Weatherford
2010-2011 Program of Services**

**Finance
Municipal Court**

Account #: 753

Location
303 Palo Pinto Street
Phone Number (817) 598-4120

Hours of Operation:
Monday - Friday 7:30 a.m. to 5:00 p.m.



PROGRAM DESCRIPTION:

Under the direct supervision of the Finance Director, Municipal Court handles the judicial processing of Class C misdemeanors that originate from traffic citations, penal code offenses, citizen complaints, city code violations, and misdemeanor arrests. The Court also prepares dockets, schedules trials, processes juries, records and collects fine payments, and issues warrants.

MAJOR DIVISION GOALS:

1. Conduct fair and impartial hearings.
2. Set proper fines and penalties that are commensurate with the offense.
3. Maintain formal training of Court personnel to assure knowledgeable performance of duties.
4. Provide efficient and courteous service to all who are required to appear before the Court.

FY 2009-2010 ACCOMPLISHMENTS:

Two Deputy Court Clerks became Level 1 certified. Implemented online services to allow online payment of citations and contracted with MVBA to assist with collections of outstanding warrants.

FY 2010-2011 OBJECTIVES:

Continued annual education for all court personnel in order to stay current with changes in the laws and to ensure proper procedure is being followed.

BUDGETARY ISSUES:

Knowing that the budget is being crunched as much as possible, it is imperative to maintain education and training for the clerks to ensure court personnel are current on laws and procedures. This, along with updated software/hardware, assists in eliminating potential lawsuits due to a lack of education and equipment not functioning properly.

**City of Weatherford
2010-2011 Program of Services**

Finance

Municipal Court

Account #: 753

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$274,761	\$268,493	\$287,897	\$284,854
Supplies	\$4,184	\$4,800	\$4,600	\$4,150
Services	\$17,482	\$24,100	\$17,280	\$19,800
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$296,427	\$297,393	\$309,777	\$308,804

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Municipal Judge	UC	1.00	1.00	1.00	1.00
P/T Associate Judge	UC	0.50	0.50	0.50	0.50
Court Clerk	18	1.00	1.00	1.00	1.00
Juvenile Case Manager/Sr. Deputy Court Clerk	11	0.00	0.00	1.00	1.00
Deputy Court Clerk	9	3.00	3.00	2.00	2.00
TOTAL POSITIONS		5.50	5.50	5.50	5.50

SIGNIFICANT BUDGET CHANGES:

Cost

PT Deputy Court Clerk on Hold

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Citations Filed (thru 3-31)		2777	2808	
Warrants Issued (thru 3-31)		959	915	
OUTPUT / WORKLOAD				
Citations Disposed (thru 3-31)		3965	3199	
Warrants Cleared (thru 3-31)		794	1162	
EFFICIENCY / IMPACT				

EFFECTIVENESS / OUTCOME

Percentage of cases with final disposition
Percentage of warrants cleared

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
MUNICIPAL COURT							
PERSONNEL SERVICES							
2-753-101	SALARIES OF REGULAR EMPLOYEES	195,751	216,085	200,757	182,196	207,732	202,324
2-753-102	OVERTIME	113	23	105	523	-	100
2-753-103	CERTIFICATION/EDUCATION PAY	600	600	415	600	-	600
2-753-104	SALARY PACKAGE	-	-	-	(4,466)	-	-
2-753-107	GROUP HEALTH/LIFE BENEFITS	26,296	26,701	27,914	26,650	31,159	28,836
2-753-108	FICA	15,119	16,699	15,512	14,136	16,012	15,661
2-753-109	RETIREMENT	25,822	27,199	28,056	28,516	30,350	33,737
2-753-110	WORKERS COMPENSATION	186	163	201	352	274	404
2-753-111	TEC	603	651	388	1,518	902	1,500
2-753-112	LONGEVITY	1,196	1,552	1,412	1,468	1,468	1,692
TOTAL	265,686	289,673	274,760	251,493	287,897	284,854	
OPERATING SUPPLIES							
2-753-202	GENERAL OFFICE SUPPLIES	4,279	3,546	3,887	4,600	4,600	4,000
2-753-204	COMPUTERS	251	4,573	175	-	-	-
2-753-229	MISCELLANEOUS SUPPLIES	26	248	122	200	-	150
TOTAL	4,556	8,367	4,184	4,800	4,600	4,150	
CONTRACTUAL SERVICES							
2-753-303	LEGAL SERVICES	275	436	474	500	500	500
2-753-304	MEDICAL SERVICES	30	30	30	-	-	-
2-753-305	SEMINARS & TRAINING	2,048	1,155	1,740	2,700	1,100	2,200
2-753-306	OTHER PROFESSIONAL SERVICES	2,960	8,737	3,400	5,500	4,500	5,200
2-753-308	TELEPHONE/COMMUNICATION SVCS	1,911	2,041	2,018	2,519	2,400	2,200
2-753-309	POSTAGE	4,274	3,885	3,856	4,200	4,100	4,200
2-753-311	TRAVEL EXPENSE	4,053	3,640	4,448	2,943	1,600	2,100
2-753-314	PRINTING & BINDING	1,407	2,421	1,038	2,700	2,700	2,700
2-753-318	INSURANCE	330	302	96	500	180	400
2-753-324	R & M OF OFFICE EQUIPMENT	4,613	228	-	-	-	-
2-753-330	DUES/MEMBERSHIPS	266	265	382	400	200	300
TOTAL	22,167	23,140	17,482	21,962	17,280	19,800	
TOTAL	292,409	321,180	296,426	278,255	309,777	308,804	

**City of Weatherford
2010-2011 Program of Services**

Community Services

Municipal & Community Services

Account #: 401

Location
303 Palo Pinto Street
(817) 598-4240

Hours of Operation:
8:00 AM to 5:00 PM Monday - Friday



PROGRAM DESCRIPTION:

The Municipal/Community Services Department provides supervision of, management guidance for, and administrative support for Animal Services, Code Enforcement, Consumer Health, and Facilities Maintenance.

MAJOR DIVISION GOALS:

1. Promote a positive perception of city government and the department through the efficient and professional handling of customer requests for services and information.
2. Communicate accurate information regarding departmental programs and activities to citizens and other interested parties.
3. Provide effective supervision and support to division personnel in order to enhance the delivery of services to the public.

FY 2009-2010 ACCOMPLISHMENTS:

Formulated groundwork for all divisions to facilitate and promote cohesiveness between operations of divisions and citizens. Also, supervised in the completion of the new Animal Shelter building.

FY 2010-2011 OBJECTIVES:

1. Get energy audit of all City buildings for additional cost saving measures.
2. Use all divisions as necessary in order to provide a high quality level of service to residents such as litter/graffiti abatement and all request by the City Managers office.

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

**Community Services
Municipal & Community Services**

Account #: 401

EXPENDITURE SUMMARY:

Expenditure Classification	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Personal Services	\$109,753	\$173,017	\$192,468	\$125,602
Supplies	\$4,091	\$13,500	\$4,100	\$5,800
Services	\$6,021	\$14,270	\$4,796	\$9,940
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$119,865	\$200,787	\$201,364	\$141,342

PERSONNEL SCHEDULE:

Position	Pay Class	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Director of Municipal & Community Services	37	1.00	1.00	1.00	1.00
Community Services Workers Supervisor	12	0.00	1.00	0.00	0.00
TOTAL POSITIONS		1.00	2.00	1.00	1.00
Retiree		0.00	0.00	1.00	1.00

SIGNIFICANT BUDGET CHANGES:

Cost

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Service Orders				
OUTPUT / WORKLOAD				
Garbage Collections			1620	
Areas Mowed & Trimmed			404	
EFFICIENCY / IMPACT				
EFFECTIVENESS / OUTCOME				
Works Orders Completed On Schedule		95%	95%	

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
MUNICIPAL & COMMUNITY SERVICES						
PERSONNEL SERVICES						
2-401-101 SALARIES & WAGES	75,848	77,353	83,725	127,830	143,446	89,291
2-401-104 SALARY PACKAGE	-	-	-	(2,682)	-	-
2-401-107 GROUP MEDICAL/LIFE INSURANCE	5,302	5,568	5,826	11,460	11,274	11,535
2-401-108 FICA	6,106	5,855	6,325	9,909	10,983	6,878
2-401-109 RETIREMENT (TMRS)	11,422	11,114	12,374	20,005	22,083	14,817
2-401-110 WORKERS' COMPENSATION	914	812	933	4,423	3,483	2,191
2-401-111 UNEMPLOYMENT TAX (TEC)	134	108	45	540	19	270
2-401-112 LONGEVITY	428	476	524	1,676	1,180	620
TOTAL	100,154	101,286	109,752	173,161	192,468	125,602
OPERATING SUPPLIES						
2-401-202 OFFICE SUPPLIES	48	247	-	500	300	500
2-401-204 COMPUTERS & OFFICE EQUIPMENT	39	5,624	1,709	-	-	-
2-401-215 FOOD & MEALS	142	134	-	500	300	300
2-401-219 UNIFORMS & PROTECTIVE CLOTHING	-	273	66	200	200	200
2-401-220 VEHICLE FUEL & OIL	-	383	166	10,000	2,000	3,000
2-401-221 VEHICLE MAINTENANCE	-	1,901	1,868	2,000	1,000	1,500
2-401-229 MISCELLANEOUS SUPPLIES	135	84	282	300	300	300
TOTAL	364	8,646	4,091	13,500	4,100	5,800
CONTRACTUAL SERVICES						
2-401-305 SEMINAR & TRAINING	969	753	600	700	300	700
2-401-306 OTHER PROFESSIONAL SERVICES	-	5,821	-	5,000	750	4,000
2-401-308 TELEPHONE/COMMUNICATIONS	1,881	2,203	2,327	2,267	1,500	1,500
2-401-309 POSTAGE	2	23	2	40	40	40
2-401-310 AUTO ALLOWANCE	5,100	425	-	-	-	-
2-401-311 TRAVEL EXPENSE	2,338	1,737	609	640	640	1,000
2-401-314 PRINTING & REPRODUCTION	-	26	128	150	150	150
2-401-318 INSURANCE	126	124	(10)	580	416	450
2-401-321 RADIO & COMM. EQUIP. MAINT.	-	85	-	300	200	300
2-401-328 OTHER RENTAL	1,803	1,760	2,168	3,500	500	1,500
2-401-330 MEMBERSHIP DUES/SUBSCRIPTIONS	136	163	197	300	300	300
TOTAL	12,355	13,120	6,021	13,477	4,796	9,940
TOTAL	112,873	123,052	119,864	200,138	201,364	141,342

**City of Weatherford
2009-2010 Program of Services**

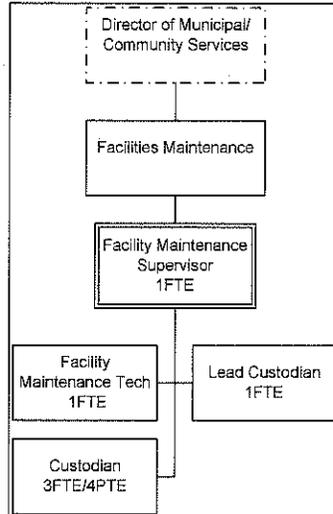
**Community Services
Division Facilities Maintenance**

Account #: 430

Location
119 Palo Pinto
Phone Number (817) 598-4124

Hours of Operation:

Monday - Friday, 8:00 am - 5:00 pm



PROGRAM DESCRIPTION:

The Facilities Maintenance Division maintains and sustains the integrity of City buildings including City Hall, Police Department, Service Center, Old City Hall, Harberger Hill, Cherry Park, Library, Chandor Gardens, Public Works, 4 Fire Stations, & Jim Wright House. Responsibilities include custodial, general maintenance, and improvements.

MAJOR DIVISION GOALS:

1. Maintain City buildings and structures with quality and efficiency.
2. Standardize building materials and equipment throughout City buildings.
3. Conduct a thorough assessment of City buildings and structures to identify needs, assess costs, and evaluate priorities.

FY 2009-2010 ACCOMPLISHMENTS:

1. Continued energy lighting conversions for all City buildings
2. Replaced Boiler HVA System for City Hall & Fire Station 1

FY 2010-2011 OBJECTIVES:

1. Rebuild chiller lines on the HVAC System at City Hall & Fire Station 1
2. Replace doors at the Old City Hall Building

BUDGETARY ISSUES:

1. Line repair for City Hall Chiller System (est. \$103,000.00)
2. Replace doors at the Old City Hall Building (2 options est. \$5,000-9,000)
3. Lampinator

**City of Weatherford
2010-2011 Program of Services**

Community Services

Division Facilities Maintenance

Account #: 430

EXPENDITURE SUMMARY:

Expenditure Classification	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Personal Services	\$340,343	\$345,258	\$378,181	\$317,617
Supplies	\$42,689	\$44,850	\$41,750	\$46,100
Services	\$155,174	\$144,590	\$116,210	\$134,750
Capital Outlay	\$179,925	\$0	\$26,083	\$112,000
TOTAL EXPENDITURES	\$718,131	\$534,698	\$562,224	\$610,467

PERSONNEL SCHEDULE:

Position	Pay Class	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Facilities Maintenance Supervisor	15	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	8	1.00	1.00	1.00	1.00
Lead Custodian	7	1.00	1.00	1.00	1.00
Custodian	6	3.00	3.00	2.00	3.00
P/T Custodian	6	2.00	2.00	2.00	2.00
TOTAL POSITIONS		8.00	8.00	7.00	8.00
Retirees		2.00	2.00	2.00	2.00

SIGNIFICANT BUDGET CHANGES:

Cost

One Custodian position on hold

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Work Orders Completed			328	252
OUTPUT / WORKLOAD				
Repair/Replacement of Equipment			1286	636
Heat & A/C Repairs			54	48
Repair/Replacement of Lighting				2256
Painting of Buildings				5004 sq. feet
EFFICIENCY / IMPACT				
Average Work Order Time Resolution			1-2 Days	1-2 Days
EFFECTIVENESS / OUTCOME				
Internal Customer Satisfaction		90%	90%	91%

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GENERAL FUND

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
FACILITIES MAINTENANCE						
PERSONNEL SERVICES						
2-430-101 SALARIES & WAGES	221,724	228,588	238,051	237,505	264,610	209,521
2-430-102 OVERTIME	53	170	198	209	209	209
2-430-104 SALARY PACKAGE	-	-	-	(4,557)	-	-
2-430-107 GROUP MEDICAL/LIFE INSURANCE	44,304	43,967	46,038	45,840	46,019	46,138
2-430-108 FICA	16,720	17,458	17,879	18,416	20,046	16,248
2-430-109 RETIREMENT (TMRS)	28,874	30,270	32,328	37,182	39,472	35,003
2-430-110 WORKERS' COMPENSATION	2,676	2,248	2,642	4,947	3,852	5,170
2-430-111 UNEMPLOYMENT TAX (TEC)	724	817	479	2,700	957	2,660
2-430-112 LONGEVITY	2,940	2,440	2,728	3,016	3,016	2,668
TOTAL	318,015	325,958	340,343	345,258	378,181	317,617
OPERATING SUPPLIES						
2-430-202 OFFICE SUPPLIES	366	395	17	200	100	100
2-430-203 FURNITURE & FIXTURES	5,774	-	1,150	1,000	500	1,000
2-430-204 COMPUTERS & OFFICE EQUIPMENT	-	281	-	-	-	-
2-430-215 FOOD & MEALS EXPENSE	13,951	7,972	5,963	6,500	7,500	7,000
2-430-217 JANITORIAL SUPPLIES	10,807	12,161	12,058	10,000	12,000	12,000
2-430-219 UNIFORMS & PROTECTIVE CLOTHING	2,380	2,811	2,814	3,500	3,500	2,800
2-430-220 VEHICLE FUEL & OIL	3,210	6,859	4,039	5,400	3,500	5,600
2-430-221 VEHICLE PARTS & LABOR	2,296	1,113	1,306	2,000	2,000	2,000
2-430-223 EQUIPMENT FUEL & OIL	-	-	-	-	-	300
2-430-229 MISCELLANEOUS SUPPLIES	791	879	129	750	150	300
2-430-235 BUILDING & GROUNDS MAINT.	22,165	13,318	13,064	12,000	10,000	12,000
2-430-281 SMALL TOOLS & EQUIPMENT	2,968	4,264	2,149	3,500	2,500	3,000
TOTAL	64,708	50,053	42,689	44,850	41,750	46,100
CONTRACTUAL SERVICES						
2-430-302 ARCHITECT & ENGINEERING SVCS	-	-	8,300	-	-	-
2-430-304 EMPLOYMENT PHYSICALS	-	-	-	90	90	100
2-430-305 SEMINAR & TRAINING FEES	890	-	49	1,500	100	750
2-430-306 OTHER PROFESSIONAL SERVICES	2,170	-	-	-	-	-
2-430-308 TELEPHONE/COMMUNICATIONS	1,648	1,536	1,539	1,427	1,700	2,000
2-430-311 TRAVEL EXPENSE	145	309	243	320	320	500
2-430-318 INSURANCE	1,232	1,181	671	1,300	850	1,300
2-430-319 UTILITIES	83,320	108,994	92,247	75,000	75,000	77,000
2-430-320 BUILDING & GROUNDS MAINT.	184,995	57,623	46,654	60,000	37,000	45,000
2-430-321 RADIO & COMM EQUIP MAINT	-	-	-	500	100	500
2-430-324 R & M OF OFFICE EQUIPMENT	-	-	279	-	-	-
2-430-325 OTHER REPAIR & MAINT	9	100	-	-	-	5,000
2-430-327 MACHINERY & EQUIPMENT RENTAL	43	2,212	4,400	2,500	250	1,500
2-430-331 LAUNDRY & SANITATION SERVICES	746	1,024	793	1,500	800	1,100
TOTAL	275,198	172,979	155,175	144,137	116,210	134,750
CAPITAL OUTLAY						
2-430-403 BUILDINGS	-	-	179,925	-	26,083	112,000
2-430-410 MOTOR VEHICLES	20,800	-	-	-	-	-
TOTAL	20,800	-	179,925	-	26,083	112,000
TOTAL	678,721	548,990	718,132	534,245	562,224	610,467

**City of Weatherford
2010-2011 Program of Services**

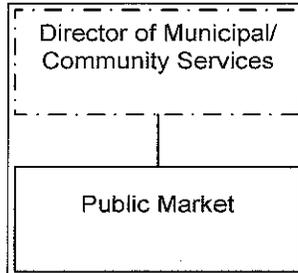
Community Services

Public Market

Account #: 463

Location
213 Fort Worth Hwy.
Phone Number 817-597-6929

Hours of Operation:
Varies



PROGRAM DESCRIPTION:

The smaller Public Market building is leased to a lessee who assumes responsibility for all sub-leasing, normal housekeeping activities and utilities. The larger Farmer's Market (approximately 50' x 115') is leased to a lessee who assumes responsibility for all housekeeping activities, interior maintenance and utilities. The City remains responsible for all exterior maintenance to the buildings and the parking lots.

MAJOR DIVISION GOALS:

1. Monitor lessee to assure market facilities are a safe and orderly environment for public access and community pride.
2. Provide adequate building maintenance and parking lot maintenance.

FY 2009-2010 ACCOMPLISHMENTS:

Continued to maintain a positive relationship with leasee and adequate building/parking lot maintenance.

FY 2010-2011 OBJECTIVES:

Maintain customer accessibility during bridge construction for the Fiscal Year 2010-2011.

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

**Community Services
Public Market**

Account #: 463

EXPENDITURE SUMMARY: Expenditure Classification	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Personal Services	\$0	\$0	\$0	\$0
Supplies	\$40	\$950	\$950	\$950
Services	\$1,187	\$2,400	\$1,810	\$2,400
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,227	\$3,350	\$2,760	\$3,350

PERSONNEL SCHEDULE: Position	Pay Class	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
TOTAL POSITIONS		0.00	0.00	0.00	0.00

SIGNIFICANT BUDGET CHANGES: Cost

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Foster usable public market space	1			
Work Orders Completed				
OUTPUT / WORKLOAD				
Repair/Replacement of Equipment				
EFFICIENCY / IMPACT				
Average Work Order Time Resolution				
EFFECTIVENESS / OUTCOME				
Lessee satisfaction		91%	91%	95%
Citizen satisfaction		87%	88%	89%

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
PUBLIC MARKET						
OPERATING SUPPLIES						
2-463-229 MISCELLANEOUS SUPPLIES	313	-	-	200	200	200
2-463-235 BUILDING MAINTENANCE SUPPLIES	148	34	40	750	750	750
TOTAL	461	34	40	950	950	950
CONTRACTUAL SERVICES						
2-463-306 OTHER PROFESSIONAL SVCS	4,850	-	-	-	-	-
2-463-318 INSURANCE	1,072	1,286	1,036	1,300	710	1,300
2-463-319 UTILITY SERVICES	149	225	151	350	350	350
2-463-320 R & M BUILDINGS & STRUCTURES	219	139,464	-	750	750	750
TOTAL	6,290	140,975	1,187	2,400	1,810	2,400
TOTAL	6,751	141,009	1,227	3,350	2,760	3,350

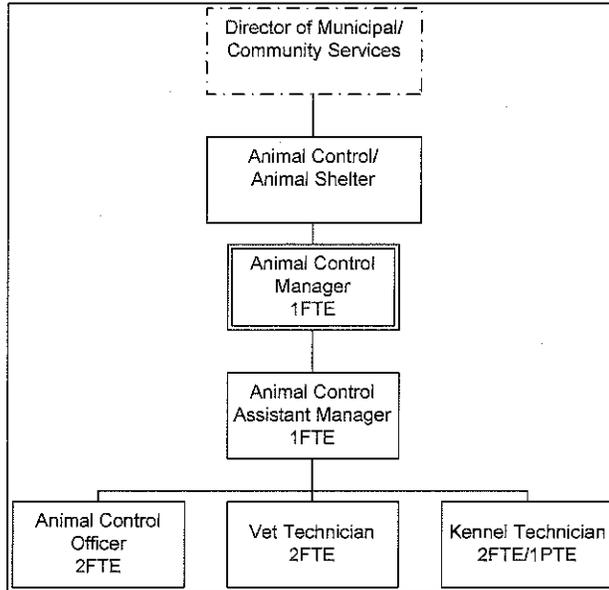
**City of Weatherford
2010-2011 Program of Services**

**Community Services
Animal Control**

Account #: 502

Location
403 Hickory Lane
(817) 598-4111

Hours of Operation:
Tuesday - Saturday 11:00 a.m. - 4:00 p.m.



PROGRAM DESCRIPTION:

The Weatherford/Parker County Animal Shelter is dedicated to maintaining a sanitary and safe environment to ensure a comprehensive animal impound and adoption program, as well as controlling the animal population with aggressive spay and neuter programs. The shelter is also responsible for ensuring that all ordinances and laws regarding stray, abandoned, abused, vicious, or nuisance animals both domestic and wild are enforced.

MAJOR DIVISION GOALS:

1. Enhance adoption programs to increase animal adoptions and animals returned to their owners.
2. Maintain spay and neuter program and increase public education and awareness to reduce the number of unwanted pets.
3. Expand the operation of the animal shelter by increasing the number of kennels through building construction.

FY 2009-2010 ACCOMPLISHMENTS:

1. Continued reducing the number of unwanted pets through public education and awareness.
2. All animals to be inoculated at the time they are impounded.
3. Strived to return animals to owner or adopt more than are euthanized.
4. Increased personnel at Animal Shelter.

FY 2010-2011 OBJECTIVES:

1. Implement quarterly low cost spay/neuter and vaccination clinics at the Animal Shelter.
2. Promote adoption programs in order to increase animal adoptions and return to owners.
3. Increase off-site adoptions at various community establishments.
4. Promote education through youth (provide tours of shelter, etc).

BUDGETARY ISSUES:

1. Pressure washer is needed for the cleaning of the kennels/cages (est. \$500.00).
2. Kennel E Upgrades; AC unit replacement (est. \$6500.00) & new kennel doors, block wall repair, floor, and paint (est. \$2000.00)
3. New cage needed in Kennel B for quarantine of cats (est. \$5500.00)

*Anticipate using Animal Shelter Funds

**City of Weatherford
2010-2011 Program of Services**

**Community Services
Animal Control**

Account #: 502

EXPENDITURE SUMMARY:

Expenditure Classification	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Personal Services	\$385,947	\$429,259	\$461,735	\$473,129
Supplies	\$68,930	\$80,050	\$69,750	\$72,950
Services	\$55,790	\$62,140	\$58,963	\$58,850
Capital Outlay	\$28,474	\$0	\$0	\$0
TOTAL EXPENDITURES	\$539,141	\$571,449	\$590,448	\$604,929

PERSONNEL SCHEDULE:

Position	Pay Class	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Animal Control Manager	23	1.00	1.00	1.00	1.00
Animal Control Assistant Manager	19	0.00	1.00	1.00	1.00
Animal Control Officer	17	2.00	2.00	2.00	2.00
Animal Control Vet Technician	14	2.00	1.00	1.00	2.00
Animal Control Kennel Technician	12	2.00	2.50	3.00	2.50
TOTAL POSITIONS		7.00	7.50	8.00	8.50
Retiree		1.00	1.00	1.00	1.00

SIGNIFICANT BUDGET CHANGES:

Cost

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Number of Animal Calls for Service		5280	5000	3482
OUTPUT / WORKLOAD				
Number of Animal Intakes				
Dogs /Cats		7,645	5,150	3,432
Livestock / Other		282	458	228
EFFICIENCY / IMPACT				
1. Number of Animals Returned to Owners				
Dogs / Cats		499	538	372
Livestock / Other		105	120	72
2. Number of Adoptions				
Dogs / Cats		1,830	2,572	1,440
Livestock / Other		92	216	48
3. Number of Euthanized or Deceased Animals				
Dogs / Cats		4,419	2,572	1,644
Livestock / Other		78	80	96
EFFECTIVENESS / OUTCOME				
1. Number of Animal Bite Reports		170	184	180

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
ANIMAL CONTROL							
PERSONNEL SERVICES							
2-502-101	SALARIES OF REGULAR EMPLOYEES	189,844	265,879	260,741	285,936	305,032	307,757
2-502-102	OVERTIME	27,681	12,532	14,271	11,319	11,319	11,319
2-502-104	SALARY PACKAGE	-	-	-	(6,406)	-	-
2-502-105	SALARIES OF PART-TIME EMPLOYEE	-	-	-	17,500	10,287	12,000
2-502-107	GROUP HEALTH/LIFE BENEFITS	31,314	42,736	46,633	45,840	53,671	51,905
2-502-108	FICA	16,178	21,463	20,960	24,138	25,301	25,899
2-502-109	RETIREMENT	30,768	40,919	40,550	44,912	51,042	55,792
2-502-110	WORKERS COMPENSATION	1,865	1,294	1,823	3,366	2,620	4,929
2-502-111	TEC	526	903	446	1,890	1,443	2,160
2-502-112	LONGEVITY	748	1,248	524	764	1,020	1,368
TOTAL	298,924	386,974	385,948	429,259	461,735	473,129	
OPERATING SUPPLIES							
2-502-202	GENERAL OFFICE SUPPLIES	2,210	1,940	2,382	2,600	2,600	2,600
2-502-203	FURNITURE & FIXTURES	-	1,580	-	600	-	-
2-502-204	COMPUTERS & OFFICE EQUIPMENT	3,995	2,203	356	-	-	-
2-502-212	CHEMICALS	1,010	1,282	3,102	4,500	4,500	5,500
2-502-213	PHOTO SUPPLIES/DEVELOPING	-	100	-	100	100	100
2-502-214	ANIMAL FEED/SUPPLIES	5,083	3,314	5,894	4,500	4,500	4,500
2-502-215	FOOD/MEALS EXPENSE	2,235	1,959	1,380	1,350	1,350	2,000
2-502-218	MEDICAL/LABORATORY SUPPLIES	39,081	30,272	34,332	35,000	35,000	30,000
2-502-219	UNIFORMS/PROTECTIVE CLOTHING	1,140	1,715	1,697	5,300	4,000	2,000
2-502-220	VEHICLE/EQUIP FUEL & OIL	5,140	5,407	1,893	7,000	6,000	7,500
2-502-221	VEHICLE/EQUIP PARTS & LABOR	4,450	2,940	3,559	3,500	3,500	3,500
2-502-222	EQUIPMENT PARTS & LABOR	136	-	-	1,750	1,200	1,750
2-502-229	MISCELLANEOUS SUPPLIES	12,747	5,355	6,609	5,150	1,500	5,500
2-502-235	BUILDING MAINTENANCE SUPPLIES	17,794	6,615	3,061	4,500	3,000	4,500
2-502-281	SMALL TOOLS & EQUIPMENT	3,655	2,265	4,664	3,500	2,500	3,500
TOTAL	98,676	66,947	68,929	79,350	69,750	72,950	
CONTRACTUAL SERVICES							
2-502-302	ARCHITECT & ENGINEERING SVCS	-	4,000	-	-	-	-
2-502-304	MEDICAL SERVICES	21,970	1,650	1,039	2,350	2,350	2,350
2-502-305	SEMINARS & TRAINING	2,010	484	424	2,000	2,000	2,000
2-502-306	OTHER PROFESSIONAL SERVICES	3,280	4,581	7,597	7,440	7,500	8,500
2-502-308	TELEPHONE/COMMUNICATION SVCS	853	1,396	1,987	1,427	2,000	2,000
2-502-309	POSTAGE	502	637	1,130	1,500	750	1,500
2-502-311	TRAVEL EXPENSE	49	406	1,681	1,288	1,500	1,500
2-502-312	LEGAL ADVERTISING	-	7	86	300	200	200
2-502-314	PRINTING & BINDING	652	284	965	600	600	600
2-502-318	INSURANCE	2,014	3,408	987	2,600	1,663	2,600
2-502-319	UTILITY SERVICES	29,377	35,848	32,356	32,800	32,800	33,000
2-502-320	R & M BUILDINGS & STRUCTURES	2,513	668	405	1,600	1,600	1,600
2-502-321	R & M OF RADIO & COMM EQUIP	-	-	718	450	-	100
2-502-324	REPAIR & MAINT OFFICE EQUIP.	-	-	1,326	-	-	-
2-502-325	OTHER MAINTENANCE	164	-	1,784	3,000	1,500	2,000
2-502-326	OFFICE & COPY EQUIPMENT RENTAL	1,186	2,058	2,276	3,500	3,500	200
2-502-330	DUES & MEMBERSHIPS	275	175	540	1,100	1,000	700
2-502-331	LAUNDRY & SANITATION SVCS	840	1,295	490	-	-	-
TOTAL	65,685	56,897	55,791	61,955	58,963	58,850	
CAPITAL OUTLAY							
2-502-403	BUILDINGS	7,256	-	-	-	-	-
2-502-410	MOTOR VEHICLES	-	-	16,175	-	-	-
2-502-420	OTHER EQUIPMENT	8,639	-	12,299	-	-	-
TOTAL	15,895	-	28,474	-	-	-	
TOTAL	479,180	510,818	539,142	570,564	590,448	604,929	

**City of Weatherford
2010-2011 Program of Services**

Community Services

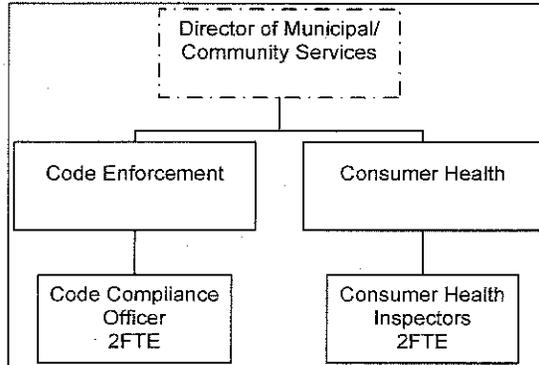
Code Enforcement / Environmental Health

Account #: 511

Location
303 Palo Pinto Street
(817) 598-4240

Hours of Operation:

Monday - Friday 8:00 am - 5:00 pm



PROGRAM DESCRIPTION:

The Code Compliance Division works on enforcement cases related to unlawful accumulation, high grass/weeds, and substandard structures. The Consumer Health Division conducts inspections of restaurants, daycares, public schools, hospitals, nursing homes, mobile food units, convenience stores, retail stores, and commercial swimming pools. Also, the division provides education in food safety by teaching food handler/manager classes.

MAJOR DIVISION GOALS:

Code Enforcement's intent is to focus on high problem areas with the assistance of other City departments. Personnel of Code Enforcement strive to maintain a high quality of welfare for the citizens of Weatherford and provide them with excellent service/direction to maintain compliance of all City codes. The Consumer Health's goal is to ensure that food is safe and wholesome to the citizens of Weatherford by conducting sound based inspections.

FY 2009-2010 ACCOMPLISHMENTS:

1. Used volunteer clerk services to input data keeping Code Enforcement Officer in field more hours per week.
2. Code Enforcement Personnel worked additional hours to address weekend code violations.
3. Implemented electronic inspection reports for the Consumer Health Department.

FY 2010-2011 OBJECTIVES:

1. Obtain more tools/education in order to maintain a high level of service for the citizens of Weatherford.
2. Get proposed Health Ordinance passed and obtain citation privileges for the Consumer Health Dept.
3. Continue to educate the citizens of Weatherford on Code issues; hold neighborhood meetings and meet with the residents as often as practical to answer questions/encourage them to keep their community attractive, safe, and code compliant.

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

Community Services

Code Enforcement / Environmental Health

Account #: 511

EXPENDITURE SUMMARY:

Expenditure Classification	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Personal Services	\$213,500	\$228,248	\$180,370	\$115,239
Supplies	\$6,113	\$14,850	\$6,300	\$9,050
Services	\$18,433	\$42,490	\$13,144	\$38,750
Capital Outlay	\$0	\$0	\$0	\$0
<i>Prior to FY09 Part of Planning & Development Budget</i>				
TOTAL EXPENDITURES	\$238,046	\$285,588	\$199,814	\$163,039

PERSONNEL SCHEDULE:

Position	Pay Class	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Health Inspector Supervisor	17	1.00	1.00	0.00	1.00
Health Inspector	17	1.00	1.00	1.00	1.00
Code Compliance Officer	15	2.00	2.00	1.00	2.00
Health Officer	UC	0.00	0.50	0.50	0.50
TOTAL POSITIONS		4.00	4.50	2.50	4.50

SIGNIFICANT BUDGET CHANGES:

Cost

- One Health Inspector Supervisor position on hold
- One Code Compliance Officer position on hold

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Population-Code		25,950	26,650	26,650
Establishments-Health			221	238
Commercial Pools-Health			31	35
OUTPUT / WORKLOAD				
Cases Opened-Code		1,110	1,038	504
Citations Issued-Code		200	62	36
Routine Inspections-Health			459	240
Re-Inspections-Health			69	42
Complaint Inspections/Visits-Health			60	48
CO Inspections-Health			33	18
Plan Reviews-Health			21	12
Food Handler/Manager Classes-Health			33	24
EFFICIENCY / IMPACT				
Officers per 1,000 Population		less than 1%	less than 1%	less than 1%
Cases Closed-Code		1,600	902	504
EFFECTIVENESS / OUTCOME				
Cases Completed-Code		1,100	830	864
Code on Road Average Compliance		90%	98%	91%
Substandard Structures Abated-Code		15	14	2
Inspections Completed-Health			1065	500

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
CODE/HEALTH ENFORCEMENT	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
PERSONNEL SERVICES						
2-511-101 SALARIES OF REGULAR EMPLOYEES	-	-	158,472	124,445	125,536	77,239
2-511-102 OVERTIME	-	-	1,132	-	34	-
2-511-104 SALARY PACKAGE	-	-	-	(3,733)	-	-
2-511-107 GROUP HEALTH / LIFE BENEFITS	-	-	17,346	22,920	23,519	17,302
2-511-108 FICA	-	-	11,633	9,562	9,296	5,930
2-511-109 RETIREMENT	-	-	23,618	19,180	19,355	12,775
2-511-110 WORKERS COMPENSATION	-	-	775	1,999	1,564	1,164
2-511-111 TEC	-	-	180	1,089	562	549
2-511-112 LONGEVITY	-	-	344	536	504	280
TOTAL	-	-	213,500	175,998	180,370	115,239
OPERATING SUPPLIES						
2-511-202 GENERAL OFFICE SUPPLIES	-	-	1,431	1,000	1,000	1,500
2-511-204 COMPUTER & OFFICE EQUIPMENT	-	-	201	-	-	-
2-511-205 RADIO & COMM EQUIP.	-	-	800	-	500	500
2-511-213 PHOTO SUPPLIES / DEVELOPING	-	-	183	300	200	300
2-511-219 UNIFORM / PROTECTIVE CLOTHING	-	-	555	500	500	1,000
2-511-220 VEHICLE FUEL & OIL	-	-	1,172	2,500	2,500	3,000
2-511-221 VEHICLE PARTS & LABOR	-	-	903	800	800	750
2-511-229 MISCELLANEOUS SUPPLIES	-	-	397	300	300	500
2-511-281 SMALL TOOLS & EQUIP.	-	-	471	500	500	1,500
TOTAL	-	-	6,113	5,900	6,300	9,050
CONTRACTUAL SERVICES						
2-511-305 SEMINARS & TRAINING	-	-	1,554	1,000	600	2,000
2-511-306 OTHER PROFESSIONAL SERVICES	-	-	1,116	3,500	3,500	4,000
2-511-308 TELEPHONE / COMMUNICATION SRVS	-	-	675	2,149	1,200	2,500
2-511-309 POSTAGE	-	-	825	1,500	1,100	1,500
2-511-311 TRAVEL EXPENSES	-	-	505	500	500	1,500
2-511-314 PRINTING & BINDING	-	-	492	1,200	1,500	1,000
2-511-318 INSURANCE	-	-	648	800	534	700
2-511-321 R&M RADIO & COMM. EQUIP.	-	-	-	200	100	250
2-511-325 OTHER REPAIR & MAINT SRVC	-	-	12,180	3,960	3,960	25,000
2-511-330 DUES / MEMBERSHIPS	-	-	438	150	150	300
2-511-331 LAUNDRY & SANITATION SERVICES	-	-	-	200	-	-
TOTAL	-	-	18,433	15,159	13,144	38,750
TOTAL	-	-	238,046	197,057	199,814	163,039

**City of Weatherford
2010-2011 Program of Services**

Transportation and Public Works

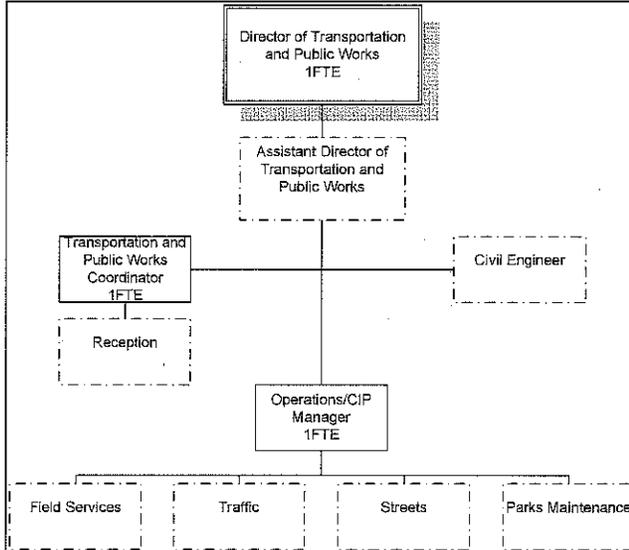
Administration

Account #: 303

Location
802 East Oak Street
(817) 598-4245

Hours of Operation:

Monday through Friday 8:00a.m. to 5:00 p.m.



PROGRAM DESCRIPTION:

Transportation and Public Works oversees TPW Administration, Field Services, Traffic Control, Streets, Capital Improvement Projects, and as of January 2010, Parks Maintenance. Each division has specific areas of expertise that relates to each of the other divisions in unique ways. Administration coordinates these efforts into a useful tool that is designed to meet the community's need for a well-planned transportation system.

MAJOR DIVISION GOALS:

1. Develop a strategy for promoting and directing growth to correlate with the City's comprehensive throughfare plan.
2. Coordinate development of a transportation capital improvement program.

FY 2009-2010 ACCOMPLISHMENTS:

1. Started construction on four of the remaining capital street projects
2. Completed construction on three major street projects.
3. Completed construction of new Public Works Facility for immediate relocation of TPW offices.
4. Began developing new Pavement Management System for objective street quality assessment.
5. Successfully managed the merger of Parks Maintenance into TPW.

FY 2010-2011 OBJECTIVES:

1. Complete development of Pavement Management System.
2. Complete two of the remaining major street projects.
3. Utilize contractual services where possible to reduce costs and increase street life.

BUDGETARY ISSUES:

Cuts to street materials and contractual maintenance have made maintaining road quality challenging. Additionally, salaries and benefits of employees working on capital projects have been moved to capital funds, and will need to return to the General Fund when the projects are completed.

**City of Weatherford
2010-2011 Program of Services**

**Transportation and Public Works
Administration**

Account #: 303

EXPENDITURE SUMMARY:

Expenditure Classification	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Personal Services	\$272,439	\$353,260	\$180,939	\$278,160
Supplies	\$4,283	\$8,713	\$6,146	\$7,875
Services	\$21,925	\$50,455	\$39,956	\$45,445
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$298,647	\$412,428	\$227,041	\$331,480

PERSONNEL SCHEDULE:

Position	Pay Class	2008-09 ACTUAL	2009-10 APPROVED	2009-10 PROJECTED	2010-11 PROPOSED
Director of Transportation and Public Works	37	1.00	1.00	0.25	1.00
Operations Manager	26	1.00	1.00	1.00	1.00
Transportation & Public Works Coordinator	12	1.00	1.00	1.00	1.00
TOTAL POSITIONS		3.00	3.00	2.25	3.00

SIGNIFICANT BUDGET CHANGES:

Cost

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Service Requests		582	600	625
Develop Capital Improvement Projects		5	5	3
OUTPUT / WORKLOAD				
Capital Improvement Projects		10	12	12
Action/Response Plan Development		5	12	12
EFFICIENCY / IMPACT				
Service Request Contacts within 48 hr		100%	100%	100%
Action Plans Completed		3	2	5
Capital Improvement Projects Completed		2	5	3
EFFECTIVENESS / OUTCOME				
Projects Completed within Schedule		95%	95%	95%

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
TRANSPORTATION & PUBLIC WORKS							
PERSONNEL SERVICES							
2-303-101	SALARIES OF REGULAR EMPLOYEES	210,868	249,515	203,748	191,565	132,814	205,610
2-303-102	OVERTIME	-	660	535	392	-	300
2-303-104	SALARY PACKAGE	-	-	-	(6,567)	-	-
2-303-107	GROUP HEALTH/LIFE BENEFITS	15,821	19,375	19,317	20,055	16,216	17,302
2-303-108	FICA	15,578	18,037	15,538	15,202	10,021	16,291
2-303-109	RETIREMENT	30,366	36,384	31,294	30,535	19,426	35,094
2-303-110	WORKERS COMPENSATION	385	403	524	958	746	809
2-303-111	TEC	135	426	214	1,080	567	810
2-303-112	LONGEVITY	1,000	1,132	1,268	1,800	1,149	1,944
TOTAL		274,153	325,932	272,438	255,020	180,939	278,160
OPERATING SUPPLIES							
2-303-202	GENERAL OFFICE SUPPLIES	1,960	2,308	2,392	6,200	5,000	5,300
2-303-203	FURNITURE & FIXTURES	360	72	43	500	-	500
2-303-204	COMPUTERS & OFFICE EQUIPMENT	2,773	3,568	1,200	-	-	-
2-303-205	RADIO & COMMUNICATION EQUIP	184	580	487	428	312	400
2-303-213	PHOTO SUPPLIES	6	27	-	-	-	-
2-303-215	FOOD/MEAL EXPENSE	52	230	-	350	100	100
2-303-219	UNIFORMS/PROTECTIVE CLOTHING	-	-	-	685	434	675
2-303-229	MISCELLANEOUS SUPPLIES	205	29	161	300	300	300
2-303-281	SMALL TOOLS & EQUIPMENT	88	264	-	250	-	600
TOTAL		5,628	7,078	4,283	8,713	6,146	7,875
CONTRACTUAL SERVICES							
2-303-302	ARCHITECT & ENGINEERING SVCS	-	7,100	-	20,584	20,584	20,000
2-303-304	MEDICAL SERVICES	-	90	60	175	-	175
2-303-305	SEMINARS & TRAINING	828	442	2,175	2,249	1,000	2,100
2-303-306	OTHER PROFESSIONAL SERVICES	2,052	6,415	3,264	5,641	3,000	3,500
2-303-308	TELEPHONE/COMMUNICATION SVCS	4,256	4,981	4,470	4,742	2,800	3,200
2-303-309	POSTAGE	459	231	197	570	250	350
2-303-310	AUTO ALLOWANCE	4,450	4,800	4,000	4,084	2,800	4,800
2-303-311	TRAVEL EXPENSE	417	518	6	384	535	500
2-303-312	LEGAL ADVERTISING	653	-	-	400	-	200
2-303-314	PRINTING & BINDING	355	343	243	2,604	2,600	3,000
2-303-318	INSURANCE	417	386	(3)	500	259	500
2-303-321	R & M OF RADIO & COMM EQUIP	-	160	-	400	400	400
2-303-324	R & M OF OFFICE EQUIPMENT	-	-	1,407	-	-	-
2-303-325	OTHER REPAIR & MAINT SERVICE	-	-	-	500	500	500
2-303-326	OFFICE & COPY EQUIP.RENTAL	-	-	-	4,056	3,500	-
2-303-330	DUES/MEMBERSHIPS	1,858	1,533	6,105	1,728	1,728	6,220
2-303-334	REGUATORY TESTING & MONITORING	-	4,400	-	-	-	-
TOTAL		15,745	31,399	21,924	48,617	39,956	45,445
CAPITAL OUTLAY							
2-303-413	OFFICE EQUIPMENT	6,332	-	-	-	-	-
TOTAL		6,332	-	-	-	-	-
TOTAL		301,858	364,409	298,645	312,350	227,041	331,480

**City of Weatherford
2010-2011 Program of Services**

Transportation and Public Works

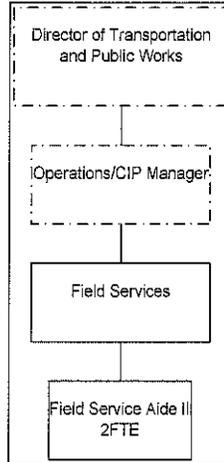
Field Services

Account #: 305

Location
802 East Oak Street
(817) 598-4296

Hours of Operation:

8:00 AM to 5:00 PM Monday - Friday



PROGRAM DESCRIPTION:

Field Services provides survey services for design needs of construction projects within the City rights-of-way. It also provides inspection and testing services on right-of-way excavation construction and capital road projects.

MAJOR DIVISION GOALS:

1. Provide surveying and engineering services for construction activities within City rights-of-way.
2. Ensure all construction within City rights-of-way meets minimum development standards.
3. Minimize damage to existing City assets by increased inspection of construction within streets using "Street Cut Policy" ordinance and standards.

FY 2009-2010 ACCOMPLISHMENTS:

Develop stronger testing and inspection procedures for all inhouse and capital projects.

FY 2010-2011 OBJECTIVES:

1. Have remaining inspectors become ACI Certified, and increase training.
2. Develop enhanced planning protocols for inspections.
3. Improve response time for citizen requests.

BUDGETARY ISSUES:

With numerous capital projects under construction, some personnel costs are now being charged directly to the project. When the projects are completed, those costs will have to return to the General Fund.

**City of Weatherford
2010-2011 Program of Services**

**Transportation and Public Works
Field Services**

Account #: 305

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$139,718	\$93,056	\$1,143	\$95,326
Supplies	\$5,015	\$8,716	\$8,600	\$9,800
Services	\$10,114	\$9,765	\$4,465	\$8,720
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$154,847	\$111,537	\$14,208	\$113,846

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Field Service Aide II	16	2.00	2.00	0.00	2.00
TOTAL POSITIONS		2.00	2.00	0.00	2.00

SIGNIFICANT BUDGET CHANGES: Cost

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Inspection Requests		850	850	850
Survey Requests		120	150	175
OUTPUT / WORKLOAD				
Inspection Private Development		300	100	100
Inspections CIP		300	450	450
Inspections for ROW Excavation		300	300	300
Surveys		150	150	175
EFFICIENCY / IMPACT				
Inspections completed within 24 hours		98%	98%	98%
Surveys completed		100%	100%	100%
EFFECTIVENESS / OUTCOME				
Inspections completed to allow work to continue		100%	100%	100%
Surveys completed to allow construction starts		100%	100%	100%

GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
FIELD OPERATIONS / INSPECTIONS							
PERSONNEL SERVICES							
2-305-101	SALARIES & WAGES	65,523	74,952	104,807	-	1,143	66,644
2-305-102	OVERTIME	166	531	849	-	-	-
2-305-107	GROUP MEDICAL/LIFE INSURANCE	9,211	11,046	11,564	-	-	11,535
2-305-108	FICA	5,001	5,649	7,548	-	-	5,115
2-305-109	RETIREMENT (TMRS)	10,880	10,781	14,286	846	-	11,019
2-305-110	WORKERS' COMPENSATION	141	119	145	215	-	257
2-305-111	UNEMPLOYMENT TAX (TEC)	90	198	55	540	-	540
2-305-112	LONGEVITY	448	416	464	120	-	216
TOTAL		91,460	103,692	139,718	1,721	1,143	95,326
OPERATING SUPPLIES							
2-305-204	COMPUTERS & OFFICE EQUIPMENT	-	-	214	-	-	-
2-305-215	FOOD/MEAL EXPENSE	85	-	-	-	-	250
2-305-219	UNIFORMS & PROTECTIVE CLOTHING	1,242	693	732	1,220	1,000	1,200
2-305-220	VEHICLE FUEL & OIL	2,328	3,248	2,422	3,900	3,400	3,900
2-305-221	VEHICLE PARTS & LABOR	1,167	447	293	1,550	2,000	2,000
2-305-229	MISCELLANEOUS SUPPLIES	913	117	451	1,046	1,000	1,050
2-305-236	PAINTING SUPPLIES	378	462	210	400	400	400
2-305-281	SMALL TOOLS & EQUIPMENT	1,210	4,227	693	1,000	800	1,000
TOTAL		7,323	9,194	5,015	9,116	8,600	9,800
CONTRACTUAL SERVICES							
2-305-305	SEMINAR & TRAINING FEES	588	690	2,590	1,595	500	650
2-305-306	OTHER PROFESSIONAL SERVICES	383	754	1,505	1,100	1,500	1,500
2-305-311	TRAVEL EXPENSE	779	621	-	192	-	200
2-305-318	INSURANCE	880	872	768	970	815	970
2-305-325	OTHER MAINTENANCE	-	203	946	500	550	500
2-305-334	REGULATORY TESTING/MONITORING	754	996	766	1,100	1,100	1,100
2-305-335	REGULATORY PERMIT FEES	3,716	-	3,540	3,800	-	3,800
TOTAL		7,100	4,136	10,115	9,257	4,465	8,720
TOTAL		105,883	117,022	154,848	20,094	14,208	113,846

GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
GIS/MAPPING						
PERSONNEL SERVICES						
2-307-101	SALARIES & WAGES	37,981	42,393	46,385	-	-
2-307-102	OVERTIME	83	405	1,174	-	-
2-307-107	GROUP MEDICAL/LIFE INSURANCE	5,259	5,523	5,782	-	-
2-307-108	FICA	2,934	3,303	3,756	-	-
2-307-109	RETIREMENT (TMRS)	5,384	6,128	7,190	-	-
2-307-110	WORKERS' COMPENSATION	72	64	86	-	-
2-307-111	UNEMPLOYMENT TAX (TEC)	45	99	45	-	-
2-307-112	LONGEVITY	296	344	392	-	-
TOTAL		52,054	58,259	64,810	-	-
OPERATING SUPPLIES						
2-307-202	GENERAL OFFICE SUPPLIES	2,502	2,550	1,277	-	-
2-307-204	COMPUTERS & OFFICE EQUIPMENT	-	5,977	3,184	-	-
2-307-229	MISCELLANEOUS SUPPLIES	91	16	-	-	-
2-307-281	SMALL TOOLS & EQUIPMENT	85	200	-	-	-
TOTAL		2,678	8,743	4,461	-	-
CONTRACTUAL SERVICES						
2-307-305	SEMINARS & TRAINING FEES	1,425	1,574	-	-	-
2-307-306	OTHER PROFESSIONAL SERVICES	5,932	11,783	1,582	-	-
2-307-311	TRAVEL EXPENSE	200	39	-	-	-
2-307-318	INSURANCE	76	79	(5)	-	-
2-307-324	R & M OFFICE EQUIPMENT	-	-	2,405	-	-
2-307-330	DUES/MEMBERSHIPS	30	-	-	-	-
TOTAL		7,663	13,475	3,982	-	-
TOTAL		62,395	80,477	73,253	-	-

**City of Weatherford
2010-2011 Program of Services**

Transportation and Public Works

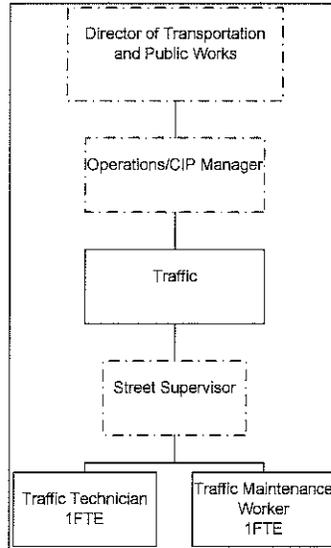
Traffic Division

Account #: 309

Location
802 East Oak Street
(817) 598-4147

Hours of Operation:

7:00 AM to 4:00 PM Monday - Friday



PROGRAM DESCRIPTION:

The Traffic Division is responsible for assessing short and long-term traffic flow needs by constantly monitoring traffic volumes. Proper installation, repair, and maintenance of all traffic control devices are also under the division's direction. The increased traffic volumes within the City make this division and its functions critical to the City's economic vitality and the quality of life for citizens.

MAJOR DIVISION GOALS:

1. Implement a traffic control program.
2. Develop guidelines for assessment of traffic impacts.
3. Implement level of service rating for all city streets

FY 2009-2010 ACCOMPLISHMENTS:

Develop long term assessment of all in place signage and replacement cost.

FY 2010-2011 OBJECTIVES:

1. Integrate sign and work order data with overall asset management systems.
2. Revise long-term traffic management plan in conjunction with Pavement Management System.

BUDGETARY ISSUES:

Revenue shortfalls have negatively impacted the Traffic Division's ability to keep up with increased traffic pressure.

**City of Weatherford
2010-2011 Program of Services**

**Transportation and Public Works
Traffic Division**

Account #: 309

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$92,014	\$95,314	\$95,922	\$97,664
Supplies	\$49,598	\$59,772	\$51,120	\$58,900
Services	\$9,903	\$13,706	\$2,580	\$5,256
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$151,515	\$168,792	\$149,622	\$161,820

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Traffic Technician	9	1.00	1.00	1.00	1.00
Traffic Maintenance Worker	6	1.00	1.00	1.00	1.00
TOTAL POSITIONS		2.00	2.00	2.00	2.00

SIGNIFICANT BUDGET CHANGES: Cost

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Citizen Service Request Received - Signs/Studies/Other		550	550	550
Programmed Service Orders - Signs/Street Marking/ Studies		1800	1800	1900
OUTPUT / WORKLOAD				
Sign Manufacture/Placement		2200	2200	2200
Street Markings LF		15000	11000	12500
Traffic Studies		25	23	20
EFFICIENCY / IMPACT				
Citizen Service Requests Completed		95%	95%	95%
Programmed Service Orders Completed		100%	100%	100%
EFFECTIVENESS / OUTCOME				
Citizen Satisfaction		100%	100%	100%
Yearly Program Level Completed		100%	100%	100%

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GENERAL FUND

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
TRAFFIC CONTROL						
PERSONNEL SERVICES						
2-309-101 SALARIES & WAGES	54,731	57,087	62,742	64,509	64,931	64,376
2-309-102 OVERTIME	51	1,035	872	1,046	-	900
2-309-104 SALARY PACKAGE	-	-	-	(1,510)	-	-
2-309-107 GROUP MEDICAL/LIFE INSURANCE	10,518	11,046	11,564	11,460	12,450	11,535
2-309-108 FICA	4,333	4,583	4,770	5,076	4,860	5,062
2-309-109 RETIREMENT (TMRS)	8,400	8,924	9,611	10,248	10,127	10,904
2-309-110 WORKERS' COMPENSATION	1,589	1,418	1,670	3,153	2,456	3,459
2-309-111 UNEMPLOYMENT TAX (TEC)	90	198	90	540	306	540
2-309-112 LONGEVITY	504	600	696	792	792	888
TOTAL	80,216	84,891	92,015	95,314	95,922	97,664
OPERATING SUPPLIES						
2-309-215 FOOD/MEAL EXPENSE	85	-	-	-	-	250
2-309-217 JANITORIAL SUPPLIES	402	9	-	1,000	770	200
2-309-219 UNIFORMS * PROTECTIVE CLOTHING	1,145	1,417	475	1,220	1,000	1,200
2-309-220 VEHICLE FUEL & OIL	5,707	8,573	5,079	6,500	6,250	6,250
2-309-221 VEHICLE PARTS & LABOR	997	5,605	2,617	3,153	2,500	3,000
2-309-234 STREET & TRAFFIC SIGNS	108,304	51,322	38,553	42,399	35,000	43,000
2-309-235 BUILDING & GROUNDS MAINT.	23	-	-	100	100	-
2-309-236 PAINTING SUPPLIES	489	198	205	2,000	1,500	1,500
2-309-281 SMALL TOOLS & EQUIPMENT	1,606	8,615	2,669	4,000	4,000	3,500
TOTAL	118,758	75,739	49,598	60,372	51,120	58,900
CONTRACTUAL SERVICES						
2-309-304 EMPLOYMENT PHYSICALS	-	-	-	175	175	175
2-309-305 SEMINAR & TRAINING FEES	-	1,178	-	505	-	1,125
2-309-311 TRAVEL EXPENSE	-	154	-	512	-	300
2-309-318 INSURANCE	866	1,756	431	1,756	535	1,756
2-309-325 OTHER REPAIR & MAINT	613	304	9,103	9,500	1,500	1,500
2-309-328 OTHER RENTAL	155	-	-	-	-	-
2-309-330 DUES/MEMBERSHIPS	230	120	369	370	370	400
TOTAL	1,864	3,512	9,903	12,818	2,580	5,256
TOTAL	200,838	164,142	151,516	168,504	149,622	161,820
STORM WATER DRAINAGE						
CONTRACTUAL SERVICES						
2-311-302 ARCHITECT & ENGINEERING	-	40,525	36,691	-	-	-
TOTAL	-	40,525	36,691	-	-	-
TOTAL	-	40,525	36,691	-	-	-

**City of Weatherford
2010-2011 Program of Services**

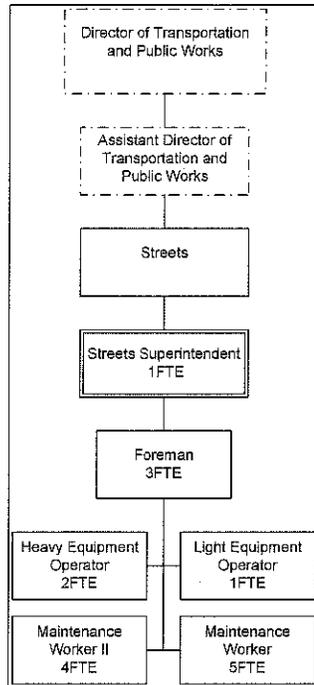
Transportation and Public Works

Streets

Account #: 433

Location
802 East Oak Street
(817) 598-4216

Hours of Operation:
7:00 AM to 4:00 PM Monday - Friday



PROGRAM DESCRIPTION:

The Street Maintenance Division is responsible for the maintenance of all paved and unpaved streets and City owned parking lots. Activities include major and minor construction and re-construction of streets by stabilizing and paving with hot mix, cold mix, or penetration services. Other activities include crack sealing, repairing pot holes and minor street failures, street sweeping, maintaining gutters and street shoulders, and repairing utility cuts.

MAJOR DIVISION GOALS:

1. Protect the investment in public streets through adequate repair to assure maximum street life of 20 years for asphalt streets.
2. Ensure public safety for all who drive on City of Weatherford streets.
3. Provide assistance to departments and divisions in an as needed capacity for sawing, parking lot construction, grading, and bombing.
4. Reconstruct estate type roads to meet City standards and reconstruct City urban roads through recycling or complete rebuilding.
5. Assist the public with special projects, such as the Peach Festival, Sheriff's Posse Rodeo Parade, Christmas Parade, Cancer Walk-a-thon, miscellaneous street closures for merchants and neighborhoods.

FY 2009-2010 ACCOMPLISHMENTS:

1. Successfully merged with Parks Maintenance to utilize and share strengths from both operations.
2. Completed and moved into new Public Works Facility.
3. Began work on new Public Works Storage Facility.

FY 2010-2011 OBJECTIVES:

1. Leverage reimbursements and one-time money for items such as utility cut repairs to use limited funds as strategically as possible.
2. Fully implement Pavement Management System currently under development.

BUDGETARY ISSUES:

Substantial cuts in materials and contractual street maintenance funding, as well as having several vacant positions, have made providing quality driving surfaces more challenging.

**City of Weatherford
2010-2011 Program of Services**

Transportation and Public Works

Streets

Account #: 433

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$823,874	\$805,055	\$796,737	\$669,475
Supplies	\$585,487	\$582,445	\$272,998	\$799,485
Services	\$366,190	\$769,094	\$374,286	\$380,803
Capital Outlay	\$37,490	\$0	\$10,000	\$0
TOTAL EXPENDITURES	\$1,813,041	\$2,156,594	\$1,454,021	\$1,849,763

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Street Supervisor	22	1.00	1.00	1.00	1.00
Crew Leader	14	3.00	3.00	3.00	3.00
Heavy Equipment Operator	12	2.00	2.00	1.00	2.00
Community Service Supervisor/Inmate Monitor	12	1.00	0.00	0.00	0.00
Light Equipment Operator	11	1.00	1.00	1.00	1.00
Maintenance Worker II	9	2.00	4.00	3.00	4.00
Maintenance Worker	7	5.00	5.00	2.00	5.00
TOTAL POSITIONS		15.00	16.00	11.00	16.00

SIGNIFICANT BUDGET CHANGES:

Cost

One Heavy Equipment Operator position on hold	
One Maintenance Worker II position on hold	
Three Maintenance Worker positions on hold	
Council efforts to restore a portion of materials for street rehabilitation	415,000

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Citizen Service Requests				
Programmed Maintenance				
OUTPUT / WORKLOAD				
Citizen Service Requests Completed				
Programmed Maintenance Completed				
EFFICIENCY / IMPACT				
Potholes Repaired		1600	2500	2750
Crack Seal (ft)		45000	55000	60000
Square Yards Street Repaired		195000	195000	195000
ROW mowing		80Ac	80Ac	80Ac
Street Sweeping (miles)		600	600	550
EFFECTIVENESS / OUTCOME				
Citizen Satisfaction		90%	95%	95%
Programmed Maintenance Completed		95%	95%	95%

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
STREETS							
PERSONNEL SERVICES							
2-433-101	SALARIES OF REGULAR EMPLOYEES	526,394	541,193	558,571	432,177	543,251	422,547
2-433-102	OVERTIME	28,428	23,986	17,061	23,001	5,000	30,000
2-433-103	EDUCATION/INCENTIVE PAY	-	-	-	-	-	-
2-433-104	SALARY PACKAGE	-	-	-	(12,952)	-	-
2-433-107	GROUP HEALTH/LIFE BENEFITS	78,695	92,254	94,618	74,490	95,983	74,974
2-433-108	FICA	41,839	43,233	44,161	35,224	42,395	34,953
2-433-109	RETIREMENT	78,890	81,356	86,348	70,903	86,102	75,298
2-433-110	WORKERS COMPENSATION	14,750	12,814	16,442	26,618	20,668	24,377
2-433-111	TEC	742	1,618	983	3,780	1,669	2,970
2-433-112	LONGEVITY	5,576	5,296	5,688	5,272	1,669	4,356
TOTAL	775,314	801,750	823,872	658,513	796,737	669,475	
OPERATING SUPPLIES							
2-433-202	GENERAL OFFICE SUPPLIES	424	116	596	800	400	500
2-433-204	COMPUTERS & OFFICE EQUIPMENT	545	1,515	-	-	-	-
2-433-205	RADIO & COMMUNICATION EQUIP	-	-	525	385	385	385
2-433-213	PHOTO SUPPLIES/DEVELOPING	96	509	-	-	-	-
2-433-215	FOOD/MEAL EXPENSE	1,319	1,050	989	1,000	950	1,000
2-433-217	JANITORIAL SUPPLIES	572	681	841	660	450	600
2-433-219	UNIFORMS/PROTECTIVE CLOTHING	9,722	4,505	8,104	9,000	7,000	7,500
2-433-220	VEHICLE/EQUIP FUEL & OIL	55,218	95,010	50,598	57,000	40,000	45,000
2-433-221	VEHICLE/EQUIP PARTS & LABOR	38,312	69,210	78,574	50,000	47,000	52,500
2-433-229	MISCELLANEOUS SUPPLIES	1,509	719	1,613	3,150	2,000	2,500
2-433-233	STREET REPAIR MATERIALS	661,818	595,642	441,205	168,563	168,563	685,000
2-433-234	TRAFFIC/STREET SIGN MATERIALS	-	492	286	287	-	-
2-433-235	BUILDING MAINTENANCE SUPPLIES	46	340	-	1,100	650	1,000
2-433-236	PAINTING SUPPLIES	600	839	302	1,000	600	1,000
2-433-281	SMALL TOOLS & EQUIPMENT	9,583	2,078	1,854	5,500	5,000	2,500
TOTAL	779,764	772,706	585,487	298,445	272,998	799,485	
CONTRACTUAL SERVICES							
2-433-304	MEDICAL SERVICES	155	465	305	335	300	335
2-433-305	SEMINARS & TRAINING	-	215	945	1,200	600	1,000
2-433-306	OTHER PROFESSIONAL SERVICES	3,873	16,886	19,164	10,000	10,000	15,000
2-433-308	TELEPHONE/COMMUNICATION SVCS	3,178	2,810	4,030	2,939	2,939	2,939
2-433-309	POSTAGE	13	-	-	30	-	-
2-433-311	TRAVEL EXPENSE	496	67	-	950	-	500
2-433-318	INSURANCE	16,339	15,626	10,690	14,829	10,097	14,829
2-433-319	UTILITY SERVICES	137,230	171,895	169,073	134,645	160,000	175,000
2-433-321	R & M OF RADIO & COMM EQUIP	222	87	213	1,100	500	1,100
2-433-323	STREET MAINTENANCE SERVICES	265,719	230,154	120,066	157,000	157,000	100,000
2-433-324	OFFICE MACHINE MAINTENANCE	1,348	347	874	1,000	850	600
2-433-325	OTHER REPAIR & MAINT SERVICE	2,848	33,296	21,711	17,026	10,000	17,000
2-433-327	MACHINERY & EQUIPMENT RENTAL	14,222	27,890	15,529	20,000	20,000	20,000
2-433-328	OTHER RENTAL	-	52	3,589	3,589	2,000	2,500
2-433-337	WASTE DISPOSAL FEES	-	-	-	-	-	30,000
TOTAL	445,643	499,790	366,189	364,643	374,286	380,803	
CAPITAL OUTLAY							
2-433-410	MOTOR VEHICLES	89,827	-	19,000	-	-	-
2-433-420	OTHER EQUIPMENT	52,807	163,708	18,490	10,000	10,000	-
TOTAL	142,634	163,708	37,490	10,000	10,000	-	
TOTAL	2,143,355	2,237,954	1,813,038	1,331,601	1,454,021	1,849,763	

**City of Weatherford
2010-2011 Program of Services**

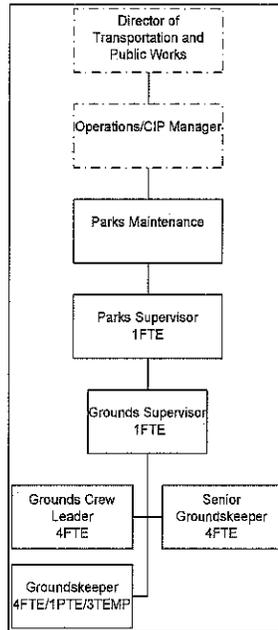
**Transportation & Public Works
Parks & Properties**

Account #: 483

Location
802 East Oak Street
Phone Number (817) 598-4124

Hours of Operation:

Monday - Friday; 8:00 am - 5:00 pm



PROGRAM DESCRIPTION:

The Parks Division is responsible for providing maintenance, development, improvements, and service availability to the City's parks, municipal building grounds, green spaces, and athletic fields. Additional properties maintained include City owned cemeteries, Harberger Hill Community Center, First Monday Grounds, public grounds and City owned property. This division currently has 29 properties under maintenance.

MAJOR DIVISION GOALS:

1. Provide maintenance and improvements of City parks, facilities, and property in a safe, efficient, and orderly environment in order to promote public approval and community pride.
2. Further renovate public parks to meet current standards and citizen expectations.
3. Further develop new park and recreation facilities.

FY 2009-2010 ACCOMPLISHMENTS:

1. Transition focus from park development to park maintenance.
2. Successfully merged with Streets Department.

FY 2010-2011 OBJECTIVES:

1. Revise and update Parks Master Plan.
2. Evaluate structural soundness of pool and determine appropriate actions to take in coming years.

BUDGETARY ISSUES:

The city pool is more 60 years old and will need structural work performed on it in the next couple of years. This will be a significant investment. Additionally, an update to the Parks Master Plan will set the spending priorities of the department for the next several years.

**City of Weatherford
2010-2011 Program of Services**

**Transportation & Public Works
Parks & Properties**

Account #: 483

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$686,690	\$597,525	\$413,297	\$497,377
Supplies	\$115,446	\$106,350	\$103,500	\$106,750
Services	\$212,619	\$194,347	\$159,995	\$176,210
Capital Outlay	\$182,359	\$50,000	\$46,477	\$0
TOTAL EXPENDITURES	\$1,197,114	\$948,222	\$723,269	\$780,337

PERSONNEL SCHEDULE:	Pay	2008-09	2009-10	2009-10	2010-11
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Assistant Parks & Recreation Director	26	1.00	1.00	0.00	1.00
Grounds Supervisor	22	1.00	1.00	1.00	1.00
Grounds Crew Leader	14	4.00	4.00	3.00	4.00
Senior Groundskeeper	8	4.00	4.00	4.00	4.00
Groundskeeper	6	4.00	4.00	1.00	4.00
P/T Groundskeeper	6	0.50	0.50	0.50	0.50
Temporary Groundskeeper	6	1.00	1.00	1.00	1.00
TOTAL POSITIONS		15.50	15.50	10.50	15.50

SIGNIFICANT BUDGET CHANGES:

Cost

- Assistant Parks & Recreation Director position on hold
- One Grounds Crew Leader position on hold
- Three Groundskeeper positions on hold

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Provide quality public facilities	1 & 6			
OUTPUT / WORKLOAD				
1) Park Renovations			0%	0%
2) Park Development				
3) Consistent quality maintenance				
4) Land/funding acquisition per capita ratio				
EFFICIENCY / IMPACT				
1) # acres renovated	2	2	0	0
2) # acres developed		14	0	0
3) Maintenance inspection scoring		87%	85%	85%
4) Park acres per 1000 residents		16.6	16.6	16.5
EFFECTIVENESS / OUTCOME				
1) Citizen satisfaction		88%	90%	90%
2) Percentage of 16.5 acres/1000		100%	100%	100%

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
PARKS & PROPERTIES							
PERSONNEL SERVICES							
2-483-101	SALARIES OF REGULAR EMPLOYEES	379,017	467,932	471,034	333,206	255,930	327,478
2-483-102	OVERTIME	2,156	27,495	1,560	3,091	1,500	2,750
2-483-104	SALARY PACKAGE	-	-	-	(8,002)	-	-
2-483-107	GROUP HEALTH/LIFE BENEFITS	75,259	98,869	102,065	84,518	85,002	74,974
2-483-108	FICA	27,824	36,527	35,589	25,734	19,792	25,440
2-483-109	RETIREMENT	50,161	66,744	67,311	51,159	39,562	54,803
2-483-110	WORKERS COMPENSATION	3,728	3,330	4,280	8,324	6,477	6,364
2-483-111	TEC	1,140	1,858	863	4,231	1,438	3,252
2-483-112	LONGEVITY	2,416	3,140	3,988	3,112	3,596	2,316
TOTAL	541,701	705,895	686,690	505,373	413,297	497,377	
OPERATING SUPPLIES							
2-483-202	GENERAL OFFICE SUPPLIES	772	1,005	1,943	1,000	1,000	1,250
2-483-204	COMPUTERS & OFFICE EQUIPMENT	-	2,325	-	-	-	-
2-483-211	AGRICULTURAL & BOTANICAL	1,777	12,934	7,867	5,800	5,800	6,000
2-483-212	CHEMICALS	3,503	1,714	5,756	7,000	6,000	5,000
2-483-215	FOOD/MEAL EXPENSE	707	1,107	1,082	1,050	500	1,000
2-483-217	JANITORIAL SUPPLIES	2,298	1,147	2,092	2,500	2,200	2,250
2-483-219	UNIFORMS/PROTECTIVE CLOTHING	6,481	8,381	9,456	9,000	9,000	9,000
2-483-220	VEHICLE/EQUIP FUEL & OIL	15,641	27,093	17,510	20,000	17,500	19,500
2-483-221	VEHICLE/EQUIP PARTS & LABOR	18,206	11,778	17,630	11,000	15,000	14,000
2-483-229	MISCELLANEOUS SUPPLIES	767	1,226	915	500	1,000	500
2-483-235	BUILDING MAINTENANCE SUPPLIES	12,341	17,141	13,908	12,500	12,500	13,250
2-483-236	PAINTING SUPPLIES	3,790	3,617	2,912	3,000	3,000	3,000
2-483-257	STREET & PUBLIC LIGHT REPAIR	4,116	8,690	2,330	3,000	1,000	2,500
2-483-260	VALVES & HYDRANTS REPAIR/MAINT	3,800	5,469	6,586	4,000	4,000	4,000
2-483-263	PARK/PLAYGROUND SUPPLIES	43,485	29,281	15,670	15,000	15,000	14,500
2-483-281	SMALL TOOLS & EQUIPMENT	19,314	13,552	9,789	11,000	10,000	11,000
TOTAL	136,998	146,460	115,446	106,350	103,500	106,750	
CONTRACTUAL SERVICES							
2-483-304	MEDICAL SERVICES	590	780	955	480	480	480
2-483-305	SEMINARS & TRAINING	1,546	1,231	2,508	2,000	2,000	1,500
2-483-306	OTHER PROFESSIONAL SERVICES	-	49,723	1,630	-	-	-
2-483-308	TELEPHONE/COMMUNICATION SVCS	3,679	4,171	4,247	3,358	3,358	3,358
2-483-309	POSTAGE	52	56	49	175	100	100
2-483-311	TRAVEL EXPENSE	268	873	666	320	-	300
2-483-313	OTHER ADVERTISING	477	50	-	50	-	50
2-483-318	INSURANCE	7,701	6,322	5,722	6,322	6,237	6,322
2-483-319	UTILITY SERVICES	32,099	68,566	148,715	140,000	130,000	140,000
2-483-320	R & M BUILDINGS & STRUCTURES	18,931	18,652	28,980	5,720	5,720	7,000
2-483-324	R & M OF OFFICE EQUIPMENT	-	-	557	-	-	-
2-483-325	OTHER REPAIR & MAINT SERVICE	-	12	-	-	-	-
2-483-326	OFFICE & COPY EQUIPMENT RENTAL	1,068	979	1,194	1,300	1,300	1,300
2-483-327	MACHINERY & EQUIPMENT RENTAL	2,336	21,423	5,127	4,500	2,500	4,500
2-483-330	DUES/MEMBERSHIPS	285	235	315	300	300	300
2-483-331	LAUNDRY & SANITATION SVCS	9,470	13,304	11,952	12,000	8,000	11,000
TOTAL	78,502	186,377	212,617	176,525	159,995	176,210	
CAPITAL OUTLAY							
2-483-404	AGRICULTURE & BOT. EQUIP	-	6,245	-	-	-	-
2-483-410	MOTOR VEHICLES	39,357	33,960	-	-	-	-
2-483-420	OTHER EQUIPMENT	14,743	-	26,063	8,500	8,477	-
2-483-426	OTHER IMPROVEMENTS	-	51,184	156,295	41,500	38,000	-
TOTAL	54,100	91,389	182,358	50,000	46,477	-	
TOTAL	811,301	1,130,121	1,197,111	838,248	723,269	780,337	

**City of Weatherford
2010-2011 Program of Services**

Sanitation & Fleet Services

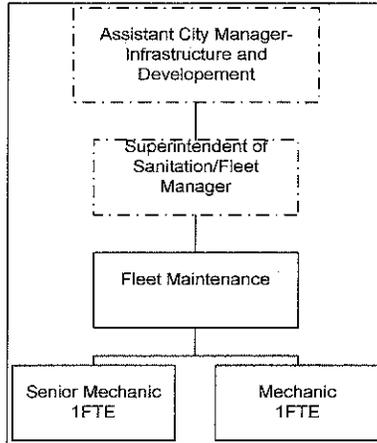
Vehicle/Equip Maintenance

Account #: 473

Location
612 Fort Worth Hwy
(817) 598-4299

Hours of Operation:

6:00 AM - 5:00 PM Monday - Friday



PROGRAM DESCRIPTION:

Under the supervision of the Superintendent of Sanitation, the Vehicle/Equipment Maintenance Division is responsible for maintenance of all vehicles and equipment in the Street and Solid Waste Departments. Assistance is also available to other departments of the City on an as-needed or emergency basis. In prior years, this division was operated as a City-wide maintenance facility in the Internal Services Fund.

MAJOR DIVISION GOALS:

1. Provide maintenance and repairs in a timely manner.
2. Develop and implement a preventative maintenance program.
3. Continue to use manufacturer warranty to reduce repair costs.

FY 2009-2010 ACCOMPLISHMENTS:

Continue to provide timely service to all city service requests.
Utilize Jetfleet to notify departments of expired maintenance schedules.
Continue to use manufacturer warranty when applicable to reduce repair costs.

FY 2010-2011 OBJECTIVES:

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

**Sanitation & Fleet Services
Vehicle/Equip Maintenance**

Account #: 473

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$121,312	\$121,867	\$126,242	\$126,448
Supplies	\$5,573	\$14,500	\$10,500	\$13,500
Services	\$21,836	\$24,095	\$21,743	\$26,329
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$148,721	\$160,462	\$158,485	\$166,277

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Senior Mechanic	16	1.00	1.00	1.00	1.00
Mechanic	13	1.00	1.00	1.00	1.00
TOTAL POSITIONS		2.00	2.00	2.00	2.00

SIGNIFICANT BUDGET CHANGES: Cost

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Service Requests		1044	1620	1700
OUTPUT / WORKLOAD				
Preventive Maintenance Hours		2770	324	400
Service Repair Hours		1108	2412	2500
Field Call Service Hours		270	132	220
EFFICIENCY / IMPACT				
Full Service/Oil Changes within same day		100%	100%	100%
Repair Services with 10 days		99%	100%	100%
Field Calls responded to within hour		99%	100%	100%
EFFECTIVENESS / OUTCOME				
Inter-departmental satisfaction		99%	99%	99%

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
FLEET SERVICES							
PERSONNEL SERVICES							
2-473-101	SALARIES OF REGULAR EMPLOYEES	79,887	84,051	88,007	88,462	89,957	89,396
2-473-102	OVERTIME	727	288	-	261	261	261
2-473-104	SALARY PACKAGE	-	-	-	(2,094)	-	-
2-473-107	GROUP HEALTH/LIFE BENEFITS	10,518	11,046	11,564	11,460	12,464	11,535
2-473-108	FICA	6,236	6,567	6,841	6,867	6,967	6,946
2-473-109	RETIREMENT	11,443	12,100	13,094	13,865	14,033	14,963
2-473-110	WORKERS COMPENSATION	726	662	773	1,466	1,142	1,671
2-473-111	TEC	90	198	90	540	378	540
2-473-112	LONGEVITY	752	848	944	1,040	1,040	1,136
TOTAL		110,379	115,760	121,313	121,867	126,242	126,448
OPERATING SUPPLIES							
2-473-202	GENERAL OFFICE SUPPLIES	490	231	125	500	500	500
2-473-204	COMPUTERS & OFFICE EQUIPMENT	266	386	49	-	-	-
2-473-212	CHEMICALS	1,634	1,439	657	1,500	1,300	1,500
2-473-215	FOOD/MEAL EXPENSE	195	64	148	300	300	300
2-473-217	JANITORIAL SUPPLIES	571	471	376	500	300	500
2-473-218	MEDICAL/LABORATORY SUPPLIES	154	20	-	200	200	200
2-473-219	UNIFORMS/PROTECTIVE CLOTHING	1,673	1,062	595	1,500	1,000	1,500
2-473-220	VEHICLE/EQUIP FUEL & OIL	338	465	278	500	400	500
2-473-221	VEHICLE PARTS & LABOR	1,138	1,000	132	2,000	2,000	2,000
2-473-222	EQUIPMENT PARTS & LABOR	-	45	-	-	-	-
2-473-229	MISCELLANEOUS SUPPLIES	1,414	391	857	500	500	500
2-473-235	BUILDING & GROUNDS MAINT	1,218	263	17	1,500	1,000	1,500
2-473-281	SMALL TOOLS & EQUIPMENT	6,944	4,589	2,340	4,406	3,000	4,500
TOTAL		16,035	10,426	5,574	13,406	10,500	13,500
CONTRACTUAL SERVICES							
2-473-304	EMPLOYEE PHYSICALS	-	-	-	175	-	175
2-473-305	SEMINARS & TRAINING	-	-	-	500	-	500
2-473-306	OTHER PROFESSIONAL SERVICES	153	-	-	500	-	2,000
2-473-308	TELEPHONE/COMMUNICATIONS	919	917	955	1,400	1,400	1,400
2-473-309	POSTAGE	3	-	-	120	-	120
2-473-311	TRAVEL EXPENSE	275	-	-	384	-	384
2-473-318	INSURANCE	876	946	764	900	993	900
2-473-319	UTILITY SERVICE	13,782	17,009	14,095	14,000	14,000	14,000
2-473-320	BUILDING & GROUNDS MAINT	-	173	807	500	500	500
2-473-321	R & M OF RADIO & COMM EQUIP	-	-	-	400	400	400
2-473-322	EQUIPMENT MAINTENANCE	265	1,464	913	1,000	1,000	1,000
2-473-324	OFFICE MACHINE MAINTENANCE	-	-	1,968	2,000	500	2,000
2-473-325	OTHER REPAIR/MAINTENANCE	940	920	-	-	-	-
2-473-327	MACHINERY/EQUIP RENTAL	270	91	105	500	500	500
2-473-331	LAUNDRY & SANITATION	2,532	1,453	2,229	2,450	2,450	2,450
TOTAL		20,015	22,973	21,836	24,829	21,743	26,329
TOTAL		146,429	149,159	148,723	160,102	158,485	166,277

**City of Weatherford
2010-2011 Program of Services**

Recreation

First Monday

Account #: 462

Location

Main: 119 Palo Pinto FMTD: 500 Oak St.
Phone Number (817) 598-4124, (817)
598-4359

Hours of Operation:

Main Office: Monday - Friday 8:00 a.m. to 5:00 pm
FMTD Weekends: Thursday 1:00 pm - 5:00 pm;
Friday - Sunday 7:00 am - 5:00 pm



PROGRAM DESCRIPTION:

First Monday Trade Days is held the weekend before the first Monday of each month. The main market area has approximately 486 spaces (12 ft. x 15 ft. in average size) available for a daily rental. Reserved vendors rates are \$10.00 per day per space, plus \$5.00 per day for electricity, if needed. Walk up vendors are charged \$13.00 per day per space. Non-Inspected food vendors are \$15.00 per day per space. Inspected Food vendors are charged \$30.00 per day for the first space and \$10.00 for each additional space per day.

MAJOR DIVISION GOALS:

1. Promote event to attract more out-of-town visitors and vendors.
2. Keep grounds and facilities clean and attractive.
3. Continually improve grounds and facilities to attract a greater number and variety of vendors.
4. Continue to develop ways to make visitor and vendor experience more satisfying.

FY 2009-2010 ACCOMPLISHMENTS:

FMTD has been adversely affected by the winter weather this year. December 4-6 was very windy/cold; January 1-3 was cold and a holiday; February 26-28 was impacted by snow/ice leading up to the weekend. These types of weather-related events causes vendors to "absentee," meaning we push their paid receipt to the following month (equates to no revenue). Due to construction of the bridge over Hwy 180, the North Lot is being used as a staging area by TX DOT. Half of the lot will be converted into parking spaces for vendors and visitors until road construction is complete. We anticipate parking to be heavily utilized.

FY 2010-2011 OBJECTIVES:

The First Monday Trade Days Division will continue to take steps to provide it's visitors and vendors with a safe and enjoyable environment. Due to construction of the bridge over Hwy 180, the North Lot is being used as a staging area by TX DOT. Half of the lot will be converted into parking spaces for vendors and visitors until road construction is complete. We anticipate parking to be heavily utilized.

BUDGETARY ISSUES:

Since the North Lot will be used for parking and not vendor set-up, we expect our revenue to be down the next couple of years. Once the road construction is complete, we will work to re-establish vendors in the North Lot.

**City of Weatherford
2010-2011 Program of Services**

**Recreation
First Monday**

Account #: 462

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$52,280	\$58,535	\$53,876	\$68,364
Supplies	\$4,614	\$7,050	\$7,550	\$7,050
Services	\$27,523	\$31,530	\$30,182	\$30,715
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$84,417	\$97,115	\$91,608	\$106,129

PERSONNEL SCHEDULE:	Pay	2008-09	2009-10	2009-10	2010-11
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Recreation Coordinator (Facility Op. Supervisor)	16	0.00	0.00	0.00	1.00
Recreation Assistant (Facility Op. Assistant)	11	1.00	1.00	1.00	0.00
P/T First Monday Assistants	6	1.50	1.50	2.00	2.00
P/T First Monday Groundskeeper	2	1.00	1.00	0.00	0.00
TOTAL POSITIONS		3.50	3.50	3.00	3.00

SIGNIFICANT BUDGET CHANGES:

Cost

The Recreation Coordinator is directly responsible for First Monday Trade Days. We feel that this position should be included in this budget. The Recreation Assistant (vacant) benefits the whole department and therefore we are asking it be moved to Recreation (485).

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Number of available rental spaces	1& 5	476	476	309
OUTPUT / WORKLOAD				
Average number of spaces rented annually		339	390	
# returning vendors				
# new vendors				
EFFICIENCY / IMPACT				
Average annual percentage of rented spaces		70%	81%	
EFFECTIVENESS / OUTCOME				
Attendance average per month		6000	4000	
FY end revenue		\$ 104,871	\$ 90,500	

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GENERAL FUND

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
FIRST MONDAY						
PERSONNEL SERVICES						
2-462-101 SALARIES OF REGULAR EMPLOYEES	38,699	39,704	40,072	43,986	43,321	49,571
2-462-104 SALARY PACKAGE	-	-	-	(723)	-	-
2-462-107 GROUP HEALTH/LIFE BENEFITS	4,824	5,523	5,782	5,730	1,436	5,768
2-462-108 FICA	2,963	3,063	3,100	3,371	3,314	3,802
2-462-109 RETIREMENT	4,075	1,081	3,101	5,242	5,594	8,191
2-462-110 WORKERS COMPENSATION	49	78	59	171	138	214
2-462-111 TEC	166	240	130	674	73	686
2-462-112 LONGEVITY	40	-	36	84	-	132
TOTAL	50,816	49,689	52,280	58,535	53,876	68,364
OPERATING SUPPLIES						
2-462-202 GENERAL OFFICE SUPPLIES	1,016	1,348	1,375	1,600	800	1,000
2-462-203 FURNITURE & FIXTURES	-	-	-	-	-	300
2-462-204 COMPUTERS & OFFICE EQUIPMENT	1,161	2,198	-	-	-	-
2-462-217 JANITORIAL SUPPLIES	925	1,040	1,613	1,100	1,100	1,100
2-462-219 UNIFORMS & PROTECTIVE CLOTHING	942	706	433	750	750	750
2-462-220 VEHICLE/EQUIP FUEL & OIL	-	-	-	-	200	300
2-462-221 VEHICLE/EQUIP PARTS & LABOR	-	-	-	1,300	1,700	150
2-462-234 TRAFFIC/STREET SIGN MATERIALS	160	-	-	1,600	1,000	500
2-462-235 BUILDING MAINTENANCE SUPPLIES	11,437	348	1,193	2,000	2,000	2,950
TOTAL	15,641	5,640	4,614	8,350	7,550	7,050
CONTRACTUAL SERVICES						
2-462-304 MEDICAL SERVICES	-	-	160	30	250	75
2-462-306 OTHER PROFESSIONAL SERVICES	2,066	1,826	1,938	3,000	2,700	3,000
2-462-308 TELEPHONE/COMMUNICATION SRVCS	877	996	951	840	840	840
2-462-309 POSTAGE	311	230	450	600	400	400
2-462-313 OTHER ADVERTISING	6,698	8,068	5,610	6,700	6,700	8,000
2-462-314 PRINTING/BINDING SERVICES	267	-	79	200	200	200
2-462-318 INSURANCE	161	157	90	200	92	200
2-462-319 UTILITY SERVICES	9,133	9,576	8,300	9,500	9,500	9,500
2-462-320 BUILDING & GROUND MAINTENANCE	1,149	-	183	500	500	500
2-462-324 R & M OF OFFICE EQUIPMENT	-	-	1,115	-	-	-
2-462-326 OFFICE & COPY EQUIPMENT RENTAL	1,068	1,068	1,194	1,500	1,500	500
2-462-328 OTHER RENTAL	6,297	7,453	7,453	7,000	7,500	7,500
TOTAL	28,027	29,374	27,523	30,070	30,182	30,715
TOTAL	94,484	84,703	84,417	96,955	91,608	106,129

**City of Weatherford
2010-2011 Program of Services**

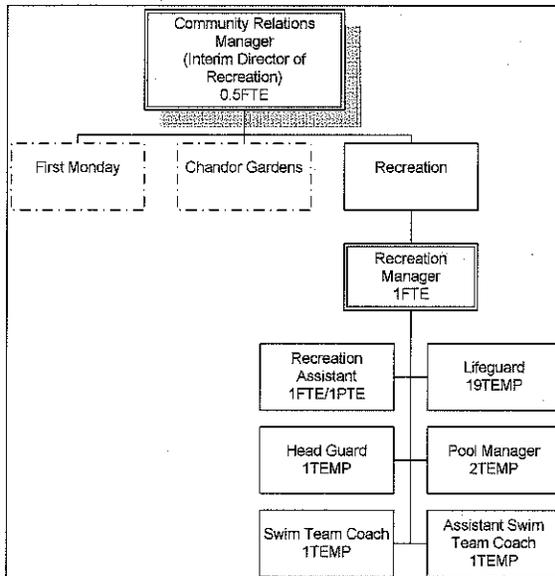
**Recreation
Recreation**

Account #: 485

**Old City Hall
119 Palo Pinto
817-598-4124**

Hours of Operation:

Monday - Friday, 8:00 am - 5:00 pm



PROGRAM DESCRIPTION:

The Recreation Division enriches lives by providing staff, facilities, and resources for a variety of leisure activities, programs, and opportunities in both structured and unstructured settings. These services are available to a broad demographic segment of the population. The division operates the municipal pool, oversees building, pavilion and ball field rentals, and coordinates recreation, athletic, and special events. The division also provides support services for various special events.

MAJOR DIVISION GOALS:

1. Maintain quantity and quality in all program areas.
2. Provide programming that meets the needs of the total community.
3. Ensure the safety of all participants in programs.
4. Provide athletic competition in a safe, sportsman-like atmosphere.
5. Increase program participation within current facilities and budget.

FY 2009-2010 ACCOMPLISHMENTS:

With the decline in sales tax revenue and staff (2 positions), all the recreational classes/events were cut from the budget. The revenues associated with these classes will be \$0. We did keep a few of the community-wide events such as Texas Junior Anglers, one concert, and 3 movies (one was a reschedule from last year). We are focusing efforts this year on athletics and aquatics. We are putting residents first when it comes to registration for swim lessons. We are closing the pool 2 weeks early in an effort to save on staffing costs, electricity, chemicals, etc. This may impact aquatic revenue. We chose this time because attendance drops off in August.

FY 2010-2011 OBJECTIVES:

Continue building athletic offerings at Holland Lake Park; if budget allows-reestablish recreational activities for community.

BUDGETARY ISSUES:

1)With the rapid expansion of the athletic programs at Holland Lake Park, we will need to take a hard look and increasing the line item 115 (Contract Labor). This is the pay account for umpires/scorekeepers. While we anticipated growth, we could not have anticipated the rate at which it has occurred. This line item is USER DRIVEN - meaning if the number of teams registered increased, the number of games increases, and the amount needed to pay umpires increases. 2)Cherry Park Pool was built in 1947. Many pools this age have been filled in or replaced. The department has done a good job preventing major issues from occurring. If a major problem did occur, we would then have to bring the entire pool up to current State of Texas code. Staff recommendation is to bring in a professional, commercial pool consultant in the off-season to give us a good indication of the true condition of the pool and cost estimates should we have to re-do. The pool itself was not touched in the remodel of the park as money was not available at the time. All improvements were cosmetic.

**City of Weatherford
2010-2011 Program of Services**

Recreation

Recreation

Account #: 485

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$359,807	\$372,174	\$387,288	\$272,847
Supplies	\$34,153	\$40,736	\$38,366	\$41,196
Services	\$34,661	\$38,920	\$30,172	\$30,670
Capital Outlay	\$12,508	\$0	\$0	\$0
TOTAL EXPENDITURES	\$441,129	\$451,830	\$455,826	\$344,713

PERSONNEL SCHEDULE:	Pay	2008-09	2009-10	2009-10	2010-11
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Director of Recreation	36	1.00	1.00	0.00	0.00
Community Relations Manager (Interim Director)	32	0.00	0.00	0.50	0.50
Recreation Manager (Aquatic/Athletic Supervisor)	18	1.00	1.00	1.00	1.00
Recreation Coordinator (Facility Op Supervisor)	16	1.00	1.00	1.00	0.00
Recreation Assistant (Facility Op Assistant)	11	0.00	0.00	0.00	1.00
Pool Manager/Learn to Swim Coordinator	Temp	0.67	0.67	0.67	0.67
Head Guard	Temp	0.33	0.33	0.33	0.33
Lifeguards/Swim Instructors	Temp	6.33	6.33	6.33	6.33
Swim Team Coach	Temp	0.33	0.33	0.33	0.33
Assistant Swim Team Coach	Temp	0.33	0.33	0.33	0.33
Recreation Assistant	11	0.33	0.33	0.50	0.50
TOTAL POSITIONS		11.32	11.32	10.99	10.99

SIGNIFICANT BUDGET CHANGES:

Cost

Director of Recreation position on hold
 Recreation Assistant position on hold
 Contract Labor to meet expected number of games needing to be officiated 9,000
 The Recreation Coordinator is directly responsible for FMTD. We are asking to move that position into FMTD 462. The Recreation Assistant provides support to the whole department. We are asking that position be moved into Recreation (485).

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
City Population	1	26650	26650	26650
OUTPUT / WORKLOAD				
Special Events - number offered		14	5	
vday dance; TJA; movies; concerts; swim meet; hayride;				
Recreation classes and trips - number offered		n/a	0	
Cherry Park Pool - # days open		85	72	84
EFFICIENCY / IMPACT				
Recreation budget per capita				
EFFECTIVENESS / OUTCOME				
Special Events		Attendance 3160	Attendance n/a	
Athletic teams		51	ytd - 98	
Recreation classes and trips		est. 130	0	
Cherry Park Pool		33,679	est 34000	

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GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
RECREATION							
PERSONNEL SERVICES							
2-485-101	SALARIES OF REGULAR EMPLOYEES	263,255	270,975	276,032	278,761	275,055	174,013
2-485-102	OVERTIME	-	-	-	-	-	-
2-485-104	SALARY PACKAGE	-	-	-	(4,601)	-	-
2-485-107	GROUP MEDICAL/LIFE INSURANCE	15,382	16,651	16,949	17,190	17,286	20,193
2-485-108	FICA	20,153	20,872	21,346	21,694	17,959	13,365
2-485-109	RETIREMENT	26,484	27,643	29,303	30,786	42,686	28,791
2-485-110	WORKERS COMPENSATION	1,635	1,465	1,730	3,175	2,569	2,734
2-485-111	TEC	1,648	846	888	3,337	849	3,067
2-485-112	LONGEVITY	776	572	724	832	884	684
2-485-115	CONTRACT LABOR	11,495	13,877	12,834	21,000	30,000	30,000
TOTAL		340,828	352,901	359,806	372,174	387,288	272,847
OPERATING SUPPLIES							
2-485-202	GENERAL OFFICE SUPPLIES	2,414	2,153	1,284	2,000	2,000	1,500
2-485-203	FURNITURE & FIXTURES	6,829	161	1,066	2,000	-	2,000
2-485-204	COMPUTERS & OFFICE EQUIPMENT	1,491	2,993	-	-	-	-
2-485-212	CHEMICALS	12,330	16,564	17,288	17,000	17,000	19,000
2-485-215	FOOD/MEALS EXPENSE	303	601	247	500	500	300
2-485-217	JANITORIAL SUPPLIES	593	1,208	518	500	1,000	750
2-485-218	MEDICAL/LABORATORY SUPPLIES	879	634	411	740	740	750
2-485-219	UNIFORMS/PROTECTIVE CLOTHING	1,129	1,129	71	1,000	130	500
2-485-220	VEHICLE/EQUIP FUEL & OIL	838	1,205	637	1,000	1,000	500
2-485-221	VEHICLE/EQUIP PARTS & LABOR	190	366	119	250	250	150
2-485-229	MISCELLANEOUS SUPPLIES	284	-	(240)	-	-	-
2-485-263	PARK/PLAYGROUND SUPPLIES	20,836	10,743	12,753	15,746	15,746	15,746
TOTAL		48,116	37,757	34,154	40,736	38,366	41,196
CONTRACTUAL SERVICES							
2-485-304	MEDICAL SERVICES	1,020	960	1,183	1,170	1,240	1,170
2-485-305	SEMINARS & TRAINING	(562)	1,315	2,319	2,000	-	2,000
2-485-306	OTHER PROFESSIONAL SRVC	11,985	7,924	11,024	12,300	9,800	12,300
2-485-308	TELEPHONE/COMMUNICATION SVCS	1,717	1,791	2,595	1,679	2,179	2,900
2-485-309	POSTAGE	1,618	553	479	1,200	1,200	400
2-485-310	AUTO ALLOWANCE	4,800	4,800	4,400	4,084	4,084	-
2-485-311	TRAVEL EXPENSE	3,157	2,202	3,131	1,919	1,919	2,000
2-485-313	OTHER ADVERTISING	2,412	2,549	2,148	3,000	800	3,000
2-485-314	PRINTING & BINDING	3,000	150	247	750	750	500
2-485-318	INSURANCE	1,176	926	510	1,200	1,200	1,200
2-485-319	UTILITY SERVICES	36,665	39,559	-	-	-	-
2-485-320	BUILDINGS & GROUNDS MAINT.	29,051	-	-	-	-	-
2-485-324	REPAIR & MAINT SRVCS - OFF EQP	-	-	557	-	-	-
2-485-326	OFFICE & COPY EQUIPMENT RENTAL	1,093	1,554	2,388	3,000	3,000	700
2-485-330	DUES/MEMBERSHIPS	3,464	3,329	3,682	4,500	4,000	4,500
TOTAL		100,596	67,612	34,663	36,802	30,172	30,670
CAPITAL OUTLAY							
2-485-417	RECREATION EQUIPMENT	-	5,200	12,508	-	-	-
TOTAL		-	5,200	12,508	-	-	-
TOTAL		489,540	463,470	441,131	449,712	455,826	344,713

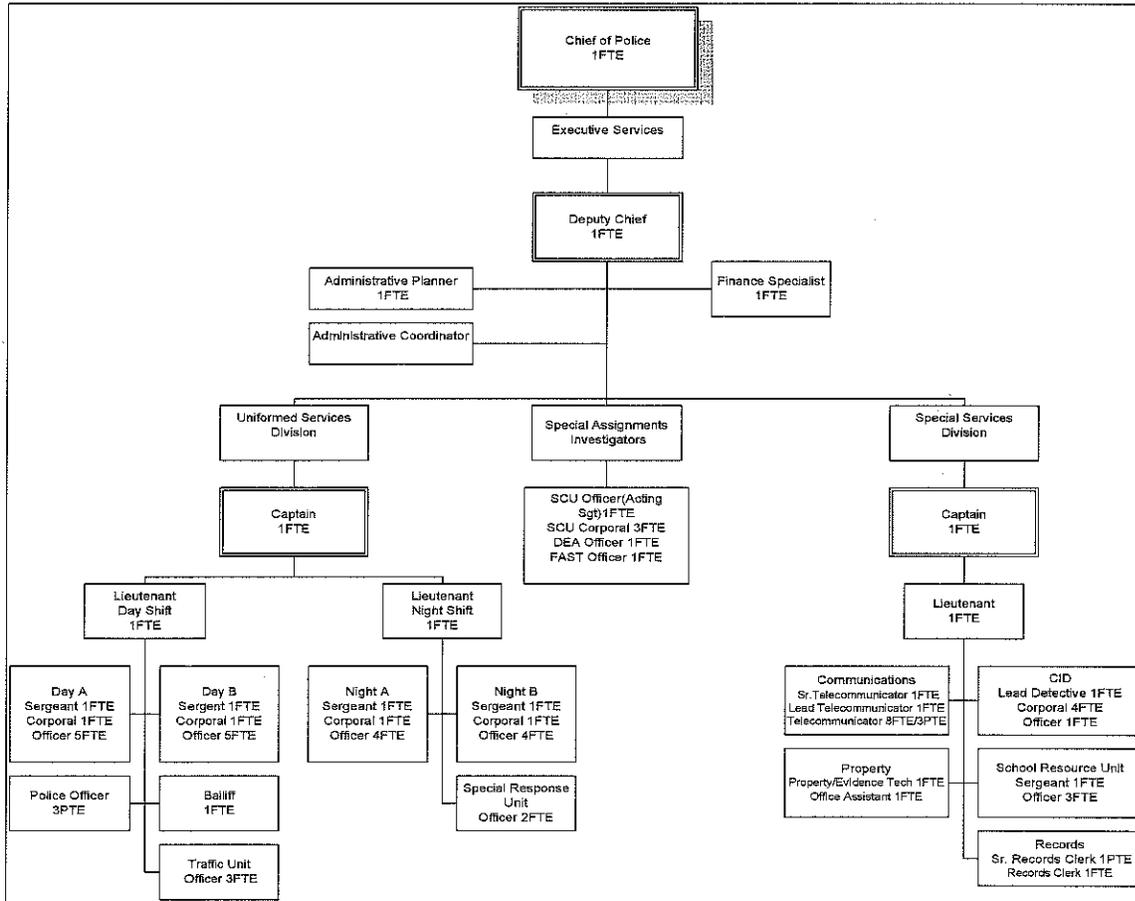
**City of Weatherford
2010-2011 Program of Services**

**Police
Police**

Account #: 501

Location
801 Santa Fe Drive
(817) 598-4310

Hours of Operation:
Admin: Monday - Friday 8:00 a.m - 5:00 p.m.
Patrol: 24 hours a day - 7 days a week



PROGRAM DESCRIPTION:

The Weatherford Police Department is organized in two operational divisions: Uniformed Services and Special Services. Uniform Services consist of Patrol, Traffic Unit, and Court Bailiff. The Special Services division consist of Criminal Investigations, Communications, Records, Property, and School Resource. The Special Crimes Unit, Financial Specialist, Special Services Planner and the Executive Services Officer are assigned under the direction of the Deputy Chief's Office.

MAJOR DIVISION GOALS:

1. Continue to maintain and increase programs that enhance the quality of life issues within the city of Weatherford to include crime and crime trends, community issues, complaints, and traffic related issues.
2. Decrease the case assignment ratio in the Investigation Division.
3. Increase the proactive response to street level crimes by the patrol division.
4. Reduce the number of accidents that occur within the City of Weatherford by 5%.

FY 2009-2010 ACCOMPLISHMENTS:

1. Continued to support and utilize the North Side Pride Committee to enhance the quality of life in the supported areas.
2. Enhanced the notification to the citizens of all types of information to include crime occurrence, traffic information, road closures, and important events, through the use of software system called NIXLE.

FY 2010-2011 OBJECTIVES:

1. Increase staffing levels in the investigation division by one investigator.
2. Re-develop the Special Response Unit of the Patrol Division.
3. Increase targeted enforcement of traffic violations that cause accidents in high accident areas.

BUDGETARY ISSUES:

1. Due to budget constraints the Departments patrol vehicle fleet is becoming aged with high mileage.
2. The Department is falling behind in the Officer to citizen ratio goal of 2.4 officers per 1000 population.
3. The change in city policy to decrease the vacation cap will increase the Department overtime budget to pay holiday time for 24 hour personnel.

**City of Weatherford
2010-2011 Program of Services**

**Police
Police**

Account #: 501

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$5,774,886	\$6,001,882	\$6,063,532	\$6,108,334
Supplies	\$236,210	\$245,818	\$215,268	\$265,692
Services	\$424,695	\$323,989	\$300,837	\$334,506
Capital Outlay	\$16,270	\$0	\$0	\$116,600
TOTAL EXPENDITURES	\$6,452,061	\$6,571,689	\$6,579,637	\$6,825,132

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Chief of Police	38	1.00	1.00	1.00	1.00
Deputy Chief	37	1.00	1.00	1.00	1.00
Captain	31	2.00	2.00	2.00	2.00
Police Lieutenant	29	4.00	4.00	3.00	4.00
Sergeant	26	5.00	5.00	6.00	5.00
Police Detective/Corporal	23	12.00	13.00	13.00	12.00
Police Officer	21	31.00	30.00	30.00	31.00
P/T Police Officer	21	1.50	1.50	1.50	1.50
Police Bailiff	19	1.00	1.00	1.00	1.00
Special Services Planner	17	1.00	1.00	1.00	1.00
Senior Police Telecommunicator	15	1.00	1.00	1.00	1.00
Lead Telecommunicator	14	1.00	1.00	1.00	1.00
Police Telecommunicators	13	8.00	8.00	8.00	8.00
P/T Police Telecommunicators	13	1.50	1.50	1.50	1.50
Senior Records Clerk	11	1.00	1.00	1.00	0.50
Finance Specialist	11	1.00	1.00	1.00	1.00
Property & Evidence Technician	10	1.00	1.00	1.00	1.00
Records Clerk	9	1.00	1.00	1.00	1.00
Office Assistant	7	1.00	1.00	1.00	1.00
TOTAL POSITIONS		76.00	76.00	76.00	75.50
Retirees		8.00	8.00	8.00	10.00

SIGNIFICANT BUDGET CHANGES:	Cost
One Officer position on hold Motor Vehicles	116,600

PERFORMANCE MEASURES:	Strategic Plan #	2007	2008	2009
INPUT / DEMAND				
1. Population		26,650	26,650	27,050
2. Complaints Against Department Employees		2	2	0
3. Number of Investigators		11	12	12
4. Number of School Resource Officers		4	4	4
5. Traffic Officers		3	3	2
OUTPUT / WORKLOAD				
1. Calls For Service		33,324	34,324	30,058
2. Number of 9-1-1 calls		14,169	15,169	15,779
3. Accidents		1,903	2,057	2,084
4. Number of Citations including warnings		10,632	10,600	11,130
5. Number of Administrative calls handled by dispatch			111,399	116,841
EFFICIENCY / IMPACT				
1. Avg Number of Sworn Officers per 1,000 Population		2.4	2.1	2.1
EFFECTIVENESS / OUTCOME				
1. Number of Adult Arrests:		1,474	1438	1597
2. Number of Juvenile Arrests:		123	91	135
3. UCR Aggravated Assault		28	28	27
4. UCR Auto Theft		35	22	33
5. UCR Burglary		118	110	129
6. UCR Larceny - Theft		590	620	702
7. UCR Sexual Assault		23	22	9
8. UCR Robbery		9	7	10
9. Part 1 Crimes		804	804	900
10. Homicide		1	2	0

GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
POLICE						
PERSONNEL SERVICES						
2-501-101	SALARIES OF REGULAR EMPLOYEES	3,588,372	3,873,658	4,056,498	4,059,826	4,210,373
2-501-102	OVERTIME	175,903	170,062	171,955	150,318	150,318
2-501-103	EDUCATION/CERTIFICATION PAY	61,887	63,988	68,028	66,600	70,800
2-501-104	SALARY PACKAGE	-	-	-	(98,698)	-
2-501-107	GROUP HEALTH/LIFE BENEFITS	394,113	439,347	446,370	455,535	467,144
2-501-108	FICA	284,547	308,673	323,743	350,207	341,464
2-501-109	RETIREMENT	542,264	593,041	636,357	711,173	735,596
2-501-110	WORKERS COMPENSATION	35,347	30,648	38,678	72,046	80,004
2-501-111	TEC	4,524	7,835	3,581	20,153	20,919
2-501-112	LONGEVITY	27,628	31,440	29,676	32,020	31,716
TOTAL	5,114,585	5,518,692	5,774,886	5,819,180	6,063,532	6,108,334
OPERATING SUPPLIES						
2-501-202	GENERAL OFFICE SUPPLIES	14,546	14,241	11,854	13,890	13,890
2-501-203	FURNITURE & FIXTURES	1,197	-	1,248	1,550	1,550
2-501-204	COMPUTERS & OFFICE EQUIPMENT	130,823	17,321	11,810	320	-
2-501-205	RADIO & COMMUNICATION EQUIP	181,910	4,396	2,851	4,830	4,830
2-501-213	PHOTO SUPPLIES/DEVELOPING	48	206	532	440	400
2-501-214	ANIMAL FEED/SUPPLIES	305	1,919	689	750	-
2-501-215	FOOD/MEAL EXPENSE	930	927	682	750	750
2-501-218	MEDICAL/LABORATORY SUPPLIES	2,033	4,704	1,831	2,918	3,018
2-501-219	UNIFORMS/PROTECTIVE CLOTHING	19,536	27,027	16,251	25,850	25,850
2-501-220	VEHICLE/EQUIP FUEL & OIL	94,271	134,097	81,505	89,394	106,066
2-501-221	VEHICLE/EQUIP PARTS & LABOR	76,078	59,478	65,908	56,378	61,709
2-501-229	MISCELLANEOUS SUPPLIES	24,573	34,327	18,961	15,825	15,325
2-501-230	COMMUNITY PROGRAM SUPPLIES	2,482	3,466	2,992	3,000	3,000
2-501-231	FIRE ARMS SUPPLIES	-	-	11,311	19,888	19,888
2-501-234	TRAFFIC/STREET SIGN MATERIALS	-	322	433	875	525
2-501-235	BUILDING MAINTENANCE SUPPLIES	263	569	187	500	500
2-501-281	SMALL TOOLS & EQUIPMENT	30,738	11,495	7,163	8,660	8,391
TOTAL	579,733	314,495	236,208	245,818	215,268	265,692
CONTRACTUAL SERVICES						
2-501-304	MEDICAL SERVICES	450	472	1,430	500	600
2-501-305	SEMINARS & TRAINING	17,795	20,868	23,947	15,750	23,730
2-501-306	OTHER PROFESSIONAL SERVICES	13,485	14,396	47,206	16,530	16,530
2-501-307	INVESTIGATION/INFORMANT SVCS	2,343	941	-	1,000	1,000
2-501-308	TELEPHONE/COMMUNICATION SVCS	58,190	51,085	58,503	44,755	48,774
2-501-309	POSTAGE	2,513	2,935	3,139	2,500	2,500
2-501-311	TRAVEL EXPENSE	16,326	9,479	10,213	6,525	10,200
2-501-312	LEGAL ADVERTISING	-	400	-	600	600
2-501-313	OTHER ADVERTISING	889	2,246	1,456	3,000	3,000
2-501-314	PRINTING & BINDING	6,612	2,888	5,601	2,144	6,611
2-501-318	INSURANCE	43,649	46,520	42,618	48,390	50,000
2-501-319	UTILITY SERVICES	55,318	66,411	55,508	57,677	57,677
2-501-320	R & M BULDINGS & STRUCTURES	16,645	4,519	2,804	2,962	2,962
2-501-321	R & M OF RADIO & COMM EQUIP	11,768	1,892	5,058	4,125	4,125
2-501-324	R & M OF OFFICE EQUIPMENT	18,232	20,413	48,460	2,700	2,700
2-501-325	OTHER REPAIR & MAINT SERVICE	679	650	1,398	1,100	1,100
2-501-326	OFFICE & COPY EQUIPMENT RENTAL	11,574	9,029	15,957	14,260	4,320
2-501-327	MACHINERY & EQUIPMENT RENTAL	5,790	8,990	12,800	5,400	28,600
2-501-328	OTHER RENTAL	32,836	33,830	54,098	39,000	36,060
2-501-330	DUES/MEMBERSHIPS	5,224	5,252	5,909	7,627	8,177
2-501-331	LAUNDRY & SANITATION SVCS	18,025	19,460	26,915	28,140	23,940
2-501-361	AWARDS & RECOGNITION	1,021	773	1,676	1,300	1,300
TOTAL	339,364	323,449	424,696	305,985	300,837	334,506

GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
CAPITAL OUTLAY						
2-501-410 MOTOR VEHICLES	108,841	82,168	-	-	-	116,600
2-501-413 OFFICE EQUIPMENT	-	16,506	-	-	-	-
2-501-416 RADIO & COMMUNICATION EQUIP	50,434	-	16,270	-	-	-
TOTAL	159,275	98,674	16,270	-	-	116,600
TOTAL	6,192,957	6,255,310	6,452,060	6,370,983	6,579,637	6,825,132

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GENERAL FUND

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
FEDERAL STIMULUS GRANT						
OPERATING SUPPLIES						
2-503-204 COMPUTERS & OFFICE EQUIPMENT	-	-	-	24,403	24,403	-
TOTAL	-	-	-	24,403	24,403	-
TOTAL	-	-	-	24,403	24,403	-
LEOSE POLICE DEPT. GRANT						
CONTRACTUAL SERVICES						
2-504-305 SEMINARS & TRAINING	3,774	5,955	1,910	4,000	2,000	2,000
2-504-311 TRAVEL EXPENSE	-	743	1,653	-	2,000	2,000
TOTAL	3,774	6,698	3,563	4,000	4,000	4,000
TOTAL	3,774	6,698	3,563	4,000	4,000	4,000
TOBACCO COMPLIANCE GRANT						
PERSONNEL SERVICES						
2-506-102 OVERTIME	2,530	2,598	3,354	-	-	-
TOTAL	2,530	2,598	3,354	-	-	-
OPERATING SUPPLIES						
2-506-229 MISCELLANEOUS SUPPLIES	129	152	178	3,000	3,000	3,000
TOTAL	129	152	178	3,000	3,000	3,000
TOTAL	2,659	2,750	3,532	3,000	3,000	3,000
BULLETPROOF VEST GRANT						
OPERATING SUPPLIES						
2-507-219 UNIFORMS/PROTECTIVE CLOTHING	17,073	14,490	-	8,280	8,280	200
TOTAL	17,073	14,490	-	8,280	8,280	200
TOTAL	17,073	14,490	-	8,280	8,280	200
OFFICE OF GOVERNOR (2010)						
CONTRACTUAL SERVICES						
2-508-306 OTHER PROFESSIONAL SERVICES	-	-	-	-	2,624	-
TOTAL	-	-	-	-	2,624	-
CAPITAL OUTLAY						
2-508-420 OTHER EQUIPMENT	-	-	-	-	75,450	-
TOTAL	-	-	-	-	75,450	-
TOTAL	-	-	-	-	78,074	-
LETPP GRANT						
CAPITAL OUTLAY						
2-509-410 MOTOR VEHICLES	-	106,859	-	-	-	-
TOTAL	-	106,859	-	-	-	-
TOTAL	-	106,859	-	-	-	-
PETSMART GRANT						
OPERATING SUPPLIES						
2-510-218 MEDICAL/LABORATORY SUPPLIES	-	1,011	188	-	-	-
TOTAL	-	1,011	188	-	-	-
CONTRACTUAL SERVICES						
2-510-306 OTHER PROFESSIONAL SVCS	4,370	1,510	400	-	-	-
TOTAL	4,370	1,510	400	-	-	-
TOTAL	4,370	2,521	588	-	-	-

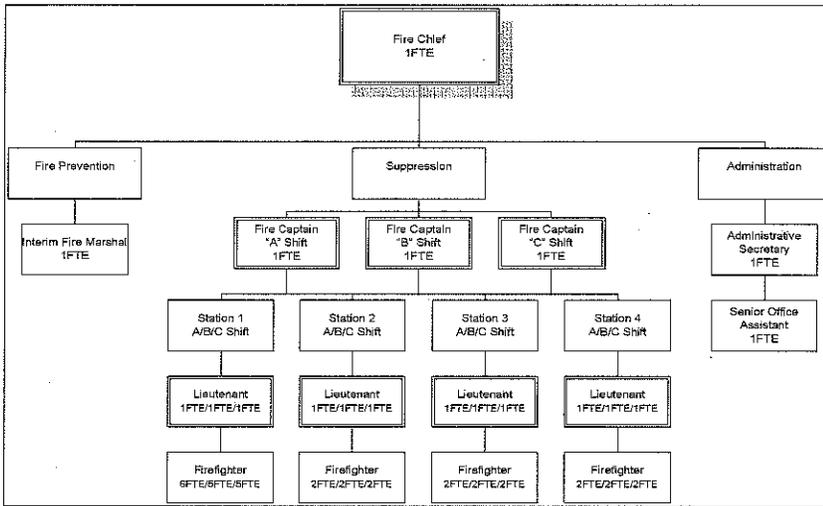
**City of Weatherford
2010-2011 Program of Services**

**Fire
Fire Protection**

Account #: 603

Location
Administration: 202 West Oak St.
(817) 598-4292 or 4293

Hours of Operation:
Administration: Monday - Friday 8:00 a.m. - 5:00 p.m.



PROGRAM DESCRIPTION:

The department is organized into the divisions of: Administration, Fire Prevention, Operations, and Training. The Administrative Division staffed by the Fire Chief, Senior Administrative Secretary, and Senior Office Assistant is responsible for providing overall direction of the department and for managing the department's resources. It provides policy and guidance to Fire Prevention, Operations, and Training. Fire Prevention is carried out by the Fire Marshal and Deputy Fire Marshal under the supervision of the Fire Chief. This division determines cause, purpose, and legal outcome of fire investigations, directs public safety through code compliance and inspections, and champions public education. The Training Division, under the direction of the Fire Chief, is comprised of a Training Officer. The Training Officer is responsible for the design and delivery of fire, rescue, and EMS continuing education and training. Operations, under the direction of the Fire Chief, is composed of firefighters who are each assigned to one of three 24-hour shifts at the City's four fire stations. Each shift is comprised of a Battalion Chief, four Lieutenants, four Driver Engineers, and seven Firefighters. This division responds to the needs of the citizenry by providing timely suppression, rescue, first responder (EMS) activities, hazardous materials mitigation, and pre-incident planning.

MAJOR DIVISION GOALS:

1. Implement a continuous improvement plan that will improve our City's ISO rating of Class 3 to Class 2.
2. Plan, build, and staff strategically located fire stations with necessary engine, ladder, and rescue companies to protect our growing community.
3. In cooperation with the Utilities Department, institute a Fire Hydrant Maintenance Program that tracks and records the appearance, functionality, capacity, and identity of every hydrant in our water system.
4. Implement pre-incident survey program and conduct surveys for all target hazards and high-priority buildings.
5. Prevent fires through public education to all age levels and socio-economic groups.
6. Investigate causes of all fires and prosecute arson offenders.
7. Implement a general inspection program on all buildings that contain fire protection and suppression systems.

FY 2009-2010 ACCOMPLISHMENTS:

1. The National Fire Prevention Week Poster Contest was successfully reintroduced into the public school system.
2. The department expanded its usage of the Firehouse data software system which will allow more accurate record keeping, tracking of department incidents, and provide crucial information for pre-fire planning.
3. Fire Administration offices were successfully relocated to 202 W. Oak Street.
4. Successfully maintained ISO rating of 3.
5. Decreased average response time from 2008 to 2009.
6. Implemented a fire rescue and EMS training program.
7. Incorporated a new training area into Station 1.
8. Adopted several policies and procedures to improve efficiency of daily activities and emergency response.
9. Obtained First Response Organization (FRO).
10. Entered into loan agreement for use of watercraft for water rescue.

FY 2010-2011 OBJECTIVES:

1. With the goals of achieving an ISO rating of "2" in the near future while also addressing the coverage concerns of the northwest portions of the city, the Fire Department will continue to seek acquisition of land to serve as a site for the relocation of Station 2. The search for opportunities to acquire land for the construction of Station 5 will continue as well.
2. The Fire Prevention Division, working with a limited budget, plans to implement a clown program and continue the Fire Prevention Month Poster Contest in the local elementary schools to further promote fire education for our youngest citizens.
3. We will strive to increase training opportunities.

BUDGETARY ISSUES:

NFPA 1851 - Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting will continue to have an impact on Account 603-317 which has been set up for the repair of safety equipment/bunker gear replacement and repairs.

**City of Weatherford
2010-2011 Program of Services**

Fire

Fire Protection

Account #: 603

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$4,061,271	\$4,135,509	\$4,293,226	\$4,071,262
Supplies	\$174,196	\$163,550	\$155,252	\$161,550
Services	\$177,876	\$155,171	\$167,516	\$172,895
Capital Outlay	\$70,250	\$0	\$0	\$56,500
TOTAL EXPENDITURES	\$4,483,593	\$4,454,230	\$4,615,994	\$4,462,207

PERSONNEL SCHEDULE:	Pay	2008-09	2009-10	2009-10	2010-11
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Fire Chief	37	1.00	1.00	1.00	1.00
Assistant Fire Chief	35	0.00	1.00	1.00	0.00
Interim Fire Marshal	29	0.00	0.00	1.00	1.00
Fire Captain/Shift Supervisor	26	3.00	3.00	3.00	3.00
Fire Lieutenant/Company Officer	23	12.00	12.00	12.00	12.00
Fire Investigator (Fire Marshal/Inspector)	23	1.00	0.00	0.00	0.00
Fire Inspector	21	1.00	1.00	0.00	0.00
Fire Fighter	20	33.00	34.00	33.00	34.00
Senior Administrative Secretary	15	1.00	1.00	1.00	1.00
Senior Office Assistant	9	1.00	1.00	1.00	1.00
TOTAL POSITIONS		53.00	54.00	53.00	53.00
Retirees		1.00	1.00	1.00	2.00

SIGNIFICANT BUDGET CHANGES:	Cost
One Firefighter position on hold	
Pump Replacement	12,500
Handicap Parking at Wright House	4,000
Roof Replacement at Fire Station #1	40,000

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Total Calls for Service		3885	3816	3900
OUTPUT / WORKLOAD				
Fire Extinguished All Types		286	169	185
Fires Formerly Investigated		30	45	50
Zoning Changes Reviewed		75	25	30
Subdivision/Commercial Plats Reviewed		60	36	40
Commercial Building Applications Reviewed		110	78	85
Certificates of Occupancy Approved		145	72	80
Extinguishing System Inspections		102	58	130
EFFICIENCY / IMPACT				
Response Time Less Than 5 Minutes		84%	84%	84%
Average Response Time to Structure Fires		3:68	3:22	3:22
Inspections Performed Same Day		75	145	190
EFFECTIVENESS / OUTCOME				
Overall Average Response Time (Minutes)		5:19	4:25	4:25
Fire Deaths		0	0	0

GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
FIRE PROTECTION							
PERSONNEL SERVICES							
2-603-101	SALARIES OF REGULAR EMPLOYEES	2,126,802	2,475,622	2,854,968	2,895,219	2,997,710	2,765,902
2-603-102	OVERTIME	145,576	133,607	143,657	127,814	127,814	145,017
2-603-103	EDUCATION/CERTIFICATION PAY	35,479	35,468	35,054	37,500	37,594	33,300
2-603-104	SALARY PACKAGE	-	-	-	(51,084)	-	-
2-603-107	GROUP HEALTH/LIFE BENEFITS	228,461	265,153	309,801	315,150	334,334	328,730
2-603-108	FICA	166,010	190,886	221,298	235,608	237,016	226,712
2-603-109	RETIREMENT	326,883	378,490	449,590	475,653	492,640	488,394
2-603-110	WORKERS COMPENSATION	18,179	15,725	25,259	44,849	34,886	49,863
2-603-111	TEC	2,509	5,023	3,048	14,310	10,014	14,310
2-603-112	LONGEVITY	17,012	19,332	18,596	19,300	21,218	19,034
TOTAL	3,066,911	3,519,306	4,061,271	4,114,319	4,293,226	4,071,262	
OPERATING SUPPLIES							
2-603-202	GENERAL OFFICE SUPPLIES	5,195	6,607	5,305	5,950	5,950	5,950
2-603-203	FURNITURE & FIXTURES	1,190	1,663	1,102	800	800	800
2-603-204	COMPUTERS & OFFICE EQUIPMENT	8,236	10,662	3,410	500	500	500
2-603-205	RADIO & COMMUNICATION EQUIP	80,595	3,128	386	2,000	1,200	2,000
2-603-211	AGRICULTURAL & BOTANICAL	48	-	16	250	252	250
2-603-212	CHEMICALS	4,407	6,809	8,195	5,000	8,500	7,000
2-603-213	PHOTO SUPPLIES/DEVELOPMENT	416	966	84	300	300	300
2-603-215	FOOD/MEAL EXPENSE	1,426	2,124	1,304	1,250	1,250	1,250
2-603-216	REFUSE BAGS	-	-	-	-	-	-
2-603-217	JANITORIAL SUPPLIES	5,959	9,661	7,303	7,000	9,500	9,500
2-603-218	MEDICAL/LABORATORY SUPPLIES	352	918	440	500	500	500
2-603-219	UNIFORMS/PROTECTIVE CLOTHING	32,418	48,835	43,160	30,000	30,000	30,000
2-603-220	VEHICLE/EQUIP FUEL & OIL	30,256	49,289	32,498	35,000	35,000	42,000
2-603-221	VEHICLE/EQUIP PARTS & LABOR	45,084	46,029	49,035	35,000	35,000	35,000
2-603-228	SAFETY EQUIPMENT	5,400	13,692	6,268	10,000	10,000	10,000
2-603-229	MISCELLANEOUS SUPPLIES	12,254	8,545	5,808	6,000	6,000	6,000
2-603-230	FIRE PREVENT PROGRAM SUPPLIES	-	-	-	500	500	500
2-603-235	BUILDING MAINTENANCE SUPPLIES	2,189	2,173	2,077	4,000	4,000	4,000
2-603-236	PAINTING SUPPLIES	1,087	148	680	500	500	500
2-603-258	CHRISTMAS LIGHTING SUPPLIES	546	64	198	500	500	500
2-603-281	SMALL TOOLS & EQUIPMENT	7,451	6,291	6,928	5,000	5,000	5,000
TOTAL	244,509	217,604	174,197	150,050	155,252	161,550	
CONTRACTUAL SERVICES							
2-603-304	MEDICAL SERVICES	270	960	70	280	280	280
2-603-305	SEMINARS & TRAINING	9,638	11,084	8,537	1,480	3,500	3,500
2-603-306	OTHER PROFESSIONAL SERVICES	7,075	26,653	4,130	7,500	7,500	7,500
2-603-308	TELEPHONE/COMMUNICATION SVCS	8,749	9,336	10,574	6,297	11,500	11,500
2-603-309	POSTAGE	748	1,829	479	575	750	750
2-603-311	TRAVEL EXPENSE	4,216	6,713	2,819	1,099	1,130	1,099
2-603-314	PRINTING & BINDING	2,296	3,113	4,652	3,000	2,000	3,000
2-603-317	R&M SAFETY EQUIP/PROTECTIVE GR	-	-	-	-	-	5,000
2-603-318	INSURANCE	11,542	13,992	12,228	15,400	17,740	17,800
2-603-319	UTILITY SERVICES	64,498	83,593	88,803	87,000	87,000	90,000
2-603-320	R & M BUILDINGS & STRUCTURES	13,404	14,238	15,554	9,000	11,650	9,000
2-603-321	R & M OF RADIO & COMM EQUIP	886	2,821	3,977	2,700	2,700	2,700
2-603-324	R&M OFFICE EQUIP	-	-	3,448	500	500	500
2-603-325	OTHER REPAIR & MAINT SERVICE	1,060	5,777	5,130	2,000	3,700	2,000
2-603-326	OFFICE & COPY EQUIP RENTAL	2,861	2,906	3,774	3,216	3,216	3,216
2-603-328	OTHER RENTAL	6,759	3,769	3,374	3,500	3,500	3,500
2-603-330	DUES/MEMBERSHIPS	7,347	6,801	7,113	4,000	7,300	8,000
2-603-331	LAUNDRY & SANITATION SVCS	200	25	20	-	-	-
2-603-341	CONTRIBUTIONS	1,000	1,600	2,400	2,600	2,600	2,600
2-603-361	EMPLOYEE SERVICE AWARDS	581	673	796	900	950	950
TOTAL	143,130	195,883	177,878	151,047	167,516	172,895	

GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
CAPITAL OUTLAY						
2-603-403 BUILDINGS	8,701	-	70,250	-	-	40,000
2-603-410 MOTOR VEHICLES	67,497	-	-	-	-	-
2-603-413 OFFICE EQUIPMENT	6,332	-	-	-	-	-
2-603-416 RADIO & COMMUNICATION EQUIP	11,370	-	-	-	-	-
2-603-420 OTHER EQUIPMENT	-	-	-	-	-	12,500
2-603-426 OTHER IMPROVEMENTS	-	-	-	-	-	4,000
TOTAL	93,900	-	70,250	-	-	56,500
TOTAL	3,548,450	3,932,793	4,483,596	4,415,416	4,615,994	4,462,207

LEOSE FIRE DEPT. GRANT**CONTRACTUAL SERVICES**

2-604-305 TRAINING & SEMINARS	175	91	1,265	338	175	900
2-604-311 TRAVEL EXPENSES	689	247	260	-	751	-
TOTAL	864	338	1,525	338	926	900
TOTAL	864	338	1,525	338	926	900

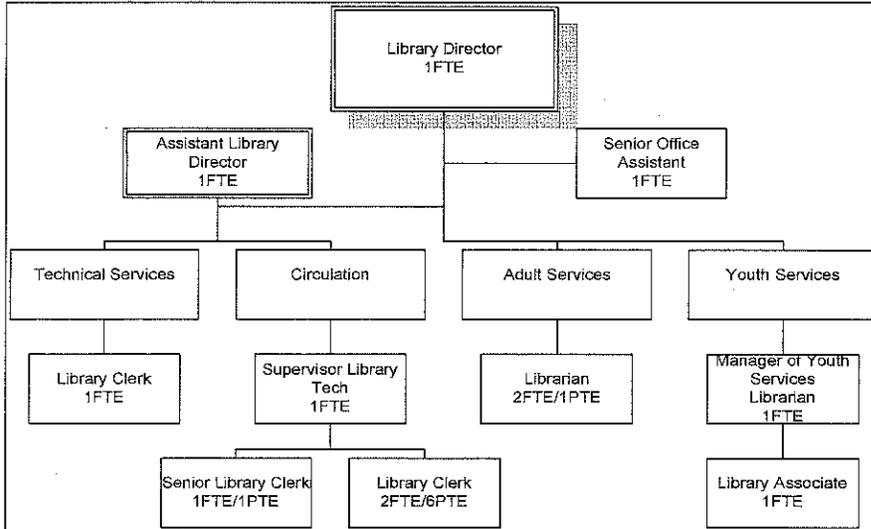
**City of Weatherford
2010-2011 Program of Services**

**Library
Public Library**

Account #: 801

Location
Street Address 1014 Charles Street
Phone Number (817) 598-4150

Hours of Operation:
Monday-Thursday 10:00-8:00
Friday-Saturday 10:00-6:00
Sunday 2:00-6:00



PROGRAM DESCRIPTION:

The Weatherford Public Library exists to promote reading, support the formal educational efforts of the community, and provide resources for life long learning for all citizens. To achieve these goals, a well-trained and professional staff collects and organizes current materials focusing on educational, informational, civic, cultural, business and recreational interests. The staff provides assistance in the use of print and online reference sources; organizes and offers programs that advance the growth of the individual; classifies city and county documents of historical, genealogical, or governmental interest; and serves as a referral source for other community services.

MAJOR DIVISION GOALS:

1. Provide staffing and hours of service that meet community needs.
2. Maintain a collection of resources that support the identified needs of the community.
3. Provide for the delivery of accurate and timely information and services that focus on satisfying the information needs of the community.
4. Based on an understanding of the community, and using staff or though partnerships with other individuals or agencies, offer meaningful programs designed to meet the identified needs of the community.
5. Develop methods to better determine the information and programming needs and interests of all citizens in the service area.
6. Take advantage of all avenues to maintain community awareness of the library and the services available.
7. Continue to review all aspects of the library's operation to identify ways to improve current services and explore innovations that can be incorporated into services offered.
8. Look for ways to conserve energy through out the library operation.
9. Establish a process for long term library development that will allow for systematic and planned growth of the Weatherford Public Library.
10. Seek out and foster partnerships with other libraries and organizations that strengthen the Weatherford Public Library and the community.

FY 2009-2010 ACCOMPLISHMENTS:

FY 2010-2011 OBJECTIVES:

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

**Library
Public Library**

Account #: 801

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$840,549	\$865,137	\$906,864	\$801,893
Supplies	\$87,633	\$116,550	\$115,801	\$131,450
Services	\$84,963	\$96,485	\$79,781	\$90,655
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,013,145	\$1,078,172	\$1,102,446	\$1,023,998

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Library Director	36	1.00	1.00	1.00	1.00
Assistant Library Director	25	1.00	1.00	1.00	1.00
Librarian	19	3.00	3.00	3.00	3.00
P/T Librarian	19	0.50	0.50	0.50	0.50
Supervising Library Technician	15	1.00	1.00	1.00	1.00
Librarian Associate	15	1.00	1.00	1.00	1.00
Senior Library Clerk	12	1.00	1.00	1.00	1.00
P/T Senior Library Clerk	12	0.50	0.50	0.50	0.50
Senior Office Assistant/Circulation Assistant	9	1.00	1.00	1.00	1.00
Library Clerk	7	3.00	3.00	3.00	3.00
P/T Library Clerk	7	3.00	3.00	3.00	3.00
TOTAL POSITIONS		16.00	16.00	16.00	16.00

SIGNIFICANT BUDGET CHANGES:	Cost
One Librarian position on hold	

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Population (Assigned by the Texas State Library)		78601 +		
Holdings			97,996	
Estimated average net increase in holdings per month			319	
OUTPUTS/WORKLOAD				
Registered borrowers	2			
(1) With registration expiration date > 01-01-07				
(2) Used library within the past year				
(3) Used library within the past two years				
(4) With registration expiration date > 01-01-07 (within Parker County)				
(5) Used library within the past year (within Parker County)				
(6) Used library within the past two years (within Parker County)				
Average number of patrons added per month	2			
Items circulated	2			
2007-2008 estimate	2	340000		
Estimated circulation growth per year	2			
Inter-library Loans (monthly average October 07-April 08)				
Special events: Average number of adult programs per month Oct 07 - Mar 08				
Special events: Average number of children's programs per month Oct 07 - Mar 08				
Reference transactions (monthly average October 07-March 08)				
Internet sessions (monthly average October 07-April 08)				
Internet session time (in hours -- monthly average October 07-April 08)				
Program attendance (Adult: monthly average October 07-March 08)				
Program attendance (Child: monthly average October 07-March 08)				
EFFICIENCY/IMPACT				
Holdings per capita	2			
Circulation per borrower				
(1) With registration expiration date > 01-01-07	2			
(2) Used library within the past year	2			
(3) Used library within the past two years	2			
EFFECTIVENESS/OUTCOME				
Percent of the population registered				
(4) With registration expiration date > 01-01-07 (within Parker County)				
(5) Used library within the past year (within Parker County)				
(6) Used library within the past two years (within Parker County)				
Number of visits daily average				
Average attendance at events (Adult programs: October 07 - March 08)				
Average attendance at events (Children's programs: October 07 - March 08)				

GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
PUBLIC LIBRARY						
PERSONNEL SERVICES						
2-801-101 SALARIES OF REGULAR EMPLOYEES	583,946	611,033	620,088	642,464	655,499	578,293
2-801-102 OVERTIME	423	545	403	261	261	261
2-801-104 SALARY PACKAGE	-	-	-	(12,610)	-	-
2-801-107 GROUP HEALTH/LIFE BENEFITS	75,024	83,770	89,545	91,680	96,977	86,508
2-801-108 FICA	43,851	46,468	46,668	49,428	49,710	44,491
2-801-109 RETIREMENT	72,682	75,432	79,125	83,971	96,116	83,499
2-801-110 WORKERS COMPENSATION	561	509	619	1,143	890	1,263
2-801-111 TEC	1,826	1,963	1,117	5,400	2,497	5,130
2-801-112 LONGEVITY	4,336	2,432	2,984	3,400	4,914	2,448
TOTAL	782,649	822,152	840,549	865,137	906,864	801,893
OPERATING SUPPLIES						
2-801-202 GENERAL OFFICE SUPPLIES	14,318	13,075	10,211	10,300	10,300	10,500
2-801-203 FURNITURE & FIXTURES	2,349	-	-	-	1,600	-
2-801-204 COMPUTERS & OFFICE EQUIPMENT	7,014	8,115	554	550	1,001	3,000
2-801-206 LIBRARY BOOKS	86,331	83,245	61,281	85,000	85,000	95,000
2-801-207 LIBRARY PERIODICALS	6,154	6,954	5,833	7,000	6,000	7,000
2-801-208 LIBRARY AUDIO VISUAL MATERIALS	14,067	20,271	8,444	13,000	11,200	15,000
2-801-215 FOOD/MEAL EXPENSE	670	826	548	600	600	450
2-801-229 MISCELLANEOUS SUPPLIES	379	302	-	-	-	-
2-801-235 BUILDING MAINTENANCE SUPPLIES	53	-	50	-	-	-
2-801-281 SMALL TOOLS & EQUIPMENT	989	400	713	100	100	500
TOTAL	132,324	133,188	87,634	116,550	115,801	131,450
CONTRACTUAL SERVICES						
2-801-304 MEDICAL SERVICES	210	120	125	180	180	180
2-801-305 SEMINARS & TRAINING	1,912	1,074	1,706	1,500	-	1,500
2-801-306 OTHER PROFESSIONAL SERVICES	16,525	1,889	10,979	10,400	10,400	11,000
2-801-308 TELEPHONE/COMMUNICATION SVCS	7,881	10,387	12,251	9,572	9,500	10,825
2-801-309 POSTAGE	2,526	2,510	2,798	2,500	2,500	2,800
2-801-311 TRAVEL EXPENSE	3,084	231	2,380	2,399	600	2,500
2-801-314 PRINTING & BINDING	1,947	2,287	722	1,750	1,750	1,850
2-801-318 INSURANCE	7,307	6,592	5,890	7,200	5,565	6,800
2-801-319 UTILITY SERVICES	33,515	45,385	39,075	40,000	33,000	34,000
2-801-320 R & M BULIDINGS & STRUCTURES	-	76	-	200	4,000	200
2-801-324 R & M OF OFFICE EQUIPMENT	95	1,921	1,670	5,110	5,110	6,100
2-801-325 OTHER REPAIR & MAINT SERVICE	3,020	-	50	300	300	300
2-801-326 OFFICE & COPY EQUIP RENT	165	-	-	-	-	-
2-801-327 MACHINERY & EQUIPMENT RENTAL	974	1,182	1,068	1,400	1,100	1,400
2-801-328 LIBRARY BOOK/MATERIAL LEASE	5,221	6,014	2,870	3,500	2,870	3,500
2-801-330 DUES/MEMBERSHIPS	1,245	1,280	1,333	2,295	850	2,700
2-801-338 ELECTRONIC DATABASE FEES	1,975	1,993	2,045	5,000	2,056	5,000
TOTAL	87,602	82,941	84,962	93,306	79,781	90,655
CAPITAL OUTLAY						
2-801-413 OFFICE EQUIPMENT	17,390	-	-	-	-	-
TOTAL	17,390	-	-	-	-	-
TOTAL	1,019,965	1,038,281	1,013,145	1,074,993	1,102,446	1,023,998

GENERAL FUND

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED	
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET	
LOAN STAR LIBRARIES GRANT							
PERSONNEL SERVICES							
2-804-101	SALARIES OF REGULAR EMPLOYEES	-	-	11,757	13,868	13,868	14,394
2-804-108	FICA	-	-	900	1,061	1,061	-
2-804-111	TEC	-	-	24	21	21	-
TOTAL		-	-	12,681	14,950	14,950	14,394
OPERATING SUPPLIES							
2-804-202	OFFICE SUPPLIES	-	-	1,302	2,526	2,526	-
2-804-204	COMPUTERS & OFFICE EQUIPMENT	2,814	5,841	16,839	-	-	51,821
2-804-206	LIBRARY BOOKS	-	7,194	12,303	18,339	18,339	-
2-804-208	LIBRARY AUDIO VISUAL MATERIALS	-	812	1,998	-	-	-
2-804-229	MISCELLANEOUS SUPPLIES	504	-	-	-	-	-
2-804-281	SMALL TOOLS & EQUIPMENT	-	-	308	-	-	-
TOTAL		3,318	13,847	32,750	20,865	20,865	51,821
CONTRACTUAL SERVICES							
2-804-306	OTHER PROFESSIONAL SERVICES	3,091	-	45,635	28,913	28,913	-
2-804-308	TELEPHONE/COMMUNICATION SVCS	-	-	600	2,179	2,179	-
2-804-314	PRINTING & BINDING	-	-	-	-	-	-
2-804-324	R&M OFFICE EQUIPMENT	-	-	-	7,900	7,900	-
TOTAL		3,091	-	46,235	38,992	38,992	-
TOTAL		6,409	13,847	91,666	74,807	74,807	66,215

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SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditure for particular purposes. These funds are accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

Federal/State Forfeiture Funds - This fund is used to account for funds received from the District Attorney's office that have been seized and confiscated during criminal prosecution. These funds may only be used for law enforcement purposes.

TCDP Grant Funds - These funds were established for the receipt and reimbursement of lease payment from Weatherford Aerospace and SFX Design, Inc. to the Texas Community Development Program.

Municipal Court Technology Fund - This fund was established by action of the City Council, (Ord. 1999-40), as authorized by Article 102-0172 of the Texas Code of Criminal Procedure, to account for a \$4.00 fee assessed on each misdemeanor conviction for the purchase of technological enhancements for the Municipal Court.

Municipal Court Security Fund - This fund was established by action of the City Council, (Ord. . 336-2008-10), as authorized by Article 102-017 of the Texas Code of Criminal Procedure, to account for a \$3.00 fee assessed on each misdemeanor conviction for the purchase of providing security to Municipal Court.

Municipal Court Juvenile Case Manager Fund - This fund was established by action of the City Council, (Ord. 462-2009-43), as authorized by Article 102-0174 of the Texas Code of Criminal Procedure, to account for a \$5.00 fee assessed on each misdemeanor conviction to finance the salary and benefits of a juvenile case manager employed by the City as defined under the Code of Criminal Procedure Article 45.0596.

Hotel/Motel Tax Fund - This fund is used to account for the City's hotel/motel occupancy tax that is legally restricted by state law for use in convention center facilities, promotion of tourism, encouragement and promotion of the arts, and historical restoration or preservation per Weatherford Code of Ordinances Article 5 Chapter 6 (Ordinance 3-76) as allowed by Texas Tax Code Chapter 351.

Chandor Gardens Fund - This fund was established to account for expenditures related to the operations and maintenance of the facilities and grounds at Chandor Gardens. Funding sources include tour and rental fees and transfer of funds from hotel/motel occupancy tax collections.

Library Special Revenue Fund - This fund is used to account for donations to the public library and profits from the coin-operated copiers in the library. These funds are restricted to expenditures at the public library.

Animal Shelter Fund - This fund is used to account for donations received for improvements to the Animal Shelter.

Weatherford Beautification Fund - This fund is used to account for donations received by the City for beautification projects administered by the Keep Weatherford Beautiful Board.

**City of Weatherford
2010-2011 Program of Services**

FEDERAL FORFEITURE FUND (46)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
651- Forfeited Funds	78,231	110,816	30,000	195,474	30,000
601-Interest Income	6,582	935	1,000	429	500
Total Revenues	84,813	111,751	31,000	195,903	30,500
<u>Expenditures</u>					
Police Personnel Services	-	-	100,000	100,000	-
Police Supplies & Equipment	-	44,245	10,000	11,139	-
Informants & Investigations & Services	33,464	9,749	-	-	-
Capital	-	18,523	20,000	18,861	251,000
Transfer to Debt Service Fund	23,008	-	-	-	-
Total Expenditures	56,472	72,517	130,000	130,000	251,000
Revenues Over (Under) Expenditures	28,341	39,234	(99,000)	65,903	(220,500)
Beginning Fund Balance	109,297	137,638	148,854	176,872	242,775
Ending Fund Balance	137,638	176,872	49,854	242,775	22,275

**City of Weatherford
2010-2011 Program of Services**

STATE FORFEITURE FUND (06)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
601-Interest Income	1,329	168	50	96	50
604 -Sale of Fixed Assets	-	-	-	-	-
651-Forfeited Funds	8,674	61,291	10,000	4,530	5,000
Total Revenues	10,003	61,459	10,050	4,626	5,050
<u>Expenditures</u>					
200 - Police Supplies & Equipment	-	1,329	-	2,265	-
300 - Contratual Services	-	21,015	14,102	11,837	15,000
400 - Capital Outlay	22,406		-	-	-
Total Expenditures	22,406	22,344	14,102	14,102	15,000
Revenues Over (Under) Expenditures	(12,403)	39,116	(4,052)	(9,476)	(9,950)
Beginning Fund Balance	26,495	14,092	4,052	53,208	43,732
Ending Fund Balance	14,092	53,208	-	43,732	33,782

**City of Weatherford
2010-2011 Program of Services**

TCDP - SFX GRANT FUND (20)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
620-Rent Income	22,368	22,368	22,368	22,368	22,368
Total Revenues	22,368	22,368	22,368	22,368	22,368
<u>Expenditures</u>					
328-Rent Expense	22,368	22,368	22,368	22,368	22,368
Total Expenditures	22,368	22,368	22,368	22,368	22,368
Revenues Over (Under) Expenditures	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-

**City of Weatherford
2009-2010 Program of Services**

TCDP - WEATHERFORD AEROSPACE GRANT (21)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
620 - Rent Income	13,875	13,875	13,875	13,875	13,875
Total Revenues	13,875	13,875	13,875	13,875	13,875
<u>Expenditures</u>					
328-Other Rental	13,875	13,875	13,875	13,875	13,875
Total Expenditures	13,875	13,875	13,875	13,875	13,875
Revenues Over (Under) Expenditures	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-

**City of Weatherford
2010-2011 Program of Services**

MUNICIPAL COURT TECHNOLOGY FUND (32)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
501 - Municipal Court Fees	24,909	19,935	22,306	19,072	22,126
601 - Interest	1,109	108	100	12	20
<i>Total Revenues</i>	26,018	20,043	22,406	19,084	22,146
<u>Expenditures</u>					
204 - Computer Equipment & Supplies	30,095	9,854	2,500	-	2,500
281 - Small Tools & Equipment	-	-	-	-	-
306 - Other Prof. Services	-	-	-	-	-
324 - Repair & Maint. Office Equip.	-	20,770	15,500	1,000	15,500
413 - Office Equipment	-	-	-	-	5,000
<i>Total Expenditures</i>	30,095	30,624	18,000	1,000	23,000
Revenues Over (Under) Expenditures	(4,077)	(10,581)	4,406	18,084	(854)
Beginning Fund Balance	19,928	15,851	708	5,270	23,354
<i>Ending Fund Balance</i>	15,851	5,270	5,114	23,354	22,500

**City of Weatherford
2010-2011 Program of Services**

MUNICIPAL COURT BUILDING SECURITY FUND (44)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
501 - Municipal Court Fees	6,459	13,937	16,730	14,304	16,595
601 - Interest	39	60	50	45	50
Total Revenues	6,498	13,997	16,780	14,349	16,645
<u>Expenditures</u>					
100- Personnel Services	-	-	12,330	-	12,413
229 - Supplies	-	-	16,500	333	16,500
300 - Contractual Services	-	-	1,500	667	1,500
Total Expenditures	-	-	30,330	1,000	30,413
Revenues Over (Under) Expenditures	6,498	13,997	(13,550)	13,349	(13,768)
Beginning Fund Balance	-	6,498	16,275	20,495	33,844
Ending Fund Balance	6,498	20,495	2,725	33,844	20,076

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**City of Weatherford
2010-2011 Program of Services**

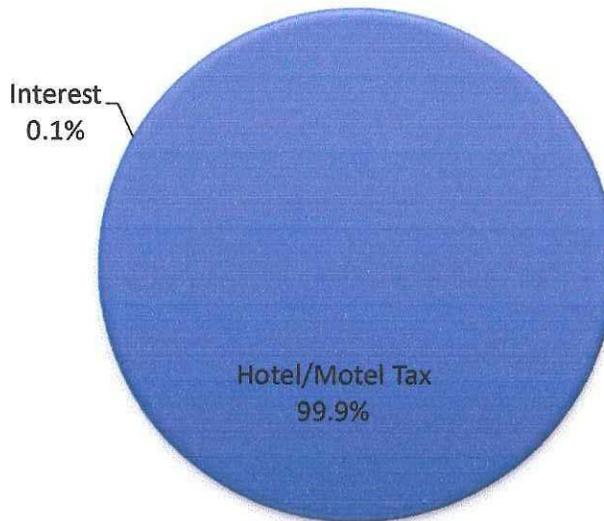
MUNICIPAL COURT JUVENILE CASE MANAGER FUND (47)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
501 - Municipal Court Fees	-	-	-	15,876	17,700
601 - Interest	-	-	-	5	20
Total Revenues	-	-	-	15,881	17,720
<u>Expenditures</u>					
100 - Personnel Services	-	-	17,000	15,881	17,105
200 - Supplies	-	-	-	-	-
300 - Contractual Services	-	-	-	-	-
Total Expenditures	-	-	17,000	15,881	17,105
Revenues Over (Under) Expenditures	-	-	(17,000)	-	615
Beginning Fund Balance	-	-	-	-	-
Ending Fund Balance	-	-	(17,000)	-	615

Hotel Occupancy Tax Fund

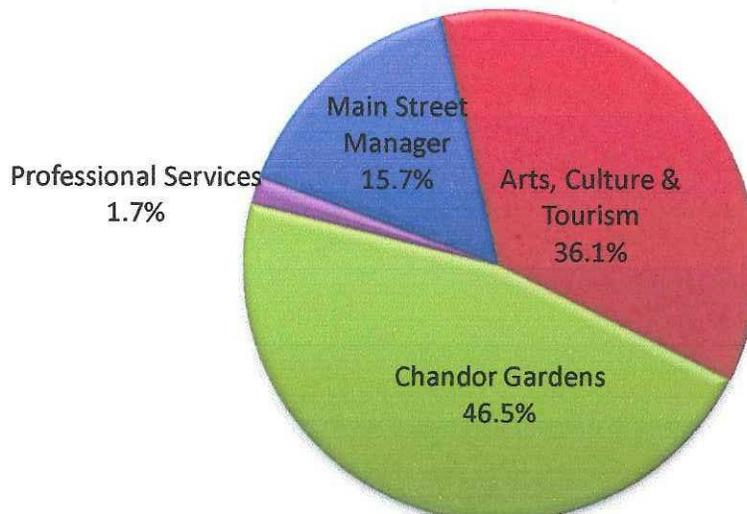
This fund is used to account for the City's hotel/motel occupancy tax that is legally restricted by state law, for use in convention center facilities, promotion of tourism, encouragement and promotion of the arts, and historical restoration or preservation. Per the City of Weatherford Code of Ordinances Article 5 Chapter 6 as allowed by Texas Tax Code 351, the tax is 7% of consideration paid by an occupant of a room in any hotel within the City where the rate is \$2 or more per day. This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

WHERE DOES THE MONEY COME FROM? HOTEL OCCUPANCY FUND REVENUES & TRANSFERS



TOTAL REVENUES & TRANSFERS - \$450,500

WHERE DOES THE MONEY GO? HOTEL OCCUPANCY FUND EXPENDITURES & TRANSFERS



TOTAL EXPENDITURES & TRANSFERS - \$541,850

**City of Weatherford
2010-2011 Program of Services**

HOTEL/MOTEL TAX FUND (13)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
Revenues					
113-Hotel/Motel Tax	707,136	452,312	550,000	410,000	450,000
320-TxDot Grant-Downtown Project	-	-	-	-	-
601-Interest Income	17,186	4,023	3,500	500	500
Total Revenues	724,322	456,335	553,500	410,500	450,500
Expenditures					
105-Main Street Program	-	55,696	120,654	121,777	85,065
306-Professional Services	-	76,310	112,432	112,432	9,250
313-Chamber of Commerce (Tourism)	121,400	121,400	121,400	121,400	121,400
306-Historic Downtown Project (Grant Match)/1st Monday	495,113	-	100,000	10,000	-
340-Parker County Fine Arts Assn. (TOTS)	32,000	32,000	32,000	32,000	32,000
340-Doss Historic & Cultural Center	30,000	30,000	30,000	30,000	30,000
340-Texas Opry Theater	-	-	-	-	12,000
347-Transfer to Chandor Gardens Fund	65,000	103,586	105,913	105,913	103,905
346-Chandor Gardens Debt Service	151,155	147,030	147,768	147,768	148,230
Total Expenditures	894,668	566,022	770,167	681,290	541,850
Revenues Over (Under) Expenditures	(170,346)	(109,687)	(216,667)	(270,790)	(91,350)
Beginning Fund Balance	846,570	676,224	644,404	566,537	295,747
Ending Fund Balance	676,224	566,537	427,737	295,747	204,397

Target Fund Balance 20% Operations \$ 71,690
 Reserved for OPEB \$ 7,209

Available \$ 125,498

**City of Weatherford
2010-2011 Program of Services**

General Government

Hotel Occupancy Tax Fund

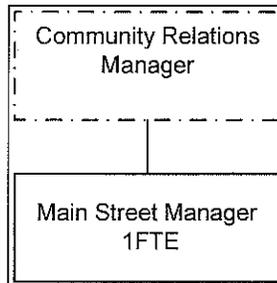
Account #: 105

Location

**303 Palo Pinto, Weatherford, TX 76086
Phone Number (817) 817-598-4050**

Hours of Operation:

Monday to Friday; 8:00 a.m. to 5:00 p.m.



PROGRAM DESCRIPTION:

The Texas Main Street Program is part of the Texas Historical Commission's Community Heritage Development Division. The Main Street Program helps Texas Cities revitalize their historic downtowns by utilizing preservation and economic development strategies.

MAJOR DIVISION GOALS:

Enhance the pedestrian environment by including streetscape, lighting, parking area plans and way-finding signage. Support current businesses within the downtown area and create a recruitment program for new businesses. Create a mix of uses downtown that will allow the center of Weatherford to be revitalized. Support historic preservation within the downtown area. Create residential opportunities downtown. Implement more activity and special events downtown to encourage growth and tourism.

FY 2009-2010 ACCOMPLISHMENTS:

Create Marketing Plan for Main Street; Create Main Street webpage; Created a steady rotation of banners downtown; Hold monthly meetings and/or visit with merchants on a regular basis; Make presentations to local civic groups; Brought new activity to downtown including car shows, Home for the Holidays: Shop Downtown Weatherford, Super Summer Concert, Downtown Scavenger Hunt; By end of May, e-newsletter and Downtown Weatherford (Main Street) website will be available to the public as a promotion tool.

FY 2010-2011 OBJECTIVES:

Continue to develop Historical Building Inventory of Downtown; Create Benefits of Main Street piece to be available on the internet and in brochure form; Create Downtown Resource Guide to be available on the internet and in brochure form; Create Downtown Weatherford Facebook page; Maintain and promote the Farmers Market; Pumpkin & Scarecrow Decoration Contest; Replace/place white LED lights on the tops of the buildings in the square proper; Continue drafting and implement Downtown Revitalization District Ordinance & Design Guidelines, Implement more preservation activities and weekly and/or monthly activity in the downtown district. The Main Street Board is also working hard to bring back two major events to the downtown district in 2011- Weatherford Blooms Garden Show (Spring 2011) and Cowboy Gathering (September 2011), which will mean downtown Weatherford will have 4 major events during the year- one for every season.

BUDGETARY ISSUES:

The primary budgetary issues lie in the fact that Hot revenues are currently down and Main Street is going to sponsor 2 additional festivals for 2011 to try to increase tourism and bring people downtown.

**City of Weatherford
2010-2011 Program of Services**

**General Government
Hotel Occupancy Tax Fund**

Account #: 105

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$46,512	\$107,004	\$110,394	\$67,365
Supplies	\$487	\$3,950	\$3,000	\$3,950
Services	\$8,696	\$9,700	\$8,383	\$13,750
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$55,695	\$120,654	\$121,777	\$85,065

PERSONNEL SCHEDULE:	Pay	2008-09	2009-10	2009-10	2010-11
Position	Class	ACTUAL	APPROVED	PROJECTED	PROPOSED
Community Relations Manager	32	0.50	0.50	0.00	0.00
Main Street Manager	16	0.00	1.00	1.00	1.00
TOTAL POSITIONS		0.50	1.50	1.00	1.00

SIGNIFICANT BUDGET CHANGES: Cost

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Attended Advisory Board & Committee Meetings		12	12	
OUTPUT / WORKLOAD				
Monthly reports, quarterly reinvestment reports, and annual criteria report		17	17	
Required training seminars		3	3	
State on-site visits and professional services		3	3	
EFFICIENCY / IMPACT				
Increased economic development				
EFFECTIVENESS / OUTCOME				
Occupancy rate				

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
HOTEL OCCUPANCY TAX FUND						
REVENUES						
1-000-113 MOTEL TAX	684,783	707,136	452,312	550,000	410,000	450,000
1-000-601 INTEREST INCOME	26,231	17,186	4,023	3,500	500	500
TOTAL	711,014	724,322	456,335	553,500	410,500	450,500
EXPENDITUES						
GENERAL CONTRACTUAL SERVICES						
2-000-306 OTHER PROFESSIONAL SERVICES	-	-	76,310	112,432	112,432	9,250
2-000-313 TOURISM PROMOTION	112,500	121,400	121,400	121,400	121,400	121,400
2-000-340 PARKER CO FINE ARTS/DOSS CTR	62,000	62,000	62,000	62,000	62,000	74,000
2-000-346 TRANS TO DEBT SERVICE FUND	150,143	151,155	147,030	147,768	147,768	148,230
2-000-347 TRANS TO CHANDOR GARDENS FUND	65,000	65,000	103,586	105,913	105,913	103,905
CONTRACTUAL SERVICES	389,643	399,555	510,326	549,513	549,513	456,785
HISTORIC/CULTURAL DISTRICT						
PERSONNEL SERVICES						
2-105-101 SALARIES OF REGULAR EMPLOYEES	-	-	36,013	80,017	83,412	47,278
2-105-104 SALARY PACKAGE	-	-	-	(1,107)	-	2,411
2-105-107 GROUP HEALTH/LIFE BENEFITS	-	-	2,891	8,619	7,682	5,768
2-105-108 FICA	-	-	2,701	6,140	6,212	3,638
2-105-109 RETIREMENT	-	-	4,907	12,396	12,879	7,836
2-105-110 WORKERS COMPENSATION	-	-	-	163	-	96
2-105-111 TEC	-	-	-	540	189	270
2-105-112 LONGEVITY	-	-	-	236	20	68
TOTAL	-	-	46,512	107,004	110,394	67,365
OPERATING SUPPLIES						
2-105-202 GENERAL OFFICE SUPPLIES	-	-	397	1,200	500	1,200
2-105-213 PHOTO SUPPLIES/DEVELOPING	-	-	-	250	250	250
2-105-229 MISCELLANEOUS SUPPLIES	-	-	91	2,250	2,250	2,500
TOTAL	-	-	488	3,700	3,000	3,950
CONTRACTUAL SERVICES						
2-105-305 SEMINARS & TRAINING	-	-	-	500	500	500
2-105-306 OTHER PROFESSIONAL SERVICES	-	-	-	950	1,333	1,400
2-105-309 POSTAGE	-	-	-	-	-	500
2-105-311 TRAVEL EXPENSE	-	-	2,987	2,750	2,750	2,750
2-105-313 OTHER ADVERTISING	-	-	5,409	4,200	2,500	7,000
2-105-314 PRINTING & BINDING	-	-	-	1,000	500	1,000
2-105-330 DUES/MEMBERSHIPS	-	-	300	550	800	600
TOTAL	-	-	8,696	9,950	8,383	13,750
TOTAL	-	-	55,696	120,654	121,777	85,065

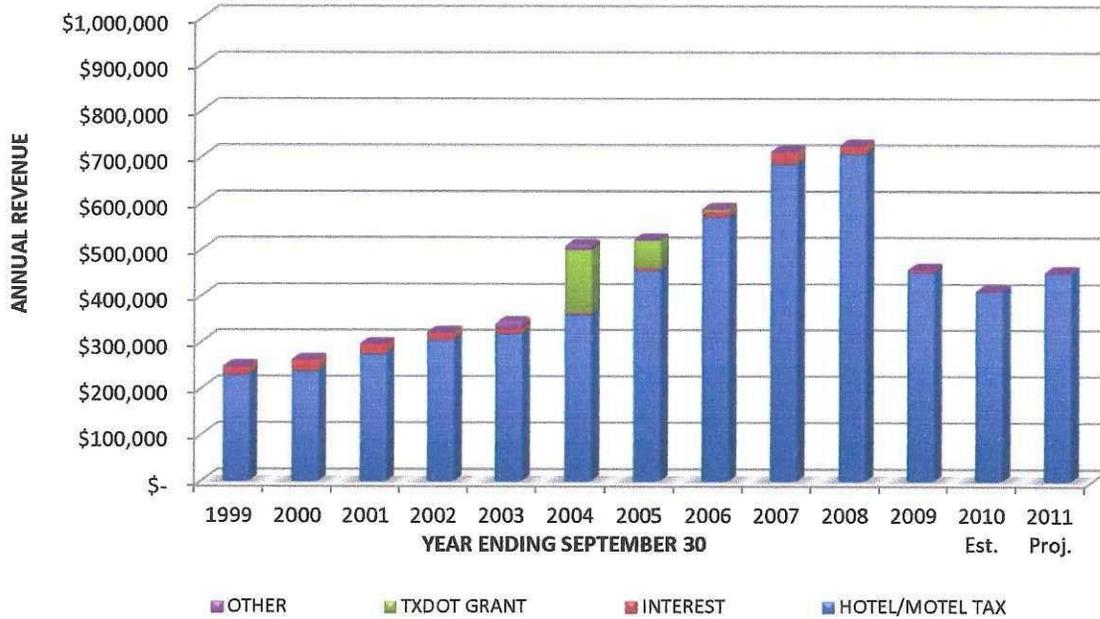
	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
HOTEL OCCUPANCY TAX FUND						
PUBLIC MARKET / FMTD CAPITAL OUTLAY						
2-463-426 OTHER IMPROVEMENTS	-	-	-	100,000	10,000	-
TOTAL	-	-	-	100,000	10,000	-
HISTORIC DOWNTOWN						
CONTRACTUAL SERVICES						
2-464-306 OTHER PROFESSIONAL SERVICES	-	134	-	-	-	-
2-464-325 OTHER REPAIR & MAINTENANCE SVC	-	494,979	-	-	-	-
TOTAL	-	495,113	-	-	-	-
TOTAL	389,643	894,668	566,022	770,167	681,290	541,850

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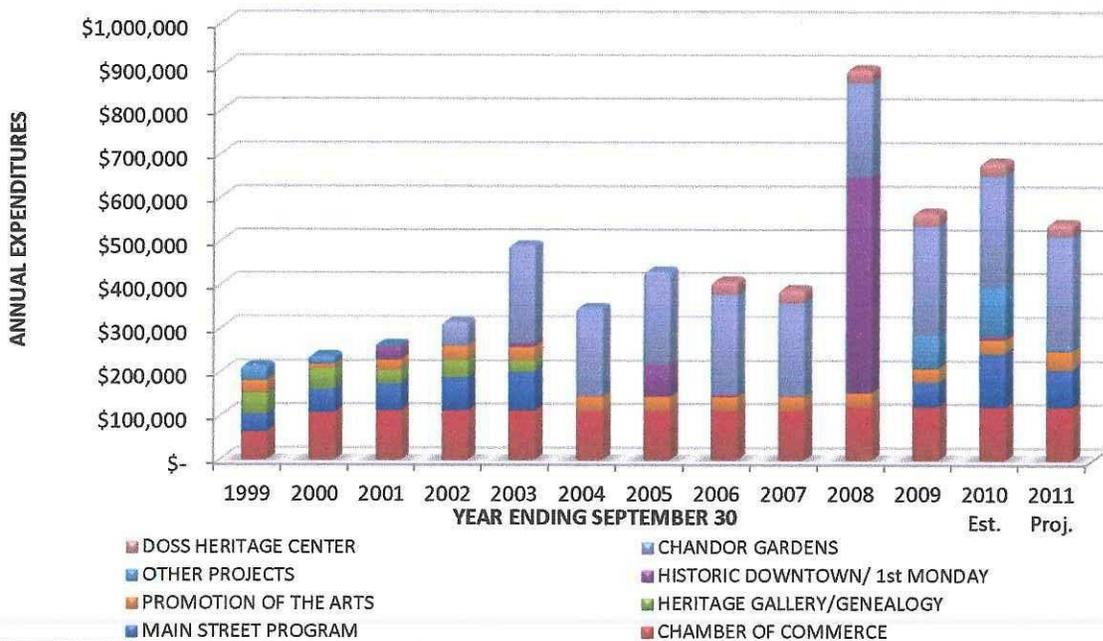
CITY OF WEATHERFORD 2010-11 ANNUAL BUDGET

HOTEL/MOTEL TAX COLLECTIONS



CITY OF WEATHERFORD 2010-11 ANNUAL BUDGET

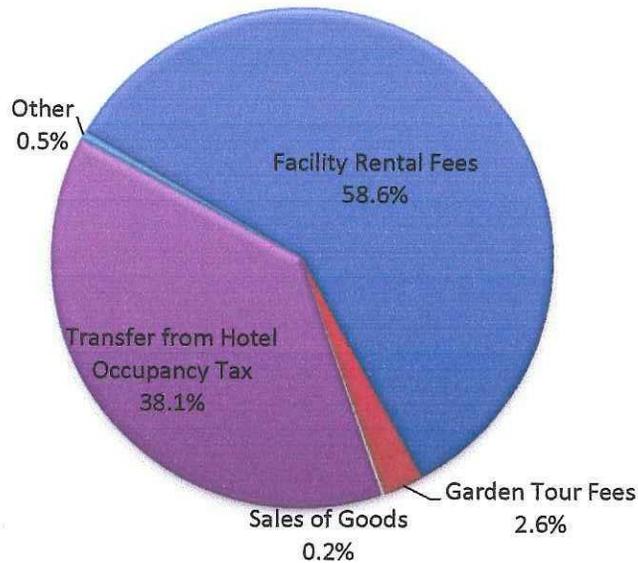
HOTEL/MOTEL TAX EXPENDITURES



Chandor Gardens

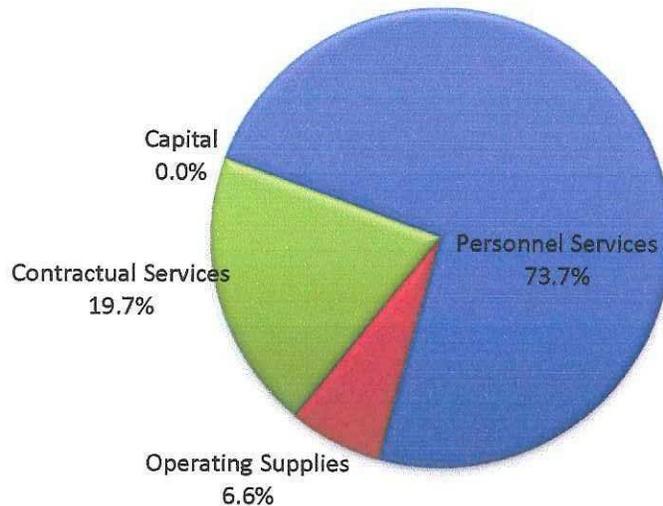
This fund was established to account for expenditures related to the operations and maintenance of the facilities and grounds at Chandor Gardens. Funding sources include tour and rental fees and transfer of funds from hotel/motel occupancy tax collections. This fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditures are recorded when the liability is incurred.

WHERE DOES THE MONEY COME FROM? CHANDOR GARDEN FUND REVENUES & TRANSFERS



TOTAL REVENUES & TRANSFERS - \$272,805

WHERE DOES THE MONEY GO? CHANDOR GARDEN FUND EXPENDITURES & TRANSFERS



TOTAL EXPENDITURES & TRANSFERS - \$284,085

**City of Weatherford
2010-2011 Program of Services**

CHANDOR GARDENS FUND (35)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
Revenues					
412-Facility Rental Fees	156,995	149,821	160,000	160,000	160,000
414-Labor Use Fees	-	-	-	800	1,000
435-Garden Tour Fees	7,417	6,831	7,000	7,000	7,000
437-Sale of Goods	321	818	700	1,500	500
601-Interest Income	5,837	952	600	367	400
608-Contributions	1,500	430	-	1,100	-
651-Misc.	-	1	-	1	-
825-Transfer from Hotel/Motel Tax Fund	65,000	103,586	105,913	105,913	103,905
Total Revenues	237,070	262,439	274,213	276,681	272,805
Expenditures					
490-Chandor Gardens	216,075	226,806	268,836	269,569	284,085
Total Expenditures	216,075	226,806	268,836	269,569	284,085
Revenues Over (Under) Expenditures	20,995	35,633	5,377	7,112	(11,280)
Beginning Fund Balance	114,957	135,952	146,466	171,585	178,697
Ending Fund Balance	135,952	171,585	151,843	178,697	167,417

Target Fund Balance 20% Operations
Reserved for OPEB

\$ 56,817
\$ 14,418

Available

\$ 96,182.00

**City of Weatherford
2010-2011 Program of Services**

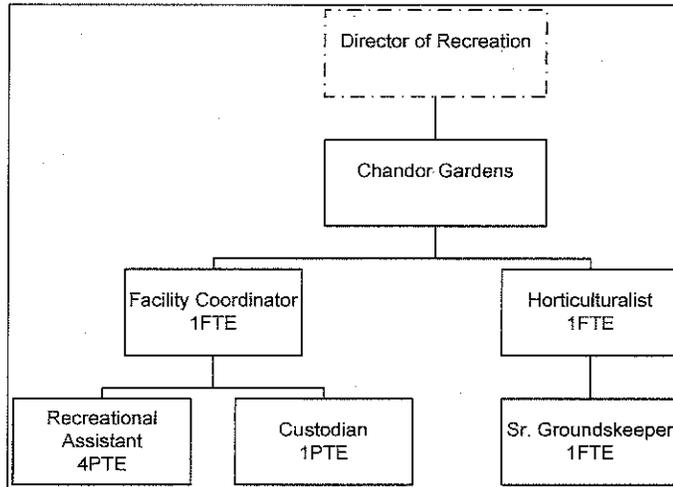
Recreation

Chandor Gardens

Account #: 490

Location
711 West Lee Street
(817)-613-1700

Hours of Operation:
Monday-Friday, 9AM-5PM
Saturday 9AM-3PM and Sunday 12NOON-4PM
(hours may vary depending on scheduled events and rsorvations)



PROGRAM DESCRIPTION:

Chandor Gardens consists of 3.5 developed acres that include a 5,685 square foot residence, Chinese gardens, and four (4) out buildings. The undeveloped property consists of 13 acres located due west of the residence. Chandor Gardens are available for public and private tours as well as special events and wedding celebrations. Convention, retreat, and meeting room facilities are also available.

MAJOR DIVISION GOALS:

1. Offer quality tours, events, and weddings.
2. Promote Chandor Gardens through marketing materials, trade shows and local/ regional media.
3. Maintain the grounds and residence to ensure a high degree of quality and excellence.
4. Recruit and maintain a volunteer/docent program to assist with private tours/events and maintenance.

FY 2009-2010 ACCOMPLISHMENTS:

Restore the grape gates located next to the bowling green. Hold a fundraiser by the Chandor Advisory Committee in the spring. Increase public weekend attendance and target the business community for retreats and workshops. Partner with outside organizations to offer programs and events. Increase awareness and usage of the Garden by residents and non-residents. Hold the Spring Fling open house in April as well as the Holiday open house in December.

FY 2010-2011 OBJECTIVES:

Continue to market the gardens as one of the premiere locations for weddings, retreats, and other large scale events. In the process, we will work with partners to incorporate more local events, opportunities, and uses in an attempt to utilize the gardens to the fullest year-round. As we enhance the gardens, we will continue to maintain the integrity of the historical and aesthetic design.

BUDGETARY ISSUES:

In addition to monies budgeted through HOT funds and revenues generated from rentals, tours, and etc, many large projects in the garden and at the residence are dependent on donations. To date, HOT funds as well as donations are not as viable and therefore are not as secure. As with the majority of older areas/structures, there is an increase in the cost of yearly maintenance and by holding the budget to smaller improvement and maintenance issues, it is inevitable that an increase will come.

**City of Weatherford
2010-2011 Program of Services**

Recreation

Chandor Gardens

Account #: 490

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$174,742	\$193,964	\$193,304	\$209,299
Supplies	\$14,534	\$17,300	\$20,145	\$18,800
Services	\$37,530	\$56,472	\$55,296	\$55,986
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$226,806	\$267,736	\$268,745	\$284,085

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Horticulturalist	17	1.00	1.00	1.00	1.00
Facility Coordinator	16	1.00	1.00	1.00	1.00
Custodian (part-time)	6	0.50	0.50	0.50	0.50
Recreational Assistant (4 part-time)	6	2.00	2.00	2.00	2.00
Senior Groundskeeper	8	1.00	1.00	1.00	1.00
TOTAL POSITIONS		5.50	5.50	5.50	5.50

SIGNIFICANT BUDGET CHANGES:

Cost

PERFORMANCE MEASURES:

	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Weatherford Population	1 & 5	26,650	26,650	26,650
Regional Population				
Tourism and Wedding Industry				
OUTPUT / WORKLOAD				
Facility Rentals		80	85	85
Garden Tours		48	50	55
Maintained Acreage		3.5	3.5	3.5
EFFICIENCY / IMPACT				
Facility Rental Revenues		150,000	150,000	150,000
Garden Tour Revenues		7,000	7,000	7,000
Volunteer Hours		570	570	575
EFFECTIVENESS / OUTCOME				
Repeat Visits and Events		15%	15%	15%
Referrals		22%	22%	25%

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
CHANDOR GARDEN FUND						
REVENUES						
1-000-412 FACILITY RENTAL FEES	123,341	156,995	149,821	160,000	160,000	160,000
1-000-414 LABOR USE FEE	-	-	-	-	800	1,000
1-000-435 GARDEN TOUR FEES	3,717	7,417	6,831	7,000	7,000	7,000
1-000-437 SALE OF GOODS	-	321	818	700	1,500	500
1-000-601 INTEREST INCOME	7,674	5,837	952	600	367	400
1-000-608 CONTRIBUTIONS/MEMORIALS	-	1,500	430	-	1,100	-
1-000-651 MISCELLANEOUS REVENUE	-	-	1	-	1	-
1-000-825 TRF FROM HOTEL/MOTEL TAX FUND	65,000	65,000	103,586	105,913	105,913	103,905
TOTAL	199,732	237,070	262,439	274,213	276,681	272,805
EXPENDITURES						
PERSONNEL SERVICES						
2-490-101 SALARIES & WAGES	94,805	104,963	132,353	139,171	141,179	139,798
2-490-102 OVERTIME	-	48	348	1,000	-	1,000
2-490-104 SALARY PACKAGE	-	-	-	(2,755)	-	10,274
2-490-107 GROUP MEDICAL/LIFE INSURANCE	10,518	11,046	11,564	17,190	15,822	17,302
2-490-108 FICA	6,846	7,630	9,658	10,768	10,501	10,813
2-490-109 RETIREMENT	12,205	13,369	18,076	21,740	20,780	23,294
2-490-110 WORKERS COMPENSATION	573	1,742	2,031	4,776	3,733	4,776
2-490-111 UNEMPLOYMENT TAX (TEC)	258	376	276	1,494	673	1,494
2-490-112 LONGEVITY	168	260	436	580	616	548
TOTAL	125,373	139,434	174,742	193,964	193,304	209,299
OPERATING SUPPLIES						
2-490-202 OFFICE SUPPLIES	356	385	57	100	100	100
2-490-203 FURNITURE & FIXTURES	915	495	1,178	1,500	1,500	1,500
2-490-204 COMPUTERS & OFFICE EQUIPMENT	818	800	383	-	-	-
2-490-211 AGRICULTURE & BOTANICAL	10,324	11,004	6,124	7,500	8,569	7,500
2-490-212 CHEMICALS	509	84	288	300	300	300
2-490-215 FOOD/MEALS EXPENSE	849	555	655	600	600	600
2-490-217 JANITORIAL SUPPLIES	50	-	101	100	100	100
2-490-219 UNIFORMS/PROTECTIVE CLOTHING	578	947	263	1,300	1,300	1,300
2-490-220 EQUIPMENT FUEL AND OIL	165	82	-	-	-	-
2-490-221 VEHICLE/EQUIP PARTS & LABOR	77	59	155	100	200	100
2-490-229 MISCELLANEOUS SUPPLIES	734	2,602	1,760	2,300	2,300	2,300
2-490-235 BUILDING & GROUNDS MAINT	1,541	5,066	1,950	3,300	3,200	3,200
2-490-260 VALVES & HYDRANTS	821	2,059	1,124	1,970	2,000	1,000
2-490-281 SMALL TOOLS & EQUIPMENT	1,558	817	495	800	800	800
TOTAL	19,295	24,955	14,533	19,870	20,969	18,800

	2006-2007	2007-2008	2008-2009	CURRENT	PROJECTED	REQUESTED
	ACTUAL	ACTUAL	ACTUAL	BUDGET	YEAR END	BUDGET
CHANDOR GARDEN FUND						
CONTRACTUAL SERVICES						
2-490-304 EMPLOYMENT PHYSICALS	90	30	120	60	90	30
2-490-305 SEMINARS & TRAINING	70	155	49	600	600	600
2-490-306 OTHER PROFESSIONAL SERVICES	6,614	8,322	4,206	4,000	4,000	8,000
2-490-308 TELEPHONE/COMMUNICATIONS	2,144	2,382	1,858	2,600	2,600	2,600
2-490-309 POSTAGE	63	92	47	100	100	100
2-490-311 TRAVEL EXPENSE	281	321	201	450	450	450
2-490-313 ADVERTISING & PRINTING	6,417	5,460	3,332	7,000	7,000	7,000
2-490-318 INSURANCE	2,481	1,941	1,635	2,000	1,250	2,000
2-490-319 UTILITIES	15,445	19,041	19,373	22,700	22,700	22,700
2-490-320 BUILDING & GROUNDS MAINT	-	8,519	3,574	10,200	10,200	3,200
2-490-324 R & M OF OFFICE EQUIPMENT	-	-	557	-	-	-
2-490-325 OTHER MAINTENANCE	5,466	5,332	2,248	1,000	1,000	4,000
2-490-330 MEMBERSHIP DUES/SUBSCRIPTIONS	151	90	329	500	500	500
2-490-350 OPEB CONTRIBUTION	-	-	-	3,792	4,806	4,806
TOTAL	39,222	51,685	37,529	55,002	55,296	55,986
TOTAL	183,890	216,074	226,804	268,836	269,569	284,085

**City of Weatherford
2010-2011 Program of Services**

LIBRARY SPECIAL REVENUE FUND (14)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
Revenues					
407-Charges for Services	11,005	8,752	10,320	10,390	10,048
601-Interest Income	1,884	435	600	111	150
608-Contributions	20,517	26,050	1,000	7,334	1,000
828-Income from Trust	-	7,294	1,899	1,899	457
Total Revenues	33,406	42,531	13,819	19,734	11,655
Expenditures					
200-Supplies	18,387	26,117	1,000	2,810	-
300-Services	5,518	7,898	7,275	7,424	-
413-Library Automation System	16,282	-	3,000	1,041	10,000
Total Expenditures	40,187	34,015	11,275	11,275	10,000
Revenues Over (Under) Expenditures	(6,781)	8,516	2,544	8,459	1,655
Beginning Fund Balance	64,393	57,612	67,276	66,128	74,587
Ending Fund Balance	57,612	66,128	69,820	74,587	76,242

**City of Weatherford
2010-2011 Program of Services**

ANIMAL SHELTER FUND (38)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
601 - Interest	12,154	584	300	53	50
608 - Contributions	162,206	41,160	-	19,438	5,018
Total Revenues	174,360	41,744	300	19,491	5,068
<u>Capital Outlay</u>					
403 - Improvements to Animal Shelter	257,951	98,560	-	40,000	10,000
Total Capital Outlay	257,951	98,560	-	40,000	10,000
Revenues Over (Under) Expenditure	(83,591)	(56,816)	300	(20,509)	(4,932)
Beginning Fund Balance	167,174	83,583	19,298	26,767	6,258
Ending Fund Balance	83,583	26,767	19,598	6,258	1,326

**City of Weatherford
2010-2011 Program of Services**

WEATHERFORD BEAUTIFICATION FUND (07)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
601-Interest	110	16	10	5	5
Total Revenues	110	16	10	5	5
<u>Expenditures</u>					
211-Botanical Supplies	-	-	-	-	2,396
Total Expenditures	-	-	-	-	2,396
Revenues Over (Under) Expenditures	110	16	10	5	(2,391)
Beginning Fund Balance	2,260	2,370	2,377	2,386	2,391
Ending Fund Balance	2,370	2,386	2,387	2,391	-

GENERAL DEBT SERVICE FUND

This fund has been established by bond ordinance for the purpose of servicing the City's general obligation debt. A portion of the annual ad valorem tax collections are allocated to the fund and payments are forwarded to the designated paying agent bank as principal and interest requirements come due for each debt issue. Payments on lease/purchase agreements for city equipment are also financed and paid from this fund.

During Fiscal Year 2008-2009 the City's General Obligation Bonds and Certificates of Obligation were reviewed by Standard & Poor's and upgraded from a "A" to a "AA-" rating while affirming the stable outlook. April 2010 Moody's recalibrated their municipal ratings to a global scale and Weatherford General Obligation rating increased from "A2" to Aa3." The Utility System Revenues rating increased from "A3" to "A1."

**City of Weatherford
2010-2011 Program of Services**

GENERAL DEBT SERVICE REQUIREMENTS

<i>DESCRIPTION</i>	<i>PRINCIPAL</i>	<i>INTEREST</i>	<i>TOTAL</i>
<i>Series 2000 G.O. Bonds</i>	\$ 62,500	\$ 15,515	\$ 78,015
<i>Series 2001 Certificates of Obligation</i>	77,500	21,768	99,268
<i>Series 2002 Certificates of Obligation</i>	85,000	62,061	147,061
<i>Series 2003 Certificates of Obligation</i>	170,000	116,137	286,137
<i>Series 2006 Certificates of Obligation</i>	120,000	160,538	280,538
<i>Series 2007 Certificates of Obligation</i>	175,000	2,086,925	2,261,925
<i>Series 2007 G.O. Bonds</i>	405,000	420,634	825,634
<i>Series 2008 C.O. Bonds</i>	105,000	118,226	223,226
Total Bonded Debt Requirements	<u>1,200,000</u>	<u>3,001,803</u>	<u>4,201,803</u>
 Current Lease Requirements	 <u>-</u>	 <u>-</u>	 <u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>
 TOTAL GENERAL DEBT	 <u>\$ 1,200,000</u>	 <u>\$ 3,001,803</u>	 <u>\$ 4,201,803</u>

**City of Weatherford
2010-2011 Program of Services**

GENERAL DEBT SERVICE FUND (03)

	Actual 2006-07	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
Revenues						
110-Current Taxes~	758,401	2,096,707	2,240,739	2,860,535	2,900,000	2,654,990
601-Interest Income	32,894	37,336	3,721	5,000	3,667	4,000
651-Miscellaneous Income	-	-	-	-	-	-
822-Transfer from General Fund^	277,150	351,298	603,868	71,207	71,207	64,564
826-Transfer from Law Enforcement Fund	23,008	23,008	-	-	-	-
825-Transfer from Hotel/Motel Fund	150,143	151,155	147,030	147,768	147,768	148,230
827-Transfer from 2007 C.O. Fund'	774,724	1,303,569	1,195,411	1,656,818	1,656,818	505,442
Reimbursement from TxDOT	-	-	-	-	-	450,000
Total Revenues	2,016,320	3,963,073	4,190,769	4,741,328	4,779,460	3,827,226
Expenditures						
352-Interest	245,235	3,891,227	3,113,432	3,066,400	3,054,107	3,001,803
371-Fiscal Agent Fees	2,947	4,147	3,147	6,000	6,000	5,500
382-Principal Retirement	689,380	923,458	1,030,242	1,065,000	1,110,000	1,200,000
Total Expenditures	937,562	4,818,832	4,146,821	4,137,400	4,170,107	4,207,303
Revenues Over (Under) Expenditures	1,078,758	(855,759)	43,948	603,928	609,353	(380,077)
Beginning Fund Balance	484,855	1,563,613	707,854	762,693	751,802	1,361,155
Ending Fund Balance	1,563,613	707,854	751,802	1,366,621	1,361,155	981,078

^ Added transfer of \$376,412 for FY2009 since the 2.5 cent tax rate was not added as planned for during issuance of 2007 C.O.'s.

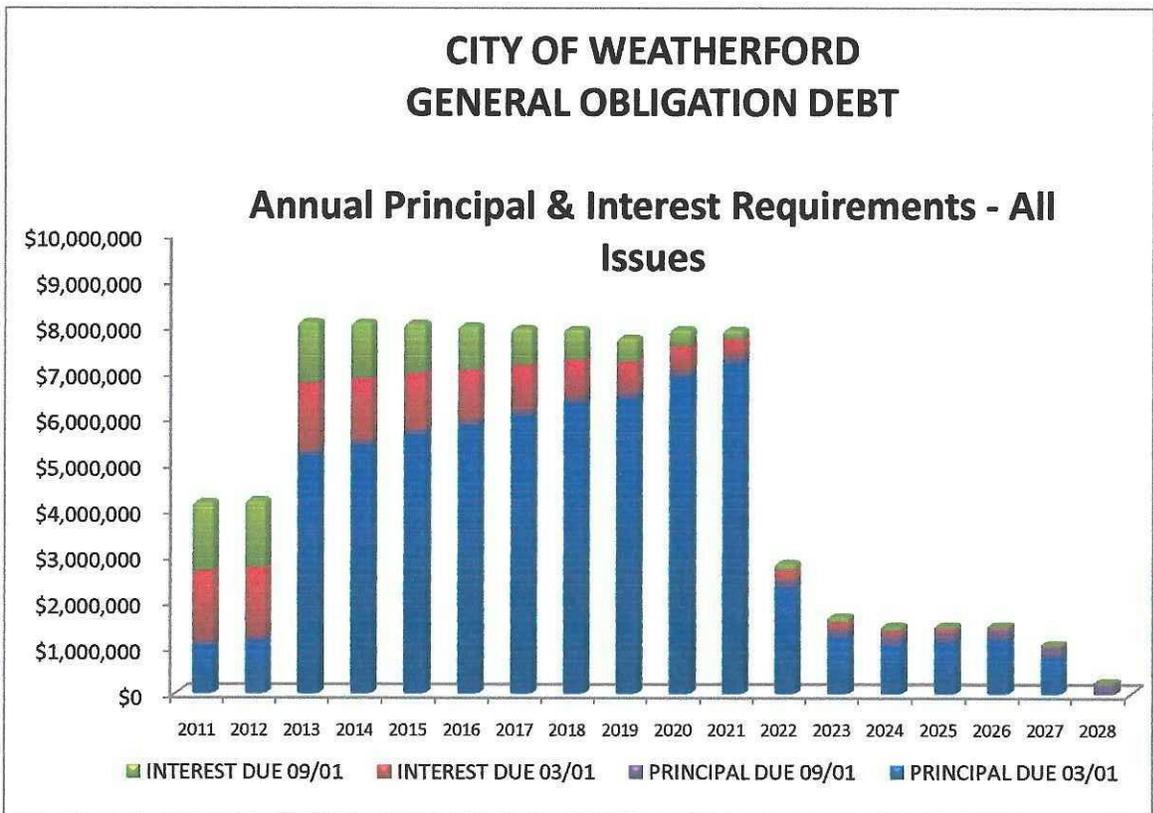
~ 2.5 cent tax rate was added in FY2010 as previously planned to pay for 2007 C.O.'s.

' Fund transfer from 2007 C.O. interest income will soon be depleted and must be offset with tax and / or toll income.

**CITY OF WEATHERFORD
GENERAL OBLIGATION DEBT**

Annual Principal & Interest Requirements - All Issues

FISCAL YEAR	PRINCIPAL DUE 03/01	PRINCIPAL DUE 09/01	INTEREST DUE 03/01	INTEREST DUE 09/01	TOTAL
2011	1,050,000.00	105,000.00	1,519,787.01	1,495,353.26	4,170,140.27
2012	1,140,000.00	110,000.00	1,493,111.51	1,466,575.88	4,209,687.39
2013	5,190,000.00	115,000.00	1,464,227.38	1,336,277.38	8,105,504.76
2014	5,410,000.00	120,000.00	1,333,822.13	1,222,077.13	8,085,899.26
2015	5,640,000.00	125,000.00	1,219,515.13	1,080,185.13	8,064,700.26
2016	5,850,000.00	130,000.00	1,077,516.38	959,386.38	8,016,902.76
2017	6,060,000.00	135,000.00	956,610.88	809,598.38	7,961,209.26
2018	6,325,000.00	145,000.00	806,716.13	666,001.13	7,942,717.26
2019	6,420,000.00	150,000.00	662,905.38	519,691.63	7,752,597.01
2020	6,905,000.00	155,000.00	516,489.13	362,173.50	7,938,662.63
2021	7,205,000.00	160,000.00	358,864.25	204,979.25	7,928,843.50
2022	2,315,000.00	170,000.00	201,563.25	151,078.88	2,837,642.13
2023	1,230,000.00	175,000.00	147,449.38	120,164.38	1,672,613.76
2024	1,075,000.00	185,000.00	116,428.13	91,756.25	1,468,184.38
2025	1,125,000.00	190,000.00	87,806.50	61,978.38	1,464,784.88
2026	1,175,000.00	200,000.00	57,921.88	30,953.13	1,463,875.01
2027	805,000.00	210,000.00	26,683.13	9,073.75	1,050,756.88
2028	0.00	215,000.00	4,590.25	4,590.25	224,180.50
	\$ 64,920,000.00	\$ 2,795,000.00	\$ 12,052,007.83	\$ 10,591,894.07	\$ 90,358,901.90



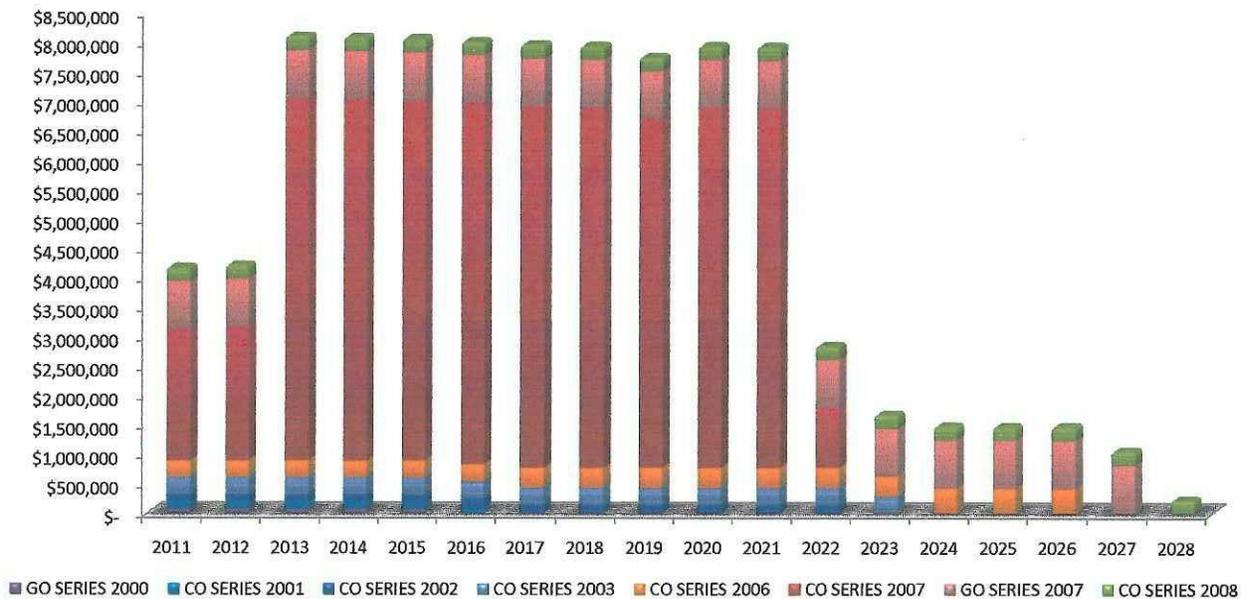
**CITY OF WEATHERFORD
GENERAL OBLIGATION DEBT**

Annual Debt Service Requirements - By Issue

FISCAL YEAR	GO SERIES 2000	CO SERIES 2001	CO SERIES 2002	CO SERIES 2003	CO SERIES 2006	CO SERIES 2007	GO SERIES 2007	CO SERIES 2008	TOTAL
2011	76,310.00	97,630.00	148,230.00	282,890.01	281,737.50	2,238,425.00	820,571.26	224,346.50	4,170,140.27
2012	77,965.00	99,065.00	143,555.00	285,555.63	276,937.50	2,281,425.00	820,321.26	224,863.00	4,209,687.39
2013	74,455.00	100,185.00	144,057.50	283,307.50	286,837.50	6,172,425.00	819,071.26	225,166.00	8,105,504.76
2014	75,775.00	96,105.00	144,617.50	281,187.50	286,337.50	6,154,925.00	821,696.26	225,255.50	8,085,899.26
2015	71,925.00	96,860.00	144,912.50	283,587.50	290,537.50	6,128,675.00	823,071.26	225,131.50	8,064,700.26
2016	0.00	97,327.50	144,941.25	285,331.25	299,237.50	6,144,425.00	820,846.26	224,794.00	8,016,902.76
2017	0.00	0.00	144,645.00	281,512.50	341,637.50	6,148,925.00	820,246.26	224,243.00	7,961,209.26
2018	0.00	0.00	144,020.00	282,210.00	337,800.00	6,131,362.50	818,846.26	228,478.50	7,942,717.26
2019	0.00	0.00	143,145.00	282,310.00	343,327.50	5,935,337.50	821,190.01	227,287.00	7,752,597.01
2020	0.00	0.00	141,957.50	281,850.00	343,186.25	6,123,625.00	822,161.88	225,882.00	7,938,662.63
2021	0.00	0.00	140,455.00	285,712.50	337,605.00	6,118,937.50	821,870.00	224,263.50	7,928,843.50
2022	0.00	0.00	143,570.00	283,846.88	341,400.00	1,021,250.00	820,143.75	227,431.50	2,837,642.13
2023	0.00	0.00	0.00	281,359.38	344,410.00	0.00	821,671.88	225,172.50	1,672,613.76
2024	0.00	0.00	0.00	0.00	419,000.00	0.00	821,484.38	227,700.00	1,468,184.38
2025	0.00	0.00	0.00	0.00	420,000.00	0.00	819,984.38	224,800.50	1,464,784.88
2026	0.00	0.00	0.00	0.00	415,125.00	0.00	822,062.51	226,687.50	1,463,875.01
2027	0.00	0.00	0.00	0.00	0.00	0.00	822,609.38	228,147.50	1,050,756.88
2028	0.00	0.00	0.00	0.00	0.00	0.00	0.00	224,180.50	224,180.50
	\$ 376,430.00	\$ 587,172.50	\$ 1,728,106.25	\$ 3,680,660.65	\$ 5,365,116.25	\$ 60,599,737.50	\$ 13,957,848.25	\$ 4,063,830.50	\$ 90,358,901.90

**CITY OF WEATHERFORD
GENERAL OBLIGATION DEBT**

Annual Debt Service Requirements - By Issue



CITY OF WEATHERFORD
GENERAL OBLIGATION DEBT

General Obligation Bonds - Series 2000

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2011	60,000.00	8,950.00	7,360.00	76,310.00
2012	65,000.00	7,360.00	5,605.00	77,965.00
2013	65,000.00	5,605.00	3,850.00	74,455.00
2014	70,000.00	3,850.00	1,925.00	75,775.00
2015	70,000.00	1,925.00	0.00	71,925.00
	\$ 330,000.00	\$ 27,690.00	\$ 18,740.00	\$ 376,430.00

Certificates of Obligation - Series 2001

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2011	75,000.00	12,177.50	10,452.50	97,630.00
2012	80,000.00	10,452.50	8,612.50	99,065.00
2013	85,000.00	8,612.50	6,572.50	100,185.00
2014	85,000.00	6,572.50	4,532.50	96,105.00
2015	90,000.00	4,532.50	2,327.50	96,860.00
2016	95,000.00	2,327.50	0.00	97,327.50
	\$ 510,000.00	\$ 44,675.00	\$ 32,497.50	\$ 587,172.50

Certificates of Obligation - Series 2002

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2011	85,000.00	32,783.75	30,446.25	148,230.00
2012	85,000.00	30,446.25	28,108.75	143,555.00
2013	90,000.00	28,108.75	25,948.75	144,057.50
2014	95,000.00	25,948.75	23,668.75	144,617.50
2015	100,000.00	23,668.75	21,243.75	144,912.50
2016	105,000.00	21,243.75	18,697.50	144,941.25
2017	110,000.00	18,697.50	15,947.50	144,645.00
2018	115,000.00	15,947.50	13,072.50	144,020.00
2019	120,000.00	13,072.50	10,072.50	143,145.00
2020	125,000.00	10,072.50	6,885.00	141,957.50
2021	130,000.00	6,885.00	3,570.00	140,455.00
2022	140,000.00	3,570.00	0.00	143,570.00
	\$ 1,300,000.00	\$ 230,445.00	\$ 197,661.25	\$ 1,728,106.25

CITY OF WEATHERFORD
GENERAL OBLIGATION DEBT

Certificates of Obligation - Series 2003

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2011	165,000.00	60,698.13	57,191.88	282,890.01
2012	175,000.00	57,191.88	53,363.75	285,555.63
2013	180,000.00	53,363.75	49,943.75	283,307.50
2014	185,000.00	49,943.75	46,243.75	281,187.50
2015	195,000.00	46,243.75	42,343.75	283,587.50
2016	205,000.00	42,343.75	37,987.50	285,331.25
2017	210,000.00	37,987.50	33,525.00	281,512.50
2018	220,000.00	33,525.00	28,685.00	282,210.00
2019	230,000.00	28,685.00	23,625.00	282,310.00
2020	240,000.00	23,625.00	18,225.00	281,850.00
2021	255,000.00	18,225.00	12,487.50	285,712.50
2022	265,000.00	12,487.50	6,359.38	283,846.88
2023	275,000.00	6,359.38	0.00	281,359.38
	\$ 2,800,000.00	\$ 470,679.39	\$ 409,981.26	\$ 3,680,660.65

Certificates of Obligation - Series 2006

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2011	120,000.00	82,068.75	79,668.75	281,737.50
2012	120,000.00	79,668.75	77,268.75	276,937.50
2013	135,000.00	77,268.75	74,568.75	286,837.50
2014	140,000.00	74,568.75	71,768.75	286,337.50
2015	150,000.00	71,768.75	68,768.75	290,537.50
2016	165,000.00	68,768.75	65,468.75	299,237.50
2017	215,000.00	65,468.75	61,168.75	341,637.50
2018	220,000.00	61,168.75	56,631.25	337,800.00
2019	235,000.00	56,631.25	51,696.25	343,327.50
2020	245,000.00	51,696.25	46,490.00	343,186.25
2021	250,000.00	46,490.00	41,115.00	337,605.00
2022	265,000.00	41,115.00	35,285.00	341,400.00
2023	280,000.00	35,285.00	29,125.00	344,410.00
2024	370,000.00	29,125.00	19,875.00	419,000.00
2025	390,000.00	19,875.00	10,125.00	420,000.00
2026	405,000.00	10,125.00	0.00	415,125.00
	\$ 3,705,000.00	\$ 871,092.50	\$ 789,023.75	\$ 5,365,116.25

CITY OF WEATHERFORD
GENERAL OBLIGATION DEBT

General Obligation Bonds - Series 2007

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2011	395,000.00	217,723.13	207,848.13	820,571.26
2012	415,000.00	207,848.13	197,473.13	820,321.26
2013	435,000.00	197,473.13	186,598.13	819,071.26
2014	460,000.00	186,598.13	175,098.13	821,696.26
2015	485,000.00	175,098.13	162,973.13	823,071.26
2016	505,000.00	162,973.13	152,873.13	820,846.26
2017	525,000.00	152,873.13	142,373.13	820,246.26
2018	545,000.00	142,373.13	131,473.13	818,846.26
2019	570,000.00	131,473.13	119,716.88	821,190.01
2020	595,000.00	119,716.88	107,445.00	822,161.88
2021	620,000.00	107,445.00	94,425.00	821,870.00
2022	645,000.00	94,425.00	80,718.75	820,143.75
2023	675,000.00	80,718.75	65,953.13	821,671.88
2024	705,000.00	65,953.13	50,531.25	821,484.38
2025	735,000.00	50,531.25	34,453.13	819,984.38
2026	770,000.00	34,453.13	17,609.38	822,062.51
2027	805,000.00	17,609.38	0.00	822,609.38
	\$ 9,885,000.00	\$ 2,145,285.69	\$ 1,927,562.56	\$ 13,957,848.25

Certificates of Obligation - Series 2007

Fiscal Year	Principal Due 3/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2011	150,000.00	1,045,712.50	1,042,712.50	2,238,425.00
2012	200,000.00	1,042,712.50	1,038,712.50	2,281,425.00
2013	4,200,000.00	1,038,712.50	933,712.50	6,172,425.00
2014	4,375,000.00	933,712.50	846,212.50	6,154,925.00
2015	4,550,000.00	846,212.50	732,462.50	6,128,675.00
2016	4,775,000.00	732,462.50	636,962.50	6,144,425.00
2017	5,000,000.00	636,962.50	511,962.50	6,148,925.00
2018	5,225,000.00	511,962.50	394,400.00	6,131,362.50
2019	5,265,000.00	394,400.00	275,937.50	5,935,337.50
2020	5,700,000.00	275,937.50	147,687.50	6,123,625.00
2021	5,950,000.00	147,687.50	21,250.00	6,118,937.50
2022	1,000,000.00	21,250.00	0.00	1,021,250.00
	\$ 46,390,000.00	\$ 7,627,725.00	\$ 6,582,012.50	\$ 60,599,737.50

CITY OF WEATHERFORD
GENERAL OBLIGATION DEBT

Certificates of Obligation - Series 2008

Fiscal Year	Principal Due 9/1	Interest Due 3/1	Interest Due 9/1	Total Requirement
2011	105,000.00	59,673.25	59,673.25	224,346.50
2012	110,000.00	57,431.50	57,431.50	224,863.00
2013	115,000.00	55,083.00	55,083.00	225,166.00
2014	120,000.00	52,627.75	52,627.75	225,255.50
2015	125,000.00	50,065.75	50,065.75	225,131.50
2016	130,000.00	47,397.00	47,397.00	224,794.00
2017	135,000.00	44,621.50	44,621.50	224,243.00
2018	145,000.00	41,739.25	41,739.25	228,478.50
2019	150,000.00	38,643.50	38,643.50	227,287.00
2020	155,000.00	35,441.00	35,441.00	225,882.00
2021	160,000.00	32,131.75	32,131.75	224,263.50
2022	170,000.00	28,715.75	28,715.75	227,431.50
2023	175,000.00	25,086.25	25,086.25	225,172.50
2024	185,000.00	21,350.00	21,350.00	227,700.00
2025	190,000.00	17,400.25	17,400.25	224,800.50
2026	200,000.00	13,343.75	13,343.75	226,687.50
2027	210,000.00	9,073.75	9,073.75	228,147.50
2028	215,000.00	4,590.25	4,590.25	224,180.50
	\$ 2,795,000.00	\$ 634,415.25	\$ 634,415.25	\$ 4,063,830.50

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CAPITAL PROJECTS FUNDS

Capital Projects Funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary and trust funds. Capital project budgets are approved by project. Projects may go into different fiscal years so unused but appropriated funds will roll into the new fiscal year until a project is completed. Upon completion, unused funds will be returned to fund balance totals.

General Capital Projects Fund - This fund is used to account for capital asset acquisition and construction from general government resources.

Park Development Fund - This fund was established to account for funds set aside by the City Council from general revenues for future acquisition of park and open space areas.

Series 2003 C.O. Fund - This fund was established to account for proceeds from the issuance of certificates of obligation for various transportation projects including Hwy 171/51 Improvements, State Median Improvements, College Park Traffic Signal, and the start of the Denton/Santa Fe/Foster Project.

Series 2006 C.O. Fund - This fund was established to account for proceeds from the issuance of certificates of obligation for design of Holland Lake Park Improvements and Causbie Road (Hwy. 171/51) improvements.

Series 2007 C.O. Fund - This fund was established to account for proceeds from the issuance of certificates of obligation for the TxDOT project.

Series 2007 G.O. Fund - This fund was established to account for the issuance of a general obligation bond in 2007 for Fire Station No. 4 and street improvement projects.

Series 2008 C.O. Fund - This fund was established to account for proceeds from the issuance of certificates of obligation for transportation projects including BB Fielder East.

City of Weatherford
2010-2011 Program of Services

GENERAL CAPITAL PROJECTS FUND (17)

	Actual 2006-07	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
Revenues						
601 - Interest Income	433,964	245,001	54,085	45,000	8,250	5,000
651 - Miscellaneous (including Natural Gas Lease)~	290	68,130	153,034	-	140,000	120,000
320 - Grant Revenue (Town Creek Trail)	11,041	4,019	-	-	-	2,871,223
822 - Transfer from General Fund	500,000	561,692	-	-	-	-
833 - Transfer from Solid Waste Fund^	-	-	-	-	-	500,000
Total Revenues	945,295	878,842	207,120	45,000	148,250	3,496,223
Expenditures						
Town Creek Trail Project	13,732	5,024	70,955	-	3,996,325	-
Love Street Park	180,801	477,626	-	-	-	-
Marshall Park Sprayground	14,400	8,600	-	307,000	-	-
Tin Top Road, I-20 to Bethel	385,334	584,264	-	-	-	-
Washington Drive, Texas to Holland Lake	-	15,214	103,396	-	1,129,390	25,000
Texas Drive, Adams to I-20	203,061	83,080	-	-	-	-
Holland Lake Road to Foster Drive Prjct	47,100	6,100	197,999	-	-	-
Adams Drive from South Main East	315,742	15,949	-	-	-	-
Heritage Park / Miller Park'''	-	-	19,300	-	-	-
Signal at Texas and Washington	-	-	-	-	125,000	-
Transfer for Utility Construction	-	-	1,000,000	-	-	-
General	-	-	274,597	-	455,893	500,000
Public Works Service Center	31,584	25,218	1,140,255	-	486,950	-
Total Expenditures	1,191,754	1,221,075	2,806,503	307,000	6,193,558	525,000
Revenues Over (Under) Expenditures	(246,459)	(342,233)	(2,599,383)	(262,000)	(6,045,308)	2,971,223
Beginning Fund Balance	7,901,254	7,654,795	7,312,562	1,702,451	4,713,179	(1,332,129)
Ending Fund Balance	7,654,795	7,312,562	4,713,179	1,440,451	(1,332,129)	1,639,094

Reserve for Pass Through Toll Projects and Cash Flow needs of Town Creek Trail Project
Available for Future Projects

1,000,000
639,094

~ \$1,466,515 received on 11/10/2005 from Chief Oil & Gas, \$68,130 on 12/06/2007 from Devon, and \$18,470 on 05/26/2009. Continue to receive royalties. In FY2009 also received \$80,000 from Lowes for reimbursement agreement on road project.

^ \$4,950,000 received on 10/31/2005 for landfill sale.

''' Expenses exceeded budget by \$8,940 in FY2009.

Timing difference that we have budgeted entire project for Town Creek Trail but will get reimbursed as we go through the project even though this document shows it all for FY2011.

**City of Weatherford
2010-2011 Program of Services**

PARK DEVELOPMENT FUND (28)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
Interest Income / Misc.	6,417	3,402	100	152	150
Park Dedication Fees	160,863	78,225	76,125	55,125	49,875
Total Revenues	167,280	81,627	76,225	55,277	50,025
<u>Expenditures</u>					
Cherry Park Improvements	164,058	122,040	-	-	-
Other	3,572	5,182	-	-	-
Heritage Master Plan	-		36,600	27,300	133,737
Total Expenditures	167,630	127,222	36,600	27,300	133,737
Revenues Over (Under) Expenditur	(350)	(45,595)	39,625	27,977	(83,712)
Beginning Fund Balance	101,680	101,330	52,795	55,735	83,712
Ending Fund Balance	101,330	55,735	92,420	83,712	0

**City of Weatherford
2010-2011 Program of Services**

SERIES 2003 C.O. FUND (37)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
601-Interest Income	33,870	4,435	-	-	-
Total Revenues	33,870	4,435	-	-	-
<u>Expenditures</u>					
Denton/Santa Fe/Foster Project	20,708	971,054	-	-	-
Hwy 171/51 Improvements	-	-	-	-	-
State Medians Improvements	-	-	-	-	-
College Park Traffic Signal	-	-	-	-	-
Total Expenditures	20,708	971,054	-	-	-
Revenues Over (Under) Expenditures	13,162	(966,619)	-	-	-
Beginning Fund Balance	953,457	966,619	-	-	-
Ending Fund Balance	966,619	-	-	-	-

11/14/08 \$1,163,876.06 contract awarded. Remainder of funding to be paid in Fund 17 General Capital Projects Holland Lake Road since that has been moved to Fund 42 TxDOT projects.

Fund Closed

**City of Weatherford
2010-2011 Program of Services**

SERIES 2006 C.O. FUND (39)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
Revenues					
601-Interest Income	109,697	10,065	-	570	-
807-Debt Issuance Proceeds	-	-	-	-	-
817-Debt Premium Proceeds	-	-	-	-	-
Misc. Income	1,100	85,696	-	-	-
Total Revenues	110,797	95,761	-	570	-
Expenditures					
Holland Lake Park Improvements	1,453,127	1,896,846	-	-	-
BB Fielder Rd E of 171 [^]	128,286	2,007	-	-	-
TxDOT Project Funding	-	-	-	-	352,624
Debt Issuance Costs	-	-	-	-	-
Total Expenditures	1,581,413	1,898,853	-	-	352,624
Revenues Over (Under) Expenditures	(1,470,616)	(1,803,092)	-	570	(352,624)
Beginning Fund Balance	3,625,762	2,155,146	303,453	352,054	352,624
Ending Fund Balance	2,155,146	352,054	303,453	352,624	(0)

[^] The transfer of \$85,696 is to reimburse the 2003 CO's from the 2008 CO's as the 2008 CO's were to pay for anything exceeding \$200,000 for the BB Fielder Rd East of 171 project.

**City of Weatherford
2010-2011 Program of Services**

SERIES 2007 C.O. FUND (42)

	Actual 2006-07	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
Revenues						
Interest Income	932,784	1,555,841	1,252,615	480,000	720,000	200,000
Debt Proceeds/ Other	47,251,188	-	-	-	24,552	-
Total Revenues	48,183,972	1,555,841	1,252,615	480,000	744,552	200,000
Expenditures						
S Denton-Hwy 180 to SH 2552	42,476	10,877	5,290,052	3,840,993	3,840,993	-
SH 171/51-I-20 to Causbie Road	134,532	255,572	1,594,613	2,259,582	2,259,582	-
EB Frontage Road-SH 171 to FM 2552	543,511	1,476,651	8,601,432	16,413,532	16,413,533	-
EB Frontage Road-S. Bowie to FM 1884	35,294	79,430	126,183	3,708,065	3,708,065	-
WB Frontage Road-FM 1884 to S. Bowie	34,436	62,973	141,196	3,710,038	3,710,038	-
SH 171/51-I-20 to FM 1884	66,657	113,912	292,382	8,079,651	8,079,651	-
Debt Issuance Costs	1,337,732	-	-	-	-	-
General Costs	-	-	52,286	850,407	837,479	-
Transfer to General Debt Service Fund	-	1,303,569	1,195,411	1,656,818	1,656,818	505,442
Total Expenditures	2,194,638	3,302,984	17,293,555	40,519,086	40,506,159	505,442
Revenues Over (Under) Expenditures	45,989,334	(1,747,143)	(16,040,940)	(40,039,086)	(39,761,607)	(305,442)
Beginning Fund Balance	-	45,989,334	44,242,191	(4,527,343)	28,201,251	(11,560,356)
Ending Fund Balance	45,989,334	44,242,191	28,201,251	(44,566,429)	(11,560,356)	(11,865,798)

Grouped Projects

Projected funding need for January 2011

Options for funding solutions:

Reserve General Capital Projects Fund	\$1,000,000
Reserve Solid Waste Fund	\$500,000
Remainder of 2006 CO's	\$352,624
Remainder of 2007 GO's	\$933,077
Remainder of 2008 CO's	\$820,516
Debt Issuance'	\$8,259,581
Total	11,865,798

**City of Weatherford
2010-2011 Program of Services**

SERIES 2007 G.O. BOND FUND (43)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
Revenues					
601-Interest Income	305,998	53,626	4,000	8,084	2,000
807-Debt Proceeds	-	-	-	-	-
Total Revenues	305,998	53,626	4,000	8,084	2,000
Expenditures					
Fire Station No. 4	2,386,635	7,671	-	-	-
Fire Station No. 1 Expansion*	16,277	194,621	-	-	-
BB Fielder Drive West of Hwy 171	174,466	788,147	3,729,414	3,277,784	-
Spring Street Extension to Bridge	1,830	10,120	593,390	593,390	-
Franklin Street Bridge	163,570	1,955,235	376,831	57,171	-
TxDOT Project Funding	-	-	-	-	933,077
Debt Issuance Costs	350	-	-	-	-
Total Expenditures	2,743,128	2,955,794	4,699,635	3,928,345	933,077
Revenues Over (Under) Expenditures	(2,437,130)	(2,902,168)	(4,695,635)	(3,920,261)	(931,077)
Beginning Fund Balance	10,190,636	7,753,506	151,945	4,851,338	931,077
Ending Fund Balance	7,753,506	4,851,338	(4,543,690)	931,077	-

* Wright House \$194,621

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**City of Weatherford
2010-2011 Program of Services**

SERIES 2008 C.O. FUND (45)

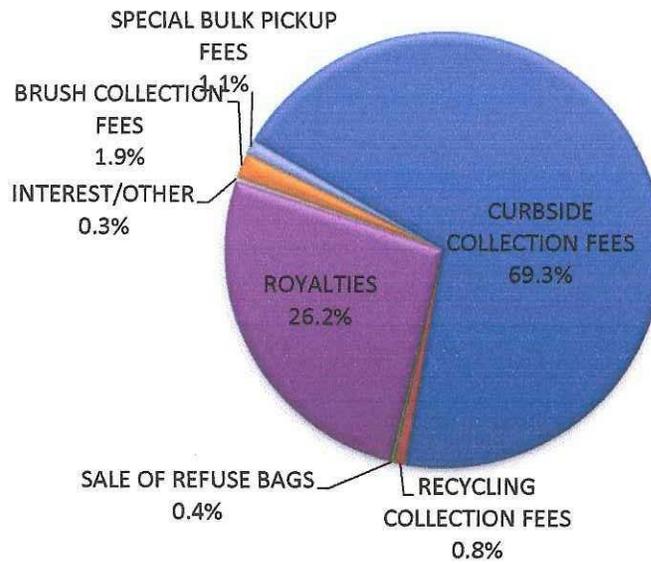
	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
601-Interest Income	3,736	21,340	5,000	1,840	500
807-Debt Proceeds	3,000,000	-	-	-	-
Misc. Income	-	12,760	-	-	-
Total Revenues	3,003,736	34,100	5,000	1,840	500
<u>Expenditures</u>					
Debt Issuance Costs	45,000	-	-	-	-
Transportation Improvements*	-	1,436,953	1,518,047	737,707	820,516
Total Expenditures	45,000	1,436,953	1,518,047	737,707	820,516
Revenues Over (Under) Expenditures	2,958,736	(1,402,853)	(1,513,047)	(735,867)	(820,016)
Beginning Fund Balance	-	2,958,736	39,453	1,555,883	820,016
Ending Fund Balance	2,958,736	1,555,883	(1,473,594)	820,016	(0)

* BB Fielder East - Saving expected are \$780,340 which is planned to go to TxDOT Project Funding.

Solid Waste Enterprise Fund

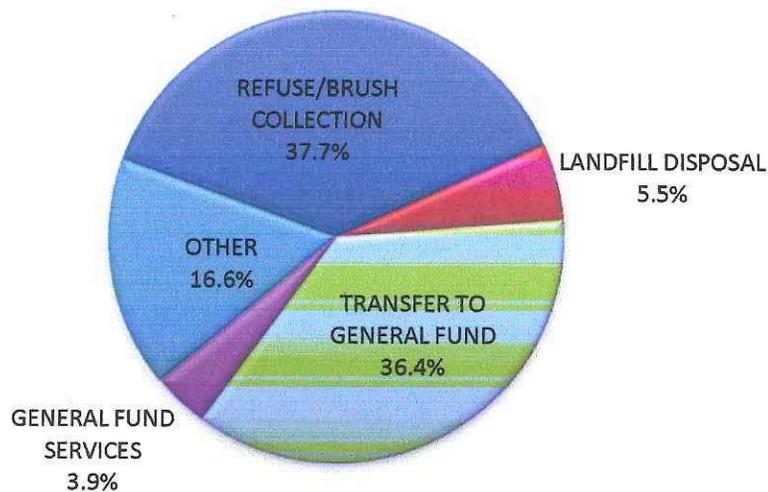
All expenses associated with the operation and maintenance of the City's Solid Waste Collection System are accounted for in this fund. Its purpose is to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the City Council is that cost of providing services to the general public on a continuing basis be financed or recovered primarily through user charges. Revenues to support the system are derived from monthly collection fees and special brush pickup fees. A new curbside recycling collection program was implemented in October 2009 and revenues associated with the landfill royalties began in May 2009 and are expected to continue until 2025 or the closure of the landfill. Accounting records for the Solid Waste Fund are maintained on the accrual basis.

WHERE DOES THE MONEY COME FROM? SOLID WASTE FUND REVENUES & TRANSFERS



TOTAL REVENUES & TRANSFERS - \$2,671,186

WHERE DOES THE MONEY GO? SOLID WASTE FUND EXPENDITURES & TRANSFERS



TOTAL EXPENDITURES & TRANSFERS - \$3,712,113

**City of Weatherford
2010-2011 Program of Services**

SOLID WASTE ENTERPRISE FUND SUMMARY (08)

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
Revenues					
421-Sanitation Collection Fees	1,803,887	1,812,728	1,841,866	1,842,400	1,851,612
424-Recycling Collection Fees	-	-	45,000	21,700	22,424
427-Sale of Refuse Bags	16,940	16,519	14,583	9,400	10,000
432-Brush Pickup Fees	68,482	51,002	45,000	49,579	50,000
433-Special Pickup Fees	38,377	27,614	33,135	20,050	30,000
437-Sale of Carts	-	-	55,000	30,830	1,650
601-Interest	53,008	10,857	15,000	2,750	3,500
605-Royalties	-	281,006	700,000	615,292	700,000
651-Other Miscellaneous	2,518	50,905	500	2,050	2,000
800's-Transfers from Other Funds	-	-	37,696	-	-
Total Revenues	1,983,212	2,250,631	2,787,780	2,594,051	2,671,186
Expenditures					
443-Solid Waste/Brush Collection	1,052,940	1,204,826	1,415,792	1,304,720	1,399,792
306-Other Professional Services (905)	-	-	6,000	6,000	-
343-Transfer to General Fund (905)	350,000	350,000	350,000	350,000	1,350,000
332-Administrative Charges (905)	119,307	132,628	137,251	137,251	144,215
337-Waste Disposal Fees (905)	175,318	195,366	210,846	196,664	203,677
352-Interest Expense (905)	-	-	-	-	-
356-Depreciation Expense (905)	214,764	86,172	214,764	214,764	86,172
350-OPEB Contribution (905)	-	28,257	28,441	28,257	28,257
Transfer to Other Funds	-	-	-	-	500,000
Total Expenditures	1,912,329	1,997,249	2,363,094	2,237,656	3,712,113
Excess of Revenues Over (Under) Expenditures	70,883	253,382	424,686	356,395	(1,040,927)
Non-Budgetary Working Capital Adjustments	124,254	(146,735)	-	-	-
Beginning Working Capital Balance	1,350,377	1,545,514	1,491,362	1,652,161	2,008,556
Ending Working Capital Balance	1,545,514	1,652,161	1,916,048	2,008,556	967,629

Reserve for Capital Equipment Replacement	\$ 359,360
Target Fund Balance 20% Operations	\$ 442,423
Total Available	\$ 165,846

City of Weatherford
2010-2011 Program of Services

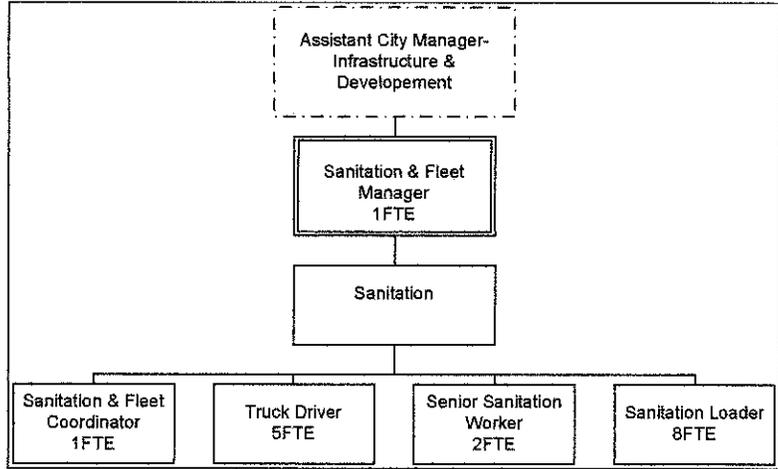
Sanitation & Fleet Services

Sanitation & Brush Collection

Account #: 443

Location
612 Fort Worth Highway
(817) 598-4145

Hours of Operation:
Monday through Friday 7:00a.m. to 4:00 p.m.



PROGRAM DESCRIPTION:

Solid Waste provides curbside collection twice weekly for each resident and a "as needed basis" pick-up service for commercial entities to ensure a clean and healthy environment to the City of Weatherford.

The Solid Waste Division supports various organizations within the City and outside the city, i.e., Peach Festival, carnivals, Southwestern Bell phonebook recycling, and etc.

Brush Collection consists of one crew that collects brush on a four week schedule. Also, Brush Collection supports and participates in events such as the Citywide Cleanup, Christmas in April, and Arbor Day, etc.

MAJOR DIVISION GOALS:

1. Provide curbside solid waste collection services to the residents and commercial firms and ensure a clean and healthy environment to the City of Weatherford.
2. Contribute to the cleanliness of the City and enhance community awareness.
3. Encourage waste minimization and recycling of solid waste by the residents of Weatherford.

FY 2009-2010 ACCOMPLISHMENTS:

Successfully implemented the volunteer residential curbside recycling program for at least 13% of the citizens of Weatherford. Reducing cost for recycling efforts of this community.

FY 2010-2011 OBJECTIVES:

Successfully increase the residential curbside recycling program for at least 18% of the citizens of Weatherford. Reducing cost for recycling efforts of this community

BUDGETARY ISSUES:

**City of Weatherford
2010-2011 Program of Services**

Sanitation & Fleet Services

Sanitation & Brush Collection

Account #: 443

EXPENDITURE SUMMARY:	2008-09	2009-10	2009-10	2010-11
Expenditure Classification	ACTUAL	APPROVED	PROJECTED	PROPOSED
Personal Services	\$673,773	\$812,467	\$789,103	\$889,985
Supplies	\$210,838	\$260,775	\$276,457	\$269,125
Services	\$320,215	\$70,023	\$42,340	\$48,250
Capital Outlay	\$0	\$200,000	\$196,820	\$192,432
NonDepartmental				
TOTAL EXPENDITURES	\$1,204,826	\$1,343,265	\$1,304,720	\$1,399,792

PERSONNEL SCHEDULE:	Pay Class	2008-09	2009-10	2009-10	2010-11
Position		ACTUAL	APPROVED	PROJECTED	PROPOSED
Sanitation Manager	27	0.00	1.00	1.00	1.00
Superintendent	24	1.00	0.00	0.00	0.00
Sanitation & Fleet Coordinator	13	0.00	1.00	1.00	1.00
Truck Driver	11	4.00	5.00	5.00	5.00
Senior Sanitation Worker	8	2.00	2.00	2.00	2.00
Sanitation Worker	6	8.00	8.00	8.00	8.00
TOTAL POSITIONS		15.00	17.00	17.00	17.00

SIGNIFICANT BUDGET CHANGES:	Strategic Plan #	Cost
One-time Salary Supplemental		\$40,974
Solid Waste & Fleet Facility		\$192,432

PERFORMANCE MEASURES:	Strategic Plan #	FY2008-09	FY2009-10	FY2010-11
INPUT / DEMAND				
Citizen service request completed (Bulk, Brush)		2040	2100	2252
Programmed pickup (residential pickups)		8700	8900	8900
Programmed curbside recycling pick ups			1500	1800
OUTPUT / WORKLOAD				
Citizen service request completed		2040	2100	2252
Programmed pickup completed within scheduled cycle		8700	8900	8900
EFFICIENCY / IMPACT				
Total pounds of household garbage picked up		16,920,000	19,000,000	19,000,000
Total pounds of bulk debris picked up (programmed)		2,880,000	3,200,000	3,200,000
EFFECTIVENESS / OUTCOME				
Citizen satisfaction		95%	96%	96%
Programmed pickup completed within scheduled cycle		98%	98%	98%
Programmed pickup bulk debris within programmed cycle		100%	100%	100%

	2006-2007 ACTUAL	2007-2008 ACTUAL	2008-2009 ACTUAL	CURRENT BUDGET	PROJECTED YEAR END	REQUESTED BUDGET
REVENUES						
1-000-207 COMMERCIAL HAULER LICENSE	0	0	0	0	1,500	1,500
1-000-421 GARBAGE FEES	1,730,275	1,803,887	1,812,728	1,841,866	1,842,400	1,851,612
1-000-424 RECYCLING FEES	0	0	0	45,000	21,700	22,424
1-000-427 SALE OF SACKS	14,974	16,940	16,519	14,583	9,400	10,000
1-000-432 BRUSH PICK-UP	45,854	68,482	51,002	45,000	49,579	50,000
1-000-433 SPECIAL PICK-UP	33,070	38,377	27,614	33,135	20,050	30,000
1-000-437 SALE OF GOODS - CARTS	0	0	0	55,000	30,830	1,650
1-000-438 HAZ MAT VOUCHER REVENUES	0	0	47	0	0	0
1-000-601 INTEREST INCOME	62,539	53,008	10,857	15,000	2,750	3,500
1-000-604 SALE OF FIXED ASSETS	6,500	-109	50,000	0	0	0
1-000-605 ROYALTIES	0	0	281,006	700,000	615,292	700,000
1-000-651 MISCELLANEOUS	733	2,627	858	500	550	500
1-000-822 TRANSFER FROM GENERAL FUND	0	0	0	18,848	0	0
1-000-824 TRANSFER FROM UTILITY SYSTEM	0	0	0	18,848	0	0
TOTAL	1,893,945	1,983,212	2,250,631	2,787,780	2,594,051	2,671,186
EXPENDITURES						
PERSONNEL SERVICE						
2-443-101 SALARIES OF REGULAR EMPLOYEES	405,485	464,836	449,643	525,931	521,306	547,859
2-443-102 OVERTIME	23,086	20,164	16,715	23,680	15,865	16,500
2-443-103 EDUCATION/CERTIFICATION PAY	130	130	130	130	130	130
2-443-104 SALARY PACKAGE	0	0	0	-10,550	0	40,974
2-443-107 GROUP HEALTH/LIFE BENEFITS	71,636	80,884	72,140	103,140	96,432	103,810
2-443-108 FICA	31,197	34,862	34,083	42,405	41,608	43,593
2-443-109 RETIREMENT	57,419	61,733	71,165	85,548	81,305	93,910
2-443-110 WORKERS COMPENSATION	8,146	23,126	25,039	33,263	25,677	33,263
2-443-111 TEC	1,466	1,636	1,071	4,792	2,616	4,590
2-443-112 LONGEVITY	3,508	4,190	3,788	4,128	4,164	5,356
PERSONNEL SERVICE	602,073	691,561	673,774	812,467	789,103	889,985
OPERATING SUPPLIES						
2-443-202 GENERAL OFFICE SUPPLIES	1,435	1,281	698	1,475	1,475	1,475
2-443-204 COMPUTERS & OFFICE EQUIPMENT	978	84	847	0	0	0
2-443-205 RADIO & COMMUNICATION EQUIP	0	72	227	375	171	375
2-443-215 FOOD/MEAL EXPENSE	1,213	1,328	1,155	1,150	1,150	875
2-443-216 REFUSE BAGS	87,791	90,455	105,730	109,820	76,000	115,500
2-443-217 JANITORIAL SUPPLIES	321	475	447	500	500	500
2-443-218 MEDICAL/LABORATORY SUPPLIES	134	0	0	200	200	200
2-443-219 UNIFORMS/PROTECTIVE CLOTHING	4,723	5,124	5,362	4,500	4,500	4,500
2-443-220 VEHICLE/EQUIP FUEL & OIL	59,805	86,628	57,316	75,000	72,000	87,000
2-443-221 VEHICLE/EQUIP PARTS & LABOR	43,339	40,224	36,390	45,000	45,000	55,000
2-443-229 MISCELLANEOUS SUPPLIES	341	1,094	1,849	5,875	2,234	2,500
2-443-235 BUILDING MAINTENANCE SUPPLIES	847	2,613	784	1,000	500	1,000

2-443-281	SMALL TOOLS & EQUIPMENT	66	187	35	200	200	200
2-443-282	RECYCLING CARTS	0	0	0	72,527	72,527	0
	OPERATING SUPPLIES	200,993	229,565	210,840	317,622	276,457	269,125
CONTRACTUAL SERVICES							
2-443-304	MEDICAL SERVICES	455	780	760	1,230	1,230	450
2-443-305	SEMINARS & TRAINING	0	0	49	350	0	900
2-443-306	OTHER PROFESSIONAL SERVICES	113	0	143,168	3,180	3,180	0
2-443-308	TELEPHONE/COMMUNICATION SVCS	1,352	1,433	1,729	2,800	2,000	3,000
2-443-309	POSTAGE	8	0	104	5,100	5,100	5,100
2-443-311	TRAVEL EXPENSE	54	0	0	375	462	1,200
2-443-314	PRINTING & BINDING	0	0	0	5,000	5,000	5,000
2-443-318	INSURANCE	7,711	9,099	10,851	18,150	11,268	18,150
2-443-319	UTILITY SERVICES	1,698	3,768	2,950	4,800	4,800	4,800
2-443-321	R & M OF RADIO & COMM EQUIP	818	0	0	700	700	700
2-443-324	R&M OF OFFICE EQUIPMENT	0	0	587	600	600	600
2-443-328	OTHER RENTAL	0	0	0	3,000	3,000	0
2-443-330	DUES/MEMBERSHIPS	0	0	0	350	0	350
2-443-337	WASTE DISPOSAL FEES	0	0	0	0	0	0
2-443-338	RECYCLING SERVICES	65,233	116,734	160,017	43,248	5,000	8,000
	CONTRACTUAL SERVICES	77,442	131,814	320,215	88,883	42,340	48,250
CAPITAL OUTLAY							
2-443-403	BUILDINGS	0	0	0	196,820	196,820	192,432
	CAPITAL OUTLAY	0	0	0	196,820	196,820	192,432
	TOTAL	880,508	1,052,940	1,204,829	1,415,792	1,304,720	1,399,792
NON-DEPARTMENTAL							
CONTRACTUAL SERVICES							
2-905-306	OTHER PROFESSIONAL SERVICES	0	0	0	6,000	6,000	0
2-905-332	INTER-FUND SERVICE CHARGES	120,072	119,307	132,628	137,251	137,251	144,215
2-905-337	WASTE DISPOSAL FEES	161,182	175,318	195,366	210,846	196,664	203,677
2-905-343	TRANS TO GENERAL FUND	350,000	350,000	350,000	350,000	350,000	1,850,000
2-905-350	OPEB CONTRIBUTION	0	0	28,257	28,441	28,257	28,257
2-905-352	INTEREST EXPENSE	1,017	0	0	0	0	0
2-905-356	DEPRECIATION EXPENSE	58,424	214,764	86,172	214,764	214,764	86,172
	CONTRACTUAL SERVICES	690,695	859,389	792,423	947,302	932,936	2,312,321
	TOTAL	690,695	859,389	792,423	947,302	932,936	2,312,321
	GRAND TOTAL	1,571,203	1,912,329	1,997,252	2,363,094	2,237,656	3,712,113

PERMANENT LIBRARY FUND

On September 11, 1980 the City of Weatherford approved Resolution 1980-T which accepted an offer from James and Dorothy Doss for 1.55 acres of land to be conveyed to the State of Texas for the proceeds of \$50,000 that was to be held by the City in trust for perpetuity and the interest income from the trust to be used toward the goals of the Weatherford Public Library.

Budgeted revenues for the Permanent Library Fund consist of interest earned on the \$50,000 Doss Trust. Expenditures are transfers to the Library special revenue fund for supplies and new library equipment as recommended by the Library Board. This fund is accounted for with the modified accrual basis of accounting.

**City of Weatherford
2010-2011 Program of Services**

**JAMES & DOROTHY DOSS PERMANENT LIBRARY FUND (15)
Retain Permanent \$50,000**

	Actual 2007-08	Actual 2008-09	Approved 2009-10	Amended 2009-10	Proposed 2010-11
<u>Revenues</u>					
601-Interest Income	1,899	457	600	78	100
Total Revenues	1,899	457	600	78	100
<u>Expenditures</u>					
Library Equipment, Materials, Supplies	-	-	-	-	-
Transfer to Library Revenue Fund	-	7,294	1,899	1,899	457
Total Expenditures	-	7,294	1,899	1,899	457
Revenues Over (Under) Expenditures	1,899	(6,837)	(1,299)	(1,821)	(357)
Beginning Fund Balance	57,295	59,194	52,378	52,357	50,536
Ending Fund Balance	59,194	52,357	51,079	50,536	50,179

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APPENDIX A

SCHEDULE OF COUNCIL DECISION PACKAGES

General Fund New & Expanded Requests

	FTE Positions	Supplemental	One-Time	Total	Council Decision
All Departments					
One-Time Salary Supplemental		\$ -	\$ 600,000	\$ 600,000	Funded
Market Package		\$ 600,000	\$ -	\$ 600,000	Not Funded
TxDOT Project Funding		\$ -	\$ -	\$ -	Flexible Amount
2007 CO Debt Service Payment		\$ -	\$ -	\$ -	Flexible Amount
		\$ 600,000	\$ 600,000	\$ 1,200,000	
Planning & Development					
FT Senior Office Assistant	1	\$ 37,035	\$ -	\$ 37,035	Not Funded
Total		\$ 37,035	\$ -	\$ 37,035	
Accounting					
Cash Drawers for Remote Collection Sites		\$ 1,250	\$ 6,675	\$ 7,925	Funded
Total		\$ 1,250	\$ 6,675	\$ 7,925	
Municipal & Community Services					
Code Compliance Clerk	1	\$ 28,162	\$ -	\$ 28,162	Not Funded
Total		\$ 28,162	\$ -	\$ 28,162	
Transportation & Public Works					
Zero Turn Radius Mower		\$ -	\$ 17,000	\$ 17,000	Done FY10
Total		\$ -	\$ 17,000	\$ 17,000	
Police					
SUV		\$ -	\$ 34,500	\$ 34,500	Funded
Sedan		\$ -	\$ 26,100	\$ 26,100	Funded
Sedan		\$ -	\$ 28,000	\$ 28,000	Funded
Sedan		\$ -	\$ 28,000	\$ 28,000	Funded
FT Telecommunication Officer	1	\$ 45,431	\$ -	\$ 45,431	Not Funded
FT Telecommunication Officer	1	\$ 45,431	\$ -	\$ 45,431	Not Funded
Police Officer	1	\$ 56,708	\$ 2,828	\$ 59,535	Not Funded
Police Officer	1	\$ 56,708	\$ 2,828	\$ 59,535	Not Funded
New Sergeant Position	1	\$ 76,360	\$ 5,655	\$ 82,015	Not Funded
Total		\$ 280,636	\$ 127,910	\$ 408,546	
Fire					
Re-Organization		\$ 78,163	\$ -	\$ 78,163	Not Funded
Roof Replacement Station #1		\$ -	\$ 40,000	\$ 40,000	Funded
Pump Replacement		\$ -	\$ 12,500	\$ 12,500	Funded
Handicap Parking		\$ -	\$ 4,000	\$ 4,000	Funded
Total		\$ 78,163	\$ 56,500	\$ 134,663	
Non-Departmental					
Parker County Committee on Aging		\$ -	\$ 30,000	\$ 30,000	Funded
Freedom House		\$ -	\$ 15,000	\$ 15,000	Funded
Total		\$ -	\$ 45,000	\$ 45,000	
Grand Total	7	\$ 1,025,246	\$ 853,085	\$ 1,878,331	

HOT Fund New & Expanded Requests

	FTE Positions	Supplemental	One-Time	Total	Council Decision	\$ Funded
Raise Package per 1%	\$ 587		\$ -	\$ 587	One-time Funded	\$ 2,411
Weatherford Chamber of Commerce		\$ -	\$ 121,400	\$ 121,400	Funded	\$ 121,400
Texas Opry Theater		\$ -	\$ 144,000	\$ 144,000	Partial Funding	\$ 12,000
Parker County Fine Arts Association		\$ -	\$ 32,000	\$ 32,000	Funded	\$ 32,000
Doss Heritage & Culture Center		\$ -	\$ 30,000	\$ 30,000	Funded	\$ 30,000
Doss - Gracey Project		\$ -	\$ 20,000	\$ 20,000	Not Funded	\$ -
Total		\$ 587	\$ 347,400	\$ 347,987		\$ 197,811

Solid Waste Fund Decision Packages

	FTE Positions	Supplemental	One-Time	Total		\$ Funded
Personnel Services						
Raise Package per 1%		\$ 7,006	\$ -	\$ 7,006	One-time Funded	\$ 40,974
Total		\$ 7,006	\$ -	\$ 7,006		\$ 40,974

Chandor Garden Fund Decision Packages

	FTE Positions	Supplemental	One-Time	Total		\$ Funded
Personnel Services						
Raise Package per 1%		\$ 1,748	\$ -	\$ 1,748	One-time Funded	\$ 10,274
Total		\$ 1,748	\$ -	\$ 1,748		\$ 10,274

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APPENDIX B

PERSONNEL SCHEDULE

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**City of Weatherford
2010-2011 Personnel Schedule**

	Positions		Seasonal/		
	Full-Time	On Hold	Part-Time	Temporary	Total
General Government					
<i>City Council</i>	0	0	5	0	5
<i>City Administration</i>	4.5	0	0	0	4.5
<i>Economic Development</i>	2	0	0	0	2
<i>Planning & Development</i>	9	1	0	0	10
<i>Human Resources</i>	3	0	0	0	3
<i>City Attorney</i>	0	0	1	0	1
Finance					
<i>Administration</i>	2	0	0	0	2
<i>Accounting</i>	4	0	0	0	4
<i>Municipal Court</i>	5	0.5	0	1	6.5
Municipal & Community Services					
<i>Administration</i>	1	0	0	0	1
<i>Public Market</i>	0	0	0	0	0
<i>Facilities Maintenance</i>	5	1	4	0	10
<i>Animal Control</i>	8	0	1	0	9
<i>Code / Health Services</i>	2	2	1	0	5
Sanitation					
<i>Vehicle/Equip. Maintenance</i>	2	0	0	0	2
Transportation & Public Works					
<i>Administration</i>	3	0	0	0	3
<i>Field Services</i>	2	0	0	0	2
<i>Traffic Control</i>	2	0	0	0	2
<i>Street Maintenance</i>	11	5	0	0	16
<i>Parks</i>	9	5	1	3	18
Parks & Recreation					
<i>First Monday</i>	1	0	4	0	5
<i>Recreation</i>	1.5	2	1	22	26.5
Police					
<i>Police Services</i>	72	1	7	0	80
Fire					
	53	2	0	0	55
Public Library					
	11	1	8	0	20
TOTAL (GENERAL FUND)					
	213	20.5	33	26	292.5
Solid Waste Enterprise					
<i>Sanitation/Brush</i>	17	0	0	0	17
Hotel Occupancy Tax Fund					
<i>Main Street</i>	1	0	0	0	1
Chandor Gardens Fund					
<i>Chandor Gardens</i>	3	0	5	0	8
TOTAL (ALL FUNDS)					
	234	20.5	38	26	318.5

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APPENDIX C

TRANSFER CALCULATION

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**City of Weatherford
2010-11 Annual Budget**

RETURN ON INVESTMENT TRANSFER CALCULATION

As Adopted by City Council June 22, 2004

	Estimated Volume	Rate of Return Per Unit Sold	Estimated Transfer
2010-11 Electric KWH Sales	317,654,200	\$0.0056	\$1,778,864
2010-11 Water (1,000 Gal.) Sales	1,132,072	\$0.2469	300,405
2010-11 Wastewater (1,000 Gal.) Treated	759,640	\$0.2716	195,304
			<hr/> \$2,274,573

GROSS RECEIPTS CHARGE CALCULATION

As Adopted by City Council June 22, 2004

	Estimated Volume	Gross Receipts Per Unit Sold	Estimated Transfer
2010-11 Electric KWH Sales	317,654,200	\$0.0044	\$1,397,678
2010-11 Water (1,000 Gal.) Sales	1,132,072	\$0.2223	\$251,660
2010-11 Wastewater (1,000 Gal.) Treated	759,640	\$0.1975	\$150,029
			<hr/> \$1,799,367

STREET MAINTENANCE TRANSFER CALCULATION

As Adopted by City Council March 13, 2006

	Estimated Volume	Transfer Per Unit Sold	Estimated Transfer
2009-10 Commercial/Industrial Water (cubic ft)	1,500,000	\$ 0.0100	\$15,000

ADMINISTRATIVE SERVICES TRANSFER CALCULATION

DEPARTMENT	PROPOSED BUDGET	PERCENT ALLOCATED	ALLOCATED AMOUNT	TRANSFER ALLOCATION BASED ON SYSTEM REVENUES & DIRECT EXPENDITURES		
Administration	671,336	45.0%	\$ 302,101	Electric	79%	\$238,301
Human Resources	313,992	50.0%	156,996	Water	13.13%	\$39,379
Finance Administration	213,069	50.0%	106,535	Wastewater	7.39%	\$22,170
Accounting / Purchasing	243,647	50.0%	121,824			
Audit Services	52,000	50.0%	26,000			
Fleet Services	166,277	30.0%	49,883			
City Attorney	136,610	50.0%	68,305			<hr/> 299,850
Economic Development	215,400	50.0%	107,700			
City Hall (3,628 sf)	(65,304)	100.0%	(65,304)			
Technical Services	(1,108,368)	50.0%	(574,184)			
	<hr/> \$ 838,659		<hr/> \$ 299,856			

SUMMARY - ALL TRANSFERS

	ACTUAL 2007-08	ACTUAL 2008-09	PROJECTED 2009-10	PROPOSED 2010-11	INCREASE/ (DECREASE)
Gross Receipts Fee	1,903,775	1,883,390	\$1,791,144	\$1,806,711	\$15,567
Administrative Services	766,944	813,051	378,894	299,855	(\$79,039)
Return on Investment	2,377,350	2,375,252	2,224,816	2,257,346	\$32,530
Total Transfers	<hr/> 5,048,069	<hr/> 5,071,693	<hr/> 4,394,854	<hr/> 4,363,912	<hr/> (\$30,942)
TRANSFERS AS % OF REVENUES	8%	8%	9%	8%	-0.11%

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APPENDIX D

BUDGET & TAX ORDINANCES

ORDINANCE NO. 506-2010-44

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WEATHERFORD, TEXAS, ADOPTING AN AMENDED BUDGET FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2010, AND MAKING APPROPRIATIONS FOR THE SEVERAL DEPARTMENTS FOR SAID YEAR IN ACCORDANCE WITH THE CHARTER AND ORDINANCES OF THE CITY OF WEATHERFORD, TEXAS AND THE LAWS OF THE STATE OF TEXAS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT; AND PROVIDING A SAVINGS CLAUSE.

Whereas, The City Council finds that all provisions pertaining to the adoption of a budget contained in the City Charter and Ordinances of said City, and the laws of the State have been in all things complied with, and

Whereas, after full and final consideration, the City Council is of the opinion that the revised budget should be approved and adopted, and that appropriations for the several departments for said fiscal year should be amended as proposed.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEATHERFORD, TEXAS:

Section 1: That the revised budget estimate of the expenditures of the City of Weatherford, Texas, for conducting the affairs thereof for the fiscal year ending September 30, 2010 be and the same is, in all things adopted and approved as the amended budget estimate of all current expenses and fixed charges against said city for the fiscal year ending September 30, 2010.

Section 2: That there be, and hereby are appropriated the following sums of money for each of the designated departments, purposes, and uses for the current year ending September 30, 2010, being within and as provided in said budget, to-wit:

	Adopted 2009-10	Adjustment	Amended 2009-10
GENERAL FUND			
City Council	\$ 79,498	\$ (24,867)	\$ 54,631
Administration	\$ 676,587	\$ (5,251)	\$ 671,336
Economic Development	\$ 178,547	\$ (1,110)	\$ 177,437
Planning & Development	\$ 737,391	\$ (49,258)	\$ 688,133
Human Resources	\$ 242,888	\$ 35,305	\$ 278,193
Finance - Administration	\$ 212,523	\$ (3,548)	\$ 208,975
Finance - Accounting/Purchasing	\$ 238,557	\$ 2,856	\$ 241,413
Public Works - Administration	\$ 315,634	\$ (88,593)	\$ 227,041
Public Works - Field Services	\$ 20,094	\$ (5,886)	\$ 14,208
Public Works - Traffic Control	\$ 169,259	\$ (19,637)	\$ 149,622
Community Development - Administration	\$ 201,479	\$ (115)	\$ 201,364
Sanitation -Vehicle/ Equipment Maintenance	\$ 161,149	\$ (2,664)	\$ 158,485

Community Development - Street Maintenance	\$ 1,338,077	\$ 115,944	\$ 1,454,021
First Monday	\$ 97,317	\$ (5,709)	\$ 91,608
Community Development - Public Market	\$ 3,350	\$ (590)	\$ 2,760
Parks	\$ 842,249	(118,980)	\$ 723,269
Recreation	\$ 452,013	\$ 3,813	\$ 455,826
Community Development - Facilities Maintenance	\$ 517,849	\$ 44,375	\$ 562,224
Police Services	\$ 6,460,015	\$ 237,379	\$ 6,697,394
Community Development - Animal Control	\$ 597,032	\$ (6,584)	\$ 590,448
Community Dev. - Code and Health Services	\$ 198,924	\$ 890	\$ 199,814
Fire Protection	\$ 4,441,296	\$ 175,624	\$ 4,616,920
City Attorney	\$ 136,610	\$ (10,000)	\$ 126,610
Finance - Municipal Court	\$ 280,488	\$ 29,289	\$ 309,777
Public Library	\$ 1,082,898	\$ 19,548	\$ 1,102,446
Library Grants	\$ 74,807		\$ 74,807
Bad Debt Expense	\$ 3,000		\$ 3,000
Parker County Appraisal District	\$ 122,443		\$ 122,443
Audit Services	\$ 45,000	\$ 5,460	\$ 50,460
Parker County Committee on Aging	\$ 30,000		\$ 30,000
Rape Crisis / Freedom House	\$ 15,000		\$ 15,000
Weatherford Economic Development Authority	\$ 226,700	\$ (6,286)	\$ 220,414
OPEB Contribution	\$ 406,135	\$ 8,766	\$ 414,901
Other Non-Departmental	\$ 250,000	(150,000)	\$ 100,000
Transfer to Other Funds	\$ 140,710	\$ (18,848)	\$ 121,862
Total General Fund Expenditures and Transfers	\$ 20,995,519	\$ 161,323	\$ 21,156,842
SOLID WASTE FUND	\$ 2,363,094	(125,438)	\$ 2,237,656
CAPITAL PROJECT FUNDS in addition to prior year construction in progress unused and appropriated capital budget rolling forward.			
General Capital Projects Fund	\$ 447,000		\$ 447,000
Park Development Fund	\$ 36,600	\$ (9,300)	\$ 27,300
Series 2007 C.O. Fund	\$ 5,007,343		\$ 5,007,343
GENERAL DEBT SERVICE FUND	\$ 4,137,400	\$ 32,707	\$ 4,170,107
SPECIAL REVENUE FUNDS			
State Forfeiture Fund	\$ 14,102		\$ 14,102
Federal Forfeiture Fund	\$ 130,000		\$ 130,000
Hotel/Motel Tax Fund	\$ 770,721	\$ (89,431)	\$ 681,290
TCDP - SFX Grant Fund	\$ 22,368		\$ 22,368
TCDP - Weatherford Aerospace Grant Fund	\$ 13,875		\$ 13,875
Chandor Gardens Fund	\$ 271,037	\$ (1,468)	\$ 269,569
Animal Shelter Fund	\$ 40,000		\$ 40,000
Library Special Revenue Fund	\$ 11,275		\$ 11,275
Municipal Court Technology Fund	\$ 18,000	\$ (17,000)	\$ 1,000
Municipal Court Building Security Fund	\$ 30,330	\$ (29,330)	\$ 1,000
Juvenile Case Manager Fund	\$ 17,000	\$ (1,119)	\$ 15,881
Doss Permanent Fund	\$ 1,899		\$ 1,899

for the reasonable and proper expenditures of so much of each of said sum as aforesaid itemized, not in excess of the amounts designated, as may be necessary for the operation of said Departments, purposes and uses, by the persons and in the manner provided and authorized by laws.

Section 3: If any section, subsection, paragraph, sentence, clause, phrase or word of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portions of this ordinance, and the City Council hereby declares that it would have passed such remaining portion despite such invalidity or unconstitutionality.

The foregoing ordinance was introduced, read, approved, passed and adopted by the City Council of the City of Weatherford, Texas, at it's meeting on the 14th day of September, 2010, by the following vote: Ayes 4 No 0; and was read, approved, passed and adopted on the final reading at a meeting of the City Council held on the 28th day of September, 2010, by the following vote: Ayes 4 No 0

CITY OF WEATHERFORD, TEXAS



Dennis Hooks, Mayor

ATTEST:


Laura Simonds, City Secretary

APPROVED AS TO FORM:


Ed Zellers, City Attorney

ORDINANCE 505-2010-43

AN ORDINANCE LEVYING TAXES FOR THE YEAR A.D. 2010 FOR
THE CITY OF WEATHERFORD, TEXAS.

WHEREAS, on August 10, 2010, the City Council of the City of Weatherford, Texas, by vote of three to zero of those present, proposed a property tax rate for the year 2010 of forty-six and thirty-six one-thousandths cents (\$0.4636) upon each one hundred dollar (\$100) valuation of all taxable real and personal property within the City of Weatherford, Texas, and

WHEREAS, the City Council of the City of Weatherford, Texas caused to be published a "Notice of Effective Tax Rate" on August 17, 2010,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEATHERFORD, TEXAS:

Section 1. That there shall be levied and collected upon all taxable property in the City of Weatherford, Texas for the year A.D. 2010, a tax of and at the rate of forty-six and thirty-six one-hundredth cents (\$0.4636) on the one hundred dollar (\$100) valuation on all such taxable property for the following purposes to-wit:

First: An ad valorem tax of 29.20 cents on the \$100 valuation for general purposes, said ad valorem tax to be used for maintenance and operation expenditures within the General Fund of the City of Weatherford.

Second: A tax of 17.16 cents on the \$100 valuation for the purpose of paying the interest on and creating a sinking fund to pay the bonded indebtedness of the City of Weatherford, Texas.

Section 2. All current and delinquent tax collections on the 2010 tax levy collected prior to October 1, 2011 shall be deposited as provided in Section 1 of this Ordinance. All interest and penalties and collections of delinquent taxes levied in prior years shall be deposited in the General Fund of the City.

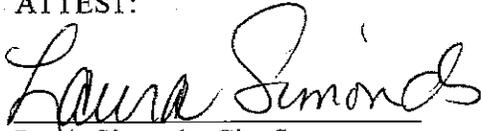
The foregoing ordinance was introduced, read, approved, passed and adopted by the City Council of the City of Weatherford, Texas at its meeting on the 14th day of September, 2010, by the following vote: Ayes 3, Nays 1; and was read, approved, passed and adopted on the final reading at a meeting of the City Council held on the 28th day of September, 2010, by the following vote: Ayes 4, Nays 0.

CITY OF WEATHERFORD, TEXAS



Dennis Hooks, Mayor

ATTEST:



Laura Simonds, City Secretary

APPROVED AS TO FORM:



Ed Zellers, City Attorney

ORDINANCE 507-2010-45

AN ORDINANCE ADOPTING AN ANNUAL PROGRAM OF SERVICES (BUDGET) FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2011, AND MAKING APPROPRIATIONS FOR THE SEVERAL DEPARTMENTS FOR SAID YEAR IN ACCORDANCE WITH THE CHARTER AND ORDINANCES OF THE CITY OF WEATHERFORD, TEXAS AND THE LAWS OF THE STATE OF TEXAS; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING A SAVINGS CLAUSE.

WHEREAS, the City Manager of the City of Weatherford has submitted an Annual Program of Services (Budget) proposal to the City Council setting forth the estimated revenues and expenditures of said City as required by the City Charter and Ordinances of the City of Weatherford, Texas, and

WHEREAS, the City Council finds that all provisions pertaining to the adoption of an Annual Program of Services (budget) contained in the City Charter and Ordinances of said City, and the laws of the State have been in all things complied with, and

WHEREAS, after full and final consideration, the City Council has determined that the Annual Program of Services (Budget) should be approved and adopted, and that appropriations for the several departments for said fiscal year should be adopted as proposed:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WEATHERFORD, TEXAS:

Section 1: That the Annual Program of Services (Budget) estimate of the revenue of the City of Weatherford, Texas, and the expenses of conducting the affairs thereof for the fiscal year ending September 30, 2011, as submitted to the City Council by the City Manager of said City and adjusted by City Council, be and the same is, in all things adopted and approved as the budget estimate of all current expenses and fixed charges against said City for the fiscal year ending September 30, 2011.

Section 2: That there be, and hereby are appropriated the following sums of money for each of the designated departments, purposes, and uses for the fiscal year ending September 30, 2011, being within and as provided in said Annual Program of Services (Budget), to-wit:

GENERAL FUND	
City Council	\$ 74,365
Administration	\$ 668,266
Economic Development	\$ 181,168
Planning & Development	\$ 693,548
Human Resources	\$ 313,992
Finance - Administration	\$ 220,994

Finance – Accounting/Purchasing	\$ 243,647
Public Works - Administration	\$ 331,480
Public Works - Field Services	\$ 113,846
Public Works - Traffic Control	\$ 161,820
Community Development - Administration	\$ 141,342
Sanitation - Vehicle/ Equipment Maintenance	\$ 166,277
Community Development - Street Maintenance	\$ 1,849,763
First Monday	\$ 106,129
Community Development - Public Market	\$ 3,350
Parks	\$ 780,337
Recreation	\$ 344,713
Community Development - Facilities Maintenance	\$ 610,467
Police Services	\$ 6,832,332
Community Development - Animal Control	\$ 604,929
Community Dev. - Code and Health Services	\$ 163,039
Fire Protection	\$ 4,463,107
City Attorney	\$ 138,610
Finance - Municipal Court	\$ 308,804
Public Library	\$ 1,023,998
Library Grants	\$ 66,215
Bad Debt Expense	\$ 3,000
Parker County Appraisal District	\$ 128,972
Audit Services	\$ 52,000
Parker County Committee on Aging	\$ 30,000
Rape Crisis / Freedom House	\$ 15,000
Weatherford Economic Development Authority	\$ 215,400
OPEB Contribution	\$ 414,901
Other Non-Departmental	\$ 1,700,000
Transfer to Other Funds	\$ 64,564
Total General Fund Expenditures and Transfers	\$ 23,228,375
SOLID WASTE FUND	\$ 3,712,113
CAPITAL PROJECT FUNDS in addition to prior year construction in progress unused and appropriated capital budget rolling forward.	
General Capital Projects Fund	\$ 525,000
Park Development Fund	\$ 133,737
Series 2007 C.O. Fund	\$ 505,442
Series 2006 C.O. Fund	\$ 352,624
Series 2007 G.O.Fund	\$ 933,077
Series 2008 C.O. Fund	\$ 820,516
GENERAL DEBT SERVICE FUND	\$ 4,207,303
SPECIAL REVENUE FUNDS	
State Forfeiture Fund	\$ 15,000
Federal Forfeiture Fund	\$ 251,000

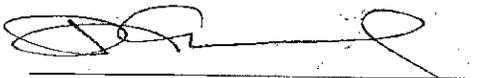
Hotel/Motel Tax Fund	\$ 529,850
TCDP - SFX Grant Fund	\$ 22,368
TCDP - Weatherford Aerospace Grant Fund	\$ 13,875
Chandor Gardens Fund	\$ 284,085
Animal Shelter Fund	\$ 10,000
Library Special Revenue Fund	\$ 10,000
Municipal Court Technology Fund	\$ 23,000
Municipal Court Building Security Fund	\$ 30,413
Juvenile Case Manager Fund	\$ 17,105
Weatherford Beautification Fund	\$ 2,396
Doss Permanent Fund	\$ 457

541,850 amended

for the reasonable and proper expenditures of so much of each of said sum as aforesaid itemized, not in excess of the amounts designated, as may be necessary for the operation of said Departments, purposes and uses, by the persons and in the manner provided and authorized by laws, of the City and the State of Texas.

Section 3: If any section, subsection, paragraph, sentence, clause, phrase or word of this ordinance or the application thereof to any person or circumstance is held invalid or unconstitutional, such holding shall not affect the validity of the remaining portion of this ordinance, and the City Council hereby declares that it would have passed such remaining portion despite such invalidity or unconstitutionality.

The foregoing ordinance was introduced, read, approved, passed and adopted by the City Council of the City of Weatherford, Texas, at it's meeting on the 14th day of September, 2010, by the following vote: Ayes: 4, No: 0; and was read, approved, passed and adopted on the final reading at a meeting of the City Council held on the 28th day of September, 2010, by the following vote: Ayes: 4, No: 0.


 Dennis Hooks, Mayor

ATTEST:

 Laura Simonds, City Secretary

APPROVED AS TO FORM:

 Ed Zellers, City Attorney

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APPENDIX E

FISCAL MANAGEMENT POLICY STATEMENTS



FINANCIAL MANAGEMENT POLICY STATEMENTS

These policy statements were prepared to provide a framework for fiscal decision-making to ensure that financial resources are available to meet the present and future needs of the citizens of Weatherford.

The benefits of a financial policy are:

- Improve and streamline the decision-making process by allowing elected officials and staff to consider approaches to financial management from a long-term perspective.
- Enhanced credibility with the public, investors, and bond rating agencies.
- Provide a sense of continuity as changes occur in elected officials and staff.
- Provide a means for dealing with fiscal emergencies.

Financial policies should be reviewed periodically by the City Council and revised and updated as necessary.

The following are the fiscal objectives of this policy:

- **Revenues:** Design, maintain, and administer revenues that will ensure reliable, equitable, and sufficient amounts to support desired services.
 - A. **Balance and Diversify Revenue Sources:** Maintain a balanced and diversified revenue system to avoid fluctuations in any one source due to changes in economic conditions that adversely impact that source.
 - B. **Property Tax Revenues:** Strive to reduce reliance on property tax revenues by implementation of user fees, economic development, and revenue diversification.
 - C. **User fees:** Establish and collect fees to recover the costs for services that benefit specific users. When feasible, the City shall recover full direct and indirect costs. These fees should be reviewed on a regular basis to calculate full cost recovery levels, compare them with current structures, and recommend adjustments when necessary.
 - D. **Utility/Enterprise Fund Service Fees:** Utility rates shall be set at sufficient levels to recover operating expenditures, meet debt obligations, provide funding for capital improvements, and provide an adequate level of working capital.

- E. Administrative Service Charges: An annual administrative service charges due to or from the General Fund from enterprise and special revenue funds for overhead and staff support shall be established.
 - F. Revenue Estimates for Budgeting: A conservative, objective, and analytical approach shall be used when preparing revenue estimates. This should include an analysis of probable economic changes, historical collection rates, and trends in revenues. This should maintain a stable level of services, and reduce the probability of actual revenues being short of budget estimates.
 - G. Revenue Collection: The revenue system should be as simple as possible in order to expedite payments. Since a revenue should exceed the cost of producing it, administrative costs should be controlled and reduced as much as possible. The City shall pursue to the full extent allowed by law all delinquent taxpayers and others overdue in their payments to the City.
 - H. One-Time and/or Unpredictable Revenues: One-time and/or unpredictable revenues shall only be used for non-recurring capital equipment purchases or retained in fund balance or retained earning balances. At no time may the funds be used for recurring costs (salaries, dues, etc...), except for cases of emergency as defined by City Council.
- **Expenditures:** Prioritize services, establish appropriate levels of service, and administer the resources to ensure that fiscal stability is attained and that services are delivered in an effective, efficient manner.
 - A. Current Funding Basis: Expenditures shall be budgeted and controlled to not exceed current revenues plus the planned use of fund balance accumulated through prior year saving. (Use of fund balance discussed in another section).
 - B. Operating Deficits: Immediate corrective action should be taken if at any time during a fiscal year expenditures are projected to be greater than projected revenues at year-end. Corrective actions could include, but are not limited to expenditure reductions, fee increases, or use of fund balances. Short-term loans, use of one-time revenue sources, or expenditure deferral to the following fiscal year should be avoided.
 - C. Capital Asset Maintenance: As resources are available each year, capital assets and infrastructure should be maintained at sufficient levels to minimize future replacement and repair costs, to continue prescribed service levels and to protect the City's investment in the assets. Capitalization of capital asset shall only occur with assets that have a useful life of at least two years following the date of acquisition, are applied to individual items purchased only and only grouped like assets if it is a material portion of total capital assets, and is not less than \$5,000 for any individual item. Assets shall be reasonably safeguarded, properly accounted for, and prudently insured.

- D. Program Reviews: Periodic staff and third-party reviews of programs should be made to ensure efficiency and effectiveness. Privatization and contracting with other governmental agencies should be considered as alternative approaches for service delivery. Programs that are determined to be inefficient or ineffective should be eliminated.
 - E. Purchasing: Every effort should be made to maximize discounts offered by vendors. Competitive bidding should be used to receive the most advantageous prices on goods and services. All State and local purchasing policies and laws shall be followed. See City of Weatherford Purchasing Procedures under a separate cover. The use of co-ops and / or interlocal agreements that have already been competitively bid may be used and are even preferred methods of procurement at times.
- **Fund Balances:** Maintain fund balances in the various funds at sufficient levels to protect the creditworthiness of the City, mitigate current and future risks, and to ensure stable rates.
 - A. General Fund Undesignated Fund Balance: The undesignated fund balance should be maintained at 90 days.
 - B. Fund Balances and Retained Earnings of Other Operating Funds: Positive fund balances and retained earnings shall be maintained in enterprise operating funds in order to ensure that sufficient reserves are available for emergencies and revenue shortfalls. In the Municipal Utility Fund and the Solid Waste Enterprise Fund, an operating reserve will be established and maintained at 60 days of the current year's budget established for operations and maintenance (total budget less debt service and capital project expenditures). Special revenue funds such as Hotel / Motel Tax Fund, Chandor Gardens Fund, Public Library Special Revenue Fund, Municipal Court Technology Fund and Municipal Court Building Security Fund should maintain positive fund balances and each respective Board or Council should approve the amount to be retained each year.
 - C. Use of Fund Balance/Retained Earnings: Fund Balance/Retained Earnings should be used only for emergencies, major capital purchases or non-recurring expenditures that cannot be provided by savings in the current year. Should the use reduce the balance below the appropriate level, recommendations will be made on how to restore the balance to its level.
 - **Capital Expenditures and Improvements:** Review and monitor the condition of capital equipment and infrastructure, establish priorities for replacement and repair based on needs and availability of resources.
 - A. Capital Improvement Planning Program: An annual review of the need for capital improvements and equipment should be conducted to evaluate the current status of the infrastructure, replacement and repair and any potential new projects. All projects, both ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability.

All operations, maintenance, and replacement costs should be listed for every capital project.

- B. **Scheduled Replacement of Capital Assets:** An annual schedule should be prepared for the replacement of non-infrastructure capital assets. As resources are available, these assets shall be replaced according to the schedule.
 - C. **Capital Expenditure Financing:** There are three methods of financing capital requirements:
 1. Budget funds from current revenues.
 2. Use funds from fund balance/retained earnings as allowed.
 3. Borrow money through debt.Debt financing includes general obligations bonds, revenue bonds, certificates of obligation, tax notes, and lease/purchase agreements. Guidelines for assuming debt are established in the Debt Policy Statements.
 - D. **Capital Projects Reserve Fund:** A fund can be established and maintained to accumulate proceeds from the sale of real property, and transfers from the General Fund undesignated fund balance. This fund should be used to pay for capital improvements and equipment with an expected life of greater than 10 years.
- **Debt:** Establish guidelines for debt financing that will provide capital equipment and infrastructure improvements while minimizing the impact of principal and interest payments on current revenues.
 - A. **Use of Debt Financing:** Debt financing, including general obligation bonds, revenue bonds, certificates of obligation, tax notes, and lease/purchase agreements shall be used only when capital assets cannot be financed from current revenues or when the useful life of the asset or project exceeds the payout schedule of any debt.
 - B. **Assumption of Additional Debt:** Additional tax supported debt should not be assumed without conducting an analysis to determine the community's ability to support additional debt service payments.
 - C. **Affordability Targets:** An objective analytical approach should be used to determine whether or not new general-purpose debt can be assumed beyond what is retired each year. Generally accepted standards of affordability should be used in the analysis. These include debt per capita, debt as a percent of taxable value or revenue source, debt service payments as a percent of current revenues and current expenditures, and the level of overlapping net debt of all local taxing jurisdictions. The direct costs and benefits of the proposed expenditures should be examined. The decision to assume new debt should be based on the costs and benefits plus the ability to assume the new debt without detriment to the City or its citizens.

- D. Debt Structure: Debt payments should be structured to ensure level repayment. Level payment schedules improve budget planning and financial management.
 - E. Bond Coverage Ratios and Reserves: Bond covenant requirements shall be followed completely.
 - F. Competitive v. Negotiated: The City will analyze on a per issue and market basis the desire to utilize competitive versus negotiated sale of bonds.
- **Budget:** An annual strategic planning session at the start of the budget process in the early spring should occur. The City Manager shall prepare and submit to the governing body, prior to the beginning of each fiscal year, a budget of estimated income and proposed expenditures for the ensuing year, showing in as much detail as practicable the estimated amount required for the efficient operation of each department of the city government under his/her supervision and the reason for such estimated expenditures and be responsible for its administration after adoption. The submitted budget shall be a balanced budget with operating current revenues, exclusive of beginning resources, greater than or equal to operating expense / expenditures with consideration of previously stated use of one-time / unpredictable revenues, use of available fund balances, and the inclusion of sufficient fund balances as stated.
 - **Investments:** Invest the City's operating cash to ensure its safety, provide for necessary liquidity, insure public trust, and optimize yield.

Funds of the City should be invested in accordance with the City of Weatherford Investment Policy, which is under a separate cover, so as to ensure the absolute safety of principal and interest, to meet the liquidity needs of the City, insure public trust, and to optimize yield. Interest earned from investments shall be distributed to the operating and other City funds from which the money was provided.

- **Fiscal Monitoring:** Prepare and present regular reports that analyze, evaluate, and forecast the City's financial performance and economic condition.
 - A. Financial Status and Performance Reports: Monthly reports showing the cumulative income and expenditures of each department for the preceding months, and a comparison of such monthly expenditures by department with the monthly allowances made for such departments in the annual budget and outlining any remedial actions necessary to maintain the City's financial position shall be prepared for review by the City Manager and the City Council.

- **Financial Consultants:** With available resources, employ the assistance of qualified financial advisors and consultants, as needed, in the management and administration of the City's financial functions.

These areas include but are not limited to investments, debt administration, financial accounting systems, program evaluations and financial impact modeling. Advisors should be selected on a competitive basis using objective questionnaires and requests for proposals based on the scope of the work to be performed.

- **Accounting, Auditing and Financial Reporting:** Comply with prevailing federal, state and local regulations. Conform to generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).
 - A. External auditor rotation is not required but the City should circulate requests for proposals for audit services at least every five years.
 - B. Internal auditing should be performed as necessary, as risks warrant, and expanded as resources permit.
- **Internal Controls:** Provide reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition. At all times the City shall maintain an environment conducive to good internal controls. Each Department Manager is responsible to ensure that good internal controls are followed throughout his/her department, that any and all guidelines on accounting and internal controls are implemented, and that all auditor recommendations are addressed.

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APPENDIX F

GLOSSARY & ABBREVIATION GUIDE

Glossary of Key Budget Terms

Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred.

Ad Valorem Tax: A tax assess against property (land, improvements, and personal property) for the purpose of financing general operations of the City and debt service requirements.

Advanced Refunding: A transaction in which new debt is issued to provide monies to pay interest on old, outstanding debt as it becomes due, and to pay the principal on the old debt either as it matures or at an earlier call date.

Allocation: A part of a lump-sum appropriation, which is designed for expenditures by specific organization units and/or for special purposes, activities, or objects.

Appraised Value: The market value of real and personal property located in the City as of January 1 each year, determined by the Parker County Appraisal District.

Appropriation: The maximum level of spending for each fund and for each department as authorized annually by the City Council.

Appropriation Ordinance: The official enactment by the legislative body by means of which appropriations are given legal effect. It is the method by which the expenditure side of the annual operating budget is enacted into law by the legislative body.

Assessed Valuation: A value that is established for real or personal property for use as a basis for levying property taxes. The Parker County Appraisal District establishes property values in Weatherford.

Assessment Ratio: The ratio at which tax rate is applied to tax base. State Law currently sets the assessment ratio at 100%.

Assets: Resources owned or held by the City, which have monetary value.

Balanced Budget: A budget where expenditures are equal to income or sometimes where expenditures are less than income. A balanced budget can include a planned draw down of fund balances within set guidelines.

Basis of Accounting: The timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

Bond: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date in the future, call the maturity date, together with periodic interest at a specified rate. The most common types of bonds are general obligation and revenue bonds. There are most frequently used for construction of large capital projects, such as buildings, streets and bridges.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Calendar: The schedule of key dates or milestones, which the City departments follow in the preparation, adoption and administration of the budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial plan of operations to the City Council.

Glossary of Key Budget Terms (Continued)

Budgetary Control: The control or management of a governmental or enterprise fund in accordance with an approved budget to keep expenditures within the limitations of available appropriations of revenue.

Capital Budget: A plan for the financing and completion of designated capital projects, financed for the most part with proceeds from general obligation bond issues. The "capital improvements program" is similar multi-year plan, which includes the year covered by the "capital budget".

Capital Projects Fund: A fund created to account for financial resources to be used for the acquisitions or the construction of major capital facilities or equipment.

Capital Outlay: type of expenditure within the budget, which results in the acquisition of an asset which has a value of at least \$5,000 and a useful life of more than one year.

Certificate of Obligation: A type of municipal debt that is unconditionally backed that can be issued without voter approval, usually by a vote of the City Council. Often used for smaller projects.

City Charter: The document of a home rule City similar to a constitution, which established the City's government structure and provides for the distribution of powers and duties among the various branches of government.

City Council: The Mayor and four (4) Council members collectively acting as the legislative and policymaking body of the City.

Comprehensive Annual Financial Report (CAFR): This report is published to provide to the Council, the representatives of financial institutions, our citizens and other interested persons, detailed information concerning the financial condition of the City government.

Contractual Services: The cost related to services performed for the City by individuals, business, or utilities.

Current Refunding: A refunding transaction in which the proceeds of the refunding debt are applied immediately to redeem the debt to be refunded.

Current Taxes: Property taxes that are levied and due within one year.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

Debt Service Fund: A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt. May also be called Interest and Sinking Fund.

Delinquent Taxes: Taxes that remain unpaid on and after the date which penalty for non-payment is attached.

Department: A major administrative organizational unit of the City, which indicates overall management responsibility for one or more divisions.

Depreciation: The portion of the cost of a fixed asset charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset. Through this process, the entire cost of the asset is ultimately charged off as an expense.

Glossary of Key Budget Terms (Continued)

Division: A major administrative organizational unit of the City, which indicates overall management responsibility for one or more activities.

Effectiveness: The degree to which an entity, program, or procedure is successful at achieving its goals and objectives.

Effective Tax Rate: State law in Texas prescribes a formula for calculating the effective tax rate for cities. The net effect of the formula is to produce a tax rate that decreases when property values rise because of inflation and vice versa. The intent is to generate a rate that produces approximately the same revenue as the year before. The formula does make adjustments for newly annexed property and newly constructed property for the effective tax rate calculation; however, for notice and hearing requirements, the benefit of new growth is excluded.

Efficiency: The degree to which an entity, program, or procedure is successful at achieving its goals and objectives with the least use of scarce resources.

Encumbrances: Obligations in the form of purchase orders and contracts, which are chargeable to an appropriation and for which a part of the appropriation is reserved because the goods or services have not been received. When paid, the encumbrance is liquidated.

Enterprise Fund: A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Estimated Revenue: The amount of projected revenues to be collected during the fiscal year.

Expenditure: Decreases in net financial resources. Expenditures include current operating expenses require the present or future use of net current assets, debt service and capital outlay.

Expenses: This term refers to the outflows or other using up of assets or incurrence of liabilities from rendering services or carrying out other activities that constitute the City's major operations.

Fiduciary Fund: A fund used to report and record assets held in trust or as in an agency capacity for others.

Fiscal Management Policy Statements: Financial policies are used to enable the City to achieve a sound financial position. They are in writing and are periodically updated and endorsed.

Fiscal Year: The 12-month period covered by the budget. For the City of Weatherford, the fiscal year begins October 1 and ends September 30.

Fixed Assets: Assets of long-term character, which are intended to continue to be held or used, such as buildings, machinery and equipment.

Franchise Fee: A fee paid by public service utilities for use of public property in providing their services to the citizens of the community.

Fund: An accounting entity with a separate set of self-balancing accounts, which comprise its assets, liabilities, fund balances, revenues and expenditures.

Fund Balance: The assets of a fund less liabilities, as determined at the end of each fiscal year. Any reservations of fund balance are deducted to result in an "unreserved fund balance".

Fund Type: In governmental accounting, all funds are classified into eight fund types: General, Special Revenue, Debt Service, Capital Projects, Special Assessment, Enterprise, Internal Service, and Trust and Agency.

Glossary of Key Budget Terms (Continued)

GAAP: Generally accepted accounting principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: The General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, park and recreation, library, public works and general administration.

General Obligation Bonds: Bonds that finance a variety of public projects, which pledge the full faith and credit of the City.

Governmental Accounting Standards Board: The ultimate authoritative accounting and financial reporting standard – setting body for state and local governments.

Governmental Fund: A fund used to account for mainly tax-supported activities.

Impact Fees: Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements that will be necessary as a result of the development.

Infrastructure: The underlying permanent foundation or basic framework.

Interest and Sinking Fund: See Debt Service Fund.

Interest Earnings: The earnings from available funds invested during the year in investments authorized by the City of Weatherford Investment Policy.

Interfund Transfer: Amounts transferred from one fund to another.

Internal Service Fund: A fund used to account for the financing of goods or services provided by one department to another on a cost reimbursement basis.

Investments: Securities, bonds and real property (land or buildings) held for the production of revenues in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in the normal course of governmental operations.

Levy: To impose taxes, special assessments, or service charges for the support of the City services.

Liabilities: Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed or refunded at some future date.

Long-term Debt: Debt with a maturity of more than one year after the date earmarked for its retirement.

(M)aintenance & (O)perations: Represents the portion of taxes assessed for the maintenance and operations of the General Fund Services.

Materials and Supplies: Expendable materials and operating supplies necessary to conduct departmental activity.

Glossary of Key Budget Terms (Continued)

Modified Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

Net Bonded Debt: Gross bonded debt less any cash or other assets available and earmarked for its retirement.

Non-Departmental Expense: Expenses that benefit the fund as a whole rather than a particular department within the fund.

Operating Budget: A financial plan outlining estimated revenues and expenditures and other information for a specified period (usually a fiscal year). The "proposed budget" is the financial plan presented by the City Manager for consideration by the City Council, and the "adopted budget" is the financial plan ultimately approved and authorized by the City Council.

Ordinance: A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a State statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances. Ordinances and other legislation are not passed until the plans for and costs of endorsements are known.

Overlapping Debt: Proportionate share that property within a government must bear of the debts of other local governments located wholly or in part within the geographic boundaries of the reporting government.

Paying (Fiscal) Agent Fee: Fee paid to the financial institution that receives and disburses bond payments made on the City's debt obligations.

Per Capita Costs: The cost of service per person. Per capital costs are based on the population estimates provided by the North Texas Council of Governments.

Performance Measures: Specific quantitative measures of work performed within a City department.

Personnel Services: The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

Proprietary Fund: A fund to account for activities that focus on operating income and cash flows. Such activities are often business like whether internal or external in operations to the organization.

Refunding: The issuance of new debt whose proceeds are used to repay previously issued debt.

Reserve: An account used to indicate that a portion of a fund balance is restricted for a specific purpose.

Revenues: All amounts of money earned or received by the City from external sources.

Revenue Bonds: Bonds usually sold for constructing a project that will produce revenue for the governmental entity. All or part of the produced revenue is used to pay the principle and interest of the bond.

Glossary of Key Budget Terms (Continued)

SCADA: Supervisory Control and Data Acquisition is an automated system that is the normal daily means of water system operation. This automated system records flow data, operates pumps and valves.

Special Revenue Fund: A governmental fund, which is used to account for activities in which a specific revenue source is legally restricted for a specific activity.

Tap Fees: Fees charged to join or to extend an existing utility system.

Tax Anticipation Notes: Short-term, interest bearing note issued by a government in anticipation of tax revenues to be received at a later date.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, sewer service charges.

Tax Levy: The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

Tax Rate: An amount applied to the taxable value of assessed property, expressed as so many cents per \$100 of assessed property.

Tax Roll: The official list of taxable property for a given tax year and the amount of taxes levied against each taxpayer.

Texas Municipal Retirement System (T.M.R.S.): An agent multiple-employer public retirement system. Weatherford provides pension benefits for all permanent employees through a joint contributory plan in the state wide Texas Municipal Retirement System.

Utility Franchise Tax: A tax paid by the utilities for a special privilege granted by the Weatherford City Council, permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Warrants: A legal writ authorizing an officer to make an arrest, seizure, or search.

Abbreviations in the Budget Document

A.V.	Ad Valorem
A/C	Air Conditioning
C.A.F.R.	Comprehensive Annual Financial Report
C.C.	City Council
C.F.O.	Chief Financial Officer
C.M.O.	City Manager's Office
C.O.	Certificate of Obligation
C.O.W.	City of Weatherford
C.S.O.	City Secretary's Office
F.T.E.	Full-Time Equivalent
F/T	Full-Time
G.A.A.P.	Generally Accepted Accounting Principles
G.A.S.B.	Governmental Accounting Standards Board
G.F.	General Fund
G.F.O.A.	Government Finance Officer's Association
G.O.	General Obligation
H.V.A.C.	Heating Ventilation and Air Conditioning
I & S	Interest and Sinking
M & O	Maintenance and Operations
N.C.T.C.O.G.	North Central Texas Council of Governments
P/T	Part-Time
R.O.W.	Right of Way
U.C.R.	Uniform Crime Report
W.I.S.D.	Weatherford Independent School District