



# RETAINING WALL PERMIT APPLICATION

Permit #: RWL\_\_\_\_\_ - \_\_\_\_\_

**\*\*All contractors MUST FIRST REGISTER (once per year) by completing the Annual Contractor Registration Form\*\***

**RETAINING WALLS:** Walls that are over 4 feet (1219 mm) in height measured from the bottom of the footing to the top of the wall or supporting a surcharge. Surcharge examples would be a road, parking lot, built-up soil or grade or any structure.

Street Address: \_\_\_\_\_

Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Overall height (Bottom of Footing to Top of Wall): \_\_\_\_\_ Feet \_\_\_\_\_ Inches

Type of Material Using to Construct Wall/Fence: \_\_\_\_\_

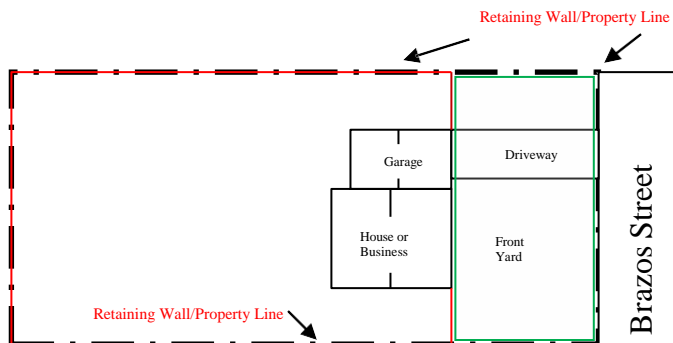
### PERMIT

**INFO: ALL Retaining Walls = \$350.00**

- \*\*All retaining walls require an Engineer's stamped design.**
- \*\*Identify location of meter base on structure in fencing applications.**

### SITE OR PLOT PLAN: DRAW RETAINING WALL LOCATION ON PLAN

**Fences:** Provide a copy of property survey or scaled/dimensioned diagram.  
**Retaining Walls:** Provide a copy of property survey or diagram (must include Engineer's stamp on wall design).



#### NOTE:

1. Corner lots require fifteen-foot setback on side yard.
2. For commercial retaining walls provide topographical elevations at 2' intervals.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law, ordinance, or regulation. **The issuance of a permit neither exempts nor modifies any covenants, deed restrictions, city ordinances and/or state or federal laws, whether herein specified or not.**

APPLICANT NAME: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_\_  
Signature