

## REQUEST FOR RELEASE (DISCLOSURE) OF UTILITY ACCOUNT INFORMATION

Texas Utilities Code Chapter 182, Subchapter B, provides that as a customer of a government-operated utility, **you have the right to request release (disclosure) of the following information in your City of Weatherford utility customer account records**. If you choose to allow the city to disclose your information, it will be released to any requestor.

- Your address
- Your telephone number
- Your Social Security number
- Any information relating to the volume or units of your utility usage or the amount billed to or collected from you for your utility usage.

There is no fee assessed for requesting release (disclosure) of your utility account information. You may request release (disclosure) of the above information by any of the following methods:

- Printing and completing this form by hand, signing and returning it to the City of Weatherford by hand delivery or mail to City of Weatherford – Utility Billing Department, 303 Palo Pinto Street, Weatherford, Texas 76086
- Completing this form electronically, digitally signing and submitting it to the City through the link provided on the City's website
- Providing the City of Weatherford – Utility Billing Department, 303 Palo Pinto Street, Weatherford, Texas 76086 – any signed written request for release (disclosure) of your utility customer account information

\_\_\_\_\_ By checking this box, I am requesting release (disclosure) of the following information in my customer account records with the City of Weatherford Municipal Utility System:

- My address
- My telephone number
- My Social Security number
- Any information relating to the volume of units of utility usage or the amounts billed to or collected from me for utility usage

Customer printed name

Customer printed name

Customer signature

Customer signature

Date of signature

Date of signature

Account number: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address\*: \_\_\_\_\_

\*Texas Government Code Section 552.137 provides that, except as specifically provided in that statute, an email address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is confidential and not subject to release (disclosure) under the Texas Public Information Act.

**By law, the City must release (disclose) your utilities account information to the following regardless of whether you have provided a written request for release (disclosure):**

- An official or employee of the state, a political subdivision of the state, or the United States acting in an official capacity
- An employee of a utility acting in connection with the employee's duties
- A consumer reporting agency
- A contractor or subcontractor approved by and providing services to the utility, the state, a political subdivision of the state, or the United States
- A person for whom you have contractually waived confidentiality for personal information
- Another entity that provides, water, wastewater, sewer, gas, garbage, electricity or drainage service for compensation