



Vehicle Charging Station Permit Application

****NOTE: A separate permit is required if a service upgrade is necessary.****

Permit # _____

****Commercial Projects will require a Conditional Use Permit**

NOTICE: The system must be installed in compliance with NFPA 70, National Electric Code, Article 625 or applicable Electrical Code currently adopted and enforced within the City of Weatherford, Texas. All associated work with circuits, electrical service and meters shall be completed in compliance with NFPA 70, national electric code, or applicable electrical code currently adopted and enforced within the City of Weatherford.

PART 1. PROPERTY INFORMATION	VALUATION \$
Address: _____	Residential <input type="checkbox"/> Commercial <input type="checkbox"/>

PART 2. PROPERTY OWNER INFORMATION	
Address: _____	Email Address: _____
Name: _____	Phone No: _____
Mailing Property Owner Signature: _____	Date: _____

PART 3. CONTRACTOR INFORMATION	
Company Name: _____	Phone No: _____
Contact Name: _____	Phone No: _____
Mailing Address: _____	Email Address: _____

PART 4. EXPIRATION AND DISCLAIMERS ATTESTATIONS
<p>I hereby certify that the electrical work described on this permit application shall be/has been installed in compliance with the conditions in this permit, NFPA 70, National Electrical Code, Article 625, or applicable electrical code currently adopted and enforced within the jurisdiction of installation. Furthermore, all associated work with circuits, electrical service and meters shall be/has been completed in compliance with NFPA 70, National Electrical Code , or applicable electrical code currently adopted and enforced within the City of Weatherford. By agreeing to the above requirements, the licensee or owner shall be permitted to install and operate the charging station. The licensee also ensures that appropriate load calculations have been done to ensure that the residence has adequate electrical capacity to support electric vehicle charging equipment.</p> <p>Existing circuits provided for garages may supply other loads and may not have sufficient capacity for electric vehicle charging equipment.</p> <p>In some older installations the residential electrical service may not have sufficient capacity to supply electric vehicle charging equipment. Capacity problems are likely to be encountered on 60 ampere services or on 100 ampere services with multiple 240 volt loads. In such cases load calculations must be performed to insure adequate capacity.</p>
<p>Applicant Signature: _____ Date: _____</p>

****NOTE****

A separate permit is required if a service upgrade is required.

NOTICE:

This permit becomes null and void if the work or construction authorized by this permit does not commence within 180-days of issuance, or if the work is incomplete due to suspension or abandonment 180-days after the work commenced. Requests for inspections require a minimum 24-hour notice.

I have contacted the homeowner's association (HOA) or otherwise verified and have received HOA approval, if applicable. Through my signature provided below, I certify that the plans and all proposed construction, meets or exceeds current code requirements. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.

THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OF CONSTRUCTION. THE ISSUANCE OF THIS PERMIT NEITHER EXEMPTS NOR MODIFIES ANY COVENANTS, DEED RESTRICTIONS, CITY ORDINANCES OR STATE OR FEDERAL LAWS, WHETHER HEREIN SPECIFIED OR NOT.

I HEREBY AFFIRM THAT I HAVE READ THE APPLICATION AND THE ABOVE STATEMENTS ARE TRUE AND CORRECT. I ALSO AGREE TO COMPLY WITH ALL APPLICABLE PROVISIONS OF THE ADOPTED CODES.

Applicant Signature: _____

Date: _____



**PERMIT APPLICATION
PLANS SUBMITTAL CHECKLIST
CONTRACTOR ACKNOWLEDGEMENTS**

***ONLY individual contractors MUST COMPLETE AND SIGN this form.
If your State License or COI (Certificate of Insurance) is expired the permit you are working
will be invalid and will not be issued or may be cancelled by the Building Official.***

Construction address: _____

Building Contractor: _____

MASTER ELECTRICIAN'S STATEMENT

I, _____, do acknowledge that **I will be doing the electrical work** for the
(print name)
construction at the above stated address.

(date) (signature) License # / Exp. date / Cert. of Insurance exp. date



Permit for Charging Equipment Installation Electric Vehicle Supply Equipment (EVSE)

City of Weatherford

Compliance with the following permit will allow the installation and operation of electric vehicle charging equipment at a residence in the City of Weatherford, Texas. This permit addresses one of the following situations:

- Only an additional branch circuit would be added at the residence
- A hard-wired charging station would be installed at the residence. The attached requirements for wiring the charging station are taken directly out of the 2011 edition of the National Electrical Code® (NEC) ® NFPA 70, Article 625 Electric Vehicle Charging System. This article does not provide all of the information necessary for the installation of electric vehicle charging equipment. Please refer to the current edition of the electrical code adopted by the City of Weatherford for additional installation requirements. Reference to the 2011 NEC may be made at www.nfpa.org/70.

This permit contains a general reference to the NEC or electrical code used in the City of Weatherford. All work and installed equipment will comply with the requirements of the NEC the electrical code adopted by this jurisdiction. The City of Weatherford maintains the authority/responsibility to conduct any inspections deemed necessary to protect public safety. The charging station installer shall also be responsible for notifying or coordinating any work with the utility company where needed.

Parts 1-3 of the permit application requires basic identifying information be submitted. Note that this portion of the form requests information about the property owner who may not be the individual requesting the installation, as well as the signature of the owner.

Part 4 consists of standard certification statement. By signing the certification statement, the applicant agrees to comply with the standard permit conditions and other applicable requirements. This signed statement is required in order to proceed with the installation and operation of the charging equipment.

Permit Code Information

The technical installation requirements address the following specific elements of electric vehicle charging station safety:

- Listing and labeling requirements
- Wiring methods
- Breakaway requirements
- Overcurrent protection
- Indoor siting
- Outdoor siting
- Manufacturer's product information and installation requirements
- Site plan showing the location of all equipment including existing panels and proposed sub-panels with the sizes of the disconnects of each

Permit Code Information

Requirements for wiring the charging station are taken directly out of the 2011 edition of the National Electrical Code® (NEC) ® NFPA 70, Article 625 Electric Vehicle Charging System. This article does not provide all of the information necessary for the installation of an electric vehicle charging equipment. Please refer to the current edition of the electrical code adopted by the City of Weatherford for additional installation requirements. Reference to the 2011 NEC may be made at www.nfpa.org/70.

NEC® Chapter or Article	DESCRIPTION
Chapter 2 and 3	<p>Branch Circuit A new electrical box added on a branch circuit shall comply with NFPA 70 National Electrical Code® Chapter 2 Wiring and Protection and Chapter 3 Wiring Methods and Materials and all administrative requirements of the NEC or the electrical code in effect in the jurisdiction</p>
625.4	<p>VOLTAGES Unless other Voltages are specified, the nominal ac system voltages of 120, 120/240, 208Y/120, 240, 480Y/277, and 480, shall be used to supply equipment</p>
625.5	<p>LISTED OR LABELED All electrical materials, devices, fittings, and associated equipment shall be listed or labeled.</p>
625.9	<p>WIRING METHODS The electric vehicle coupler shall comply with 625.9(A) through (F).</p> <p>(A) Polarization. The electric vehicle coupler shall be polarized unless part of a system identified and listed as suitable for the purpose.</p> <p>(B) Noninterchangeability. The electric vehicle coupler shall have a configuration that is noninterchangeable with wiring devices in other electrical systems. Non-grounding-type electric vehicle couplers shall not be interchangeable with grounding-type electric vehicle couplers.</p> <p>(C) Construction and Installation. The electric vehicle coupler shall be constructed and installed so as to guard against inadvertent contact by persons with parts made live from the electric vehicle supply equipment or the electric vehicle battery.</p> <p>(D) Unintentional Disconnection. The electric vehicle coupler shall be provided with a positive means to prevent unintentional disconnection.</p> <p>(E) Grounding Pole. The electric vehicle coupler shall be provided with a grounding pole, unless part of a system identified and listed as suitable for the purpose in accordance with Article 250.</p> <p>(F) Grounding Pole Requirements. If a grounding pole is provided, the electric vehicle coupler shall be so designed that the grounding pole connection is the first to make and the last to break contact.</p>
625.13	<p>ELECTRIC VEHICLE SUPPLY EQUIPMENT Electric vehicle supply equipment rated at 125 volts, single phase, 15 or 20 amperes or part of a system identified and listed as suitable for the purpose and meeting the requirements of 625.18, 625.19, and 625.29 shall be permitted to be cord-and- plug-connected. All other electric vehicle supply equipment shall be permanently connected and fastened in place. This equipment shall have no exposed live parts.</p>
625.14	<p>Rating Electric vehicle supply equipment shall have sufficient rating to supply the load served. For the purposes of this article, electric vehicle charging loads shall be considered to be continuous loads.</p>

625.15	<p>Markings The electric vehicle supply equipment shall comply with 625.15(A) through (C). (A) General. All electric vehicle supply equipment shall be marked by the manufacturer as follows: FOR USE WITH ELECTRIC VEHICLES (B) Ventilation Not Required. Where marking is required by 625.29(C), the electric vehicle supply equipment shall be clearly marked by the manufacturer as follows: VENTILATION NOT REQUIRED The marking shall be located so as to be clearly visible after installation. (C) Ventilation Required. Where marking is required by 625.29(D), the electric vehicle supply equipment shall be clearly marked by the manufacturer, "Ventilation Required." The marking shall be located so as to be clearly visible after installation.</p>
625.16	<p>Means of Coupling The means of coupling to the electric vehicle shall be either conductive or inductive. Attachment plugs, electric vehicle connectors, and electric vehicle inlets shall be listed or labeled for the purpose.</p>
625.17	<p>Cable The electric vehicle supply equipment cable shall be Type EV, EVJ, EVE, EVJE, EVT, or EVJT flexible cable as specified in Article 400 and Table 400.4. Ampacities shall be as specified in Table 400.5(A)(1) for 10 AWG and smaller, and in Table 400.5(A)(2) for 8 AWG and larger. The overall length of the cable shall not exceed 7.5 m (25 ft) unless equipped with a cable management system that is listed as suitable for the purpose. Other cable types and assemblies listed as being suitable for the purpose, including optional hybrid communications, signal, and composite optical fiber cables, shall be permitted.</p>
625.18	<p>Interlock Electric vehicle supply equipment shall be provided with an interlock that de-energizes the electric vehicle connector and its cable whenever the electrical connector is uncoupled from the electric vehicle. An interlock shall not be required for portable cord-and-plug-connected electric vehicle supply equipment intended for connection to receptacle outlets rated at 125 volts, single phase, 15 and 20 amperes.</p>
625.19	<p>Automatic De-Energization of Cable The electric vehicle supply equipment or the cable-connector combination of the equipment shall be provided with an automatic means to de-energize the cable conductors and electric vehicle connector upon exposure to strain that could result in either cable rupture or separation of the cable from the electric connector and exposure of live parts. Automatic means to de-energize the cable conductors and electric vehicle connector shall not be required for portable cord-and-plug-connected electric vehicle supply equipment intended for connection to receptacle outlets rated at 125 volts, single phase, 15 and 20 amperes.</p>
625.21	<p>Overcurrent Protection Overcurrent protection for feeders and branch circuits supplying electric vehicle supply equipment shall be sized for continuous duty and shall have a rating of not less than 125 percent of the maximum load of the electric vehicle supply equipment. Where noncontinuous loads are supplied from the same feeder or branch circuit, the overcurrent device shall have a rating of not less than the sum of the noncontinuous loads plus 125 percent of the continuous loads.</p>
625.22	<p>Personnel Protection System The electric vehicle supply equipment shall have a listed system of protection against electric shock of personnel. The personnel protection system shall be composed of listed personnel protection devices and constructional features. Where cord-and-plug-connected electric vehicle supply equipment is used, the interrupting device of a listed personnel protection system shall be provided and shall be an integral part of the attachment plug or shall be located in the power supply cable not more than 300 mm (12 in.) from the attachment plug.</p>
625.23	<p>Disconnecting Means For electric vehicle supply equipment rated more than 60 amperes or more than 150 volts to ground, the disconnecting means shall be provided and installed in a readily accessible location. The disconnecting means shall be capable of being locked in the open position. The provision for locking or adding a lock to the disconnecting means shall be installed on or at the switch or circuit breaker used as the disconnecting means and shall remain in place with or without the lock installed. Portable means for adding a lock to the switch or circuit breaker shall not be permitted.</p>
625.25	<p>Loss of Primary Source Means shall be provided such that, upon loss of voltage from the utility or other electrical system(s), energy cannot be back fed through the electric vehicle and the supply equipment to the premises wiring system unless permitted by 625.26.</p>

625.26	<p>Interactive Systems Electric vehicle supply equipment and other parts of a system, either on-board or off-board the vehicle, that are identified for and intended to be interconnected to a vehicle and also serve as an optional standby system or an electric power production source or provide for bi-directional power feed shall be listed as suitable for that purpose. When used as an optional standby system, the requirements of Article 702 shall apply, and when used as an electric power production source, the requirements of Article 705 shall apply.</p>
625.28	<p>Hazardous (Classified) Locations Where electric vehicle supply equipment or wiring is installed in a hazardous (classified) location, the requirements of Articles 500 through 516 shall apply.</p>
625.29	<p>Indoor Sites Indoor sites shall include, but not be limited to, integral, attached, and detached residential garages; enclosed and underground parking structures; repair and nonrepair commercial garages; and agricultural buildings.</p> <p>(A) Location. The electric vehicle supply equipment shall be located to permit direct connection to the electric vehicle.</p> <p>(B) Height. Unless specifically listed for the purpose and location, the coupling means of the electric vehicle supply equipment shall be stored or located at a height of not less than 450 mm (18 in.) and not more than 1.2 m (4 ft) above the floor level.</p> <p>(C) Ventilation Not Required. Where electric vehicle nonvented storage batteries are used or where the electric vehicle supply equipment is listed or labeled as suitable for charging electric vehicles indoors without ventilation and marked in accordance with 625.15(B), mechanical ventilation shall not be required.</p> <p>(D) Ventilation Required. Where the electric vehicle supply equipment is listed or labeled as suitable for charging electric vehicles that require ventilation for indoor charging, and is marked in accordance with 625.15(C), mechanical ventilation, such as a fan, shall be provided. The ventilation shall include both supply and exhaust equipment and shall be permanently installed and located to intake from, and vent directly to, the outdoors. Positive pressure ventilation systems shall be permitted only in buildings or areas that have been specifically designed and approved for that application. Mechanical ventilation requirements shall be determined by one of the methods specified in 625.29(D)(1) through (D)(4).</p> <p>(1) Table Values. For supply voltages and currents specified in Table 625.29(D)(1) or Table 625.29(D)(2), the minimum ventilation requirements shall be as specified in Table 625.29(D)(1) or Table 625.29(D)(2) for each of the total number of electric vehicles that can be charged at one time.</p> <p>(2) Other Values. For supply voltages and currents other than specified in Table 625.29(D)(1) or Table 625.29(D)(2), the minimum ventilation requirements shall be calculated by means of general formulas stated in article 625.39(D)(2).</p> <p>(3) Engineered Systems. For an electric vehicle supply equipment ventilation system designed by a person qualified to perform such calculations as an integral part of a building's total ventilation system, the minimum ventilation requirements shall be permitted to be determined in accordance with calculations specified in the engineering study.</p> <p>(4) Supply Circuits. The supply circuit to the mechanical ventilation equipment shall be electrically interlocked with the electric vehicle supply equipment and shall remain energized during the entire electric vehicle charging cycle. Electric vehicle supply equipment shall be marked in accordance with 625.15. Electric vehicle supply equipment receptacles rated at 125 volts, single phase, 15 and 20 amperes shall be marked in accordance with 625.15(C) and shall be switched, and the mechanical ventilation system shall be electrically interlocked through the switch supply power to the receptacle.</p>
625.30	<p>Outdoor Sites Outdoor sites shall include but not be limited to residential carports and driveways, curbside, open parking structures, parking lots, and commercial charging facilities.</p> <p>(A) Location. The electric vehicle supply equipment shall be located to permit direct connection to the electric vehicle.</p> <p>(B) Height. Unless specifically listed for the purpose and location, the coupling means of electric vehicle supply equipment shall be stored or located at a height of not less than 600 mm (24 in.) and not more than 1.2 m (4 ft) above the parking surface.</p>

Figure 1. Typical Electric Vehicle Charging Equipment Installations

Typical Electric Vehicle Charging Equipment Installation

